

EVANSVILLE COMMUNITY SCHOOL DISTRICT

POLICY COMMITTEE MINUTES

The Policy Committee meeting was held Monday, May 11, 2015, at 1:00 pm in the District Conference Room.

Committee Members Present: Melissa Hammann and Amanda Koenecke. Others in attendance at times: Doreen Treuden and Kelly Mosher.

Approve March 2, 2015, Minutes: Motion by Ms. Koenecke, seconded by Ms. Hammann, moved to approve the March 2, 2015, minutes as presented. Motion carried, voice vote.

Review Policy Committee Process: Mr. Roth will no longer be on the Committee but will be available for any questions the Committee may have. All policies to be reviewed will be presented to the Policy Chair (Ms. Hammann) and she will recommend if further action is needed from the Administrative Team. If so, they will suggest changes to the Policy Committee for final review prior to the Board.

Old Business:

Policy #529.1 – Family & Medical Leave - Policy brought forward from Ms. Treuden. She suggests changes that were coming from the insurance consultants as our old one is a cut and paste from multiple sample policies. Discussion. Policy to go before the Board for a first reading with suggested changes.

New Business:

Policy #671.2- Reimbursement of Expenses - Policy brought to Committee from Ms. Treuden. Discussion. Policy to go before the Board for a first reading with suggested changes.

Policy #671.2 Form- Expense Reimbursement - Form brought to Committee from Ms. Treuden. She suggested to remove the form. Discussion. Policy to go before the Board for a first reading with suggestion to remove.

Policy #683 – Asset Management – Policy brought to Committee from Ms. Treuden. This is a new policy. Discussion. Policy to go before the Board for a first reading with suggested implementation.

Policy #152 – Employee Handbook - Policy brought to Committee from Ms. Koenecke (Employee Handbook Chair). Discussion to include previously discussed housekeeping items. Policy to go before the Board for a first reading with suggested implementation.

Policy #841 – Bequests and Gifts - Policy brought to Committee from previous Board meeting. Discussion. Policy to go before the Board for a first reading with suggested implementation.

Future Policies to Review: Policy #221, #424, #433.1, #435, #441.1, #448, #456, and #480 will be reviewed next due to their importance and the lapse in time since the last review.

Set Date of Next Meeting and Agenda: No meeting set at this time.

Adjourn: Motion by Ms. Koenecke, seconded by Ms. Hammann, moved to adjourn the meeting. Motion carried, voice vote. Meeting adjourned at 2:45pm.