

EVANSVILLE COMMUNITY SCHOOL DISTRICT

POLICY COMMITTEE MINUTES

The Policy Committee meeting was held Tuesday, February 2, 2016, in the District Board and Training Center.

**Committee Members Present:** Melissa Hammann and Jane Oberdorf. Others in attendance, Alice Murphy and Janessa Katzenberger.

**Approve January 5, 2016, Minutes:** Motion by Ms. Oberdorf, seconded by Ms. Hammann, moved to approve the minutes as presented. Motion carried (voice vote).

**Old Business:**

Policy #343.3 – Online Learning/Virtual School Program – Presented by Ms. Murphy. Discussion. Policy to go before the Board for a first reading as presented.

Policy #343.31 – Online Learning/Virtual School Program-Administrative Rule – Presented by Ms. Murphy. Discussion. Policy to go before the Board for a first reading with additional changes.

Policy #343.3 Form – Virtual School Program Form – Presented by Ms. Murphy. Discussion. Policy to go before the Board for a first reading for removal.

Policy #522.2 – Tobacco/Nicotine/Electronic Cigarette Use By Staff on School Premises – Administrative Team suggested to keep policy with proposed changes. Discussion. Policy to go before the Board for a first reading.

Policy #832 – Tobacco/Nicotine-Free School Property – Administrative Team suggested to keep policy with proposed changes. Discussion. Policy to go before the Board for a first reading with suggested changes.

Policy #832.1 – Use of Tobacco/Nicotine/Electronic Cigarette Products on School Premises (Use of Tobacco/Nicotine Products on School Premises) - Administrative Team suggested to keep policy with proposed changes. Discussion. Policy to go before the Board for a first reading with suggested changes.

**New Business:**

Policy #458 – Evansville School District Wellness – Presented by Ms. Katzenberger. Discussion. Policy to go before the Board for a first reading with suggested changes.

Policy #458.1 – District Nutrition Standards (Student Nutrition Procedures) – Presented by Ms. Katzenberger, replacing #458.2 – District Nutrition Standards. Discussion. Policy to go before the Board for a first reading with suggested changes.

Policy #458.2 – District Nutrition Standards – Presented by Ms. Katzenberger for removal. Discussion. Policy to go before the Board for a first reading for removal.

Policy #458.3 – Guidelines for Food and Beverages Offered to Students at School Functions - Presented by Ms. Katzenberger for removal. Discussion. Policy to go before the Board for a first reading for removal.

Policy #320 – General Organization Plan – Administrative Team suggested to remove. Discussion. Policy to go before the Board for a first reading for removal.

Policy #383 – Animals in School – Administrative Team brought forward with suggested changes. Discussion. Policy to go before the Board for a first reading with suggested changes.

Policy #834 – Domestic Pets on School Premises – Administrative Team suggested to remove policy as covered in the law. Discussion. Policy to go before the Board for a first reading for removal.

Policy #347 – Student Records – Administrative Team had no recommendations for suggested change. Discussion. Policy to go back to Administrative Team with questions from Committee.

Policy #347 Exhibit – Student Records Notice – Administrative Team recommends to remove, however this document is published yearly, by law. Discussion. Policy to go back to Administrative Team to keep.

Policy #347.1 – Procedures for the Maintenance and Confidentiality of Student Records – Administrative Team raised points in policy. Discussion. Policy to go back to Administrative Team to consider fee structure.

Policy #823 – Open Records Policy and Procedures for Access to Public Records – Administrative Team ok with policy, however would be nice to add in the current charge per request. Discussion. Policy to go back to Administrative Team to consider fee structure.

Policy #823.1 – Records Retention – Administrative Team ok with policy. Discussion. Policy to go back to Administrative Team.

**Set Date of Next Meeting and Agenda:** The next meeting will be Tuesday, March 15, 2016, at 6:00 pm in the District Board and Training Center. Agenda to be created using suggested document of policies to come forward and policies under old business: 347, 347 Exhibit, 347.1, 823, and 823.1.

**Adjourn:** Motion by Ms. Oberdorf, seconded by Ms. Hammann, moved to adjourn the meeting. Motion carried, voice vote. Meeting adjourned at 7:37 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_  
Melissa Hammann, Chair

Approved: 3/15/16