

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Amended Board of Education Regular Meeting Agenda

Wednesday, June 8, 2016

6:00 p.m.

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Mason Braunschweig Melissa Hammann Sandra Spanton Nelson
 Eric Busse Jane Oberdorf
 John Rasmussen Keith Hennig

- II. Approve Agenda.

- III. Public Announcements/Recognition/Upcoming Events:
 - Back To School Days – August 10, 10:00 am – 2:00 pm and August 16, 3:00 pm – 7:00 pm
 - First Day of School, September 1, 2016

- IV. Public Presentations.

- V. Information & Discussion:
 - A. K-12 Literacy Curriculum Related Referendum Purchases.
 - B. 2015-2016 Budget Update.
 - C. Teachers On Call (T.O.C.) Contract.
 - D. High School Proposed Student Handbook Changes.
 - E. Additional Special Education Assistant Position.

- VI. Public Presentations.

- VII. Business (Action Items):
 - A. Approval of Staff Changes: Resignations of Business Manager and Special Education Educational Assistant; and Hiring of Teachers, Special Education Educational Assistant and Payroll Benefit Specialist.
 - B. Approval of an Additional Special Education Assistant Position.
 - C. Approval of Special Meeting on In-Town Bus Transportation.

- VIII. Consent (Action Items):
 - A. Approval of Food Service Compensation Model.
 - B. Approval of 2016-2017 CESA2 Contract.
 - C. Approval of 2016-2018 Ringhand Brothers, Inc. Transportation Contract.
 - D. Approval of Middle School Proposed Student Handbook Changes.
 - E. Approval of 2017 Band/Choir Trip to New York.
 - F. Approval of Policies:

1. #343.8 – Accommodating a Student’s Religious Beliefs
 2. #381.1 – Religion: Curriculum, Activities and Holidays
 3. #434.1 – Release Time For Religious Instruction
 4. #434.1-Form – Release Time Record Card for Public School
 5. #341 – Academic Programs
 6. #341.1 – Reading Instruction
 7. #341.34 – Protective Behaviors Program
 8. #341.7 – Music and Art Education
 9. #341.9 – Pre-School Programs
 10. #662.3 – General Fund Balance
 11. #662.31 – Committed Fund Balance
- G. Approval of May 23 Special Meeting and May 25, 2016, Regular Meeting Minutes.
- H. Approval of May Bills and Reconciliation.
- IX. Future Agenda – June 29, 2016, Regular Meeting Agenda.
- X. Five Minute Break.
- XI. Executive Session – Under Wisconsin State Statute 19.85(1)(c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to deliberate and discuss strategy concerning collective bargaining negotiations: namely to discuss negotiation strategy concerning the 2016-2017 contracts with the Evansville Education Association covering teachers and to discuss an employee matter.

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, effort will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 6/3/16
Re-Posted: 6/7/16

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Wednesday, June 8, 2016

6:00 p.m.

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Mason Braunschweig Melissa Hammann Sandra Spanton Nelson
 Eric Busse Jane Oberdorf
 John Rasmussen Keith Hennig

- II. Approve Agenda.

- III. Public Announcements/Recognition/Upcoming Events:
 - Back To School Days – August 10, 10:00 am – 2:00 pm and August 16, 3:00 pm – 7:00 pm
 - First Day of School, September 1, 2016

- IV. Public Presentations.

- V. Information & Discussion:
 - A. K-12 Literacy Curriculum Related Referendum Purchases.
 - B. 2015-2016 Budget Update.
 - C. Teachers On Call (T.O.C.) Contract.
 - D. High School Proposed Student Handbook Changes.
 - E. Additional Special Education Assistant Position.

- VI. Public Presentations.

- VII. Business (Action Items):
 - A. Approval of Staff Changes: Resignations of Administrator, Business Manager, and Support Staff, Education Assistant; and Hiring of Teacher.
 - B. Approval of an Additional Special Education Assistant Position.
 - C. Approval of Special Meeting on In-Town Bus Transportation.

- VIII. Consent (Action Items):
 - A. Approval of Food Service Compensation Model.
 - B. Approval of 2016-2017 CESA2 Contract.
 - C. Approval of 2016-2018 Ringhand Brothers, Inc. Transportation Contract.
 - D. Approval of Middle School Proposed Student Handbook Changes.
 - E. Approval of 2017 Band/Choir Trip to New York.
 - F. Approval of Policies:
 1. #343.8 – Accommodating a Student’s Religious Beliefs

2. #381.1 – Religion: Curriculum, Activities and Holidays
 3. #434.1 – Release Time For Religious Instruction
 4. #434.1-Form – Release Time Record Card for Public School
 5. #341 – Academic Programs
 6. #341.1 – Reading Instruction
 7. #341.34 – Protective Behaviors Program
 8. #341.7 – Music and Art Education
 9. #341.9 – Pre-School Programs
 10. #662.3 – General Fund Balance
 11. #662.31 – Committed Fund Balance
- G. Approval of May 23 Special Meeting and May 25, 2016, Regular Meeting Minutes.
- H. Approval of May Bills and Reconciliation.
- IX. Future Agenda – June 29, 2016, Regular Meeting Agenda.
- X. Five Minute Break.
- XI. Executive Session – Under Wisconsin State Statute 19.85(1)(c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to deliberate and discuss strategy concerning collective bargaining negotiations: namely to discuss negotiation strategy concerning the 2016-2017 contracts with the Evansville Education Association covering teachers and to discuss an employee matter.

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, effort will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 6/3/16

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Amended Board of Education Regular Meeting Agenda/Briefs

Wednesday, June 8, 2016

6:00 p.m.

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. **Roll Call:** Mason Braunschweig Melissa Hammann Sandra Spanton Nelson
Eric Busse Jane Oberdorf
John Rasmussen Keith Hennig

II. **Approve Agenda.**

Suggested Motion: I move we approve the agenda as presented (OR add or remove items).

III. **Public Announcements/Recognition/Upcoming Events:**

- Back To School Days – August 10, 10:00 am – 2:00 pm and August 16, 3:00 pm – 7:00 pm
- First Day of School, September 1, 2016

IV. **Public Presentations.**

V. **Information & Discussion:**

- A. K-12 Literacy Curriculum Related Referendum Purchases – *Director of Instruction, Ms. Murphy, has enclosed information.*
- B. 2015-2016 Budget Update – *Business Manager, Ms. Treuden, has enclosed the updated budget.*
- C. Teachers On Call (T.O.C.) Contract – *Ms. Treuden, has enclosed information.*

- D. High School Proposed Student Handbook Changes – High School Principal, Mr. Everson, and Associate Principal, Mr. Cashore, have enclosed the proposed changes.
- E. Additional Special Education Assistant Position – Director of Student Services, Ms. Katzenberger, is asking for an additional staff member due to additional transportation needs per a student's revised Individual Education Plan (IEP), and consistent adult support for a newly qualified student, an addition of 1.0 FTE for a Special Education Assistant is required for the 2016-2017 school year.

VI. Public Presentations.

VII. Business (Action Items):

- A. Approval of Staff Changes: Resignations of Business Manager and Special Education Educational Assistant; and Hiring of Teachers, Special Education Educational Assistant and Payroll Benefit Specialist. Please approve the following:
1. Resignation of Administrator, Business Manager, Doreen Treuden, effective August 28, 2016. Doreen has been with the District for 5 years.

Suggested Motion: I move we approve the resignation of Doreen Treuden, effective August 28, 2016, waive the \$1,500 liquidated damages in lieu of three additional days of transition with the new business manager, and thank her for her five years in the District.

2. Resignation of Support Staff, Education Assistant, Susan Parsons, effective at the end of the 2015-2016 school year. Susan has been with the District for 12 years.

Suggested Motion: I move we approve the resignation of Susan Parsons, effective at the end of the 2015-2016 school year and thank her for her 12 years in the District.

3. Hiring of Tess Thornton, Kindergarten Teacher. Tess graduated from UW-Stevens Point this May with a degree in Elementary Education. One of Tess' goals is to be sure all students will be given a solid foundation for lifelong learning through a positive learning environment. Tess was described as an organized, friendly/loving teacher who had an uncanny ability to work with all people. Tess will be paid a salary of \$38,000.
4. Hiring of Sable Schwab, ELL Teacher. Sable will be returning to the ECSD after working as the MS/HS ELL Teacher during the 2015-2016 school year. She possesses a wealth of knowledge and experience working with adults with ESL needs. She received her Master's degree in teaching ESL from Northern Arizona in 2012. Sable is fluent in several languages, and brings her passion for working with individuals with ESL needs to the MS/HS. Sable previously worked as a long term substitute at EHS three years ago as a Spanish instructor. Sable is currently in process of obtaining her full license through DPI. Sable will be paid a salary of \$44,000.

Suggested Motion: I move we approve the hiring of Tess Thornton, Kindergarten Teacher, for a salary of \$38,000, and Sable Schwab, ELL Teacher, for a salary of \$44,000.

5. *Hiring of Kallie Day, Special Education Educational Assistant. As a graduate from Evansville who now has children in the District, Kallie is devoted to the Evansville community. She is currently a bus driver for ECSD and finds her favorite part of the day to be interacting with the kids on her bus and on the special education van. Kallie loves kids because they teach her creativity, humility, motivate her to be a better person, and are a reminder to keep things in perspective. We are thrilled to have Kallie as our newest Special Education Assistant team member! Kallie will be paid \$12.50/hour.*

Suggested Motion: I move we approve the hiring of Kallie Day, Special Education Educational Assistant, for a rate of \$12.50/hour.

6. *Hiring of Nicole Fischer, Payroll Benefit Specialist. Nicole is currently employed in the private sector as an HR Manager. She has three years of HR experience related to all duties required of the position she is applying for here – Payroll and Benefits Specialist. She has a BA degree in Finance from UW-Whitewater and a MBA degree in HR Management from Concordia University. She is excited about coming to work for the District. Nicole will be paid \$21.50/hour.*

Suggested Motion: I move we approve the hiring of Nicole Fischer, Payroll Benefit Specialist, for a rate of \$21.50/hour.

- B. Approval of an Additional Special Education Assistant Position – *Discussed earlier in the meeting.*

Suggested Motion: I move we approve an addition of a 1.0 FTE Special Education Assistant position, as presented.

- C. Approval of Special Meeting on In-Town Bus Transportation – *Enclosed is the March 10, 2016, memo from Mr. Roth, a map showing pick up points, and an explanation of in-town bus transportation. We need a Board motion to hold the special meeting.*

Suggested Motion: I move that the Board direct the School District Clerk to call a special meeting of the School District for the purpose of authorizing transportation services from common pick-up points, in the morning only, to all students in grades K-8 who reside between 0.5 mile and 2.0 miles from school, in order to alleviate traffic congestion around Levi Leonard Elementary, Theodore Robinson Intermediate and J.C. McKenna Middle School.

VIII. Consent (Action Items): Do you want to remove any items?

- A. Approval of Food Service Compensation Model.
- B. Approval of 2016-2017 CESA2 Contract.
- C. Approval of 2016-2018 Ringhand Brothers, Inc. Transportation Contract.
- D. Approval of Middle School Proposed Student Handbook Changes.
- E. Approval of 2017 Band/Choir Trip to New York.
- F. Approval of Policies:
 - 1. #343.8 – Accommodating a Student’s Religious Beliefs
 - 2. #381.1 – Religion: Curriculum, Activities and Holidays
 - 3. #434.1 – Release Time For Religious Instruction
 - 4. #434.1-Form – Release Time Record Card for Public School
 - 5. #341 – Academic Programs
 - 6. #341.1 – Reading Instruction
 - 7. #341.34 – Protective Behaviors Program
 - 8. #341.7 – Music and Art Education
 - 9. #341.9 – Pre-School Programs
 - 10. #662.3 – General Fund Balance
 - 11. #662.31 – Committed Fund Balance
- G. Approval of May 23 Special Meeting and May 25, 2016, Regular Meeting Minutes.
- H. Approval of May Bills and Reconciliation.

Suggested Motion: I move we approve the consent agenda items: Food Service Compensation Model; 2016-2017 CESA2 Contract; 2016-2018 Ringhand Brothers, Inc. Transportation Contract; Middle School Proposed Student Handbook Changes; 2017 Band/Choir Trip to New York; Policies: #343.8 – Accommodating a Student’s Religious Beliefs; #381.1 – Religion: Curriculum, Activities and Holidays; #434.1 – Release Time For Religious Instruction; #434.1-Form – Release Time Record Card for Public School; #341 – Academic Programs; #341.1 – Reading Instruction; #341.34 – Protective Behaviors Program; #341.7 – Music and Art Education; #341.9 – Pre-School Programs; #662.3 – General Fund Balance; #662.31 – Committed Fund Balance; May 23 Special Meeting and May 25, 2016, Regular Meeting Minutes; and the May Bills and Reconciliation, as presented.

Roll Call Vote.

- IX. **Future Agenda – June 29, 2016, Regular Meeting Agenda – *Enclosed is a draft of the June 29, 2016, regular meeting agenda.***

- X. **Five Minute Break –**

- XI. Executive Session – Under Wisconsin State Statute 19.85(1)(c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to deliberate and discuss strategy concerning collective bargaining negotiations: namely to discuss negotiation strategy concerning the 2016-2017 contracts with the Evansville Education Association covering teachers and to discuss an employee matter.

Roll Call Vote.

You will adjourn from Executive Session.

Suggested Motion: I move we adjourn the meeting.

For Your Information:

Upcoming Meetings:

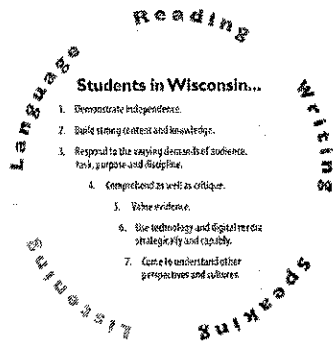
- a. June 29, Regular Board Meeting and Meeting of the Electors
- b. July 20, Regular Board Meeting
- c. August 10, Regular Board Meeting
- d. August 31, Regular Board Meeting

MEMORANDUM

TO: Evansville Community School District School Board
 FROM: Alice A. Murphy, Director of Instruction
 RE: **K-12 Literacy Program Resources**
Referendum Purchase Recommendation
 DATE: June 8, 2016

The **2014-2019 Referendum** includes a five-year Curriculum Development Cycle. During this cycle, all major curriculum areas will be reviewed and revised by curriculum teams and administrators, according to the following schedule:

- 2014-2017 K-12 English Language Arts, (Literacy), 7-12 Mathematics, 6-12 Spanish
- 2015-2018 K-12 Science, K-12 Health, K-12 Physical Education
- 2016-2019 K-12 Art, K-12 Social Studies
- 2017-2019 K-12 Music, 6-12 Career and Technical Education



District Literacy Plan

During the 2015-16 school year, the District’s Literacy Leaders have worked closely with the Literacy Consultant, Erin Loritz, to develop a comprehensive 3-year plan. An effective District Literacy Plan includes components that will result in overall system-wide program improvement. The plan must incorporate specific professional development, streamlined formative and summative assessment, opportunity for continuous data analysis, the review and revision of instructional resources, appropriate access to and integration of technology, support for high quality instructional practice, and assurance of effective support for all learners. All of these aspects are under study and development.

This memo addresses the instructional resources that are necessary in order to continue with the high quality program improvement that is underway.

Literacy Program Resources

The referendum included a curriculum development timeline which designates funding for Literacy Program Resources with the selection process to occur during 2015-16. The selection of materials has been completed, with a plan to purchase during the summer of 2016. According to the recommendation as indicated in the District Literacy Audit 2015, the following resources are proposed for purchase:

Resource	Status	Next Step
Reading Workshop K-5 Units of Study	Purchased and in use	Student reading materials are needed for all classrooms, the school bookroom and Resource rooms
Writing Workshop K-5 Units of Study	Purchased and in use	Student reading materials are needed for all classrooms
Writing Workshop 6-8 Units of Study	Purchased and in use	Student reading materials are needed for all classrooms along with mentor text for writing instruction
Spelling K-5 program and materials	Need to be purchased	Literacy teams are planning for this resource
Grammar K-5 program and materials	Need to be purchased	Literacy teams are planning for this resource

Content Area Text 6-12 at appropriate reading levels	Need to be purchased	Student reading materials are needed for all classrooms to support the development of Disciplinary Literacy
--	----------------------	---

Throughout the Professional Development workshops and the Collaborative Team Time spent in the development of daily lessons and units, the teachers have determined the additional literature which is needed to support the learning in both Reading and Writing, as well as to meet the Common Core State Standards for Literacy in all content areas.

Recommendation

<p>Levi Leonard Elementary School Seeks to purchase individual books and sets of books for classroom libraries, as well as, the school bookroom and Resource rooms for reading support and Advanced Learning. These books will used by the students during the daily Reading Workshop to facilitate shared reading and small group instruction, as well as during intervention services.</p>	\$26,346.00
<p>Theodore Robinson Intermediate School Seeks to purchase a variety of high interest and award winning literature to support staff and students in the implementation of the Reading and Writing Workshop. The trade books will specifically support the implementation of Lucy Calkins Reading Units of Study and Writing Units of Study. A wide variety of books will be purchased to complement each teacher's' classroom library, as well as, the school bookroom and intervention services as provided by Title I and Advanced Learning.</p>	\$26,082.00
<p>J.C. McKenna Middle School Recommends the purchase of "mentor texts" for reading instruction. Graphic novels, nonfiction books for World History, Science, and Health are needed to develop the strategy of close reading. Students will be provided a choice of texts to read in order to meet the needs of all levels of learning. The variety of books will allow for collaborative discussion as the students learn about new topics, cultures and experiences of people around the world.</p>	\$9,757.00
<p>Evansville High School Teachers of most content areas are requesting to expand the sources of literature related to the subject and to have these available within their classroom. Sets of relevant reading materials will allow for students to spend time in shared reading, listening, and quality discussion about the content. Recording group conversations will allow for teachers and students to reflect upon the learning and bring about improvement. This will also enhance the writing and speaking/presentation experience.</p>	\$5,776.00
TOTAL	\$67,961.00

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: 2015-2016 Budget
Date: June 1, 2016

Attached is a "snap shot" summary budget report for 2015-2016. The monthly reconciliation for May is not complete as of this date. Therefore, the totals will be changing.

All funds are represented with revenues listed first followed by expenses. I have also included 2014-2015 data for comparison purposes. Please feel free to send me your questions prior to the meeting.

Fd	T	Loc	Obj	Func	Prj	Obj	2014-15	2014-15	2015-16	2015-16	2015-16
							Revised Budget	FYTD Activity	Revised Budget	FYTD Activity	FYTD %
10	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	6,174,579.00	3,411,950.00	5,840,413.00	3,343,063.28	57.24
10	R	---	3--	-----	---	INTER-DISTRICT TRANSFERS	407,200.00	0.00	443,540.00	0.00	0.00
10	R	---	5--	-----	---	REV FROM INTERMEDIATE SOU	1,000.00	0.00	1,257.00	0.00	0.00
10	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	12,515,519.74	8,126,825.93	13,232,000.50	8,187,391.92	61.88
10	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	190,667.55	96,893.87	194,593.00	105,171.31	54.05
10	R	---	9--	-----	---	OTHER SOURCES OF REVENUE	66,183.79	53,156.91	82,285.42	78,042.13	94.84
10	R	---	---	-----	---	Revenue	19,355,150.08	11,688,826.71	19,794,088.92	11,713,668.64	59.18
10	E	---	1--	-----	---	SALARIES	8,822,572.26	6,991,129.23	8,932,025.45	7,227,614.01	80.92
10	E	---	2--	-----	---	EMPLOYEE BENEFITS	3,784,687.22	3,147,276.57	3,647,677.78	3,123,978.24	85.64
10	E	---	3--	-----	---	PURCHASED SERVICES	3,114,069.22	1,998,128.20	3,728,014.85	2,398,139.86	64.33
10	E	---	4--	-----	---	NON-CAPITAL OBJECTS	893,685.50	626,100.96	1,235,587.18	1,088,296.96	88.08
10	E	---	5--	-----	---	CAPITAL OBJECTS	304,000.00	96,056.96	30,500.00	49,398.00	161.96
10	E	---	6--	-----	---	DEBT RETIREMENT	171,185.62	146,745.54	191,847.63	141,424.30	73.72
10	E	---	7--	-----	---	INSURANCE	160,806.00	150,511.20	192,177.07	187,628.00	97.63
10	E	---	8--	-----	---	OPERATING TRANSFERS OUT	2,140,805.02	0.00	2,182,191.40	0.00	0.00
10	E	---	9--	-----	---	OTHER OBJECTS	58,990.00	44,613.61	82,725.80	44,764.74	54.11
10	E	---	---	-----	---	Expense	19,450,800.84	13,200,562.27	20,222,747.16	14,261,244.11	70.52
21	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	0.00	8,415.89	0.00	39,567.81	0.00
21	R	---	---	-----	---	Revenue	0.00	8,415.89	0.00	39,567.81	0.00
21	E	---	1--	-----	---	SALARIES	0.00	0.00	0.00	1,166.66	0.00
21	E	---	2--	-----	---	EMPLOYEE BENEFITS	0.00	0.00	0.00	145.92	0.00
21	E	---	3--	-----	---	PURCHASED SERVICES	0.00	15,314.98	0.00	35,120.21	0.00
21	E	---	4--	-----	---	NON-CAPITAL OBJECTS	0.00	4,547.92	0.00	6,501.66	0.00
21	E	---	---	-----	---	Expense	0.00	19,862.90	0.00	42,934.45	0.00
27	R	---	1--	-----	---	INTERFUND TRANSFERS	2,140,805.02	0.00	2,182,191.40	0.00	0.00
27	R	---	3--	-----	---	INTER-DISTRICT TRANSFERS	10,084.00	0.00	1,785.32	0.00	0.00
27	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	833,292.18	579,811.00	829,849.50	582,149.00	70.15
27	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	532,921.07	340,393.06	466,660.97	236,335.81	50.64
27	R	---	---	-----	---	Revenue	3,517,102.27	920,204.06	3,480,487.19	818,484.81	23.52
27	E	---	1--	-----	---	SALARIES	2,121,126.32	1,687,327.27	2,158,957.62	1,767,717.78	81.88
27	E	---	2--	-----	---	EMPLOYEE BENEFITS	950,162.53	802,529.78	1,012,073.83	849,518.58	83.94
27	E	---	3--	-----	---	PURCHASED SERVICES	367,675.00	319,223.82	244,821.59	199,175.83	81.36
27	E	---	4--	-----	---	NON-CAPITAL OBJECTS	76,338.42	59,404.70	61,469.15	35,371.29	57.54
27	E	---	5--	-----	---	CAPITAL OBJECTS	0.00	16,711.75	0.00	0.00	0.00
27	E	---	9--	-----	---	OTHER OBJECTS	1,800.00	10,440.74	3,165.00	3,934.83	124.32
27	E	---	---	-----	---	Expense	3,517,102.27	2,895,638.06	3,480,487.19	2,855,718.31	82.05
38	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	135,944.00	135,944.00	141,544.00	141,544.00	100.00
38	R	---	---	-----	---	Revenue	135,944.00	135,944.00	141,544.00	141,544.00	100.00
38	E	---	6--	-----	---	DEBT RETIREMENT	135,943.76	138,006.28	143,881.26	143,881.28	100.00
38	E	---	---	-----	---	Expense	135,943.76	138,006.28	143,881.26	143,881.28	100.00
39	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	2,949,148.00	2,948,950.53	3,092,648.00	3,096,019.25	100.11
39	R	---	8--	-----	---	NON REVENUE	0.00	0.00	0.00	12,862,336.80	0.00
39	R	---	---	-----	---	Revenue	2,949,148.00	2,948,950.53	3,092,648.00	15,958,356.05	516.01
39	E	---	6--	-----	---	DEBT RETIREMENT	2,948,947.50	3,003,947.50	3,153,947.50	16,159,114.01	512.35
39	E	---	---	-----	---	Expense	2,948,947.50	3,003,947.50	3,153,947.50	16,159,114.01	512.35
50	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	414,967.25	322,872.33	377,362.50	346,134.97	91.72
50	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	11,498.91	10,618.60	7,918.33	22,038.38	278.32

Fd	T	Loc	Obj	Func	Prj	Obj	2014-15	2014-15	2015-16	2015-16	2015-16
							Revised Budget	FYTD Activity	Revised Budget	FYTD Activity	FYTD %
50	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	255,048.08	153,899.06	223,594.16	115,618.63	51.71
50	R	---	---	-----	---	Revenue	681,514.24	487,389.99	608,874.99	483,791.98	79.46
50	E	---	1--	-----	---	SALARIES	185,158.74	164,399.42	168,412.41	150,069.99	89.11
50	E	---	2--	-----	---	EMPLOYEE BENEFITS	71,115.10	65,303.43	28,665.51	18,359.65	64.05
50	E	---	3--	-----	---	PURCHASED SERVICES	358,667.12	365,050.59	329,684.55	334,184.40	101.36
50	E	---	4--	-----	---	NON-CAPITAL OBJECTS	66,573.28	5,590.45	60,661.77	4,057.98	6.69
50	E	---	9--	-----	---	OTHER OBJECTS	0.00	57.50	0.00	25.00	0.00
50	E	---	---	-----	---	Expense	681,514.24	600,401.39	587,424.24	506,697.02	86.26

Number of Accounts: 1778

***** End of report *****

Evansville Community School District

340 Fair Street
 Evansville, WI, 53536
 Phone: (608) 882-3383
 Fax: (608) 882-6564

Doreen Treuden
 Business Manager
 treudend@evansville.k12.wi.us

To: Evansville Board of Education
 From: Doreen Treuden, Business Manager
 Re: Teachers On Call Contract Renewal
 Date: May 25, 2016

Attached is the renewal contract for the Teachers On Call (TOC) service that we have used for the past three years. TOC is an employment agency that provides substitutes for teacher, educational assistants and clerical vacancies. Also attached is the Board memo from three years ago explaining the need to engage TOC. The information in the attached memo continues to be relevant today regarding the need for TOC and the benefits of using TOC.

The cost for the TOC contract is based on the rate that we set for each position plus an add on percentage. The add-on percentage for the first three years was 26%. The add-on percentage is increasing to 27% for the next two years with the new contract. Below is the rate information at this time.

Positions	TOC Rates			
	Term	Set by ECSD	27% - TOC Fee	Total Rate
Long Term Teacher Substitute	11 days or more	\$ 177.00	\$ 47.79	\$ 224.79
Teacher Substitute	full day	\$ 110.00	\$ 29.70	\$ 139.70
Teacher Substitute	half day	\$ 55.00	\$ 14.85	\$ 69.85
Educational Assistant	per hour	\$ 11.00	\$ 2.97	\$ 13.97
Long Term Educational Assistant	per hour	\$ 11.50	\$ 3.11	\$ 14.61

Below is budget expense information for the past two years plus year-to-date for the current year. The current 2015-2016 budgeted amount for TOC is \$255,380. At this time, it is estimated that a similar amount will be budgeted for next year following Board approval of the TOC contract.

	2013-2014	2014-2015	2015-2016*
Annual Expense	\$ 299,197.98	\$ 248,725.55	\$ 214,895.46
			*Partial year

Please contact me if you have any questions regarding the TOC contract.



TOC 24/7, featuring Aesop technology

AGREEMENT RENEWAL

TOC 24/7, featuring Aesop technology, and Teachers On Call seek to extend our strategic partnership with the Evansville Community School District, by continuing TOC's services to meet the District's substitute staffing needs and manage staff absences.

Continuation of Services:

Teachers On Call will continue to ...

- Keep all database information confidential
- Continue recruiting efforts and subsequent training to expand the database of substitutes available to the District
- Conduct an annual background check for all substitute teachers and substitute paras – at TOC's expense
- Streamline and consolidate the District's and schools' internal processes to manage placement of substitute teachers and substitute paraprofessionals, as well as the payroll and benefits

Evansville Community School District will continue to ...

- Direct staff to enter absences online or via the automated 800#, into the Aesop system ... or, in the event of internet challenges/last-minute emergencies, phone Teachers On Call with the request for a substitute
- Direct teachers to enter lesson plans online, and/or leave a hard copy on their desk
- Provide an in-district lead contact to answer staff's questions, pull reports, request a sub online, update the database, change the status of an employee, etc.
- Approve timecards online through the online Customer Portal every Monday between 1 PM and 6 PM

Invoiced Fee Includes:

- Daily or hourly rate for substitutes, as set by the District. The substitutes' rate must be a market rate, comparable to neighboring districts. [NOTE: minimum four hours per assignment.]
- Taxes and contributions required by the employer: payroll taxes, insurance premiums, workers compensation insurance, unemployment compensation contributions (ACA tax may be additional)
- Overhead expenses for the substitutes: back-up manual sub calling, direct deposit, W-2s
- Ongoing support for the substitutes.
- Periodic updates of enhanced functionality

TOC 24/7 Pricing:

The Evansville Community School District will be invoiced only for substitute staff when they have worked an assignment. The School District will be billed weekly; payment terms are net 15 days. TOC reserves the right to charge past due accounts 1.5% interest per month from due date. Any dispute to an invoice must be communicated within 30 days of issuance of that invoice, or the District waives the right to object to the invoice and will be held accountable for payment.

TOC pays substitute teachers on a full-day or half-day basis; and substitute paraprofessionals at an hourly rate with a 4-hour minimum required per assignment and 15-minute increments thereafter. When all efforts to find a substitute para are exhausted, TOC will assign a licensed teacher, and pay and bill at the teacher rate. The District agrees to verify the substitute's time in the online customer portal. By approving the timecard, the District agrees that the hours submitted are accurate and the district is responsible for payment. If a timecard in the Customer Portal is not approved by 6:00pm

Monday but was appropriately submitted, TOC will pull it in for payment – the sub will be paid, and the invoice will be submitted for full payment by the District.

It is understood that Teachers On Call's service is made possible by TOC's substantial investment in advertising, recruiting, interviewing, and screening of each candidate. In the event that the District chooses to hire a TOC employee – on a temporary or permanent basis, directly or indirectly, or at a subsidiary or related facility – the District agrees that the employee must complete a minimum of 480 hours within the District while in the employ of TOC, or the District will pay a placement fee of \$5,000. This provision does not apply to substitutes who were employees of the Evansville Community School District prior to the effective date of this Agreement, or were referred to Teachers On Call from the School District or its resources; there is no placement fee if the district decides to hire subs who fall into these categories.

An administrative mark-up of 27% to the substitutes' rate covers TOC 24/7's payroll costs, benefits, taxes, insurance, workers comp, unemployment, back-up manual sub calling, direct deposit, W-2s, and other overhead expenses. Any legislation, taxes (e.g.: ACA), or other entities directly passing along burden increases to an employer may be added to this percentage at cost after providing notice to the District. Use of a credit card for payments will incur an additional surcharge from Teachers On Call, and your credit card will be billed weekly.

Contract Terms:

Evansville Community School District and Teachers On Call – TOC 24/7 agree to contract for substitute staffing services for a period of two years – 7/1/2016 through 6/30/2018. Teachers On Call will send a Renewal Agreement before this Agreement terminates. This Renewal will include a pricing mark-up if Teachers On Call's costs increase. Teachers On Call shall be entitled to all monies billed and owed for services; and Teachers On Call shall be relieved of further obligations to the District if this contract ends. In that event, Teachers On Call shall cease to use any of the District's data, confidential information, materials, and records.

Indemnification:

Evansville Community School District agrees to indemnify and hold TOC, its officers, agents, and employees harmless from and against any and all actual or alleged liabilities, damages, losses, actions, or causes of action, costs, and expenses (including attorney's fees), arising out of or in any way contributed to by the gross negligence of the District, its agents, employees or officers. TOC agrees to indemnify and hold District, its officers, agents, and employees harmless from and against any and all actual or alleged liabilities, damages, losses, actions, or causes of action, costs, and expenses (including attorney's fees), arising out of or in any way contributed to by the gross negligence of TOC, its agents, employees or officers.

Public Disclosure:

The Evansville Community School District grants to Teachers On Call – TOC 24/7 the right to publicly disclose for advertising and other promotional purposes the fact that the District is using TOC 24/7.

BY SIGNING BELOW, BOTH PARTIES CERTIFY THAT THEY HAVE READ AND AGREE WITH THE TERMS AND CONDITIONS OF THIS AGREEMENT. Both parties also agree that the terms and conditions of this Agreement are confidential information and therefore are not to be shared with any third party without the prior written consent of the other party.

Teachers On Call – TOC 24/7

Evansville Community School District

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Evansville Community School District

340 Fair Street
Evansville, WI, 53536
Phone: (608) 882-3383
Fax: (608) 882-6564

Doreen Treuden
Business Manager
treudend@evansville.k12.wi.us

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: Teacher-On-Call Service
Date: June 3, 2013

Over the past year, several administrators/administrative assistants have been involved in hiring substitute teachers and substitute educational assistants for the District. Paula Landers is directly responsible for hiring teacher substitutes and screens all applicants for employment consideration. Vaunce Ashby is directly responsible for hiring educational assistant substitutes and screens all applicants for employment consideration. Other employees that are involved in the administration of substitute employees include:

- Kelly Mosher – advertising open substitute positions, tracks applicants, assists with scheduling physicals and getting background checks done, creates personnel file.
- Tammy Heissner – assists with scheduling interviews, reference checks and other new hire paperwork.
- Kaye Crocker – orders background checks.
- Doreen Treuden – reviews completed background checks, completed physical forms.
- Linda Gard – sets up payroll process for new hire, meets with new hire to complete I-9, W-4 and other payroll forms, gets new hire computer access if necessary.

Over the past year, we have struggled to overcome challenges involving the hiring of substitute employees. Substitutes were hired and changed their mind about working in the District. Substitutes were hired and didn't like the position and asked to be removed from the sub list. Substitutes were hired as permanent employees and therefore no longer available to be a substitute. There is no guarantee that the newly hired substitute will accept open positions available during the school year. Each spring we experience multiple days of substitute staff shortages for a multitude of reasons (nice weather, lack of interest, employed elsewhere, etc.). During times of sub shortages, classes are split between other grade level teachers or principals are teaching classes.

Teachers On Call (TOC) is an employment agency that offers substitute teacher and educational assistant employment services to school districts. Using TOC would eliminate all of the challenges we face with employing substitute teachers and educational assistants. The benefits of TOC include:

- TOC would eliminate future work and expense yet to be identified with the implementation of the National Affordable Care Act.
- TOC would improve the communication efforts between absent teachers and substitute teachers by allowing lesson plans to be electronically sent to substitute teachers in advance.

- TOC offers their employees bonuses and vacation time.
- TOC monitors the quality of work of substitutes and also provides professional development for substitutes.
- TOC pays their substitutes according to our district policy.
- TOC allows the absent teacher to evaluate the substitute and provides principals full authority to determine which substitutes work in the District.
- TOC provides a comprehensive online program for substitute administration that is user friendly and will provide training for teachers, administrators, substitutes and district office staff.
- TOC offers a 99% "fill rate" eliminating the difficulty of finding substitutes each spring.
- The TOC sub pool includes substitute employees from surrounding districts through the AESOP program.

At this time, I am projecting that it will be more expensive to the District to have the services of TOC than it is to keep the current practice of hiring our own substitute employees. However, it is very difficult to measure the true financial impact of time and effort. It is also difficult to predict the financial impact of the Affordable Care Act and the possibility of offering health insurance to substitute employees. Below is a conservative cost comparison of the current substitute hiring practice and the TOC option for next school year assuming we have \$200,000 in substitute payroll costs.

	<u>Direct hire Subs</u>	<u>Teacher-On-Call Subs</u>
SUB TEACHER/AIDE EXPENSE	\$ 200,000.00	\$ 200,000.00
Teachers-On-Call charge		plus 26%
Payroll taxes	\$ 15,300.00	\$ 252,000.00
Sub-on-Line	\$ 3,300.00	
Worker's Comp Ins	\$ 1,060.00	
Physicals for 10 new hires	\$ 790.00	
Educational Assistant Licenses for 10	\$ 750.00	
Background checks for 40 active subs	\$ 480.00	
Less aid received for Fund 27	\$ (3,380.00)	
Estimated staff time - 7.5%	\$ 15,000.00	
	\$ 233,300.00	
Other unmeasurable cost savings with TOC		
Unemployment insurance		
Reduction in liability		
EEOC claims		
IRS compliance		
ACA compliance		

I believe engaging TOC will improve the quality of education for our students on days when their teacher is absent from the classroom. TOC is projected to cost \$18,700 more than current costs next year and is currently included in the preliminary 2013-2014 Budget for BOE approval.

CLASS STANDING

Class standing (membership within a particular class) is determined not only by years of attendance, but also by accumulated credits. The following number of credits will be used to determine a student's specific class standing: Students are required to follow district graduation policy in order to graduate from Evansville High School.

28 CREDITS REQUIRED FOR GRADUATION

0 - 6.00	accumulated credits = freshman
6.25 - 12.00	accumulated credits = sophomore
12.25 - 18.00	accumulated credits = junior
18.25 or above	accumulated credits = senior

CLOSING SCHOOL DUE TO INCLEMENT WEATHER

The District Administrator shall have authority to close the district schools in the event of hazardous weather or other emergencies which threaten the health or safety of students and personnel.

When determining whether or not to close school due to hazardous weather, the District Administrator shall consult, as applicable, with the National Weather Service, law enforcement, county health and emergency management agencies, and the District bus Contractor. Upon reaching a decision to close the schools, the District Administrator shall get the announcement posted on the District website and notify local television and radio stations who participate in announcing school closings.

Every effort will be made to have school cancellation/late start notification posted by 6:15 a.m. and early dismissal by 11:00 a.m.

COURSE CHANGES

Students registered for classes the previous spring. Students were given ample time to review course descriptions, talk to teachers, and discuss with their parents what courses they should select for the 2015-2016 school year. Students were instructed that, except for listed exceptions, their selections would be final. Therefore, course changes will not be allowed in general. Only in circumstances described by scheduling policy as acceptable reasons will a student be able to drop a class or change classes.

DAILY CLASS SCHEDULE

Evansville High School operates on a four period day. On most school days we will follow the regular bell schedule. Periodically through the year we will follow one of the following schedules: late start or staff development (early release). On those days, adjusted schedules will be given to all staff members and posted on the office window.

Regular Daily Schedule

Period 1	8:00 - 9:31
Advisory	9:36 - 9:58
Period 2	10:03 - 11:34
Period 3	
First Lunch	11:34 - 12:04
Class A	12:09 - 1:39
Class B	11:39 - 12:24

Honors: 3.0 - 3.59

Academic Letter

EHS students through the Class of 2018 will receive academic honors based on the accumulation of points each quarter throughout high school. They will receive points each quarter based on their GPA for the term as follows:

3.00 - 3.24 = 1 point

3.25 - 3.74 = 2 points

3.75 - 4.00 = 3 points

Points will be computed cumulatively over a high school career for each student that attends on a full-time basis. Students will receive awards as follows:

21 points = Letter (or pin if already a letter winner)

33 points = Academic Medal

45 points = Academic Plaque

The 45 points must be earned by the end of a senior's third term.

Starting with the class of 2019, awards will be given based on Laude points as follows:

10 Laude points = Letter and pin

24 Laude points = Academic Medal

50 Laude points = Academic Plaque

The 50 points must be earned by the end of a senior's third term.

The awards will be distributed at the spring Awards Night ceremony.

Valedictorian and Salutatorian Awards

Students selected for Valedictorian and Salutatorian honors shall be chosen from the graduating class membership on the basis of their accumulated grade point average (GPA), calculated to the third decimal place, after the conclusion of the 14th quarter (term) of a sequence of 16 quarters, as shown on the official high school transcript. The student(s) ranked first in GPA will be named valedictorian and the student(s) ranked second in GPA will be named salutatorian.

To become eligible for the Valedictorian and Salutatorian awards, a student must have been enrolled at Evansville High School on a full-time basis for six consecutive complete quarters, including the conclusion of the 14th quarter of schooling for the senior class. The student must have earned enough credits to qualify as a member of the senior class and may be considered as a candidate for an award one time.

A student who joins a graduating class as a result of satisfying the District's early graduation policy and rules is also eligible for Valedictorian or Salutatorian honors.

Wisconsin Academic Excellence Scholarship

The class Valedictorian shall be awarded the State of Wisconsin Academic Excellence Scholarship according to the conditions of WIS STATS 39.41, Chapter HEA 9 of the Wisconsin Higher Education Board Rules and local policy or rules.

LAUDE SYSTEM

Starting with the graduating class of 2019, Evansville High School will recognize graduating seniors through the Laude System. The Laude System acknowledges student achievement through a combination of student cumulative grade point average and the number of honor class points completed in their high school career. The cumulative grade point average and honor points mathematically create an overall Laude Score. Possible laude distinctions include Cum Laude (meaning “with honors”), Magna Cum Laude (“with great honor”), or Summa Cum Laude (“with highest honor”).

Minimum qualifications for Cum Laude recognition at graduation are a 3.4 cumulative grade point average and a Laude score of 17 as calculated at the end of the 15th term. Cum Laude (white honors cord) designation requires a Laude score of 17 – 31.99; Magna Cum Laude (silver honors cord) 32 – 49.99; Summa Cum Laude (gold honors cord) 50 and more. Students receive 2.0 honor points for each AP course completed and 1.0 honor points for each Departmental Honors Course completed with a minimum grade of ‘C’.

Transfer students will receive honors points toward the Laude System for Advanced Placement courses completed with a minimum grade of ‘C’. Transfer students may request that equivalent honors courses they completed at other districts be evaluated by the principal for Laude point eligibility and award. Any disagreements are subject to the standard appeal process through the chain of command up to the Board of Education.

See Pages 2-3 for a listing of Laude eligible courses and an example of Laude Point distribution based on cumulative G.P.A.

Courses designated as honors are as follows:

DEPARTMENT	LAUDE POINTS EARNED UPON COMPLETION OF THE COURSE
English/Language Arts	AP Composition and Language 2.0 AP Composition and Literature 2.0
Math	Pre-Calculus/Trigonometry 1.0 AP Calculus AB 2.0 AP Calculus BC 2.0
Science	Anatomy and Physiology 1.0 Advanced Biology 1.0 AP Chemistry 2.0 Honors Physics 1.0 AP Environmental Science 2.0
Social Studies	AP US History 2.0
World Language	Spanish IV, Other Language IV 1.0 AP Spanish, Other Language AP 2.0
Art	AP Studio Art 2.0
Music	4 th year of band + A solo/duet (Solo & Ensemble) 2.0 4 th year of choir + A solo/duet (Solo & Ensemble) 2.0
FACS	Health Occupations 1.0
Agricultural Science	Large Animal Science 1.0
Business	CAPP Accounting 2.0 Business Law 1.0
Tech Ed	Engineering Drawing & Design (3D) 1.0 Building Construction Trades 1.0
JEDI (online AP courses)	All JEDI AP courses that are not offered onsite at EHS (e.g., AP Statistics; AP European History, etc.) will be awarded 2.0 Laude points upon completion.
Youth Options college courses Online AP courses (non-JEDI) JEDI course special request Youth Apprenticeship Study Abroad Transfer student special course request	Unique situations such as those listed will be considered on an individual basis based on the rigor of the course.

The following chart shows examples of resultant Laude Point awards for a given cumulative G.P.A. The breakdown in award earned is variably highlighted, with the top section Summa Cum Laude, middle section Magna Cum Laude and lower section Cum Laude. This chart will be reviewed annually and revisions will be made when deemed necessary by the Administration. If revisions are made to this chart and/or policy, the revisions will go into effect with the next incoming Freshman class.

CGPA→		4.0	3.9	3.8	3.7	3.6	3.5	3.4
	20	80	78	76	74	72	70	68
	19.5	78	76.05	74.1	72.15	70.2	68.25	66.3
	19	76	74.1	72.2	70.3	68.4	66.5	64.6
	18.5	74	72.15	70.3	68.35	66.6	64.75	62.9
	18	72	70.2	68.4	66.6	64.8	63	61.2
H	17.5	70	68.25	66.5	64.75	63	61.25	59.5
O	17	68	66.5	64.6	62.9	61.2	59.5	57.8
N	16.5	66	64.35	62.7	61.05	59.4	57.75	56.1
O	16	64	62.4	60.8	59.2	57.6	56	54.4
R	15.5	62	60.45	58.9	57.35	55.8	54.25	52.7
S	15	60	58.5	57	55.5	54	52.5	51
	14.5	58	56.55	55.1	53.65	52.2	50.75	49.3
	14	56	54.6	53.2	51.8	50.4	49	47.6
	13.5	54	52.65	51.3	49.95	48.6	47.25	45.9
P	13	52	50.7	49.4	48.1	46.8	45.5	44.2
O	12.5	50	48.75	47.5	46.25	45	43.75	42.5
I	12	48	46.8	45.6	44.4	43.2	42	40.8
N	11.5	46	44.85	43.7	42.55	41.4	40.25	39.1
T	11	44	42.9	41.8	40.7	39.6	38.5	37.4
S ↓	10.5	42	40.95	39.9	38.85	37.8	36.75	35.7
	10	40	39	38	37	36	35	34
	9.5	38	37.05	36.1	35.15	34.2	33.25	32.3
	9	36	35.1	34.2	33.3	32.4	31.5	30.6
	8.5	34	33.15	32.3	31.45	30.6	29.75	28.9
	8	32	31.2	30.4	29.6	28.8	28	27.2
	7.5	30	29.25	28.5	27.75	27	26.25	25.5
	7	28	27.3	26.6	25.9	25.2	24.5	23.8
	6.5	26	25.35	24.7	24.05	23.4	22.75	22.1
	6	24	23.4	22.8	22.2	21.6	21	20.4
	5.5	22	21.45	20.9	20.35	19.8	19.25	18.7
	5	20	19.5	19	18.5	18	17.5	17
	4.5	18	17.55	17.1	16.65	16.2	15.75	15.3
	4	16	15.6	15.2	14.8	14.4	14	13.6
	3.5	14	13.65	13.3	12.95	12.6	12.25	11.9
	3	12	11.7	11.4	11.1	10.8	10.5	10.2
	2.5	10	9.75	9.5	9.25	9	8.75	8.5
	2	8	7.8	7.6	7.4	7.2	7	6.8
	1.5	6	5.85	5.7	5.55	5.4	5.25	5.1
	1	4	3.9	3.8	3.7	3.6	3.5	3.4

2016-17

High School Student Handbook Revisions

1. New language in red

Page 35

10. **Suspensions/Detentions**

Any student who is serving a(an out of school) suspension (~~in school or out of school~~) cannot participate in any practice sessions or athletic contests for the period of the suspension. For example, a student suspended ~~in school or~~ out-of-school on a Tuesday is ineligible to practice or compete anytime Tuesday. In addition, any absences from practice resulting from a suspension will be addressed according to the policies of the specific coach. Those students serving detention during practice sessions will be subject to the specific coach's discipline.

Page 37-38

Honesty Clause:

1. If the student has violated the Athletic Code, student is required to inform their coach and/or the high school administration immediately.
2. The athlete shall be truthful.
3. The athlete shall be forthcoming with information.
4. The athlete shall not be deceptive.
5. The athlete shall be cooperative.

Training Rule Penalties for Group A Violations:

First Violation -- Suspension from participation in 25% of the contests for the regular season with carry over into the next season if necessary. If the student has violated the code in the area of alcohol, drugs or tobacco/nicotine the student is required to successfully complete a Student Assistance Program (SAP) at their expense. A student may reduce the suspension to one contest provided the student has adhered to all requirements in the honesty clause. ~~self-referred or been referred by his/her parent/guardian and has successfully completing a SAP (Student Assistance Program) at his or her expense of \$50. If the student has violated the code in the area of tobacco and has requirements in the honesty clause self-referred or been referred by his/her parent/guardian, he/ may adhered to all reduce the suspension from athletics to one contest by agreeing to complete the Evansville School District's SAP tobacco education program at his or her expense of \$25.~~ If an Evansville School administrator has reasonable suspicion that a specific athlete may have violated the District's athletic code, the administrator may question the student about a possible violation. In responding to any such questioning about the incident, it is expected that the student shall follow the expectations in the honesty clause. If the athlete's answer(s) is subsequently found to be untrue and it is determined that the athlete violated the honesty clause, the suspension will be doubled. (Example: 25% suspension for the first violation will become a 50% suspension.) Unless suspended from ~~or suspended in school~~, attendance at all practices is required during the ineligibility period and the student must complete the season in good standing.

The SAP is a service provided to our extra and co-curricular students. The program is based upon teaching prevention curricula, which educate youth about alcohol and drugs. The program will focus on

prevention, education and self-assessment. Students complete a ten hour training program with a licensed trainer/educator. Recommendations can be made after the student completes the program. Ongoing support may be given by school staff, if necessary, and referrals to outside agencies may occur.

Second Violation -- Suspension from participation in 50% of the contests for the regular season with carry over into the next season if necessary. **If the student has violated the code in the area of alcohol or drugs, they will be required to complete a formal assessment, by a non-school agency and successfully complete a SAP by a non-school agency at their expense.**

The SAP offered through the Evansville School District will be available to a student one time only, unless the local facilitators determine that repeating the program would be beneficial to the student. Without the formal AODA assessment, the student will be suspended from extra/co-curricular participation for one calendar year (twelve months from the date of the offense). If the student violated the code in the area of tobacco/nicotine, they must agree to complete the SAP tobacco education program. Unless suspended from ~~or suspended in~~ school, attendance at all practices is required during the ineligibility period and the student must end the season in good standing. If an Evansville School administrator has reasonable suspicion that a specific athlete may have violated the District's athletic code, the administrator may question the student about a possible violation. In responding to any such questioning about the incident, it is expected that the student shall follow the expectations in the honesty clause. If the athlete's answer(s) is subsequently found to be untrue and it is determined that the athlete violated the honesty clause, the suspension will be doubled. (Example: 50% suspension for the second violation will become a calendar year suspension.)

Third Violation -- Suspension shall be for one full calendar year (twelve months from the date of the offense). Any subsequent violations beyond the third will be cause for an additional calendar year suspension for each violation. If an Evansville School administrator has reasonable suspicion that a specific athlete may have violated the District's athletic code, the administrator may question the student about a possible violation. In responding to any such questioning about the incident, it is expected that the student shall follow the expectations in the honesty clause. If the athlete's answer(s) is subsequently found to be untrue and it is determined that the athlete violated the honesty clause, the suspension will be doubled. (Example: a full calendar year suspension for a third violation will become a 2nd calendar year suspension.)

MEMORANDUM

To: Evansville Board of Education
From: Jerry Roth, District Administrator
Re: In-Town Bus Transportation
Date: March 10, 2016

The purpose of this memorandum is to inform the Board that per State Statute 121.54, bus transportation for students who live in town, less than two miles from school, and who do not live in a hazardous area, must be approved at a special meeting of the electorate or during the annual meeting of the electorate.

On August 7, 2008, former District Administrator, Heidi Carvin, sent a letter to families regarding in-town bus transportation. (That letter is attached to this memo.) In that letter, Ms. Carvin communicated that the Board of Education had agreed to provide morning bus transportation for in-town students who live across Main and Fifth Streets on a trial basis. (That transportation has remained in place since the 2008-2009 school year.) She stated that the transportation was being provided to reduce traffic around the Grove Campus and J.C. McKenna Middle School.

Board meeting records were reviewed to determine when the Board and the electorate approved in-town bus transportation. Board records from July 14, 2008, indicate Board approval for in-town bus routes on a one-year trial basis. No records were found to continue in-town bus transportation after the 2008-2009 school year. No records were found of approval by the electorate for in-town bus transportation.

Legal counsel has reviewed our current in-town transportation pick-up points across Main and Fifth Streets. Legal counsel has verified that we can continue to pick up students at those locations if we allow all students who live from one half ($\frac{1}{2}$) mile up to two (2) miles from school to be transported from those locations if approved by the electorate. This means that we do not need to change the current way we are transporting students from those pick-up points if approved.

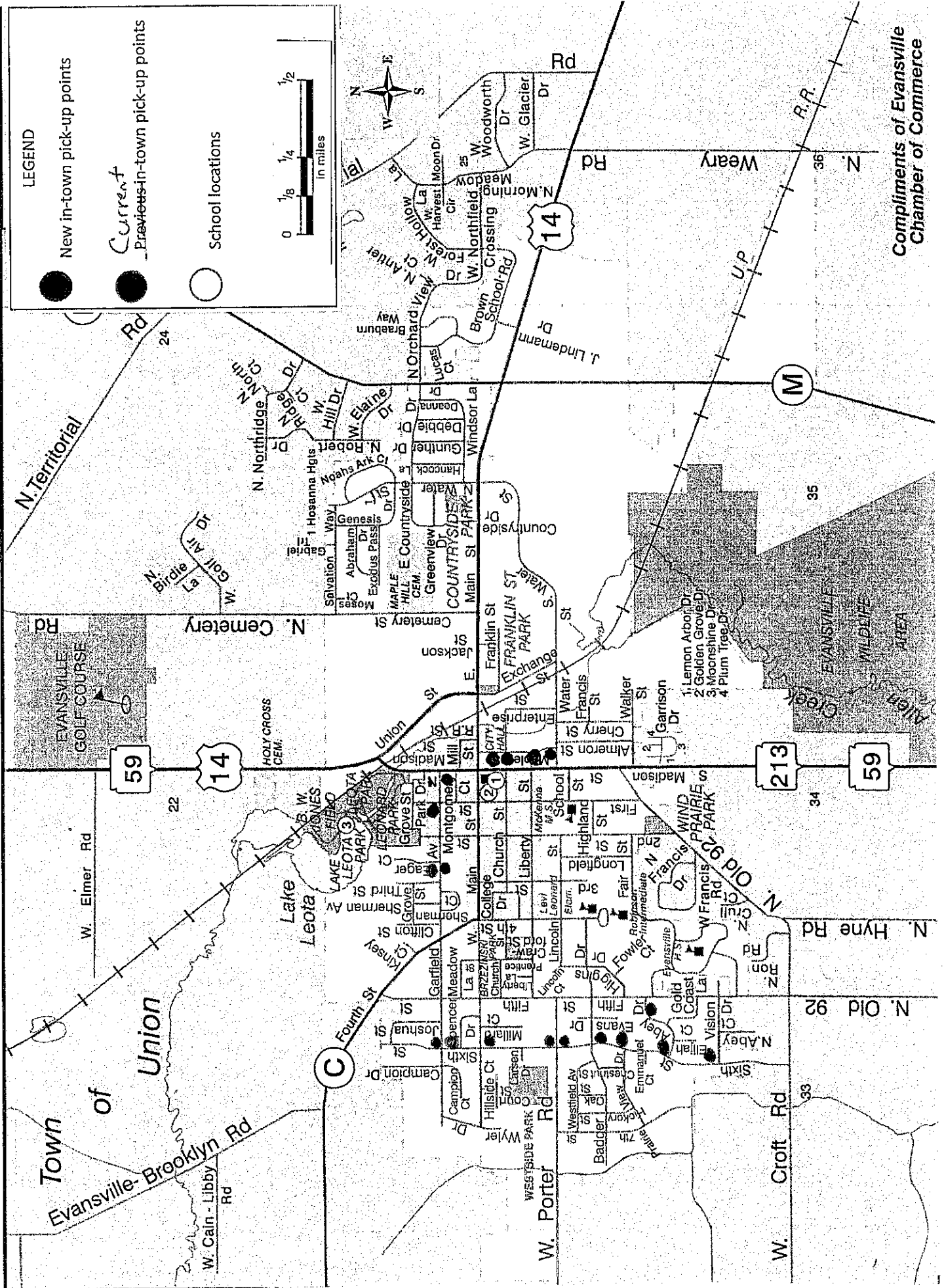
At this time, I am requesting the Board to set a special meeting of the electorate for the purpose of approving in-town bus transportation for all students who live $\frac{1}{2}$ mile to 2 miles from school.

LEGEND

New in-town pick-up points

Current
Previous in-town pick-up points

School locations



Compliments of Evansville
Chamber of Commerce

In-Town Bus Transportation Suggested Motion: I move that the District Contracted Transportation Provider will pick-up students in grades K-8 in the morning only, who reside one-half (0.5) mile to two (2) miles from school, to alleviate traffic congestion around Levi Leonard Elementary, Theodore Robinson Intermediate and J.C. McKenna Middle School. The pick-up points for students who qualify for this service are:

West Side: AM Only

- 6th Street/Vision Street
- 6th Street/Abey Drive
- 6th Street/ Prairie View
- 6th Street/Porter Road
- 6th Street/Main Street
- 6th Street/Garfield Avenue

East Side: AM Only

- Garfield Avenue/Eager Court
- Garfield Avenue/First Street
- Maple Street/Church Street
- Maple Street/Water Street

NOTICE OF SPECIAL SCHOOL DISTRICT MEETING

To: Electors of Evansville Community School District

Notice is hereby given to the qualified electors of the Evansville Community School District that a Special Meeting of the School District will be held at 6:00 p.m. on June 29, 2016, in the District Board and Training Center, 340 Fair Street (Door 36), Evansville, Wisconsin.

This special meeting is called upon the motion of the Board of Education for the Evansville Community School District for the purpose of acting on a motion to modify the District's transportation service policy for grades K-8.

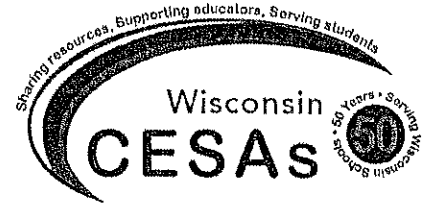
John Rasmussen, District Clerk

Posted:



Innovative Thinking. Tailored Delivery.

Gary Albrecht, Ph.D. • Agency Administrator



May 2016

CESA 2 Superintendents, School Boards, and District Staff:

Please find your 2016-2017 contract with CESA 2 attached.

The items your district contracted for during 2015-2016 are highlighted in blue. Amounts are included for those items contracted for during the previous year and any consortia membership if applicable.

Please use the columns to indicate if you will be renewing a service for 2016-2017, adding a service or discontinuing a previously taken service.

The 2016-2017 Catalog of Services outlines the programs and services offered. Access the catalog via our website – [2016-2017 Catalog of Services](#)

You may also find supporting documents for some programs included with your contract. Please be sure to read them carefully and return accordingly.

Please review your service contract and submit it to your board for approval at your earliest convenience. We appreciate your prompt return of the contract. Upon receipt of signed contracts from school districts, we will make appropriate employment commitments to our staff for the 2016-2017 school year.

We would love to serve you, however, we cannot guarantee that we will be able to fulfill contracts that are returned after June 30, 2016, due to the need to secure staff contracts by July 1, 2016.

If you have questions or concerns regarding service contracts, please contact Marlene Gerstner at marlene.gerstner@cesa2.org or 262.473.1453.

We wish you our very best and look forward to working with you during the 2016-2017 school year.

Gary L. Albrecht, Ph.D.
CESA 2 Agency Administrator



Evansville Community School District

2016-2017 Contract

Please indicate the services to be placed on the contract for 2016-2017.

Services utilized in 2015-2016 are highlighted in blue.

Service	Additional Information	2016-2017 Cost	Renew or Add	Non-Renew
Administration		\$ 1,374.00	Renew	
Assistive Technology Academy		\$ 2,680.00	Renew	
Assistive Technology Library***		\$ 2,575.00	Renew	
ATODA Network				
Blind and Visually Impaired*		\$ 22,619.00	Renew	
Deaf and Hard of Hearing*				
Dialogue with Attorney		\$ 800.00	Renew	
Driver Education	Students pay fees			
Educational Audiology**		\$ 3,960.00	Renew	
Instructional Technology				
JEDI Online Network		\$ 10,500.00	Renew	
Orientation and Mobility		\$ 1,283.00	Renew	
Professional Resource Center - Level 1***				
Professional Resource Center - Level 2***	Includes district visit			
School Nutrition Program - Tier 1				
School Nutrition Program - Tier 2				
Title I Extended Services				
Transition Advisory Network		\$ 3,500.00	Renew	
Transition - MECCA		\$ 300.00	Renew	
Van Delivery		\$ 695.00	Renew	
Total		\$ 50,286.00		
		49,986.00		

*Cost is \$55 per unit, dependent on direct and indirect services per student

**Cost is \$60 per unit, dependent on direct and indirect services per student

District Administrator or Designee

Return via email: marlene.gerstner@cesa2.org or fax: 262.472.2269

Questions? Please contact: Nicole Barlass, Director of Resources at 262.473.1447 or

nicole.barlass@cesa2.org

FOR CESA #2 USE ONLY	Reviewed by:
Date received: _____	GA _____ BB _____ CD _____ MG _____ NB _____
Comments:	



2016-2017 Contract

This contract made in duplicate between the Board of Control of Cooperative Educational Service Agency 2 (CESA 2) and Local Educational Agency (LEA).

WHEREAS CESA 2 has been authorized to provide services for valuable consideration to school districts on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts, county boards of supervisors and other cooperative educational service agencies as provided in Chapter 116, Wis. Stats.

NOW, THEREFORE, CESA 2 hereby agrees to provide to the LEA, services to be performed by legally qualified personnel. Information pertaining to each service to be performed is included in the CESA 2 Catalog of Services.

CESA 2 agrees to make payments to the personnel providing the services and to remit to the authorized governmental or private agencies such amounts for which salary deductions are required or authorized.

CESA 2 agrees to forward federal and/or state funds, which are due the LEA, as soon as possible after the receipt of said funds.

LEA agrees to pay for services rendered as follows:

- *for services costing \$18,000.00 or less annually per line item, in one payment to be made in July.
- *for services costing more than \$18,000.00 annually per line item, in tri-annual payments to be made in July, November and March.

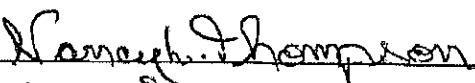
All billings from CESA 2 will be on budgeted estimated costs, except the last billing which shall reflect the net actual costs of the service. (If all billings and payments are based on estimated costs, any overpayments or underpayments will be refunded or paid no later than 60 days from the closing of the fiscal year.)

Transportation of children, if any, will be furnished by each school district.

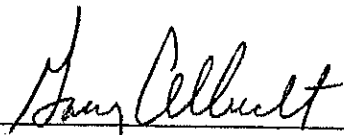
The LEA agrees to reimburse CESA 2 for its proportionate share of costs of the services provided under this contract including without limitation because of enumeration, unemployment insurance, litigation expense, collective bargaining and monetary awards of courts and agencies but no Board of Control may levy any taxes as per Sec. 116.03(4).

In witness whereof, the parties have set their hands this day and year written below.

Cooperative Educational Service Agency 2
1221 Innovation Drive, Suite 205
Whitewater, WI 53190



Nancy Thompson, Chairperson, CESA 2 Board of Control



Gary Albrecht, Secretary, CESA 2 Board of Control

School District of _____, 2016

President, Board of Education

Clerk, Board of Education

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: Transportation Contract
Date: May 17, 2016

Attached you will find the 2016-2018 Ringhand Brothers, Inc. Transportation Contract. Below is a summary of the proposed increases by category.

	Current <u>2015-16</u>	Proposed <u>2016-17</u>	Proposed <u>2017-18</u>
Regular Routes	\$ 443,402.00	\$ 447,836.00	\$ 452,314.00
Mid-day Routes	\$ 91,128.00	\$ 91,128.00	\$ 92,039.00
Spec Ed (est.) 10 students	\$ 84,440.00	\$ 85,280.00	\$ 86,140.00
Co-Cur/Field Trip rates (est.) 2300 hours	\$ 29,900.00	\$ 30,498.00	\$ 30,498.00
Co-Cur/Field Trip rates (est.) 22,500 miles	<u>\$ 27,225.00</u>	<u>\$ 28,125.00</u>	<u>\$ 28,125.00</u>
	\$ 676,095.00	\$ 682,867.00	\$ 689,116.00
Percentage Increase		1%	1%
Dollar Increase		\$ 6,772.00	\$ 6,249.00

I recommend approval of the revised 2016-2018 student transportation contract with Ringhand Brothers, Inc.

**AGREEMENT BETWEEN EVANSVILLE COMMUNITY SCHOOL DISTRICT,
EVANSVILLE, WISCONSIN, and RINGHAND BROTHERS, INC.,
FOR THE TRANSPORTATION OF STUDENTS
2016-2018**

IT IS HEREBY CONTRACTED AND AGREED between the Evansville Community School District, Evansville, Wisconsin, by its' Board of Education and Mr. Scott Ringhand, hereinafter designated as Ringhand Brothers, Inc., whereby Ringhand Brothers, Inc. agrees to transport personally, or by an agent or qualified assignee, all eligible students as determined by Evansville Board of Education policy, residing in the Evansville Community School District to the school buildings or other designated sites within the District boundaries within a reasonable time prior to the opening of school and agrees to return them to their respective bus stops within a reasonable time after the end of the school day. This will be done in accordance to the provision and limitations of Sec. 121.51 of the Wisconsin Statutes.

SERVICE

Ringhand Brothers, Inc. agrees to maintain and operate vehicles used to meet the District's transportation needs at all times in a safe, efficient and lawful manner and to satisfy all legal requirements of the Board of Education, the Wisconsin Motor Vehicle Department and the Department of Public Instruction. Ringhand Brothers, Inc. shall meet the standards provided in Sec. 110.06(2) of the Wisconsin Statutes.

It is agreed that failure of Ringhand Brothers, Inc. to provide the service listed herein due to extreme weather conditions or impassable road conditions, sickness or accident, shall not be adjudged as a breach of contract. After consulting appropriate agencies, the district administrator of schools shall determine the opening and closing of school due to inclement weather.

DRIVERS

Ringhand Brothers, Inc. shall hire, supervise, and replace all drivers. Ringhand Brothers, Inc. shall replace any driver who, in the opinion of the District, is detrimental to the best interest of the students riding the buses.

All drivers employed by Ringhand Brothers, Inc. shall meet all requirements of rules, regulations and Wisconsin Statutes of any governmental agency. They shall be required by their employer, Ringhand Brothers, Inc., to attend District sponsored Driver Training and Instructional sessions at School District expense.

As a condition of employment, Ringhand Brothers, Inc. shall request a motor vehicle report (MVR) on each new driver and shall require that person to complete a physical examination, including a test for the disease of tuberculosis or a chest x-ray.

Ringhand Brothers, Inc. must conform to federal regulations (49 CFR, Part 382) governing alcohol and controlled substance testing for persons who possess a commercial driver's license and operate a commercial motor vehicle.

TESTING COMPENSATION:

The District will pay up to \$1,230 for the cost of drug and alcohol testing programs by a qualified agency for Ringhand Brother’s Inc. employees chosen at random and new employees.

REGULAR TRANSPORTATION COMPENSATION:

The District will pay \$447,836 for the 2016-2017 school year, to maintain thirteen (13) morning and afternoon student bus routes. Ringhand Brothers, Inc. will supply at least seventeen (17) buses each carrying at least 65 students. The amount for 2016-2017 is \$34,449 per route.

The District will pay \$452,314 for the 2017-2018 school year, to maintain thirteen (13) morning and afternoon student bus routes. Ringhand Brothers, Inc. will supply at least seventeen (17) buses each carrying at least 65 students. The amount for 2017-2018 is \$34,793 per route.

CO-CURRICULAR TRIP COMPENSATION:

The District will pay \$1.25 per mile plus \$13.26 per hour per driver. There will be a \$5.00 minimum charge for the use of a bus for co- curricular trips.

METHODS OF PAYMENT

Payment for the previous month's services rendered under this contract will be made within 10 days of receipt of an invoice.

INSURANCE

Ringhand Brothers, Inc. agrees to procure and deliver to the district prior to the opening of school, a certificate of insurance against liabilities to the District for damage to property and injury of students for whom transportation is provided under the terms of this contract. Liability insurance coverage shall include the following:

- \$1,000,000 General Liability – each occurrence.
- \$ 5,000 Medical expense.
- \$3,000,000 Automobile Liability – combined single limit – each accident.
- \$2,000,000 Umbrella Liability – each occurrence.

Ringhand Brothers, Inc. agrees to procure and deliver to the District prior to the opening of each school year a certificate of insurance for workers' compensation coverage.

REGULAR BUS ROUTES

Ringhand Brothers, Inc. shall organize bus routes in such a manner as to realize maximum utilization of each vehicle subject to the approval of the District Administrator. At the beginning of each school year, Ringhand Brothers, Inc. shall provide the district with a schedule and a list of riders and bus driver for each bus route.

The list of bus riders shall be adjusted to record changes throughout the school year. All buses shall be of sufficient capacities to legally accommodate the number of passengers residing on said routes.

TRAINING AND SAFETY

All drivers shall hold a valid first aid card to maintain a high level of safety during student transportation. All bus drivers will be required to attend at least one meeting yearly prior to the start of the school year for the purpose of reviewing behavior expectations of students, discipline procedures and ways to minimize

behavior problems on busses. Student safety and bus evacuation drills will be held in accordance with board policy and recommendations from the insurance carrier. All drivers will record daily attendance of students on the bus.

CO-CURRICULAR SERVICE

All out-of-school-district and co-curricular use of any Ringhand owned vehicle shall be authorized by the district administrator or principal and shall be accompanied by a trip authorization slip from the school office. The district administrator or a building principal will inform Ringhand Brothers, Inc. of co-curricular and special trip needs at least twenty-four (24) hours prior to departure time.

NEW BUSES AND INSTALLATION OF COMMUNICATION/SURVEILLANCE SYSTEMS

On or before September 1, 2016 Ringhand Brothers, Inc. will put into operation of their bus fleet two (2) new buses. Identification numbers of the new buses will be submitted to the district administrator. Ringhand Brothers, Inc. shall maintain and upgrade as necessary an emergency communication system that will adequately serve all buses and the School District. Ringhand Brothers, Inc. agrees to allow the installation of cameras on all busses at District expense. Ringhand Brothers, Inc. shall provide copies of all bus inspection reports to the District Administrator or designee.

FUEL

Ringhand Brothers, Inc. agrees that along with each monthly invoice they will submit a log of the exact number of miles traveled and fuel used by each bus. The Evansville Community School District will purchase all fuel for use in school bus transportation of students. Ringhand Brothers Inc. will be responsible for reimbursing the District fifty-one (51) cents per gallon of fuel used each school year. The District will subtract \$1,100 from each monthly invoice. An adjustment will be made on the final bill that will reflect the difference between the total of the monthly deductions and the actual gallons of fuel purchased multiplied by fifty-one (51) cents.

COMPENSATION FOR SPECIAL EDUCATION ROUTES AND SERVICES

It is hereby agreed between the Board of Education of the Evansville Community School District and Ringhand Brothers, Inc. to transport eligible Early Childhood and eligible 4-Year-Old Kindergarten students, at their own risk, safely, promptly, and comfortably for the regularly scheduled school days to the Evansville Elementary School.

The District will pay \$91,128 per year for the 2016-2017 school year, to maintain three (3) mid-day ECH/4K student bus routes as verified and for the number of days in actual attendance. The amount for 2016-2017 is \$30,376 per route.

The District will pay \$92,039 per year for the 2017-2018 school year, to maintain three (3) mid-day ECH/4K student bus routes as verified and for the number of days in actual attendance. The amount for 2017-2018 is \$30,680 per route.

It is also agreed between the Board of Education of the Evansville Community School District and Ringhand Brothers, Inc., to transport students for the 2016-2017 school year with physical disabilities, at Ringhand Brothers, Inc.'s, own risk in a vehicle with power lift, safely, promptly, and comfortably for the

regularly scheduled school days to the Evansville School District for \$8,528 per student with a \$20,000 minimum.

It is also agreed between the Board of Education of the Evansville Community School District and Ringhand Brothers, Inc., to transport students for the 2017-2018 school year with physical disabilities, at Ringhand Brothers, Inc.'s, own risk in a vehicle with power lift, safely, promptly, and comfortably for the regularly scheduled school days to the Evansville School District for \$8,614 per student with a \$20,000 minimum.

The person transporting shall carry the proper liability and other insurance on the transporting vehicle, and, in addition, hold an appropriate license and have the transporting vehicle inspected as required.


The payments cited in this agreement, at the mentioned rates, shall be the sole consideration to be received by Ringhand Brothers, Inc. for the services rendered under the terms of this contract for transporting children.

This contract is to be considered as binding between the parties or their assignees hereto for a period from July 1, 2016 to June 30, 2018. The financial terms will be negotiated annually.

Dated this ___ day of June 2016.

Ringhand Brothers, Inc.

Evansville Community School District


Owner

President

Dated

Clerk

Ringhand
4/20/2016

MEMO

To: Evansville Board of Education

From: Jason Knott, Middle School Principal

Re: Handbook Revisions related to co/extra-curricular activities

Date: May 15, 2016

Attached you will find a document detailing the proposed changes to the middle school student handbook regarding co/extra-curricular activities. The previous wording is crossed out, while the changes are listed below. Discrepancies regarding academic eligibility were addressed, along with changes to outline expected behavior and give guidance on behavior expectations such as classroom behavior, sportsmanship, and school representation. This policy falls in line with the high school regarding these expectations.

**JC MCKENNA MIDDLE SCHOOL
EXTRA / CO-CURRICULAR CODE**

Extra-Curricular Activities

Football	Wrestling
Volleyball	Cross Country
Basketball	Track and Field

Co-Curricular Activities

Forensics	Blue Notes
Quiz Bowl	Jazz Band
Student Council	Spanish Club
POMS	

ACADEMIC REQUIREMENTS:

~~Students are considered eligible to participate in activities when s/he achieves all grades above an (F) on a progress report or at the conclusion of a grading period. Progress reports include mid-term reports and weekly reports that may be required by a coach/advisor. A coach may bench students if the students are not keeping up with current schoolwork.~~

~~Students who become ineligible will remain so for at least five (5) school days. During that time, ineligible students must attend every practice. Ineligible students may not participate in or attend contests or events with the team or group until all grades are above an (F) or the student has made significant academic progress.~~

~~Ineligible students must complete a remediation plan with the coach/advisor, teacher and/or principal to regain eligibility. Ineligible students are required to complete a weekly grade sheet to prove that they are achieving at an acceptable level before they will be reinstated as an eligible participant. (See Appendix A) Once an ineligible student becomes eligible the weekly grade reports are at the discretion of the coach/advisor and/or principal.~~

~~At the end of the five (5) school day ineligibility period, a student will continue to remain ineligible on a five school day basis until the student is achieving above the (F) level in all subjects and has a least a 1.5 grade point average.~~

PHILOSOPHY

The primary purpose of education is to provide each student with the values and training necessary to lead a rewarding and successful life. The extra/co-curricular programs at JC McKenna are an integral part of the educational process as it provides certain opportunities and emphasizes definite aims, which is difficult to duplicate in other school activities.

Participation in extra/co-curricular activities is a privilege. Involved students have a responsibility to follow established rules of conduct, maximize their performance, and present a positive image to fellow students, the Evansville community, and the larger world.

GOALS

The goals of the Evansville Schools extra/co-curricular programs are:

1. To help students develop leadership skills and responsibility.
2. To promote teamwork, with the development of such commitments as loyalty and cooperation.
3. To promote the ideals of good sportsmanship and fairness that make for winning and losing graciously.
4. To provide opportunities for students to set personal goals and to work toward success.

5. To generate a sense of unity by providing a focus of interests on activity programs for students, staff, and community.
6. To practice self-discipline and emotional maturity in learning to make decisions under pressure.
7. To promote excellence by providing opportunities for the expression of gifted and talented abilities.
8. To create alternatives for personal enrichment by providing outlets for students with varied needs, interests and abilities.
9. To provide opportunities for personal enjoyment.
10. To promote a philosophy for life-long health and worthy use of leisure time, either as a participant or spectator.
11. To develop an understanding of the value of activities in a balanced educational process.

SPORTSMANSHIP

Students should support their athletic teams, performance groups, etc. vigorously by displaying good sportsmanship and other appropriate behaviors at all times. Attendance as a participant or spectator in any co-curricular or extra-curricular activity is a privilege that can be revoked for improper behavior. Use the following as a guide to sportsmanship.

The individual student should:

1. Consider the visiting team, fans, and the officials as guests and treat them as such.
2. Respect the rights of students from the opposing school.
3. Respect the authority and judgment of the coach.
4. Respect the rights of spectators.
5. Respect the property of the school and the authority of the school officials.
6. Cheer both teams in a courteous manner.
7. Acknowledge good plays by either team.
8. Applaud an injured player when he/she is removed from the game.
9. Support cheerleaders and pom-pons.
10. Accept the official's decision as final.
11. Show self-control at all times during and after the game.
12. Be modest in victory and gracious in defeat.
13. Consider it a privilege and duty to encourage everyone (players and spectators alike) to live up to the spirit of the rules of fair play and sportsmanship.

ACADEMIC REQUIREMENTS:

It is the expectation that a student will maintain a 2.0 GPA and be passing all of his/her classes to be participating in athletics. Both the principal and the coaches will be monitoring student grades to ensure appropriate progress. Progress reports include, grade reports, mid-term reports, and weekly reports. At the discretion of the coach and principal, a student-athlete may sit if they are not keeping up with current schoolwork.

A failing grade during grade checks(Monday of each week) will result in the following actions:

- The athlete will have one(1) week to be passing all classes. During this warning week, the athlete will be allowed to practice and compete, but will be required to complete a form for that class/subject with that teachers' signature(s) verifying current grades. This form is to be returned to the coach by the end of the day on Friday.

- During each sport's season, an athlete is only given this courtesy warning week a single time; any failing grade after the warning constitutes ineligibility.
- If the athlete does not return the form by the deadline or is still not passing all classes by the end of the week, he/she will become ineligible starting the following Monday.
- While ineligible, the athlete is expected to practice and attend all home games/meets (ineligible athletes will not travel to away competitions) unless excused by the coach. The athlete cannot suit up but is expected to sit on the team's bench.
- In order for the athlete to regain eligibility, he/she will need to return a new eligibility form with the class or classes in question signed by that teacher.
- Students who become ineligible will remain so for at least five (5) school days. During that time, students may be required to attend academic remediation sessions after school until eligible. Ineligible students may not participate in or attend contests or events with the team or group until all grades are passing or if the student has made significant academic progress.
- At the end of the five (5) school day ineligibility period, a student will continue to remain ineligible on a five school day basis until the student is achieving above the (F) level in all subjects, has a least a 2.0 grade point average, or is showing significant academic progress as decided by the principal and academic team.
- The parent and athlete will be notified by the coach or principal as to which contest(s) the athlete will be ineligible.

STUDENT-ATHLETE CONDUCT IN THE CLASSROOM

Suspension/Detention

Any student who is serving a suspension (in-school or out-of-school) cannot participate in any practice sessions or athletic contests for the period of the suspension. For example, a student suspended in-school or out-of-school on a Tuesday is ineligible to practice or compete anytime Tuesday. In addition, any absences from practice resulting from a suspension will be addressed according to the policies of the specific coach. Those students serving detention during practice sessions will be subject to the specific coach's discipline.

Removal from a classroom for disciplinary reasons

If a student-athlete is removed from a classroom for any disciplinary reason by a staff member, they may be ineligible to practice or compete on that school day and will be subject to the specific discipline of the principal and coaching staff.



Evansville High School

Music Department

640 South 5th St.
Evansville, WI 53536

Instrumental Music, Amanda Schmidman 608-882-3586/Vocal Music, Keri Krebsbach 608-882-3585

New York City Music Tour 2017
Evansville High School Band and Choir
Wednesday, May 25th, 2016

Dear Evansville School Board Members,

The high school music department is planning another music tour for spring break 2017. This tour will be our 11th tour in the past 23 years. Previous destinations include Toronto, Orlando, York City, and New Orleans. The destination planned this time around is New York City, New York. Included with this cover letter is the following information:

1. Summary for 2017 music tour, including estimated price (sent to students/parents)
2. Information about Super Holiday Tours and Managing Director Kirk Troen
3. Trip inclusions/payment schedule from Super Holiday Tours
4. New York Tour Itinerary (from 2013 tour)
5. Payment Contract (for NYC 2017, school copy and parent copy)
6. Chaperone Application (for NYC 2017)
7. Permission to Travel (from 2015 tour)
8. Consent to Search form (from 2015 tour)

The music department would like to emphasize the musical and educational value of participating in this kind of a trip. The students will gain valuable life-long experiences by participating in the trip. Along with musical performances and for both the band and choir, this trip will provide a multitude of cultural experiences for students that will enhance their understanding of the world around them.

We have a strong successful history of music tours in Evansville. Please allow us to once again give the music students of Evansville High School this wonderful experience. Activities such as these continue to build and strengthen the music program and help to develop our students' musical, social and cultural awareness.

Sincerely,

Keri Krebsbach
Amanda Schmidman
High School Music Directors



Evansville High School@New York City

Band and Choir Tour / Spring Break 2017

(March 24th – 28th)



The trip will be a 5 day 4 night tour and will take place during the EHS Spring Break *pending school board approval in June.*

Cost per student/chaperone: \$850 - \$950

Please remember that we cannot lock into an amount until we know the exact number of students going. Once that happens, the tour company uses a down payment to secure a hotel and tickets to shows.

Other Information:

- We will need Chaperones. An application form is included in this packet. Approx. 1 chaperone per 10 students.
- Only Academically eligible students may go on the trip and they must stay eligible throughout the year.
- Packets will be sent home soon with more detailed information in the FALL of 2016 with all materials including a rough itinerary, permission slips, and other information.
- Lots of sight-seeing and shopping, great performance opportunities. Broadway shows, Empire State Building, Statue of Liberty, and Times Square.
- *While it is our goal to reach 100% participation, we can only go if there is adequate instrumentation and voicing. All sections and parts must be adequately and equally represented.*

FUNDRAISING

A few fundraisers are planned for next year to help offset the cost for students.

The two most popular ones are listed

- 1) *Music booster Raffle. 100% of the monies go back to the students.*
- 2) *Cheesecake sale: 100% of the profits go to the students.*

****See additional information for current fundraiser- students can potentially raise enough money to eliminate their down payment for September!**

Contact information:

- Amanda Schmidman-882-3586 schidmana@evansville.k12.wi.us
- Keri Krebsbach-882-3585 krebsbachk@evansville.k12.wi.us

WHAT IS DUE ASAP: 1) Trip Contract

2) Chaperone Application if you choose to apply

IS A MANDATED POLICY that will be addressed in #411-Equal Educational Opportunities – Are asking to Remove this Policy

ACCOMMODATING A STUDENT’S RELIGIOUS BELIEFS

The Board of Education recognizes that parents/guardians, on the basis of their religious beliefs, may request that their child(ren) be excluded from a school activity or receiving instruction in specific phases of curricular offerings. Requests shall be honored to the extent possible and accommodated in accordance with established procedures.

Students, parents/guardians, and teachers shall receive written notification of this policy and implementing procedures annually.

Procedures

1. Parents/guardians should contact teachers or school administrators with questions and concerns about school activities or curricular topics or assignments that they find objectionable. The curriculum guide and materials associated with any course or activity will be available for inspection by the parent/guardian prior to making the written request for exclusion.
2. Requests for exclusion of a child from any school-authorized activity or course, or portions thereof, must be made by the parent/guardian in writing to the building principal, and must include an explanation of the reason for the request. The request must also identify the specific portion of curriculum or activity to which the request applies.
3. The written request will be evaluated by the building principal, who will consult with the teacher and rule on the appropriateness of the request. Parents/guardians shall be informed of the ruling, in writing.
4. If the request is approved, the student will be excused from the activities, or assigned a work station away from the class, under the supervision of authorized school personnel, and will be given an alternate assignment by the teacher. Parents/guardians will be consulted when determining the alternate.
5. If the principal denies the request, the parent/guardian may appeal the decision in writing to the district administrator and, if necessary, to the Board of Education.

The entire process of responding to an accommodation request shall be completed within 90 days unless the parties involved agree to extension of time.

If after completing the above process a parent/guardian is still dissatisfied with the District’s decision, he may appeal the decision to the State Superintendent of Public Instruction within 30 days of the Board’s decision.

Revised: February 11, 2002

381.1

Revised: November 8, 2003

Revised:

1st Reading: 5/11/16; 2nd Reading: 5/25/16; 3rd Reading: 6/8/16

RELIGION: CURRICULUM, ACTIVITIES AND HOLIDAYS

The Evansville Community School District acknowledges that the following types of school activities may be permitted as long as they do not demonstrate an intent to advance religion or take on the character of religious devotions:

- Writing or analyzing literature on religious subjects.
- Playing, singing and presentation of music which is religious in its inspiration or origin.
- Performing drama which deals with religious history or which is religious in its content.
- Producing or exhibiting art work dealing with religious themes.
- Recognizing the significance of religious holidays to U.S. culture by aligning school breaks around religious holidays or by sponsoring activities which acknowledge the importance of these holidays in cultural life.
- Comparative studies of religion.
- Analyzing religious texts, and other religious books, as part of the study of religions.
- Studying the contribution made by religion to civilization.
- Studying religious texts, or other religious books, for their literary importance.
- Reciting or studying historical documents that contain references to God.
- Singing of official anthems that contain references to God.
- Observing moments of silence.

Students may be excused from these activities by following procedures specified in policy.

Legal Ref.: Article 1, Section 18 and Article X, Section 3 Wisconsin Constitution
Sections 118.13 Wisconsin Statutes
PI 41, Wisconsin Administrative Code

Local Ref.: Policy #411 – Equal Educational Opportunities
Policy #411.1 – Student Nondiscrimination/Harassment
Policy #411.1 Form – Discrimination or Harassment Complaint Form
Policy #411.11 – Equal Educational Opportunities Student Discrimination
Complaint Procedures

Approved: January 11, 1988
Revised: January 10, 1994
1st Reading: 5/11/16; 2nd Reading: 5/25/16; 3rd Reading: 6/8/16

434.1

FOR REMOVAL

RELEASE TIME FOR RELIGIOUS INSTRUCTION

Upon written parental permission, students may be released from regular classes to attend religious instruction.

Time of attendance is to be arranged between the sponsor of the religious activity and the building principal.

Students released for religious instruction shall be expected to attend such instruction classes on a regular basis. Attendance records shall be maintained and reported regularly to the building principal. The Board may deny the privilege of released time to students who absent themselves from religious instruction after requesting the privilege.

The Board shall not be held responsible for the safety or transportation of students on their way to or from religious instruction classes, the content of the instruction provided to those students who have been released, or any activities sponsored by or allowed by the religious program.

Students released to participate in religious instruction shall receive an excused absence and shall be allowed to make up their work within regular administrative guidelines.

Legal Ref.: Section 118.155 Wisconsin Statutes

FOR REMOVAL

RELEASE TIME RECORD CARD FOR PUBLIC SCHOOL

To: Public School Teacher/Principal/Attendance Officer

This is to certify that you have permission to release _____
to attend the Evansville Release Time Program. He/she will attend classes off-campus as authorized under Wisconsin Statute 118.155. It is not mandatory to attend class each week, although weekly attendance is encouraged to maintain the continuity of the program. Students must sign out in the attendance office each Tuesday in order to attend that week's class. It is also understood that once a student signs out, attendance is mandatory and that the School Board may deny the privilege of further involvement to students who absent themselves from classes after signing out. Parents will be notified should weekly absence lead to academic or school problems. Classes will be held at St. John's Lutheran Church, Evansville, each Tuesday from 2:08 - 3:00 p.m. Parent's signature on this release form will also be considered to be a legal release for any claim, demand, cause or action or assertion of liability against Evansville Release Time, its officers and teachers or meeting facility.

(student signature) and (parent/guardian signature) date _____

RELEASE TIME * WISCONSIN STATE LAW * STATUTE 118.155

(Released Time For Religious Instruction)

- (1) Any school board shall, without approval of the state superintendent, permit pupils with written permission of a parent or guardian to be absent, from school at least 60 minutes but not more than 180 minutes per week to obtain religious instruction outside the school during the required-school period. The supervisor of such religious instruction shall report monthly, to the principal of the school regularly attended, the names of the pupils who attended such weekly religious instruction. The school board may deny the privilege of released time to pupils who absent themselves from such religious instruction after requesting the privilege. The time period, or periods, allotted for the pupil to be absent from school for the purpose of religious instruction shall be determined by the school board.
- (2) Any transportation to religious instruction or from religious instruction to the public school shall be the responsibility of the parents or of the organization sponsoring the religious instruction.
- (3) The school district shall be released from all liability for a pupil who is absent from school in accordance with sub.(1).

Approved: May 11, 1987

341

Revised: April 22, 2002

1st Reading: 5/11/16; 2nd Reading: 5/25/16; 3rd Reading: 6/8/16

FOR REMOVAL

ACADEMIC PROGRAMS

The Evansville Board of Education recognizes a primary obligation to respond to the intellectual needs and development of all students. The Board has adopted State Standards as a foundation for a comprehensive academic program that includes instruction in reading, language arts, mathematics, science, history, geography, social sciences, and foreign language. Every student shall receive instruction in these subjects and be provided the opportunity to achieve state standards through an engaging and challenging academic program with the goal of meeting every student's individual needs.

In addition, the Board recognizes the value of providing courses and instructional programs that promote learning and enhance the physical, aesthetic, social, and emotional development of our students. The Board has adopted standards in art, physical education, music, health, vocational technical education, family and consumer education (FACE), business education, and agriculture. These educational programs and related activities are essential to the complete development of our students.

School counselors will provide each student and his/her parents/guardians guidance in appropriate placement, course selection, and other aspects of the academic program.

Legal Ref.: Sections 118.01 Wisconsin Statutes

118.30(1g)

121.02(1)

Approved: May 11, 1987
1st Reading: 5/11/16; 2nd Reading: 5/25/16; 3rd Reading: 6/8/16

341.1

FOR REMOVAL

READING INSTRUCTION

The Evansville School District shall identify and diagnose underachieving students in reading in grades K-4. Children with such identified and diagnosed reading deficiencies shall receive instruction and services directed toward the removal of the deficiencies. These efforts should be coordinated with all other reading instruction.

The middle school, grades 5-8, shall offer developmental reading activities that include basic reading instruction, reinforcement units, and application of skills into the content areas. Remedial individual or small group instruction should be available to students experiencing difficulty learning to read in grades 5-12.

Legal Ref.: Sections 118.05 Wisconsin Statutes
121.02 (1) (c)

Approved: January 11, 1989
1st Reading: 5/11/16; 2nd Reading: 5/25/16; 3rd Reading: 6/8/16

341.34

FOR REMOVAL

PROTECTIVE BEHAVIORS PROGRAM

The Evansville Board of Education directs the Administrative Team to develop and implement a protective behaviors program designed to assist pupils in the elementary school (grades K-6) and their parents or guardians in recognizing, avoiding, preventing and halting physically or psychologically intrusive situations that may be harmful to children.

Instruction shall be designed to help students develop positive psychological, emotional and problem-solving responses to abusive situations. It should help students recognized and avoid situations which may be harmful to them and include information on available school and community prevention and intervention assistance or services.

Approved: May 11, 1987
1st Reading: 5/11/16; 2nd Reading: 5/25/16; 3rd Reading: 6/8/16

341.7

FOR REMOVAL

MUSIC AND ART EDUCATION

Music and art instruction shall be provided to students in the Evansville School District under the supervision of a state certified teacher. These programs shall be planned and administered to give every student an opportunity to develop his/her potential and interest to the fullest. They should also provide opportunities for students to develop an appreciation of the fine arts and promote participation in the creative and performing arts.

Instruction shall be provided for all students in grades K-6 and shall be performed by or under the supervision of a certified music or art teacher.

Instruction in art and music, including vocal and instrumental courses, shall be available to all students in grades 7-12 and must be taught by a certified art or music teacher.

Approved: May 11, 1987

341.9

Revised: March 20, 2000

1st Reading: 5/11/16; 2nd Reading: 5/25/16; 3rd Reading: 6/8/16

FOR REMOVAL

PRE-SCHOOL PROGRAMS

Pre-school programs may be offered in the Evansville Public Schools with the approval of the Board. These programs will serve children with special educational needs prior to their entering the public school system.

A special education early childhood program for children with disabilities ages 3-5, shall be provided in the district under the supervision of the elementary principal and the director of special education. All pre-school programs shall be in compliance with state and federal laws and regulations.

LEGAL REF.: Sections 115.77 Wisconsin Statutes

Revised: July 16, 2014

662.3

Revised: May 13, 2015

Revised:

1st Reading: 5/11/16; 2nd Reading: 5/25/16; 3rd Reading: 6/8/16

GENERAL FUND BALANCE

The Evansville Community School District Board of Education recognizes the need for carrying an operating reserve in the General Fund to:

1. Provide adequate working capital sufficient to meet the District's cash-flow requirements, thus minimizing any cash-flow (short-term) borrowing during the annual operating cycle;
2. Function as a safeguard to Fund unanticipated expenses that the District might incur; and
3. Demonstrate fiscal responsibility resulting in a higher credit rating, which will help to reduce District borrowing costs.

In recognition of these needs, the Board shall strive to develop a District budget which, will add sufficient Funds each year to the Fund 10 Fund Balance. The Board's goal for the unreserved designated Fund Balance shall be between 9-18% at fiscal year end.

The Fund Balance will consist of five components according to the Government Accounting Standards Board Statement 54 designed to indicate both:

- Constraints on how resources of the Fund can be spent; and
- The sources of those constraints.

Non-Spendable Fund Balance: The Non-Spendable Fund Balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example, inventories and prepaid amounts. It also includes the long-term amount of loans and notes receivable, as well as property acquired for resale. However, if the use of the proceeds from the collection of those receivables or from the sale of those properties is Restricted, Committed, or assigned, then they should be included in the appropriate Fund Balance classification (Restricted, Committed, or assigned), rather than Non-Spendable Fund Balance.

Restricted Fund Balance: The Restricted Fund Balance classification should be reported as Restricted when constraints placed on the use of resources are either: a. externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b. Imposed by law through constitutional provisions or enabling legislation. Enabling legislation, as the term is used in this Statement, authorizes the government to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that a government can be compelled by an external party—such as citizens, public interest groups, or the judiciary—to use resources created by enabling legislation only for the purposes specified by the legislation.

Committed Fund Balance: The Committed Fund Balance classification are amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of

Education. Those Committed amounts cannot be used for any other purpose unless the Board of Education removes or changes the specified use by taking the same type of action it employed to previously commit those amounts. Committed Fund Balance also should incorporate contractual obligations to the extent that existing resources in the Fund have been specifically committed for use in satisfying those contractual requirements.

In contrast to Fund Balance that is restricted by enabling legislation, amounts in the Committed Fund Balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the government, separate from the authorization to raise the underlying revenue. Therefore, compliance with constraints imposed by the district that commit amounts to specific purposes is not considered to be legally enforceable. The formal action of the Board of Education that commits Fund Balance to a specific purpose should occur prior to the end of the reporting period, but the amount, if any, which will be subject to the constraint, may be determined in the subsequent period.

The Board will take action annually in June to commit the unspent budgeted dollars for the high deductible Health Reimbursement Arrangement (HRA) to be determined at the conclusion of the annual audit for the purpose of reducing future employee health insurance increases.

Assigned Fund Balance: The assigned Fund Balance classification are amounts that are constrained by the district's intent to be used for specific purposes, but are neither Restricted nor Committed, except for stabilization arrangements. Intent should be expressed by the Director of Business Services. Assigned Fund Balance includes (a) all remaining amounts (except for negative Balances) that are reported in governmental Funds, other than the General Fund, that are not classified as Non-Spendable and are neither Restricted nor Committed and (b) amounts in the General Fund that are intended to be used for a specific purpose. By reporting particular amounts that are not Restricted or Committed in a special revenue, capital projects, debt service, or permanent Fund, the district has assigned those amounts to the purposes of the respective Funds. Assignment within the General Fund conveys that the intended use of those amounts is for a specific purpose that is narrower than the general purposes of the district itself. An appropriation of existing Fund Balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of Fund Balance. Assignments should not cause a deficit in Unassigned Fund Balance to occur.

Unassigned Fund Balance: The Unassigned Fund Balance classification is the residual classification for the general Fund. This classification represents Fund Balance that has not been assigned to other Funds and that has not been Restricted, Committed, or assigned to specific purposes within the general Fund. The General Fund should be the only Fund that reports a positive Unassigned Fund Balance amount. In other governmental Funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative Unassigned Fund Balance.

To provide good fiscal management of any component of the Fund Balance, two separate motions shall be required to use any portion of these Funds for purposes other than meeting cash flow needs. The first motion must identify the amount of dollars to be transferred from any component of the Fund Balance to the operating budget. A second motion must identify the purpose of the expenditure(s). Both of these motions shall be approved by a minimum of five (5) Board members.

Legal Ref.: Section 65.90 Wisconsin Statutes (Municipal Budgets)

FOR REMOVAL

COMMITTED FUND BALANCE

The Committed Fund Balance classification are amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Evansville Community School District Board of Education. Those committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action it employed to previously commit those amounts. Committed Fund Balance also should incorporate contractual obligations to the extent that existing resources in the Fund have been specifically committed for use in satisfying those contractual requirements.

In contrast to Fund Balance that is restricted by enabling legislation, amounts in the committed Fund Balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the government, separate from the authorization to raise the underlying revenue. Therefore, compliance with constraints imposed by the District that commit amounts to specific purposes is not considered to be legally enforceable. The formal action of the Board that commits Fund Balance to a specific purpose should occur prior to the end of the reporting period, but the amount, if any, which will be subject to the constraint, may be determined in the subsequent period.

The Board will take action annually in June to commit the unspent budgeted dollars for the high deductible Health Reimbursement Arrangement (HRA) to be determined at the conclusion of the annual audit for the purpose of reducing future employee health insurance increases.

Local Ref.: Policy #662.3 – General Fund Balance

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

SPECIAL MEETING MINUTES

The special meeting of the Board of Education of the Evansville Community School District was held Monday, May 23, 2016, at 7:00 pm in the TRIS LMC.

The meeting was called to order by President Mason Braunschweig. Roll call was taken. Members present: Braunschweig, Busse, Rasmussen, Hammann, Oberdorf, Hennig, and Spanton Nelson.

Mr. Braunschweig indicated that item II, Public Presentations, will come after III, Discussion of Teacher Compensation Model and Base Wage. District Administrator, Mr. Roth, shared a power point on the history of the 2015-2016 Compensation Model and 2016-2017 Contract. Discussion.

PUBLIC PRESENTATIONS

Fourteen teachers throughout the District spoke on teacher's compensation and base wage. One parent spoke on teacher compensation.

DISCUSSION OF TEACHER COMPENSATION MODEL AND BASE WAGE

Board members spoke on the teacher compensation model and base wage. Ms. Oberdorf requested that an agenda item be placed on the May 25th meeting with Board action on, supporting proposals, making stipends permanent, addressing inequities, and commit to look for base wage definition.

ADJOURN

Motion by Mr. Hennig, seconded by Ms. Hammann, moved to adjourn the meeting. Motion carried, 7-0 (voice vote). Meeting adjourned at 8:12 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved: 6/8/16
Mason Braunschweig, President

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

The regular meeting of the Board of Education of the Evansville Community School District was held Wednesday, May 25, 2016, at 5:00 pm in the District Board and Training Center.

The meeting was called to order by Vice President Eric Busse. Roll call was taken. Members present: Busse, Rasmussen, Hammann, Oberdorf, Hennig, Spanton Nelson, and Braunschweig arrived at 5:04 pm.

APPROVE AGENDA

Motion by Mr. Hennig, seconded by Ms. Oberdorf, moved to approve the agenda. Motion carried, 6-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- Evansville Writers Attend Awards Ceremony
- June 3 – End of Year Staff Celebration
- Back To School Days – August 10, 10:00 am – 2:00 pm and August 16, 3:00 pm – 7:00 pm
- Girls softball team won last night and is playing in Monroe at this time

INFORMATION & DISCUSSION

Music Directors, Ms. Krebsbach and Ms. Schmidman presented a proposed 2017 band/choir trip to New York. Discussion.

JC McKenna Middle School Principal, Mr. Knott, presented the student handbook proposed changes. Discussion.

District Administrator, Mr. Roth, presented the 2016-2017 CESA2 contract.

Mr. Braunschweig presented the Teacher Job Sharing Agreement. Discussion.

Mr. Braunschweig addressed the room on the items that were asked to be placed on agenda for action from the May 23 Board meeting; nothing on tonight's agenda, but will be addressed in executive session.

BUDGET FINANCE

Business Manager, Ms. Treuden, presented an updated 2016-2018 Ringhand Brothers, Inc. Transportation Contract. Discussion.

Ms. Treuden gave an update on the 2016-2017 budget. Discussion.

Ms. Treuden shared the Food Service Compensation Model. Discussion.

Ms. Treuden shared information on the 10 year Capital Improvement Plan and Fund 46 (Long-Term Capital Improvement Trust Fund. Discussion.

Ms. Treuden gave an update on the upcoming 2016 audit with Wegner CPAs.

Ms. Hammann gave an update on the Evansville Education Foundation.

Ms. Treuden gave an update on the Food Service and Custodians Compensation Committee work. Food Service is done.

Budget Finance agenda for June 29, 2016, meeting discussed.

BUSINESS (Action Items)

Motion by Ms. Oberdorf, seconded by Mr. Busse, moved to approve the resignations of Kiara Krohn, Speech-Language Pathologist and Peggy Teubert, Physical Therapist Assistant, effective at the end of the 2015-2016 school year and thank them for their years of service to the District. Motion carried, 7-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Hennig, moved to approve the hiring of Thomas Stroinski, 1.0 FTE, and Sally Bowers, .50 FTE, Special Education Assistants for the 2016-2017 school year, at a rate of \$12.50/hour. Discussion. Motion carried, 7-0 (voice vote).

Motion by Mr. Busse, seconded by Mr. Hennig, moved to approve the hiring of Tina Aasen, as the High School Varsity Girls Basketball Coach, for a stipend of \$4,419. Motion carried, 6-0-1 (Spanton Nelson abstained)(voice vote).

Motion by Ms. Hammann, seconded by Mr. Busse, moved to approve the 2016-2017 Teacher Agreement for Job Sharing of Kendra Shelton and Partner, as presented. Motion carried, 7-0 (voice vote).

CONSENT (Action Items)

Motion by Mr. Hennig, seconded by Ms. Oberdorf, moved to approve the consent agenda items: 6-12 Spanish Curriculum Related Referendum Purchases and the May 11, 2016, Regular Meeting Minutes as presented. Motion carried, 7-0 (voice vote).

POLICIES

Ms. Hammann proposed an updated Policy Review Process and discussed.

Ms. Hammann asked for feedback on policy #151-Board Policy Adoption, Review and Implementation, looking to add Housekeeping Changes. Discussion. Policy will go to Policy Committee for suggested changes.

Mr. Rasmussen asked to amend policy #152-Employee Handbook, to remove Handbook Committee as step 1, and bring suggested changes directly to the Board. Discussion. Policy #152 will remain as is.

Ms. Hammann presented for a second reading, policies: #343.8-Accommodating a Student's Religious Beliefs; #381.1-Religion: Curriculum, Activities and Holidays; #434.1-Release Time For Religious Instruction; #434.1 Form-Release Time Record Card for Public School; #341-Academic Programs; #341.1-Reading Instruction; #341.34-Protective Behaviors Program; #341.7-Music and Art Education; #341.9-Pre-School Programs; #662.3-General Fund Balance; and #662.31-Committed Fund Balance. Discussion.

BOARD DEVELOPMENT

The Continuous System Improvement (CSI) Sub-Committees: Teaching and Learning; Workforce Engagement and Development; Communication and Community Engagement; Technology; Facilities and Operations; and Climate and Culture, shared their upcoming meeting dates.

Board Development agenda for June 29, 2016, meeting discussed.

FUTURE AGENDA

June 8, 2016, Regular meeting agenda discussed.

FIVE MINUTE BREAK

A five minute break was taken.

EXECUTIVE SESSION

Motion by Mr. Hennig, seconded by Ms. Spanton Nelson, moved to go into executive session – under Wisconsin Statute Sections 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; namely to discuss resignation of an administrative employee and employment position of an administrative employee. Motion carried, 7-0 (roll call vote).

ADJOURN

Meeting adjourned from executive session at 6:47 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved: _____

Mason Braunschweig, President

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Wednesday, June 29, 2016

Following the 6:00 p.m. Meeting of the Electors

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Mason Braunschweig Melissa Hammann Sandra Spanton Nelson
 Eric Busse Jane Oberdorf
 John Rasmussen Keith Hennig
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:
 • Back To School Days – August 10, 10:00 am – 2:00 pm and August 16, 3:00 pm – 7:00 pm
- IV. Information & Discussion:
 A. Presentation of JC McKenna Technology Integrator.
 B. Presentation of Academic Standards.
 C. Youth Options Report.
 D. Bullying Report.
 E. Bus Transportation to Day Cares.
- V. Budget Finance – Chair, Hammann:
 A. Discussion Items:
 1. 2016-2017 Budget Update.
 2. Evansville Education Foundation Update.
 3. Custodians Compensation Committee Update.
 B. Develop Budget Finance Agenda Items for August 30, 2016, Meeting.
- VI. Business (Action Items):
 A. Approval of Bus Transportation to Day Cares.
 B. Approval of Staff Changes: Hiring of Administrator, Business Manager.
 C. Approval of Teachers On Call (T.O.C.) Contract.
 D. Approval of Preliminary 2016-2017 Budget.
- VII. Consent (Action Items):
 A. Approval of High School Proposed Student Handbook Changes.
 B. Approval of June 8, 2016, Regular Meeting Minutes.
- VIII. Policies – Chair, Hammann:
 1.
- IX. Board Development – Chair, Braunschweig:
 A. Continuous System Improvement (CSI) Plan Update.
 B. Develop Board Development Agenda for August 30, 2016, Meeting.
- X. Future Agenda – June 8, 2016, Regular Meeting Agenda.
- XI. Adjourn.