

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Citizens Advisory Committee (CAC)

Wednesday, November 1, 2017

6:00 – 9:00 pm

Evansville High School Media Room
640 S. Fifth Street (Enter Door 1 in front of building)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

Committee Members:

Jeff Bahrs	Cecile David	Bill Hurlley	Justin Mason	Mark Schwartz
Brad Boll	Dave Dent	Emily Knott	Karyn Matchey	Jason Sergeant
Josh Brumbaugh	Dawn Espinosa	Amanda Koenecke	Abby McCullough	Steve Shulta
Michelle Buehl	Tim Fischer	Rob Kostroun	David Mills	Kathi Swanson
Monica Cain	Beryl Gribbon Fago	Lindsay Krull	Cory Neeley	Steve Swanson
Shelley Calhoun	Sherri Haakenson	Mitch Larson	John Rasmussen	Kimberly Tedesco
Dawn Cresswell	Tracy Hall	Larry Martin	Jerry Roth	Tom Titus
				Doug Zblewski

Key Contributors:

Bray Architects – Matt Wolfert, Steve Kuhnen, Ryan Sands
JP Cullen – Kevin Hickman, Jeremy Shecterle, Becky Backhaus, Tim Bizjak, Brian Girgen
Evansville Community School District (ECSD) Administration/Staff

Agenda

1. Approve October 18, 2017, Minutes.
2. Presentation #1 – Potential Operational Referendum.
3. Staff Survey Response Summary.
4. Gas/Electricity Consumption Data.
5. Enrollment History and Projections.
6. Review Draft Needs Summary – All Buildings.
7. Small Group Work – Option Identification.
8. Initial Reactions to Options Identified.
9. Small Group Discussion – Pros/Cons of Options.
10. Finalize Options to Be Explored Further.
11. Adjourn.

Please take notice that a majority of the Board Members for the Evansville Community School District may be present at this meeting to gather information about subjects over which they have decision-making responsibility. If a majority is present, this constitutes a meeting of the Board Members for the Evansville Community School District, as the applicable statute has been interpreted by the Wisconsin Supreme Court, although the School Board will not take any formal action at this meeting.

Upon reasonable notice, all reasonable efforts will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, or specific information about agenda items, contact the District Office at 340 Fair Street, 882-3387 or 882-3386.

Posted: 10/26/17

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Citizens Advisory Committee (CAC)
October 18, 2017

The Citizens Advisory Committee (CAC) Meeting was held Wednesday, October 18, 2017, at 6:00 pm in the High School Media Room.

Approval of Meeting Minutes

A motion to approve the October 4, 2017 meeting minutes was made, seconded, and approved unanimously.

Committee Members, Architect and Construction Manager Introductions

Members in attendance: Brad Boll, Michelle Buehl, Monica Cain, Shelley Calhoun, Dawn Cresswell, Cecile David, Dave Dent, Dawn Espinosa, Beryl Gribbon Fago, Tracy Hall, Bill Hurlley, Emily Knott, Amanda Koenecke, Justin Mason, Karyn Matchey, Abby McCullough, Jason Sergeant, Kathi Swanson, Kimberly Tedsco, Jerry Roth, Mark Schwartz, Larry Martin, Doug Zblewski, Steve Swanson, Steve Shula, Rob Kostroun, Lindsay Krull, Barb Dorn, Joanie Dobbs. Absent: Jeff Bahrs, Josh Brumbaugh, Tim Fischer, Sherri Haakenson, Mitch Larson, David Mills, Cory Neeley, Tom Titus, and John Rasmussen.

Others in attendance: from Bray Architects – Matt Wolfert and Tyler Kelly. JP Cullen staff – Kevin Hickman. High School staff – Principal Jason Knott, and Associate Principal Brian Cashore and Kevin Wells from building & grounds.

Presentation – School Perceptions

Mr. Foster shared an overview of how community surveys works, what is typically included in the survey, other possible questions that could be asked, and examples from various school districts.

Small Group Discussion – Continuation of JC McKenna Middle School

The committee discussed what surprised them, what needs work, what is in good condition and any other comments or questions they had.

Presentation – High School Facilities Assessment

Mr. Wolfert shared a brief summary of information on the High School building facilities assessment before the tour.

High School Tour

The Committee took a tour of the school.

Small Group Discussion

Due to the planned length of the building tour, the committee gave a quick response of what surprised them, what needs work, what is in good condition, and any other comments or questions.

Presentation – Sample Design Options

Mr. Wolfert shared an overview of how design options work, and initial options he created. The next meeting will continue design options with the committee brainstorming other possible options.

Adjourn

The meeting adjourned at 8:15pm.

Submitted by _____

Approved: _____

**Evansville Community School District
Potential Operating Referendum Needs**

<u>Description</u>	<u>2018-19</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>Totals</u>
1 Curriculum Not Including Devices	100,000	100,000	100,000	100,000	100,000	500,000
2 Technology						
Server Infrastructure - Large	200,000					
Server Infrastructure - Small	40,000					
Upgrade Wireless	50,000	50,000	50,000	50,000	50,000	
Room mounted projectors	250,000	250,000				
Maintain Classroom Labs	130,000	130,000	130,000	130,000	130,000	
Technology to support learning	80,000	80,000	80,000	80,000	80,000	
Phone System	60,000	60,000	60,000	60,000	60,000	
Total Technology	810,000	570,000	320,000	320,000	320,000	2,340,000
Total Technology & Curriculum	910,000	670,000	420,000	420,000	420,000	2,840,000
1 Facilities & Operations						
ECSD Capital Projects	70,000	70,000	70,000	70,000	70,000	
ECSD O & M Budget	120,000	120,000	120,000	120,000	120,000	
Total F&O	190,000	190,000	190,000	190,000	190,000	950,000
2 Staffing - Maintenance - 1FTE	71,417	72,488	73,576	74,679	75,799	
Staffing - Cleaner - 1FTE	30,948	31,412	31,883	32,362	32,847	
Total Additional Staff	102,365	103,900	105,459	107,041	108,646	527,412
Total Additional F&O Extra Staffing	292,365	293,900	295,459	297,041	298,646	1,477,412
Additional Staffing						
H. S. Counselor .5 FTE	25,219	25,597	25,981	26,371	26,767	129,935
Social Studies .5 FTE	32,469	32,956	33,450	33,952	34,461	167,289
H.S. English 1 FTE	43,574	44,228	44,891	45,564	46,248	224,505
TRIS Gen. Education 1 FTE	43,574	44,228	44,891	45,564	46,248	224,505
Technology 1 FTE	38,089	38,660	39,240	39,829	40,426	196,245
HR/Registrar 1 FTE	51,182	51,950	52,729	53,520	54,323	263,703
	234,107	237,619	241,183	244,801	248,473	1,206,182
Compensation						
17-18 Compensation w/1.5% (Includes Soc. Sec. & Retire @ 6.8%) Current Coaching & Advisor	12,785,097 190,343.00					
1 Additional 1.5% Each Year Adds:	194,631	197,550	200,514	203,521	206,574	1,002,791
*2 9 Additional Coaches/Advisors @ 3,800	39,142	39,729	40,325	40,930	41,544	201,670
	233,773	237,280	240,839	244,451	248,118	1,204,461
TOTAL NEW AND CURRENT STAFF	467,880	474,898	482,022	489,252	496,591	2,410,643
TOTAL FACILITIES AND STAFFING COST	\$1,670,245	\$1,438,799	\$1,197,481	\$1,206,293	\$1,215,237	\$6,728,054

* M.S. Student Council, Varsity Asst. Track, Varsity Asst. Boys/Girls Basketball
Varsity Asst. Baseball & Softball, M.S. Football, M.S. Cross Country, Varsity Asst. Swim

Tuesday | March 7, 2017

FACULTY AND STAFF SURVEY

As the District embarks on an assessment of each school it is imperative that you (the faculty and staff) help us understand how the buildings, grounds, infrastructure (e.g. HVAC, lighting, electrical), and general environment either enhance or inhibit the way students learn and/or teachers teach. To do this we ask that you provide responses to the questions below.

School / Building: _____ Room # / Location
(Optional): _____
Name / Title or Subject (Optional): _____

1. List a maximum of three facility improvements that would most benefit the students of your school. This could be educationally, co-curricularly, or from the student life/experience perspective. If it is easier think about this in the inverse – what do your current facilities do that limit these three components of a student experience.
 - a.
 - b.
 - c.

2. List a maximum of three classroom (or learning space if you are a specialist) related improvements that would enhance your ability to deliver a premier education.
 - a.
 - b.
 - c.

3. List a maximum of three things beyond your classroom (or learning space) that would enhance your ability to deliver a premier education.
 - a.
 - b.
 - c.

4. Are there academic or co-curricular programs you cannot offer because of the current facilities?
 - a.
 - b.
 - c.

Tuesday | June 13, 2017

Staff Survey Response Trends

Evansville High School (9th - 12th Grade)

- Improved / more consistent HVAC system
- Increased access to computers / technology
- Smaller class sizes or larger rooms to accommodate larger class sizes
- Addition of a swimming pool
- Improvements to / additional space for special education
- Weight room equipment and space upgrades

JC McKenna Middle School (6th - 8th Grade)

- Improved / more consistent HVAC system
- Increased access to computers / technology
- Larger classrooms
- Grade level / core classrooms located near each other
- Updated spaces for band, chorus, art, PE
- Music rooms located away from core classrooms or better treated for sound
- Increased gym space
- Build a New Middle School
- Collaboration space / student space outside of the classroom

Theodore Robinson Intermediate School (3rd - 5th Grade)

- Improved / more consistent HVAC system
- Increased access to computers / technology
- Fresh coat of paint in hallways to brighten the space
- Updated clock system
- Playground improvements

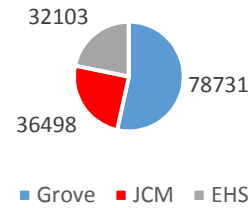
Levi Leonard Elementary School (K - 2nd Grade)

- Improved / more consistent HVAC system
- Playground improvements and addressing drainage issues
- Adding STEM / Science space
- Built-in storage solutions in classrooms

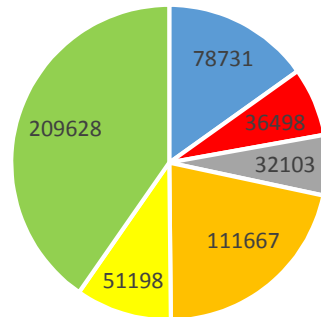
ECSD energy spend 5 year average data

	gas	elec	subT	bldg sf	energy \$\$/sf
DO	8579				
LLE	33547	69306			
TRIS	36605	42361			
Grove	78731	111667	190,398	144914	\$1.31
JCM	36498	51198	87,696	98466	\$0.89
EHS	32103	209628	241,731	182628	\$1.32
	111667		519,824	426008	\$1.22
	51198				
	209628				
	519824.2				

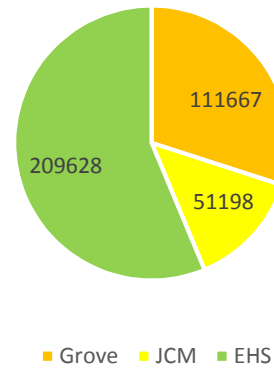
ECSD gas usage \$\$ by building



ECSD energy \$\$ by building/source



ECSD elec usage \$\$ by building



Thursday | October 19, 2017

ENROLLMENT HISTORY & PROJECTIONS

Grade	Actual Enrollment ¹									Projected Enrollment ^{1 & 2}		Projected Growth 2016-2017 - 2026-2027	Notes	
	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018 ³	2021-2022			2026-2027
4 Year Old Kindergarten	0	0	0	0	0	0	0	122	105	109	98	83	-22	4K Started in 2015-2016
Kindergarten	146	148	131	124	145	104	106	87	122	111	94	83	-39	
1st	130	154	148	126	122	145	117	146	122	149	110	101	-21	
2nd	139	130	144	143	122	118	143	99	136	99	110	97	-39	
3rd	156	141	138	142	152	121	126	144	107	140	117	104	-3	
4th	147	151	134	136	140	147	127	120	151	102	121	106	-45	
5th	130	144	144	138	138	144	139	129	128	146	143	109	-19	
6th	146	126	144	143	139	138	148	143	129	133	121	109	-20	
7th	112	146	133	140	144	134	137	147	145	132	145	117	-28	
8th	135	107	146	136	141	142	135	139	152	147	110	121	-31	
9th	161	134	115	151	137	144	147	142	137	146	161	130	-7	
10th	134	154	126	105	144	130	133	141	133	136	126	142	9	
11th	133	123	141	128	99	138	128	138	140	131	125	117	-23	
12th	145	131	127	143	118	100	139	133	142	137	143	143	1	
Total District Enrollment	1,814	1,789	1,771	1,755	1,741	1,705	1,725	1,830	1,849	1,818	1,726	1,563	-286	
Change Over Prior Period	-	-25	-18	-16	-14	-36	20	105	19	-31	-92	-163		
4 Year Old Kindergarten	0	0	0	0	0	0	0	122	105	109	98	83	-22	
Kindergarten - 2nd Grades	415	432	423	393	389	367	366	332	380	359	314	281	-99	
3rd - 5th Grades	433	436	416	416	430	412	392	393	386	388	381	320	-66	
6th - 8th Grades	393	379	423	419	424	414	420	429	426	412	376	347	-79	
9th - 12th Grades	573	542	509	527	498	512	547	554	552	550	556	532	-20	

Notes

1. Actual and projected enrollments from UW-Madison Applied Population Lab study dated February 2017
2. Average of Baseline, 5 Year Trend, and 2 Year Trend used for 2021-2022 and 2026-2027 projections
3. 3rd Friday of September counts | K-1 multi age split equally between Kindergarten & 1st grade

NEEDS SUMMARY | EVANSVILLE COMMUNITY SCHOOL DISTRICT

Area of Need		Levi Leonard Elementary	Theodore Robinson Intermediate School	JC McKenna Middle School	Evansville High School	
Safety / Security	1	Electrical - Consider replacing all existing incandescent exit lights with dedicated LED exit lights.	X	X		
	2	Electrical - Provide duct smoke detectors as part of the fire alarm system on all air handling units operating at 2,000 CFM or greater.	X	X		
	3	Site - Improve safety for students at drop off/pick up.	X	X	X	
	4	Add fire protection / sprinkler system if additions or major renovations are undertaken.	X	X	X	X
	5	Add panic / emergency alert button at receptionist(s) stations	X	X	X	X
	6	Create a secure entry vestibule with direct access to the office.	X	X		
Infrastructure & Building Systems	7	Plumbing - Replace original copper and galvanized water supply piping and valves.	X	X	X	
	8	Plumbing - Replace original cast iron and galvanized sanitary and storm sewer piping.	X	X	X	
	9	Plumbing - Replace water softner in mechanical room near boy's locker room.			X	
	10	Plumbing - Verify if an acid waste system is needed in science rooms based on chemical usage, and install if needed.			X	
	11	Plumbing - Consider installing an emergency gas shut off in the science rooms.			X	
	12	Plumbing - Install emergency eyewash unit at mop sinks where soap dispensing systems are installed.				X
	13	Plumbing - Install vacuum breaker on science room faucets.				X
	14	HVAC - Replace Cleaver Brooks boiler originally installed in 1964	X			
	15	HVAC - Upgrade the constant flow pumping system to variable flow pumping system.	X			
	16	HVAC - Replace older air handling units from the 1960s and upgrade to variable air volume type systems	X	X		
	17	HVAC - Replace pneumatic controls with digital controls.	X	X	X	
	18	HVAC - Consider adding air conditioning to classrooms that currently do not have it.	X	X		
	19	HVAC - Replace air conditioning units that currently have R-22 refrigerant (to be verified by District)	X			
	20	HVAC - Replace radiant ceiling panel heating system with alternative system.	X			
	21	HVAC - Consider replacing the steam heating system with high efficiency hot water boilers if a major renovation or addition is planned.			X	
	22	HVAC - Replace existing unit ventilators with new units containing both hot water heating and chilled cooling coils.			X	
	23	HVAC - Consider replacing the building automation system head end controls.				X
	24	HVAC - Consider options for replacing or upgrading components of the ground-source geothermal system to be more efficient, if possible.				X
	25	HVAC - Plan to replace heat pumps in the near / intermediate future.				X
	26	Electrical - Replace main switchboard with a new switchboard that has a main circuit breaker, distribution circuit breakers, and a surge protection device.	X	X		
	27	Electrical - Replace old Westinhouse panelboards and feeders with new panelboards and feeder wire.	X	X		
	28	Electrical - Provide occupancy sensors for lighting control in classrooms.	X	X	X	
	29	Electrical - Provide occupancy sensors for lighting control in common spaces that do not currently have them.	X	X	X	X
	30	Electrical - Provide switches to control lighting in spaces currently controlled by circuit breakers.			X	
	31	Electrical - Consider replacing commons light fixtures with LED fixtures with multiple zone switching control and occupancy sensors.	X	X		
	32	Electrical - Consider replacing all existing fluorescent light fixtures with LED fixtures.	X	X	X	
	33	Electrical - Consider replacing existing exterior pole and building mounted fixtures with LED fixtures.	X	X	X	X
	34	Electrical - Consider replacing battery powered analog clocks with a Primex wireless synchronized master clock system.	X	X	X	
	35	Electrical - Replace classroom intercom wall speakers and wiring.	X	X	X	
	36	Electrical - Replace old corridor motion detectors at the end of their useful life.	X	X		
	37	Architectural - Replace ceiling tile and grid where stained, damaged and/or aged.	X	X	X	X
	38	Architectural - Replace flooring where worn, aged or cracking.	X	X	X	
	39	Architectural - Abate and replace asbestos flooring.		X	X	
	40	Architectural - Replace casework (cabinetry) that is worn, aged or damaged.	X	X	X	
	41	Architectural - Provide built-in storage in classrooms without it currently.	X			
	42	Architectural - Consider aesthetic upgrades throughout - e.g. paint, ceilings, flooring, doors, lighting, etc.	X	X	X	

Area of Need		Levi Leonard Elementary	Theodore Robinson Intermediate School	JC McKenna Middle School	Evansville High School
Building Envelope	43	Repair masonry where crumbling/cracking and tuckpoint areas in need.	X	X	X
	44	Paint, repair or replace hollow metal doors and / or frames that are worn, peeling and/or rusting.	X	X	X
	45	Replace single pane windows with a thermally broken window system with insulated glazing units.	X	X	X
	46	Repair or replace areas of fascia that are rusted, damaged, and worn.			X
	47	Repair or replace areas of glass block that are damage and worn.			X
Educational Needs / Spaces	48	Increase access to computers and technolgoy		X	X
	49	Improvements to and additional space for special education			X
	50	Add STEM / Science Space	X		
	51	Add or update Tech Ed. / STEM spaces			X
	52	Consider department groupings or grade level groupings for classrooms			X
	53	Provide updated spaces for band, chorus, and art with music rooms isolated or better treated for sound.			X
	54	Provide collaboration space / student space outside of the classroom.	X	X	X
	55	Provide additional gym space			X
	56	Provide weight room equipment and space upgrades.			X
57					
Site	58	Improve overall site traffic flow, organization, parking, and public street utilization	X	X	X
	59	Improve traffic flow for parent and buss drop off and pick up	X	X	X
	60	Playground improvements and address drainage issues	X	X	
	61	Improve accessible pick up for students with disabilities			X
	62	Additional parking for athletic fields			X
Other	63	Upgrade areas / components that are not compliant with Americans with Disabilities Act (ADA) when other renovation or improvements are made.	X	X	X
	64	Upgrade bathrooms - quantity, quality, location and age of infrastructure.			X
	65				
	66				
	67				
	68				
	69				
	70				

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Wednesday | November 1, 2017

PRELIMINARY OPTION SUMMARY CHART

School	Current Grade Config.	2017-2018 Enrollment	OPTION A			OPTION B			OPTION C		
			Grade Config.	Approx. Enroll. ¹	Solution / Scope	Grade Config.	Approx. Enroll. ¹	Solution / Scope	Grade Config.	Approx. Enroll. ¹	Solution / Scope
Community Partners	4 Year Old Kindergarten	109									
Levi Leonard Elementary School	Kindergarten - 2nd Grades	359									
Theodore Robinson Intermediate School	3rd - 5th Grades	388									
JC McKenna Middle School	6th - 8th Grades	412									
Evansville High School	9th - 12th Grades	550									
New School	not applicable	n/a									
Notes											

Notes

1. Approximate enrollments to be based on 2021-2022 and 2026-2027 projected enrollments and tentatively assume 100 students in 4 Year Old Kindergarten, 125 students in Kindergarten - 8th grades, and 150 students in 9th - 12th grades
2. Assumes District Office remains in current location at Grove Campus

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Wednesday | November 1, 2017

PRELIMINARY OPTION SUMMARY CHART - CONTINUED

School	Current Grade Config.	2017-2018 Enrollment	OPTION D			OPTION E			OPTION F		
			Grade Config.	Approx. Enroll. ¹	Solution / Scope	Grade Config.	Approx. Enroll. ¹	Solution / Scope	Grade Config.	Approx. Enroll. ¹	Solution / Scope
Community Partners	4 Year Old Kindergarten	109									
Levi Leonard Elementary School	Kindergarten - 2nd Grades	359									
Theodore Robinson Intermediate School	3rd - 5th Grades	388									
JC McKenna Middle School	6th - 8th Grades	412									
Evansville High School	9th - 12th Grades	550									
New School	not applicable	n/a									
Notes											

Notes

1. Approximate enrollments to be based on 2021-2022 and 2026-2027 projected enrollments and tentatively assume 100 students in 4 Year Old Kindergarten, 125 students in Kindergarten - 8th grades, and 150 students in 9th - 12th grades
2. Assumes District Office remains in current location at Grove Campus