

## ADMISSION OF FOREIGN EXCHANGE STUDENTS

A maximum of three foreign exchange students may be enrolled in the Evansville Community School District tuition free each school year. General instructional fees, classroom related charges and lunch monies are the responsibility of the foreign exchange student, his/her parents/guardians or sponsors. The Board may review and approve foreign exchange students in excess of the stated maximum as deemed appropriate.

Each foreign exchange student shall be represented by a bona fide organization recognized by the Board, and there shall be a reciprocal provision whereby a student of the District shall be able to enroll in a foreign school under essentially the same conditions as a foreign student may enroll in a District school. The District accepts students from AFS and Rotary International. Other program participants may be accepted with District Administrator approval using the list from the Council on Standards for International Educational Travel (CSIET). Ideally, all credentials and arrangements shall be completed by August 15. However, acknowledging the difficulty of securing host family commitments, the school will accept applications until school starts. (Note: The U.S. State Department federal J-visa regulations generally permit the placement of exchange program students up to August 31 for the upcoming academic year unless all slots are filled.)

### Expectations/Responsibilities of Student Exchange Programs

1. Notification of student placement should be given to the school district the student will be attending prior to the student's departure from the student's native country. Exceptions must have the approval of the building administrator.
2. The organization representing the foreign student shall establish to the satisfaction of the administration that an adult in this District has the authority to act in loco parentis. The adult supervisor must be financially and otherwise responsible.
3. The sponsoring organization will be responsible for arranging for payment of any required student fees and related costs such as school pictures and lunches.
4. All credentials or other data supporting the request of the proposed student shall be furnished to the District prior to the time when the prospective student exits from their native country.
  - a. The High School Administration reserves the right to examine the request and the credentials of the student for whom the application is being made.
  - b. All requests shall be submitted to and processed by the building principal.
5. Student academic records must precede or accompany the student's enrollment in the high school.
6. Failure of individual organizations to abide by these guidelines may result in future non-participation in exchange programs with that organization.

### Expectations/Responsibilities of the District

1. No more than a total of three (3) foreign exchange students and no more than two (2) from the same nation may be placed in one high school by all participating organizations. Priority for available placements will be given to organizations with long-standing commitment for placing students in Evansville.
2. Foreign students accepted under this policy and procedure shall be treated as resident students, with all rights and responsibilities therein.

3. Foreign students living with their legal parent/guardian in the District shall not be considered under this policy.
4. A certificate of attendance will be issued to the student upon successful completion of the school year. Students meeting Evansville High School graduation standards will be issued a regular diploma.

Expectations/Responsibilities of the Student

1. Students participating in the programs should have sufficient knowledge of English to allow them to function adequately in the school environment with minimal need for special language instruction.
2. Students shall be at least 16 years old and less than 19 years old prior to the first day of school.
3. Students are subject to all rights and responsibilities of resident students.

Legal Ref.: Sections 120.13(1) Wisconsin Statutes (School Board Powers)  
121.84(1)(c) (Tuition Waiver; Special Cases)