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STUDENT RECORDS

Student records shall be maintained in the interest of the student to assist school personnel in providing appropriate educational experiences for each student in the District.

The Board of Education recognizes the need for confidentiality of student records. Therefore, the District shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior approval of the parent/guardian or adult student, except in situations where legal requirements specify release of records without such prior approval.

Building principals shall have primary responsibility for the collection, maintenance and dissemination of student records in accordance with state and federal laws and established District guidelines.

Student record notices shall be published annually in accordance with state and federal law.

Legal Ref.: Sections 118.125 Wisconsin Statutes (Pupil Records)

118.126 (Privileged Communications)

118.127 (Law Enforcement Agency Information)

118.51(8) (Full-Time Open Enrollment, Disciplinary Records)

118.52(10) (Part-Time Open Enrollment, Disciplinary Records)

146.81 - 146.84 (Health Care Records)

252.15 (Restrictions on Use of an HIV Test)

767.24(7) (Custody and Physical Placement, Access to Records)

938.342(1r) (Disposition, School Attendance Conditions)

938.396 (Records)

950.08(2w) (Information To Be Provided by District Attorney's to
Schools in Criminal Cases)

Family Educational Rights and Privacy Act (20 USC Section 1232g, 34 CFR
Part 99)

Protection of Pupil Rights Provision of General Education Provisions Act (20
USC 1232h)

U.S.A. Patriot Act

Local Ref.: Policy #347.1-Procedures for the Maintenance and Confidentiality of Student
Records

Policy #347-Exhibit-Student Records Notice

Policy #430-School Attendance

Policy #431-Compulsory Student Attendance & Alternative Programs

Policy #823-Open Records Policy and Procedures for Access to Public Records