

EVANSVILLE COMMUNITY SCHOOL DISTRICT

**SCHOOL FACILITIES, GROUNDS, AND EQUIPMENT
USER FEE SCHEDULE**

Facility	Group 1	Group 2	Group 3	Group 4	Group 5
Classroom	N/C	\$1 per person in attendance per day	\$15.00	\$30.00	\$ 45.00
LMC	N/C		\$20.00	\$40.00	\$ 60.00
Gyms	N/C				
- Grove			\$35.00	\$70.00	\$105.00
- TRIS			\$20.00	\$40.00	\$ 60.00
- MS			\$20.00	\$40.00	\$ 60.00
- HS			\$35.00	\$70.00	\$105.00
Media Room	N/C		\$20.00	\$40.00	\$ 60.00
Cafeteria/Commons	N/C		\$25.00	\$50.00	\$ 75.00
Computer Labs (Tech support is an extra fee)	N/C		\$40.00	\$80.00	\$120.00
Kitchen (Food Service Employee is an extra fee)	N/C		\$30.00	\$60.00	\$ 90.00
Practice Ball Fields	N/C		\$20.00	\$40.00	\$ 60.00
Track (Does not include locker room use)	N/C	\$20.00	\$40.00	\$ 60.00	
Weight Room (Does not include locker room use)	N/C	\$20.00	\$40.00	\$ 60.00	

Note: the above fees represent per hour unless otherwise noted.

Charges/Facilities above DO NOT include:

1. Cost of additional staff – custodial overtime/supervision to be billed separately.
2. Set Up/Clean Up Fee (minimum of one hour at custodial rate).
3. Per Event Supply Surcharges:
 - a. Groups of 50-99 \$10.00
 - b. Groups of 100-199 \$30.00
 - c. Groups of 200 & above \$50.00

The Business Manager, District Administrator, or designee may negotiate contracts for fees and facility usage who would like to use District facilities, grounds, and equipment on a regular or long term basis.

- | <u>Group</u> | <u>Description</u> |
|--------------|--|
| Group 1 – | ECSD School Groups and Activities |
| Group 2 – | Area Non-Profit Student Groups (e.g. youth sports, Cubs Scouts, Open Gym) |
| Group 3 – | Resident and Regional Non-Profit Groups (e.g. private parties, United Way, Civic Groups) |
| Group 4 – | Resident For-Profit Groups, Organizations or Individuals |
| Group 5 – | Non-Resident Groups, Organizations or Individuals |

Equipment Rental

District owned equipment may be available for rent. Rental fees will be assessed based on the details of each request. Long-term rentals will not be permitted. Requestors will be responsible for the replacement value of any damaged or missing equipment. For more information, contact the District Office Receptionist in the District Office.

PAC/Auditorium Fee Schedule

***Fees represent per hour unless otherwise noted**

	Group 1	Group 2	Group 3	Group 4	Group 5
MS AUDITORIUM CHARGES					
Full Lighting and Sound (set up, rehearsal, etc)	No Charge	No Charge	\$10.00	\$20.00	\$30.00
Minimal Stage Lighting and Stage Audio (set up, rehearsal, etc)	No Charge	No Charge	\$5.00	\$10.00	\$15.00
Front of Curtain Hours (Full Stage)	No Charge	No Charge	\$10.00	\$20.00	\$30.00
Percentage Fee*	No Charge	No Charge	\$.25/Ticket or as negotiated	3% of net income	6% of net income
PAC CHARGES					
Full Lighting and Sound (set up, rehearsal, etc)	No Charge	No Charge	\$15.00	\$25.00	\$35.00
Minimal Stage Lighting and Stage Audio (set up, rehearsal, etc)	No Charge	No Charge	\$10.00	\$15.00	\$20.00
Front of Curtain Hours (Full Stage)	No Charge	No Charge	\$15.00	\$25.00	\$35.00
Percentage Fee*	No Charge	No Charge	\$.25/Ticket or as negotiated	3% of net income	6% of net income
Orchestra Pit Cover	No Charge	No Charge	\$25.00/hr x 15 hours for removal and replacement		
House Technician** (user pays technician directly)	No Charge	No Charge	\$10.00/\$15.00 OT	\$10.00/\$15.00 OT	\$10.00/\$15.00 OT
PAC Stage Crew	No Charge	No Charge	\$7.25/\$10.87 OT	\$7.25/\$10.87 OT	\$7.25/\$10.87 OT
Front of House Manager**	No Charge	No Charge	\$10.00	\$10.00	\$10.00
Ushers	No Charge	No Charge	\$7.25	\$7.25	\$7.25
DAILY SUPPLY CHARGES -Assessed for facility uses that involve large groups (50 or more participants/attendees) to offset the cost of the custodial supplies (e.g. toilet paper, trash lines, paper towels, cleaning supplies) required to support the event.					
50-99 Participants/Attendees	No Charge	No Charge	\$10.00	\$10.00	\$10.00
100-199 Participants/Attendees	No Charge	No Charge	\$30.00	\$30.00	\$30.00
200 & Above Participants/Attendees	No Charge	No Charge	\$50.00	\$50.00	\$50.00

*Assessed on all income (less applicable sales tax) derived from Event, including, but not limited to, admission fees, registration fees, donations, concessions, novelty sales, etc.

**Required at all times unless organization has someone trained by the District available.