

## BUILDING AND GROUNDS INSPECTIONS

Safety inspections are one of the principal means of determining possible causes of accidents before they cause injury.

The finding of unsafe conditions by means of inspection and addressing them promptly is one of the best methods for management to demonstrate to employees its interest and sincerity in accident prevention. Inspections also help to promote safety awareness among employees, students, and visitors. Regular facility inspections also encourage individual employees to inspect their own immediate work areas.

Inspections should not be limited to search for unsafe physical conditions, but should also include examination to detect unsafe practices. Other consultants should be used as necessary to ensure compliance with state health and safety standards.

1. Buildings should be inspected at least annually and reports filed with the District Office by June.
  - a) The inspection is to be done jointly by the Buildings & Grounds Director and the building principals using appropriate checklists.
  - b) The following specialists should be active participants during the inspections of areas under their supervision:
    1. Food service
    2. Playground
    3. Technical Education career areas
    4. Science (labs)
    5. Art
2. Heating, plumbing and electrical facilities are to be inspected as required by the Building & Grounds Director in concert with contracted specialists in these areas.

Legal Ref.: Sections 115.33(3) Wisconsin Statutes (Inspection of School Buildings)  
120.12(5)(12) (School Board Duties)  
PI 8.01(2)(i) Wisconsin Administrative Code