

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Amended Board of Education Regular Meeting Agenda
Wednesday, October 14, 2015
6:00 p.m.
District Board and Training Center
340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Kathi Swanson Sandra Spanton Nelson Mason Braunschweig
 Eric Busse Melissa Hammann HS Rep Sydney Michael
 John Rasmussen Amanda Koenecke HS Rep Emmeline Roth
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:
- National School Lunch week – October 12 – 16
 - Resignation of Board President, Kathi Swanson, Effective October 31, 2015
 - Resignation of Board Member, Amanda Koenecke, Effective November 6, 2015
- IV. Public Presentations.
- V. Information & Discussion:
- A. Presentation of Literacy Plan.
 - B. Refinance High School Debt.
 - C. Second Reading of Policies:
 - 1. #447-Student Discipline: Detention, Suspension, and Expulsion.
 - 2. #447.1-Use of Physical Force or Restraint and Seclusion by Staff.
 - 3. #447.1 Form-Seclusion/Restraint Report.
 - D. Fall WASB Regional Meeting Discussion.
 - E. 2015-2016 School Calendar.
- VI. Public Presentations.
- VII. Business (Action Items):
- A. Approval of Staff Changes: Resignation of Support Staff and Hiring of Support Staff.
- VIII. Consent (Action Items):
- A. Approval of Policies:
 - 1. #842-Donation and Memorial Signage.
 - 2. #851-Advertising in the Schools.
 - B. Approval of September 30 Regular Meeting Minutes.

IX. Future Agenda – October 28 Regular Meeting Agenda.

X. Adjourn.

Mission Statement: The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.

Vision Statement: Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, effort will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 10/8/15

Re-Posted: 10/13/15

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

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 Eric Busse Melissa Hammann HS Rep Sydney Michael
 John Rasmussen Amanda Koenecke HS Rep Emmeline Roth

- II. Approve Agenda.

- III. Public Announcements/Recognition/Upcoming Events:
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 - A. Presentation of Literacy Plan.
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- VII. Business (Action Items):
 - A. Approval of Staff Changes: Resignation of Support Staff and Hiring of Support Staff.

- VIII. Consent (Action Items):
 - A. Approval of Policies:
 1. #842-Donation and Memorial Signage.
 2. #851-Advertising in the Schools.
 - B. Approval of September 30 Regular Meeting Minutes.

- IX. Future Agenda – October 28 Regular Meeting Agenda.

X. Adjourn.

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Posted: 10/8/15

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda / Briefs
Wednesday, October 14, 2015
6:00 p.m.
District Board and Training Center
340 Fair Street (Door 36)

- I. Roll Call: Kathi Swanson Sandra Spanton Nelson Mason Braunschweig
Eric Busse Melissa Hammann HS Rep Sydney Michael
John Rasmussen Amanda Koenecke HS Rep Emmeline Roth

II. Approve Agenda.

Suggested Motion: I move we approve as presented (OR add/delete items).

III. Public Announcements/Recognition/Upcoming Events:

- National School Lunch week – October 12 – 16
- Resignation of Board President, Kathi Swanson, Effective October 31, 2015
- Resignation of Board Member, Amanda Koenecke, Effective November 6, 2015

IV. Public Presentations.

V. Information & Discussion:

- A. Presentation of Literacy Plan – *Interim Director of Instruction, Ms. Murphy, will present and has enclosed information.*
- B. Refinance High School Debt – *Business Manager, Ms. Treuden, has enclosed information.*
- C. Second Reading of Policies: *Policies enclosed with suggested updates.*
1. #447-Student Discipline: Detention, Suspension, and Expulsion.
 2. #447.1-Use of Physical Force or Restraint and Seclusion by Staff.
 3. #447.1 Form-Seclusion/Restraint Report.
- D. Fall WASB Regional Meeting Discussion - *Board Members, Ms. Hammann, Ms. Koenecke, Mr. Rasmussen, Ms. Spanton Nelson, Ms. Swanson, and District Administrator, Mr. Roth, will be attending the October 8, 2015, WASB Fall Regional meeting which will be held here in Evansville at Creekside.*
- E. 2015-2016 School Calendar – *Mr. Roth has enclosed information.*

VI. Public Presentations.

VII. Business (Action Items):

- A. Approval of Staff Changes: Resignation of Support Staff and Hiring of Support Staff – *Please approve the hiring of:*
1. Megan Bloedow, Food Service Worker, resigning effective October 16, 2015.

Suggested Motion: I move we approve the resignation of Megan Bloedow, Food Service Worker, effective October 16,2015.

2. *Sally Bowers, .5 Educational Assistant Support Staff at TRIS. Sally has a BS in education. She has strong communication skills and is known for making people smile. Sally has a reputable background in development and fundraising, but is looking for a job that is more fulfilling. She is excited to work with students and help them succeed. Sally replaces Cindy Pekol, and will be paid \$12.50/hour.*
3. *Barb McCool, .5 Educational Assistant Support Staff at the High School. Barb is very familiar with the special education program at the Evansville High School as her son was a graduate of the program. Barb is friendly, determined, and known for her great work ethic. Barb replaces Jennifer Nelson (she took a full-time position) and will be paid \$12.50/hour.*

Suggested Motion: I move we approve the hiring of Sally Bowers, .50 Educational Assistant at \$12.50/hour and Barb McCool, .50 Educational Assistant at \$12.50/hour.

VIII. Consent (Action Items): Do you want to remove any items from the consent?

- A. Approval of Policies:
 1. #842-Donation and Memorial Signage.
 2. #851-Advertising in the Schools.
- B. Approval of September 30 Regular Meeting Minutes.

Suggested Motion: I move we approve the consent agenda items: policies #842-Donation and Memorial Signage; #851-Advertising in the Schools; and September 30 Regular Meeting Minutes, as presented.

- IX. **Future Agenda – October 28 Regular Meeting Agenda.**
- X. **Adjourn.**

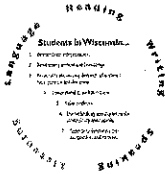
Suggested Motion: I move we adjourn the meeting.

For Your Information:

1. Upcoming Board Meetings:
 - a. October 28, 2015
 - b. November 11, 2015
 - c. December 9, 2015
2. Minutes of the Annual Meeting.

MEMORANDUM

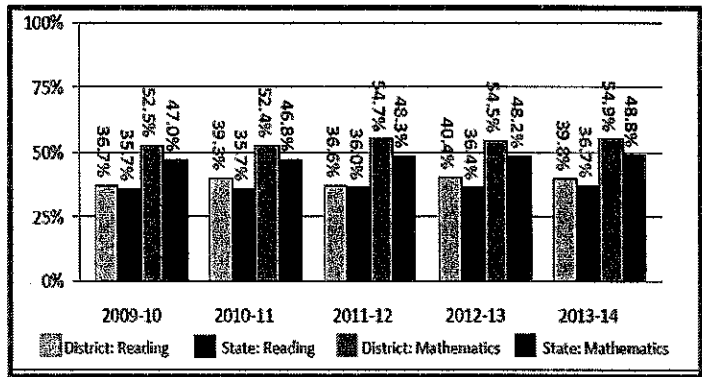
TO: Evansville Community School District School Board
 FROM: Alice A. Murphy, Director of Instruction, Interim
 RE: Literacy Development Plan 2015-18
 DATE: October 14, 2015



Wisconsin Common Core State Standards for English Language Arts provide a portrait of a literate student who has met the standards in **reading, writing, speaking, listening, and language**. A student who is proficient in the discipline demonstrates independence; builds strong content knowledge; responds to the varying demands of audience, task, purpose, and discipline; comprehends as well as critiques; values evidence; uses technology and digital media strategically and capably; and comes to understand other perspectives and cultures.

Literacy Goal

The academic achievement of students is under continuous study. As soon as assessment occurs, the related data is made available to stakeholders to provide information about improving instruction for individuals as well as groups of learners. An important source of student achievement data is the annual School Report Card, which has been provided for each school district by the State Department of Public Instruction. In 2014-15, the five year profile of student performance for Reading and Mathematics became a strong focus for the District. Based upon district level student performance data in the area of Reading, the CSI Teaching and Learning Committee established a goal for the 2014-15 school year. The goal identified the need for significant improvement to be achieved over a period of years: *Increasing the percent of students who score as proficient or advanced on the state assessments from 40% to 60% by the end of the 2017-18 school year.*



This goal is currently under consideration by the CSI team and will be revised based upon more current assessment data as it becomes available at the state level. Although the School Report Card will not be available this year, results of WI assessments, Badger and Aspire, will inform the Committee's new focus. It is likely that the CSI Goal will be more specific by indicating growth targets annually in order to reach the desired outcome by 2020.

The Goal of the Evansville Community School District is to achieve exceptional Literacy growth for all students by steadily increasing the number of students meeting state proficiency targets for reading in Grades 3 through Grade 11, as measured annually by the respective state assessments.

Growth targets begin with the baseline in 2014-15:

___% of Grades 3-11 students reaching proficiency in reading.

To meet expectations with continuous improvement results, growth targets increase as follows:

School year	% of increase	% Proficient or Advanced
2015-16	1%	___%
2016-17	2%	___%
2017-18	2%	___%
2018-19	3%	___%
2019-20	3%	___%

In order to achieve the necessary increase in student Reading achievement, the district began a strategic process to assess the current level of need, to develop recommendations for instructional change and to provide a long term plan of action.

District Literacy Audit

To obtain a broad perspective of the areas which are in need of improvement, a district-wide literacy audit was conducted. This was accomplished by an external auditor from Cardinal Stritch University. The goal was to identify threads of consistency and effectiveness in the literacy program within and across all schools. Between January - June, 2015, Janice Strop, Ph.D., accomplished the following:

- Review of records, programs, materials and all related assessment data
- Visits to each school site for 2 days
- Interviews of more than 30 educators including administrators, classroom teachers and literacy support staff
- Observations of instruction in classrooms at every level
- Survey of all teachers, administrators and support staff which provided comprehensive information about the programs and practice to identify areas of strength and those which are in need of improvement.

All of the data was shared by Dr. Strop with her team of faculty members from the Language and Literacy Department at Cardinal Stritch University.

A written report of the audit findings and recommendations was shared with the district on June 30, 2015. The audit report was studied by the Administrative Team. The findings and the recommendations became the basis for the work of the school and district Data Retreat teams on August 11 and 13. These teams studied the information from the audit along with the recommendations for making change. Additional literacy achievement data sources were shared with the teams to ensure the most current and accurate analysis of the student performance. At the conclusion of the Data Retreat, each school leadership team shared their recommendations for the Literacy Improvement Plan.

District Literacy Plan

An effective District Literacy Plan needs to include components that will result in overall system-wide program improvement. The plan must incorporate specific professional development, streamlined formative and summative assessment, opportunity for continuous data analysis, the review and revision of instructional resources, appropriate access to and integration of technology, support for high quality instructional practice, and assurance of effective support for all learners.

1. Professional Development

Among the recommendations found in the Literacy Audit was the need to secure a Literacy Consultant. The purpose of a specialist in this area is to ensure a K-12 perspective when developing and delivering ongoing professional development. Reading Specialist, Erin Loritz of the CESA6 Literacy Center, was contracted to provide consultation for creating a three year Literacy Improvement Plan. The scope of her service is based upon the identified needs of both the auditors and the School Leadership Teams.

The Literacy Consultant's work during 2015-16 will include:

- Development of the 3-year professional development (PD) plan
- Delivery of the opening day introduction of the initiative, to all educators
- Development of 12 PD "suitcases". These leveled units (K-5, 6-8, 9-12) will provide the complete presentation, information, activities, materials, and evaluation for teacher professional development events. These will be led by the School Literacy Leaders and take place during the four designated Literacy PD days
- Consultation regarding program and resource development
- On-site teaching demonstration and coaching with elementary teachers
- Based upon the progress in this school year, the PD plan will be developed for the next 2 years.

3 Year Literacy Professional Development Plan

Year	K-5	6-8	9-12
2015-16	<i>Reading and Writing Workshop</i>	<i>Close Reading & Critical Conversations/Academic Discourse</i>	<i>Content Area Literacy Development</i>
2016-17	<i>Comprehensive Word Study Plan</i>	<i>Comprehensive Vocabulary Development across grade levels</i>	<i>Critical Conversations/Academic Discourse</i>
2017-18	<i>Differentiation for all learners</i>	<i>Differentiation for all learners</i>	<i>Text Complexity and Variety & Note-taking Skill Building</i>

Professional learning units are developed by the Literacy Consultant and delivered by the School Literacy Leaders

2015-16	K-5	6-8	9-12
Opening Day	<i>Introduction to Literacy Improvement</i>		
October 12	<i>Introduction to Reading and Writing Workshop</i>	<i>Introduction to Critical Conversation and Academic Discourse</i>	<i>Introduction to Content Area Literacy</i>
December 7	<i>Structures of Writing Workshop</i>	<i>Structures and Procedures for Academic Discourse</i>	<i>Content Area Literacy - Reading in the Content Area</i>
January 18	<i>Structures of Reading Workshop</i>	<i>Academic Discourse - Digging for Meaning and Accountability</i>	<i>Content Area Literacy - Note Taking Strategies</i>
March 14	<i>Conferring with Readers and Writers</i>	<i>Close Reading</i>	<i>Content Area Literacy</i>

2. Assessment and Data Analysis

Student academic performance is continuously monitored through formative and summative assessment. The resulting data is analyzed by teachers along with Collaborative Data Teams, and through the use of data tools, such as eduCLIMBER. Teachers who provide support for the learners through interventions are members of the teams. Together they develop the extended learning opportunities which will yield student success. In addition, each educator has created a Literacy Student Learning Objective, (SLO). This SLO process targets specific students and identifies the most effective strategies to impact their learning. The learning is monitored with frequency to ensure growth. In this way, the focus on improvement is a daily effort with clear benchmarks of performance.

3. Literacy Program Resources

The 2014 referendum included a curriculum development timeline. This calendar designates funding for Literacy materials with the selection process to occur during 2015-16. The final selection of materials will be completed prior to June in order to purchase materials during the summer of 2016. According to the recommendation as indicated in the District Literacy Audit the following resources will be proposed for purchase:

- Reading Workshop K – 5 kits and related materials for teachers
- Writing Workshop K -5 kits and related materials for teachers

- Spelling K – 5 program materials
- Content Area Texts at Appropriate Levels 6 – 12
- Technology for student learning

4. High Quality Support for Teaching and Learning

Several considerations for professional staffing were recommended in the audit. Each school should add Instructional Coaching for classroom teachers. This would help teachers to meet the needs of a wider range of students through improved daily instruction. The Supportive Reading Teachers currently seek to serve in this role, but with caseloads of students who are in need of support in the form of interventions, coaching service is limited. Additional staffing for teaching and learning support should be considered.

An update to the District Literacy Goal will be provided by the CSI Teaching and Learning Committee as the relevant data sources are made available from DPI, later this fall.

Kindly contact Alice A. Murphy, Director of Instruction, Interim, for more information.

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: Fund 39 Debt Refinance Options
Date: October 7, 2015

The Fund 39 bond issue related to the high school is eligible for refinance during this fiscal year. The current interest rate on the high school bond issue is 4.6%. The estimated interest rate on a refinance of the bonds is estimated between 1.65% and 1.75%. The original bond issue was for a total of 19 years. The maximum allowed term for this type of bond issue is 20 years. If the Board decides to refinance the high school bonds, there is also an opportunity to add a year to the debt payback to lower the payments.

Attached you will find information regarding all District debt. I've also included information for the operational referendum to illustrate the total impact on the local tax levy. We will discuss the details of the refinance opportunity and the possible options at the Board meeting. Please feel free to call me with any questions.

EVANSVILLE COMMUNITY SCHOOL DISTRICT

CURRENT DEBT SERVICE STRUCTURE

ISSUE DATE	ISSUE TYPE	ORIGINAL AMOUNT	INTEREST RATE	MATURITY DATE	PRINCIPAL BALANCE 6/30/2015
03/01/05	* High School Bonds	22,570,000	4.60%	2020	15,215,000
08/05/10	** Refunding Bonds	1,140,000	4.40%	2021	710,000

CURRENT DEBT SERVICE SCHEDULE

Year Due	High School Bonds			Refunding Bonds			Total Principal	Total Interest	Total Debt Service
	Principal	Interest	Principal	Interest	Principal	Interest			
2016	2,460,000	632,448	110,000	31,544	2,570,000	663,991			3,233,991
2017	2,745,000	518,793	115,000	26,691	2,860,000	545,483			3,405,483
2018	3,010,000	408,319	125,000	21,284	3,135,000	429,603			3,564,603
2019	3,325,000	266,875	135,000	15,103	3,460,000	281,978			3,741,978
2020	3,675,000	91,875	145,000	8,006	3,820,000	99,881			3,919,881
2021			80,000	2,100	80,000	2,100			82,100
	15,215,000	1,918,309	710,000	104,728	15,925,000	2,023,037			17,948,037

DEBT AND OPERATIONAL REFERENDUM - SCENARIO 1

Year Due	Current			Refinance Fund 39			Total Tax
	Fund 39	Fund 38	Referendum	Fund 39	Fund 38	Referendum	
2016	3,092,448	141,544	905,000	3,089,671	141,544	905,000	4,136,215
2017	3,263,793	141,691	978,897	3,036,366	141,691	978,897	4,156,954
2018	3,418,319	146,284	990,000	3,194,981	146,284	990,000	4,331,265
2019	3,591,875	150,103	1,002,400	3,369,270	150,103	1,002,400	4,521,773
2020	3,766,875	153,006	0	3,543,120	153,006	0	3,696,126
2021	0	82,100	0	82,100	82,100	0	82,100
	17,133,309			16,233,408			20,924,433

DEBT AND OPERATIONAL REFERENDUM - SCENARIO 2

Year Due	Current			Refinance Fund 39 + 1 Year			Total Tax
	Fund 39	Fund 38	Referendum	Fund 39	Fund 38	Referendum	
2016	3,092,448	141,544	905,000	3,091,262	141,544	905,000	4,137,806
2017	3,263,793	141,691	978,897	3,078,321	141,691	978,897	4,198,909
2018	3,418,319	146,284	990,000	3,077,436	146,284	990,000	4,213,721
2019	3,591,875	150,103	1,002,400	3,079,480	150,103	1,002,400	4,231,983
2020	3,766,875	153,006	0	3,079,195	153,006	0	3,232,201
2021		82,100	0	857,438	82,100	0	939,538
	17,133,309			16,263,132			20,954,157

DEBT AND OPERATIONAL REFERENDUM - SCENARIO 3

Year Due	Current			Refinance Fund 39 + 1 Year			Total Tax
	Fund 39	Fund 38	Referendum	Fund 39	Fund 38	Referendum	
2016	3,092,448	141,544	905,000	3,089,740	141,544	905,000	4,136,284
2017	3,263,793	141,691	978,897	3,083,021	141,691	978,897	4,203,609
2018	3,418,319	146,284	990,000	3,082,136	146,284	990,000	4,218,420
2019	3,591,875	150,103	1,002,400	3,084,180	150,103	1,002,400	4,236,683
2020	3,766,875	153,006	0	3,919,881	153,006	0	2,135,781
2021		82,100	0	1,983,668	82,100	0	2,065,768
	17,133,309			21,824,334	16,305,520		20,996,545

STUDENT DISCIPLINE: DETENTION, SUSPENSION AND EXPULSION

The Evansville Community School District Board of Education expects each school to establish a safe and nurturing learning environment. In order to maintain a positive school environment for all, student detention, suspension or expulsion may be necessary.

Detention

Detention is defined as detaining a student for inappropriate behavior as outlined in the student handbook. Detention rules and regulations shall be established by the building principal and published in the student handbook. Student detentions shall occur either before or after school hours or on Saturday and shall be supervised by a person assigned to that duty by the building principal or the District Administrator. All students must provide their own transportation when serving detentions. Students who fail to serve assigned detentions may be suspended from school.

Suspension

Suspension is defined as a disciplinary action that is issued by an Administrator or their designee as a consequence of a student's inappropriate behavior and requires that a student absent him/herself from the classroom, school activities, school grounds and/or school transportation services for a specified period of time.

An Administrator or designee may suspend a student for not more than five (5) school days (or, if a Notice of Expulsion Hearing has been sent to the student and the student's parent(s)/guardian(s), for not more than a total of fifteen (15) consecutive school days) for any of the following reasons:

1. Noncompliance with school rules or school board policies and guidelines.
2. Knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives.
3. Conduct by the student while at school or while under the supervision of a school authority that endangers the property, health or safety of others.
4. Conduct while not at school or while not under the supervision of a school authority that endangers the property, health or safety of others at school or under the supervision of a school authority or endangers the property, health or safety of any employee or school board member of the District in which the student is enrolled.

Prior to any suspension, the student shall be advised of the reason for the proposed suspension. The student may be suspended if it is determined that the student is guilty of noncompliance with a school or District policy, or of the conduct charged, and that the student's suspension is reasonably justified. The Administration will provide the parent(s)/guardian(s) of a suspended minor student with prompt notice of the suspension and the reason for the suspension.

A suspended student shall not be denied the opportunity to take any quarterly, semester or grading period examinations or to complete course work missed during the suspension period, as provided in the attendance policy.

The Administration may offer suspended students an opportunity to participate in a particular support program or intervention activity related to their misconduct in addition to suspension. The Administration, in its sole discretion and consistent with applicable law, may offer these options at either District or family expense.

The District will follow applicable state and federal law regarding student **discipline and suspensions, and the discipline of students with disabilities.**

Suspension Appeal

The suspended student or the student's parent(s)/guardian(s) may, within five (5) school days following the commencement of the suspension, have a conference with the District Administrator or designee who shall be someone other than a principal, administrator or teacher in the suspended student's school.

If the District Administrator or designee finds that the student was suspended unfairly or unjustly, or that the suspension was inappropriate, given the nature of the alleged offense, or that the student suffered undue consequences or penalties as a result of the suspension, reference to the suspension on the student's school record shall be expunged. The District Administrator or designee shall make a finding within fifteen (15) days of the conference.

Suspension Review Meeting

When deemed appropriate by an Administrator, a Suspension Review Meeting will be requested before recommending expulsion. **The Administration will invite the student and the student's parent(s)/guardian(s) to the suspension review meeting, and the following administrators will attend: District Administrator and administrator(s) involved in the incident.** During this meeting, the Administrator(s) involved will present the facts of the case and supporting documentation. The review panel (District Administrator **and up to two administrator designees or designee**) may ask questions of the Administrator(s). This meeting will also provide the student and parent(s)/guardian(s) another opportunity to hear, refute and/or present any additional information pertaining to the offense. The review panel may ask questions of the student and parent(s)/guardian(s). This is not an expulsion hearing so witnesses will not be called.

The purpose of the meeting is an administrative review of the facts related to a student suspension. Possible outcomes include, but are not limited to, referral for expulsion.

~~The Administration will invite the student and the student's parent(s)/guardian(s) to the suspension review meeting, and the following administrators will attend: District Administrator and administrator(s) involved in the incident.~~

Expulsion

Expulsion means an action taken by the Evansville Community School District Board of Education to prohibit a student from further enrollment in the District, presence on school grounds and presence at school-sponsored/school-related activities, and/or prohibited school transportation services for a period of time determined by the Board. Before expelling a student, the Board must hold an expulsion hearing.

Grounds for Expulsion

Students may be expelled from school or school transportation services if the Board determines that the continued safety of the school necessitates the student's expulsion. In making the

decision to expel a student, the Board shall evaluate the case of student misconduct using the following list of grounds for expulsion:

1. Repeated refusal or neglect to obey the rules.
2. Knowingly conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives.
3. Conduct while at school, on school transportation services, or while under the supervision of a school authority which endangered the property, health or safety of others.
4. Conduct while not at school or while not under the supervision of a school authority engaged in conduct which endangered the property, health or safety of others at school or under the supervision of a school authority or endangered the property, health or safety of any employee or school board member of the District in which the student is enrolled.

Note: Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.

5. Students at least 16 years old who repeatedly engage in conduct while at school, on school transportation services, or while under the supervision of a school authority that disrupt the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority, that does not constitute grounds for expulsion under steps 1-4, above.

The District will follow applicable state and federal law regarding student **discipline, suspensions, and expulsions**, ~~and the discipline of students with disabilities.~~

Notice of Expulsion Hearing

The District shall send written notice of the expulsion hearing to the student and, if the student is a minor, to the student's parent(s)/guardian(s) not less than five (5) days before the hearing. The notice shall state all of the following:

1. The specific statutory grounds for the expulsion and the particulars of the student's alleged conduct upon which the expulsion proceeding is based.
2. The time and place of the hearing.
3. That the hearing may result in the student's expulsion.
4. That, upon request of the student and, if the student is a minor, the student's parent(s)/guardian(s), the hearing shall be closed.
5. That the student and, if the student is a minor, the student's parent(s)/guardian(s) may be represented at the hearing by counsel.
6. That the Board shall keep written minutes of the hearing.
7. That if the Board orders the expulsion of the student the District clerk shall mail a copy of the order to the student and, if the student is a minor, to the student's parent(s)/guardian(s).
8. That if the student is expelled by the Board the expelled student or, if the student is a minor, the student's parent(s)/guardian(s) may appeal the Board's decision to the Department of Public Instruction (the Department.)
9. That if the Board's decision is appealed to the Department, within 60 days after the date on which the Department receives the appeal, the Department shall review the decision and shall, upon review, approve, reverse or modify the decision.
10. That the decision of the Board shall be enforced while the Department reviews the school Board's decision.

11. That an appeal from the decision of the Department may be taken within 30 days to the circuit court for the county in which the school is located.
12. The state statutes related to student expulsion.

Legal Ref.: Sections 115.787(3) Wisconsin Statutes (Individualized Education Programs)

118.13 (Pupil Discrimination Prohibited)

118.127 (Law Enforcement Agency)

118.31 (Corporal Punishment)

118.16(4) (School Attendance Enforcement)

119.25 (Expulsion of Pupils)

120.13(1) (School Board Powers)

PI 9.03(1) of the Wisconsin Administrative Code

Federal Laws: 18 U.S.C. 921 (a)(3)

Individuals With Disabilities Education Act (IDEA)

Local Ref.: Policy #447.1 – Use of Seclusion and Physical Restraint by Staff

USE OF SECLUSION AND PHYSICAL RESTRAINT BY STAFF

The Evansville Community School District employees may use reasonable and necessary force in certain situations. Physical restraint/seclusion may be used only when non-violent crisis interventions have proved ineffective or the student's behavior poses an imminent threat of serious, physical harm to **self**, staff, students and/or others. Such restraint/seclusion shall only be used for the amount of time needed to remove or prevent injury and as a last resort. The use of mechanical or chemical restraint is not appropriate for use in schools.

Seclusion also called "seclusion timeout" or "isolated timeout" as defined by the Wisconsin Department of Public Instruction (DPI) means:

Removing a student from the general activity and isolating him/her in a separate supervised area/room for a set period of time or until the student has regained control. It does not include such things as:

1. In-school suspension.
2. Detention.
3. Student requested break.
4. The student is instructed to return to his/her desk and/or sit on the sidelines.

Physical restraint also called "manual restraint" as defined by the Wisconsin Department of Public Instruction (DPI) means:

Holding a student in order to restrain his/her movement; use of physical force, without the use of any device or materials, to restrict the free movement of all or a portion of a student's body.

It does not include:

1. Briefly holding a student in order to calm or comfort the student.
2. Holding a student's hand or arm to escort the student safely from one area to another when the student is complying with the request to move.
3. Intervening in a fight.
4. Using protective or stabilizing devices, ~~including adaptive equipment prescribed by a health care professional~~; using a weighted glove or wide arm cuff to hold one of the student's arms, allowing him/her to refrain from stereotypy ~~(the constant repetition of gestures or movement)~~ and work with the free arm/hand. **Additionally, it does not include adaptive equipment prescribed by a health care professional.**

Staff may have physical contact with students to gently guide or reinforce student behavior.

School personnel may use reasonable physical force or restraint under the following conditions:

1. To quell a disturbance or prevent an act that threatens physical injury to any person.
2. To obtain possession of a weapon or other dangerous object within a student's control.
3. For the purpose of self-defense or the defense of others.
4. For the protection of property in accordance with state statutes.
5. To remove a disruptive student from school premises, a motor vehicle, or school sponsored activities, when nonphysical interventions to de-escalate the situation have proven ineffective.
6. To prevent a student from inflicting harm on him/herself.
7. To protect the safety of others.

Decisions regarding the use of seclusion or physical restraint may be made on a case-by-case basis. The District shall not unlawfully discriminate in the use of seclusion or physical restraint between disabled and nondisabled students. If the behavior of a student with a disability interferes with the learning of others, it shall be the responsibility of the student's Individualized Educational Program (IEP) team to determine the appropriate plan to address the behavior. Behavior interventions and other supports and strategies shall be included in the student's IEP and revised as necessary based upon the functional behavior assessment.

All new special educators, educational assistants and building principals who are not actively certified in non-violent crisis intervention techniques will receive training and demonstrate proficiency in the use of non-violent crisis intervention techniques, including the use of seclusion/physical restraint, within one (1) year of their hiring. All staff members expected to use seclusion and/or physical restraint will receive Crisis Prevention Institute (CPI) refreshers of non-violent crisis intervention techniques every year as well as formal CPI training every three years. All special educators, educational assistants and building principals will receive formal CPI training every three (3) years. A staff member may use physical restraint on a student at school only if he or she has received this training. In an emergency, and if a trained staff member is not immediately available, any staff member may use physical restraint on a student.

No official, employee or agent of the Evansville Community School District Board of Education may subject any student enrolled in the District to corporal punishment or unreasonable physical force. Corporal punishment means the intentional inflicting or causing to be inflicted physical pain for the sole purpose of punishment or as a disciplinary action. Corporal punishment includes, but is not limited to, paddling, slapping, or prolonged maintenance of physically painful positions when used as a means of discipline. Corporal punishment does not include actions consistent with an IEP or reasonable physical activities associated with athletic training or therapy provided by a licensed and certified therapy professional or under the direction of such person when trained.

All employees of the district shall be apprised of this policy annually and reminded that violation will be deemed cause for disciplinary action. A completed Evansville Community School District restraint/seclusion form must be submitted electronically to the building principal, director of student services, and the technology and data specialist whenever physical restraint or force is used against any student within one (1) business day and for the student's parent/guardian to review within three (3) business days. The restraint/seclusion form can be found on the District website.

Annually, by September 1st, the Director of Student Services shall submit to the Board a report containing the number of incidents of seclusion and physical restraint in the previous year, the total number of students involved in the incidents, and the total number of students with disabilities involved in the incidents. These reports are aligned with the mandatory reporting requirements of the Wisconsin Department of Public Instruction. This report will also disaggregate the data to report the number of seclusions, physical restraints and mechanical restraints to align with the mandatory reporting requirements from the Civil Rights Data Collection.

Guidelines for the use of physical restraint shall be developed and annually reviewed by the Director of Student Services and shared with staff annually.

Legal Ref.: Sections 118.31 Wisconsin Statutes (Corporal Punishment)
118.305 (Use of Seclusion and Physical Restraint)
939.48 (Self-Defense and Defense of Others)
2011 WI Act 125

Local Ref.: Policy #447 -- Student Discipline: Detention, Suspension and Expulsion

Revised: June 14, 2004

447.1-Form

Revised: September 3, 2009

Revised: October 8, 2014

1st Reading: 9/30/15; 2nd Reading: 10/1/15

Recommendation to Remove; So Can Be Updated When Necessary

Evansville Community School District Seclusion/Restraint Report

Student Name: _____ Age/Grade: _____ Date of Report: _____

Teacher: _____ Date of seclusion/restraint (circle one or both): _____

Start time: _____ Stop time: _____ Location: _____

Person making report: _____ Signature _____

Name(s) of staff member(s) or others involved:

Name/Title _____

Name/Title _____

Name/Title _____

Description of activity in which the student was engaged in prior to use of seclusion/restraint:

Efforts made to de-escalate behavior, check all that apply:

Provided Choices

Verbal Redirection

Calming technique

Reduced Demands

Changed staff involved

Reduced verbal interactions

Offered alternate place to work

Processing/think time given

Other:

Other:

Student behavior that prompted the seclusion/restraint, check all that apply:

Imminent serious physical harm to themselves

Imminent serious property destruction

Imminent serious physical harm to others

Other:

Alternatives to seclusion/restraint that were attempted, check all that apply:

Request for assistance

Voluntary removal of student to another location

Removal of other students

Other:

Behavior of student during seclusion/restraint:

Behavior of student after seclusion/restrain:

Follow-up with student after the seclusion/restraint:

Debriefing with staff including suspected triggers, and planning for future interventions or actions:

Parent communication on the same day.

Phone: _____ Face to Face: _____ Date: _____ By whom: _____

This form will be sent to the student’s guardian/parent.

Date mailed to student’s guardian/parent: _____

Copy sent to district office: _____

Administrator signature/date: _____

MEMORANDUM

To: ECSD School Board
From: Jerry Roth, District Administrator
Re: 2015-2016 School Calendar and Certified Staff Contracted Days
Date: 9-30-15

The purpose of this memorandum is to alert the Board to an error on the 2015-2016 school year calendar, which affects the number of work days for certified staff. Per the certified staff contract, teachers are required to work 190.5 days. The current calendar represents 188.5 days, which is two days short of the contracted number of days.

The error in the current school calendar is due to the end of quarter days: November 6, January 22, March 25, and June 7, which were counted 1½ times. I believe the error occurred because each of these days were counted as full student contact days and ½ certified staff grading days, for a total of two days less of staff contracted days.

Some possible solutions to ensuring that certified staff work the full 190.5 days as contracted include:

- Add two student days at the end of the school year. (This may affect family plans for summer)
- Add two professional development days at the end of the school year. (This may affect a few staff who have already made plans)
- Add one student day and one staff development day
- Add 16 hours of work time for staff to be completed after the normal work day prior to June 8.
- Keep the current calendar as it currently stands. (In my first year as District Administrator in the ECSD I discovered that some days were counted twice and changed this practice for the following school year calendar.)

Evansville School District 2015-2016 School Year

August 2015							September 2015							October 2015															
July	27	28	29	30	31		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
	3	4	5	6	7		8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
	10	11	12	13	14		14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
	17	18	19	20	21		21	22	23	24	25	26	27	28	29	30													
	24	25	26	27	28		28	29	30																				
November 2015							December 2015							January 2016															
	2	3	4	5	6	7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
	9	10	11	12	13	14	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
	16	17	18	19	20	21	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
	23	24	25	26	27	28	21	22	23	24	25	26	27	28	29	30	31												
	30					18	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
February 2016							March 2016							April 2016															
	1	2	3	4	5	6	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
	8	9	10	11	12	13	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
	15	16	17	18	19	20	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
	22	23	24	25	26	27	21	22	23	24	25	26	27	28	29	30	31												
	29					19	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
May 2016							June 2016							July 2016															
	2	3	4	5	6	7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
	9	10	11	12	13	14	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
	16	17	18	19	20	21																							
	23	24	25	26	27	28																							
	30	31				21																							

Aug 4 & 12 Back To School Days
 Aug 24, 25 New Teacher Orientation
 Aug 26, 27, 28 Professional Development Day - No School
 Aug 31 Teacher Work Day - No School
 Sept 1 First Day of School
 Sept 4 No School
 Sept 7 Labor Day - No School
 Oct 12 Professional Development Day - No School
 Nov 6 End of 1st Quarter; 1/2 Day K-8 Grading
 Nov 25 No School
 Nov 26 Thanksgiving - No School
 Nov 27 Conference Comp - No School
 Dec 7 Professional Development Day - No School
 Dec 23-3 Winter Break - No School
 Jan 4 Students Return
 Jan 18 Professional Development Day - No School
 Jan 22 End of 2nd Quarter; 1/2 Day K-8 Grading
 Feb 15 Professional Development Day - No School
 Feb 26 Conference Comp - No School
 March 14 Professional Development Day - No School
 March 25 End of 3rd Quarter; 1/2 Day K-8 Grading
 March 27 Easter
 March 28-3 Spring Break - No School
 April 4 Students Return
 April 18 Professional Development Day - No School
 May 30 Memorial Day - No School
 June 7 End of 4th Quarter; 1/2 Day K-8 Students
 June 8 1/2 Workday for Staff
 June 12 High School Commencement

2015-16 Parent / Teacher Conferences
 See the individual school building calendars.

Instructional Days Per Quarter			
1st	46	3rd	42
2nd	42	4th	45
TOTAL	175*		

*- totalled at end of each month

Contract Days	
175 Student Contact Days	
9 Professional Development Days	
2 4-1/2 Grading Days	
1.5 Work Days	
3 Paid Holidays	
190.5 TOTAL	5

Key	
Professional Development - No School	
No School	
Quarter End	
Holiday	
Teacher Workday - No Students	

Revised:

1st Reading: 8/26/15; 2nd Reading: 9/30/15; 3rd Reading: 10/14/15

DONATION AND MEMORIAL SIGNAGE

It is the responsibility of the Evansville Community School District Board of Education and the District Administrator to preserve the properties of the District for current and future students. As an integral part of acknowledging citizen participation in public school improvement, the Board shall allow memorial and/or dedication plaques to be placed in particular rooms or areas in District buildings or on District grounds to honor deceased citizens who have made exceptional contributions to the District.

Memorials or donations consisting of scholarships, awards, donations of instructional materials and living memorials such as trees, plants, etc. are permissible with the approval of the District Administrator and/or the Board.

All plaques should be discreet in harmony with their proposed setting and need pre-approval from the District Administrator (i.e. in general no larger than 8"x 11", no more than 2 inches above ground level).

Plaques associated with donations or memorials may be removed from the item/area after 10 years or when the item is no longer usable. At that time, the plaque may be returned to the donor if a current address or phone number is available.

~~A commemorative book shall be kept in the appropriate school library or within a school's webpage. Each student, staff member or community member shall be allotted one page to contain basic biographical facts as well as any other information contributed by family, classmates, district personnel or community members and considered appropriate by the administration.~~

A list of donations shall be kept in the District Office and on the District website. The list shall designate donor, date and location of the donation.

This policy does not apply to plaques that memorialize former employees and/or former students who are not deceased, but who have achieved exceptional accomplishments. Decisions in these cases will be the responsibility of the District Administrator unless directed otherwise by the Board.

Legal Ref.: Section 118.27 Wisconsin Statutes (Gifts and Grants)
PI 9.03(1) Wisconsin Administrative Code

Local Ref.: Policy #840 - Public Gifts to the Schools
Policy #940 - Naming School Districts Facilities and Events

Approved: January 13, 1986
Revised: February 11, 2008
Revised:

851

1st Reading: 8/26/15; 2nd Reading: 9/30/15; 3rd Reading: 10/14/15

ADVERTISING IN THE SCHOOLS

The Evansville Community School District Board of Education, administration, staff, students, the District or any part thereof, shall not be used to advertise or otherwise promote the interests of any commercial or other non-school agency or organization except as provided for by the Board and Administration. The following guidelines apply:

- 1) The school may cooperate in furthering the work of any non-profit, community-wide social service agency, provided that such cooperation does not compromise the educational program of the schools.
- 2) The school may use films or other educational materials bearing only simple mention of the producing or sponsoring firm.
- 3) The schools may participate in radio or television programs under acceptable commercial sponsorship when such participation is supplementary or beneficial to the program of the schools.
- 4) The District Administrator may, at his/her discretion, announce or authorize to be announced, any lecture or other community activity of particular educational merit.
- 5) The schools may, upon approval of the District Administrator, cooperate with any governmental agency in promoting activities in the general public interest which are non-controversial and which promote the education or other best interests of the students.
- 6) School publications may accept and publish paid advertising under established procedures.
- 7) Teachers may use source materials from commercial agencies, provided that this material has been approved by the principal. Approved source material may, from time to time, be called to the attention of the teachers by principals and the district administrator.
- 8) Local businesses may distribute promotional materials of minimal value with prior approval of the District Administrator, provided that such distribution does not compromise the educational program of the schools.
- 9) Other situations may be considered by the District Administrator and/or the Board.

Legal Ref.: Sections 118.001 Wisconsin Statutes (Duties and Powers of School Boards)
118.12 (Sale of Goods and Services at Schools)
120.13 (Pupil Discrimination Prohibited)

Local Ref.: Policy #458 - Evansville School District Wellness

Policy #458.1 - Students Nutrition Procedures

Policy #458.2 - District Nutrition Standards

Policy #458.3 - Guidelines for Food and Beverages Offered to Students at School
Functions

Policy #852 - Distribution of Flyers, Posters, Brochures, and Other Non-School
Materials

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Wednesday, September 30, 2015, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Swanson, Busse, Rasmussen, Spanton Nelson, Hammann, Koenecke and Braunschweig.

APPROVE AGENDA

Motion by Mr. Busse, seconded by Mr. Braunschweig, moved to approve the agenda as presented. Motion carried, 7-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- Wisconsin School Board Appreciation Week, October 4-10, 2015
- National School Lunch Week, October 12-16, 2015
- Introduction of Grades 6 – 12 New Staff
- District Administrator, Mr. Roth, thanked the Board for their hard work

INFORMATION & DISCUSSION

Business-Manager, Ms. Treuden, presented on the 2016-2017 School Insurance & Risk Management Cooperative (SIRMC).

Ms. Treuden presented the withdrawal from the Local Government Property Insurance Fund, for the District's property insurance. Discussion.

Ms. Swanson presented the anonymous donation of \$5,000 for softball facility upgrades. Discussion.

Mr. Roth asked for volunteers to serve on the Food Service and Custodians Compensation Committee's. Discussion. Mr. Rasmussen will serve on both Committee's and Ms. Koenecke will serve on Food Service. Ms. Swanson willing to serve if need be.

BUDGET FINANCE

Ms. Treuden gave an update on the 2015-2016 budget.

Ms. Hammann presented an update on 4K. Discussion. Principal, Ms. Dobbs, will report in future.

Ms. Swanson gave an update on the Evansville Education Foundation. Discussion.

Budget Finance items for the October 28, 2015, meeting discussed.

BUSINESS (Action Items)

Motion by Mr. Braunschweig, seconded by Ms. Spanton Nelson, moved to withdraw the District property insurance coverage from the Local Government Property Insurance Fund, effective 9/30/15. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Mr. Busse, moved to accept the resignation of Cindy Pekol, Educational Assistant, effective 9/22/15. Discussion. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Hammann, moved to hire Megan Bloedow as a Food Service Worker for \$12.50/hour. Motion carried, 7-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Mr. Braunschweig, moved to hire Holie Vance, EHS Drama Assistant, for a stipend of \$1,640, and Mark Simonson, Middle School Boys Basketball Coach, for a stipend of \$1,476. Motion carried, 7-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Braunschweig, moved to accept the generous anonymous \$5,000 donation for softball facility upgrades. Motion carried, 7-0 (voice vote).

CONSENT (Action Items)

Motion by Mr. Braunschweig, seconded by Mr. Busse, moved to approve the consent agenda items: policies, #345.51-Academic Awards Through the Class of 2018 (Academic Honors); #345.52-Academic Awards Starting With the Class of 2019 (Academic Honors); #940-Naming School District Facilities and Events; September 9 Regular Meeting Minutes; and the August Bills and Reconciliation, as presented. Motion carried, 7-0 (roll call vote).

POLICIES

Ms. Hammann presented for a first reading, policies #447, Student Discipline: Detention, Suspension, and Expulsion; #447.1, Use of Physical Force or Restraint and Seclusion by Staff; and #447.1 Form, Seclusion/Restraint Report. Discussion. Policies to come back for a second reading with suggested changes.

Ms. Hammann presented for a second reading, policies #842, Donation and Memorial Signage, and #851, Advertising in the Schools. Discussion. Policy #842 to go back to the Policy Committee and #851 to come back for approval.

RECESS

Motion by Mr. Busse, seconded by Mr. Braunschweig, moved to recess from this meeting to open the annual meeting. Motion carried, 7-0 (voice vote). Time, 7:03 pm.

RETURN FROM RECESS

Meeting returned at 7:20 pm.

BOARD DEVELOPMENT

Ms. Swanson shared the Continuous System Improvement (CSI) Plan Updates upcoming meetings. Discussion. Mr. Roth to write article, asking for community members to serve on Committee's.

Board Development agenda for October 28, 2015, meeting discussed.

FUTURE AGENDA

October 14, 2015, Regular meeting agenda discussed.

EXECUTIVE SESSION

Motion by Ms. Spanton Nelson, seconded by Ms. Hammann, to move Executive Session - under Wisconsin State Statute 19.85(1)(c)(f) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; namely to discuss a personnel issue. Motion carried, 7-0 (roll call vote).

ADJOURN

Meeting adjourned from executive session at 7:40 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved:
Kathi Swanson, President

Unapproved Minutes

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Wednesday, October 28, 2015

6:00 p.m.

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Kathi Swanson Sandra Spanton Nelson Mason Braunschweig
 Eric Busse Melissa Hammann
 John Rasmussen Amanda Koenecke
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:
 -
- IV. Information & Discussion:
 - A. JEDI Presentation.
 - B. GEDO2/Alternative Ed Program/Open Enrollment Presentation.
- V. Budget Finance – Chair, Braunschweig:
 - A. Discussion Items:
 1. 2015-2016 Budget Update.
 2. 2016-2017 Budget Process.
 3. Third Friday Attendance/Open Enrollment/Home-Schooled/JEDI/Alternative Education, and 4K Student Reports.
 4. Insurance Committee Update.
 5. Evansville Education Foundation Update.
 6. Food Service and Custodians Compensation Committee Update.
 - B. Develop Budget Finance Agenda Items for January 27, 2016, Meeting.
- VI. Business (Action Items):
 - A. Approval of Staff Changes:
 - B. Approval of the 2015-2016 Tax Levy Amount and Revised Budgets.
 - C. Approval of Fund 10 Balance to Meet the 2015-2016 Budget.
- VII. Consent (Action Items):
 - A. Approval of Policies:
 1. #447-Student Discipline: Detention, Suspension, and Expulsion.
 2. #447.1-Use of Physical Force or Restraint and Seclusion by Staff.
 3. #447.1 Form-Seclusion/Restraint Report.
 - B. Approval of October 14 Regular Meeting Minutes.
- VIII. Policies – Chair, Hammann:
 - A. First Reading of Policies:
- IX. Employee Handbook Committee Suggested Changes, First Reading:
 - A. #1-Part 2, Certified Staff, pg. 41, Section 3, 3.02, B – Evaluated to Observed.
 - B. #2-Part 2, Certified Staff, pg. 41-42, Section 3, 3.02, E, 3 – Change Date of When Evaluations Are Due in Personnel Files.
 - C. #3-Part 2, Certified Staff, pg. 40, Section 1, 1.01 – Change Normal Hours of Work.

- D. #4-Part 2, Certified, pg. 46, Section 5, 5.03 – Change Liquidated Damages.
- E. #5-Part 2, Certified, pg. 50, Section 7, 7.02, #6 – Sick Leave Provisions.
- F. Clerical Items.
- X. Board Development – Chair, Swanson:
 - A. Continuous System Improvement (CSI) Plan.
 - B. Timeline of Information for Future Board Meetings.
 - C. Wisconsin Association of School Board January Convention.
 - D. Develop Board Development Agenda for January 27, 2016, Meeting.
- XI. Future Agenda –November 11 Regular Meeting Agenda.
- XII. Five Minute Break.
- XIII. Executive Session – Under Wisconsin State Statute 19.85(1)(c) to Discuss District Administrator Evaluation.

Mission Statement: The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.

Vision Statement: Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, effort will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted:

Evansville Community School District
Annual Meeting Minutes - September 30, 2015

The Annual Meeting of the Evansville Community School District was held in the District Board and Training Center on September 30, 2015, at 7:05 pm pursuant to the notice in the Evansville Review and posted throughout the District as required by law.

There were 13 resident voters in attendance at the meeting.

The meeting was called to order by Board President Kathi Swanson.

Ms. Kathi Swanson asked for nominations from the floor to elect a chairman. Mr. John Rasmussen nominated Mr. Bill Hartje. No further nominations. Nominations closed. Mr. Hartje ran the meeting.

Motion by Mr. Scott Everson, seconded by Mr. Mason Braunschweig, moved to grant the Board of Education the flexibility to set the date of the 2016 annual meeting between May 15, 2016, and October 31, 2016, at 7:00 pm under the requirements of WIS STAT. 117.08, 117.09 or 117.27. Motion carried, unanimously.

Motion by Mr. John Rasmussen, seconded by Ms. Sandi Spanton Nelson that the Board of Education officers and members' salaries remain the same salary for the 2015-2016 term of office. Motion carried, unanimously.

Treasurer Mr. Mason Braunschweig presented the Debt Service Schedule and referred questions to Ms. Doreen Treuden, Business Manager.

Ms. Doreen Treuden, Business Manager, presented and discussed a supplemental budget hearing document.

Ms. Doreen Treuden presented the 2015-2016 preliminary budget, and reviewed the General Fund 10, Special Project Funds, 21, 23, 27, and 29, Debt Service Funds 38 and 39, Capital Projects Funds 41, 46, 48, and 49, Food Service Fund 50, Community Service Fund 80, and Package & Cooperative Program Funds 91, 93, and 99 Budgets.

Motion by Mr. Scott Everson, seconded by Ms. Kelly Mosher, moved that there be and hereby is levied and assessed against the taxable property both real and personal, within the confines of the Evansville Community School District, to be raised during the coming year taxes in the amount of \$9,100,467 including \$3,233,992 for debt service. Motion carried, unanimously.

There being no other business, motion by Mr. Eric Busse, seconded by Mr. Mason Braunschweig, moved to adjourn the meeting. Motion carried, unanimously.

Meeting adjourned at 7:20 pm.

Respectfully submitted, Clerk John Rasmussen

Kathi Swanson, President

Dated