

## EMERGENCY NURSING SERVICES

The District shall provide for emergency nursing services in accordance with state law and established procedures. The emergency nursing service shall be under the Direction of the Director of Student Services. Although the responsibility for the well-being of the student ultimately remains with the parent or guardian, the District assumes the duty to provide for the immediate care of illness or injury occurring during the school day and at all school sponsored activities.

In providing the emergency nursing service, the District shall:

- a. Employ its own nurse, currently licensed by the State of Wisconsin, or contract with the Rock County Health Department for the purpose of directing emergency nursing services.
- b. Arrange for a local physician to serve as medical advisor.
- c. Establish written policies and procedures for dealing with accidental injury, illness, and administration of medication at school and at all school-sponsored activities. These policies and procedures will be developed by the District and reviewed by the medical advisor and the school nurse or the Rock County Health Department and be adopted by the Board.
- d. Ensure that in the absence of the school nurse, the building principal or his/her designee is responsible for providing or obtaining emergency care. The principal is responsible for the designation of individuals responsible in each school and for all school functions to carry out the emergency nursing procedures when the school nurse is not officially in attendance at the school or school function.
- e. Designate the school health clerk as the person responsible for the actual implementation of the emergency nursing program in each school building.
- f. Provide a health area at each school, which is equipped with the supplies necessary to provide emergency care in accordance with established procedures.
- g. Maintain a record system at each school which includes accident reports, medication logs, and a log of rendered services.
- h. Provide for the annual review of the Emergency Nursing Services manual to include the Director of Student Services, district health clerk, school nurse, or the Rock County Health Department.
- i. Obtain and maintain emergency information for each student and district employee. Failure by the parent or legal guardian to provide updated emergency information for their child will give the District the authority to provide emergency care as needed according to school approved procedures.