

## **EVANSVILLE COMMUNITY SCHOOL DISTRICT**

CSI: Technology Minutes

Tuesday, November 28<sup>th</sup> 2017

### **Appoint Note Taker**

Motion by Scott Everson, seconded by Mandi Firgens, moved to designate Griffin Hicks as committee note taker. Motion carried.

### **Attendance**

Present: Jo Ann Mumm, Scott Everson, Mandi Firgens, Jenn Johnson, SuAnn Garvoille, Abby Beyerl, Jason Knott, Larry Martin, Griffin Hicks

Absent: Eric Busse, Jenean Hamilton, Lori Teigen, Samantha White, Dawn Yeager, Amy Zastoupil, Jerry Roth

### **Approve Minutes from 10/26/2017**

Motion by Scott Everson, seconded by Mandi Firgens, moved to approve previous meeting minutes. Motion carried.

### **CSI Recap**

The committee discussed previous goals, agendas and projects from prior years. In the past a Tech Plan had driven some of the goals of the committee but there is not currently one in place.

### **CSI Technology – Direction and Purpose**

The committee discussed what the direction and focus should be for the coming months. A major point of discussion revolved around making decisions based on needs of staff and students, along with accurately gauging those needs. Consideration was also made for making sure needs are met. Ideas for satisfying needs included small segments at staff meetings, a universal place to house information, user guides, and other peer to peer training. The committee agreed that a timeline needs to be set and is planning on creating and sending out a survey before the end of the semester.

### **Inventory Process**

The committee briefly discussed the outline of the new technology and library inventory plan.

### **Adjourn**

Motion by Mandi Firgens, seconded by Jenn Johnson, moved to adjourn. Motion carried.

Approved: 12/19/17