

BOARD-ADMINISTRATOR RELATIONSHIP

The Board believes that policy-making is one of its most important functions, and that the implementation of policy is a function of the district administrator. The Board delegates executive powers to the district administrator so that he/she may manage the schools within the Board's policies. The Board should devote its time to policy-making, fiscal management and evaluation of the District's programs.

The Board shall hold the district administrator responsible for carrying out his/her duties according to district policies including the District Administrator job description, District Mission Statement, Belief Statements, and District Philosophy.

Individual members of the Board cannot act for the Board on any matter unless officially delegated by the Board with the authority to do so. Members shall refrain from involving themselves in administrative matters and from asking the district administrator for personal considerations. Board members shall refer all nonaction matters and criticisms to the district administrator.

This applies to policy development, district organization and operation, bond issues, building plans and procedures, site selection, insurance, salaries, transportation, food services, instructional services, and developmental plans for new programs. The management team should recognize the need for continuous evaluation of all the functions and services of the school system.

Each board member should show an understanding of the executive function. He/she should understand the desirability of delegating administrative responsibility, support the district administrator in his/her authorized functions, encourage teamwork between the district administrator and the Board and recognize problems and conditions that are of administrative concern.

The district administrator may delegate responsibility and the authority necessary for the operation of the schools to other designated officials who are serving in an administrative capacity.

Legal Ref.: Sections 118.24 Wisconsin Statutes
120.12
120.13

Local Policies: #110 – Philosophy of the Evansville Community Schools
#111 – District Goals
District Mission Statement