

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, November 28, 2011, at 6:30 pm in the District Board and Training Center room.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Skinner, Busse, Swanson, Rasmussen, Rossmiller, and Hurley.

**APPROVAL OF AGENDA**

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the agenda as presented. Motion carried, 7-0 (voice vote).

**APPROVAL OF MINUTES**

Motion by Mr. Hatfield, seconded by Mr. Busse, moved to approve the October 24 minutes as presented. Motion carried, 7-0 (voice vote).

**BUDGET FINANCE**

Business Manager, Ms. Treuden, shared the approved 2012-2013 budget calendar process. Discussion.

Ms. Hurley had provided an update on the Evansville Education Foundation, which included the name change from Fund to Foundation. Discussion.

Ms. Carvin shared a draft employee handbook calendar and two proposals from consultants to help with job descriptions and benefit recommendations. Discussion. Board consensus to not hire a consultant. Board consensus that Ms. Carvin may approach the Unions on opening contract negotiations.

Ms. Treuden explained the budget reconciliation reports and her monthly process. Discussion.

Ms. Carvin and Ms. Treuden presented district office staffing recommendations, including two options. Discussion. The District will pursue the second no cost option.

Ms. Treuden shared the District's banking relationship.

Budget Finance agenda items discussed for next meeting.

**POLICY**

Ms. Hurley presented for a first reading, policies #553-Media Equipment Loan, #553 Form-Media Loan Agreement, and #831-Weapons on School Property. Discussion. Policy #831 will be shared with school attorney. Policies will be presented for a second reading at December board meeting.

Policy agenda items discussed for next meeting.

**BOARD DEVELOPMENT**

Ms. Swanson had provided a report on a President’s meeting with other districts.

Mr. Rasmussen and Ms. Swanson had provided reports on their attendance at a Personnel Employment Law Seminar. Discussion.

Ms. Carvin had provided an update on the Strategic Planning results and next steps. Discussion.

Ms. Swanson and Ms. Rossmiller shared district administrator search firm information. Discussion. Special board meeting on December 7 to interview two search firms. Mr. Hatfield will work on questions and send to all board members. Policies relating to district administrator shared and board to review.

Ms. Swanson asked to defer the Board evaluation process.

Board Development agenda items discussed for next meeting.

**FUTURE AGENDA**

December 12 regular board meeting agenda discussed.

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved for a short break. Motion carried, 7-0 (voice vote). Mr. Hatfield left at 10:03.

**EXECUTIVE SESSION**

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to move into executive session under Wisconsin Statute 19.85(1)(c) to discuss personnel evaluation. Motion carried, 6-0 (roll call vote).

Meeting adjourned from executive session at 11:28 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_ Approved: 12-12-11  
Kathi Swanson, President