

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Monday, July 17, 2017

6:00 pm

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

I. Roll Call: Mason Braunschweig Keith Hennig Thomas Titus
 Eric Busse Jane Oberdorf
 Melissa Hammann John Rasmussen

II. Approve Agenda.

III. Public Announcements/Recognition/Upcoming Events:

- Back To School Days – August 8, 3:00-7:00 pm and August 16, 10:00-2:00 pm
- First Day of School for Students – September 5, 2017

IV. Public Presentations.

V. Information & Discussion:

- A. 2016-2017 Health and Nursing Services Report.
- B. Achievement Gap Reduction (AGR) Report.
- C. 2018 Potential Referendum Update.
- D. First Reading of Employee Handbook Suggested Changes: Certified Staff, Section 4-Discipline and Discharge and Section 5.02-Employee Contracts and Support Staff, Section 2- Support Staff Supervision and Evaluation.

VI. Public Presentations.

VII. Business (Action Items):

- A. Approval of Notice of District Student Academic Standards That Are in Effect for the 2017-2018 School Year.
- B. Approval of Employee Handbook Suggested Changes: Certified Staff, Section 4-Discipline and Discharge and Section 5.02-Employee Contracts and Support Staff, Section 2- Support Staff Supervision and Evaluation.
- C. Approval of Staff Changes: Resignations/Retirement: Teachers; Technology and Data Specialist; and Varsity Girls Soccer Coach. Hiring of: Teachers; Special Education Assistant; Business Services Assistant/Receptionist; High School Track Coach; High School Varsity Volleyball Coach; and High School Boys JV Soccer Coach.
- D. Approval of Resignation of School Board Member.

VIII. Consent (Action Items):

A. Approval of Policies:

1. #364-School Counseling Services.
2. #364.1-Developmental Guidance Program.
3. #364.2-College Counseling Services.
4. #364.3-Vocational Interest Inventory.
5. #364.4-Individualized Testing and Guidance.
6. #771-Use of Copyrighted Materials.
7. #771 Rule (#771.1)-Guidelines for Use of Copyrighted Materials.

B. Approval of June 26, 2017, Regular Meeting Minutes.

C. Approval of June Bills.

IX. Future Agenda – August 14, 2017, Regular Board Meeting Agenda.

X. Executive Session – Contemplate convening into closed session under Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; namely to discuss District Administrator evaluation and support staff performance.

XI. Reconvene Into Open Session, To Take Action on Any Closed Session Items, As Necessary.

XII. Adjourn.

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, all reasonable efforts will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 7/10/17

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda/Briefs

Monday, July 17, 2017

6:00 pm

District Board and Training Center

340 Fair Street (Door 36)

- I. **Roll Call:** Mason Braunschweig Keith Hennig Thomas Titus
Eric Busse Jane Oberdorf
Melissa Hammann John Rasmussen

II. **Approve Agenda.**

Suggested Motion: I move to approve the agenda as presented.

III. **Public Announcements/Recognition/Upcoming Events:**

- Back To School Days – August 8, 3:00-7:00 pm and August 16, 10:00-2:00 pm
- First Day of School for Students – September 5, 2017

IV. **Public Presentations.**

V. **Information & Discussion:**

- A. 2016-2017 Health and Nursing Services Report – *Enclosed is the 2016-2017 school year nursing report from Nurse, Ms. Tway. Director of Student Services, Ms. Katzenberger, can answer any questions you may have.*
- B. Achievement Gap Reduction (AGR) Report – *Principals Ms. Dorn and Ms. Dobbs, have enclosed information.*
- C. 2018 Potential Referendum Update – *The deadline to consider being a Citizens Advisory Committee (CAC) member was July 15. District Administrator, Mr. Roth, will be forming the Committee this coming week.*
- D. First Reading of Employee Handbook Suggested Changes: Certified Staff, Section 4-Discipline and Discharge and Section 5.02-Employee Contracts and Support Staff, Section 2- Support Staff Supervision and Evaluation – *At the June 26, 2017, Board meeting, the District's lawyer had made suggestions to policies that you had approved and these sections of the Employee Handbook. These are coming to you for review and approval tonight.*

VI. Public Presentations.

VII. Business (Action Items):

- A. Approval of Notice of District Student Academic Standards That Are in Effect for the 2017-2018 School Year –

Suggested Motion: I move to approve the proposed Notice of Student Academic Standards that are in effect for the 2017-2018 school year, as said proposed notice was presented to the Board in written form on June 26, 2017, in the Board's packet of supplemental materials, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the state statutes, and

I move that the Board direct the administration to provide parents/guardians of District students with notice of the Board adopted student academic standards that are in effect for the 2017-2018 school year in a manner that is consistent with the requirements of section 120.12(13) of the state statutes.

- B. Approval of Employee Handbook Suggested Changes: Certified Staff, Section 4-Discipline and Discharge and Section 5.02-Employee Contracts and Support Staff, Section 2- Support Staff Supervision and Evaluation –

Suggested Motion: I move to approve the Employee Handbook suggested changes, by the District's lawyer, on Certified Staff, Section 4-Discipline and Discharge and Section 5.02-Employee Contracts and on Support Staff, Section 2-Support Staff Supervision and Evaluation, as presented.

- C. Approval of Staff Changes: Resignations/Retirement: Teacher; Technology and Data Specialist; and Varsity Girls Soccer Coach. Hiring of: Teachers; Special Education Assistant; Business Services Assistant/Receptionist; High School Track Coach; High School Varsity Volleyball Coach; and High School Boys JV Soccer Coach.

Resignations/Retirement:

1. *Judy Strieker, TRIS Reading Specialist, resigned effective June 29, 2017, serving the District 10 years.*

Suggested Motion: I move to approve the resignation of Judy Strieker, TRIS Reading Specialist, effective June 29, 2017, and thank her for her 10 years of service.

2. *Adrienne Kangas, Library/Media Specialist, effective July 10, 2017, serving the District four years.*

Suggested Motion: I move to approve the resignation of Adrienne Kangas, Library/Media Specialist, effective July 10, 2017, and thank her for her four years of service.

3. *Linda Gard, Technology and Data Specialist, retiring effective October 1, 2017, serving the District 18 years.*

Suggested Motion: I move to approve the retirement of Linda Gard, Technology and Data Specialist, effective October 1, 2017, and thank her for her 18 years of service to the District.

4. *Kendall Buttchen, Varsity Girls Soccer Coach, effective June 26, 2017.*

Suggested Motion: I move to approve the resignation of Kendall Buttchen as the Varsity Girls Soccer Coach, effective June 26, 2017.

Hiring:

1. *Brandon Jerstad, 4th Grade Teacher at TRIS. Brandon is a recent graduate from Edgewood College where he studied Education, History, Economics and Ethnic Studies. He is certified not only as an Elementary Teacher but also as an English as a Second Language Teacher. Brandon played soccer for Edgewood College for four years and is currently a coach for the Mt. Horeb Soccer Club. He worked at the Dane County Parent Council for 2 ½ years as a Teaching Assistant while in school. Brandon has an extensive history of volunteer work ranging from building a school in Guatemala, a house in Missouri, a Neighborhood Garden in Madison to being a volunteer soccer coach for the Evansville Rockets in 2013. One of his strengths is building strong relationships with students, families and co-workers. Brandon has a calm, quiet demeanor and will do whatever it takes to help a student to be successful in the classroom. Brandon will be paid a salary of \$38,072.*

Suggested Motion: I move to approve the hiring of Brandon Jerstad, 4th Grade Teacher, for a salary of \$38,072.

2. *Sydney Tepp, 3rd Grade Teacher at TRIS. Sydney is a recent graduate from UW-Madison. She is certified not only as an Elementary Teacher but also as a Special Education Teacher. Her dual certification will help her to provide students with all of the tools and skills necessary to ensure that they are able to do their very best. Sydney is currently teaching summer school in Waunakee focusing on hands on learning in science. She was an Academic Tutor for the Schools of Hope Program while in school. One of her strengths is maintaining a positive learning community where children are cared for while the main focus is on learning. As a teacher, Sydney hopes to motivate students to find their strengths and discover what truly inspires them. She will bring to TRIS a love of learning, strong differentiated practices and experience working collaboratively with other professionals using a Universal Design for Learning Framework to create an environment of success for all students. Sydney will be paid a salary of \$38,072.*

Suggested Motion: I move to approve the hiring of Sydney Tepp, 3rd Grade Teacher, for a salary of \$38,072.

3. *Amy Doyle, Special Education Assistant. Amy is enthusiastic and loves being around children. She has highly effective communication and organization skills, a strong work ethic, and is able to work both independently and as part of a team. Amy is excited to begin a career working as a special education assistant because she has always wanted a career in which she can make a difference in the lives of others. Amy will be paid \$12.50/hour.*

Suggested Motion: I move to approve Amy Doyle, Special Education Assistant, at a rate of \$12.50/hour.

4. *Lindsay Krull, Business Services Assistant/Receptionist. Lindsay lives in Evansville with her husband and two children who attend ECSD. She comes to us with over 16 years of experience in the areas of Customer Service, Service Specialist, and Office Management. She is an organized self-starter, and eager to be a part of the Evansville Community School District. She additionally has a great deal of experience with various computer programs. Lindsay will bring a new level of professionalism, and customer oriented service to our District. Lindsay will be paid \$21.00/hour.*

Suggested Motion: I move to approve the hiring of Lindsay Krull, Business Services Assistant/Receptionist, at a rate of \$21.00/hour.

5. *Gregory Vossekuil, High School Varsity Track Coach. Greg will replace Jason Knott as High School Varsity Track coach starting March 5, 2018. Greg brings seven years of high school track coaching experience to our high school track program. Two of the seven years includes working as an assistant to Jason Knott at Edgerton High School and Evansville High School. Greg will be paid a stipend of \$3,214.*

Suggested Motion: I move to approve Gregory Vossekuil, High School Varsity Track Coach, for a stipend of \$3,214.

6. *Melinda Molloy, High School Varsity Volleyball Coach. Melinda will replace Jessie Backes. She has been our JV1 Volleyball Coach for the past two seasons and brings an additional 13 years of high school volleyball coaching experience from Middleton High School. Melinda will be paid a stipend of \$3,214.*

Suggested Motion: I move to approve the hiring of Melinda Molloy, High School Varsity Volleyball Coach for a stipend of \$3,214.

7. *Dana Teske, High School Boys JV Soccer Coach. Dana will be replacing Andrew Cresswell as Boys JV Soccer coach starting August 14, 2017. Dana is a former Luther College soccer player with high school soccer coaching experience at Pewaukee High School. Dana will be paid a stipend of \$1,968.*

Suggested Motion: I move to approve the hiring of Dana Teske, High School Boys JV Soccer Coach for a stipend of \$1,968.

- D. Approval of Resignation of School Board Member – Please approve the resignation of Jane Oberdorf, School Board Member, effective _____.

Suggested Motion: I move to approve the resignation of Jane Oberdorf, School Board Member, effective _____.

VIII. Consent (Action Items): Do you want to remove any items?

A. Approval of Policies:

1. #364-School Counseling Services.
2. #364.1-Developmental Guidance Program.
3. #364.2-College Counseling Services.
4. #364.3-Vocational Interest Inventory.
5. #364.4-Individualized Testing and Guidance.
6. #771-Use of Copyrighted Materials.
7. #771 Rule-Guidelines for Use of Copyrighted Materials.

B. Approval of June 26, 2017, Regular Meeting Minutes.

C. Approval of June Bills.

Suggested Motion: I move to approve the consent agenda items: policies, #364-School Counseling Services; #364.1-Developmental Guidance Program; #364.2-College Counseling Services; #364.3-Vocational Interest Inventory; #364.4-Individualized Testing and Guidance; #771-Use of Copyrighted Materials; and #771 Rule-Guidelines for Use of Copyrighted Materials; #771 Rule-Guidelines for Use of Copyrighted Materials; June 26, 2017, Regular Meeting Minutes; and the June bills, as presented.

Roll Call Vote –

IX. Future Agenda – August 14, 2017, Regular Board Meeting Agenda – *Enclosed is a draft of the August 14, 2017, agenda.*

- X. Executive Session –** Contemplate convening into closed session under Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; namely to discuss District Administrator evaluation and support staff performance.

Suggested Motion: I move to contemplate convening into closed session under Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; namely to discuss District Administrator evaluation and support staff performance.

Roll Call Vote –

Suggested Motion – I move to reconvene into open session.

XI. Reconvene Into Open Session, To Take Action on Any Closed Session Items, As Necessary.

XII. Adjourn.

Suggested Motion: I move to adjourn the meeting.

Upcoming Meetings:

- August 14, 2017, 6:00 pm, Regular Board Meeting
- August 28, 2017, 6:00 pm, Regular Board Meeting
- September 11, 2017, 6:00 pm, Regular Board Meeting
- September 25, 2017, 6:00 pm, Regular Board Meeting

Evansville Community School District

Health & Nursing Services Report

2016-2017

Prepared by Abbey Tway, RN
ECSD School District Nurse

Introduction

The health and nursing services reports includes review and discussion of the following:

- Emergency Nursing Services
 - Illness
 - Injury
 - Medications
 - Individualized nursing health care plans
 - Confidential Health List
- Communicable Disease Control and Immunizations
- Screening Services
- Education
- Conferences, Counseling, Consultation

Emergency Nursing Services

The goal of Emergency Nursing Services is to maintain the physical, mental and emotional health of students while they are at school or participating in school activities using the Emergency Nursing Manual (ENM) as a guide. Dr. Renee Fohl of Evansville Dean Clinic continues as the medical advisor for the District.

It is the responsibility of the school district nurse to supervise the implementation of emergency nursing services. These nursing responsibilities are as follows:

1. Conduct a monthly review of illness and injury logs
2. Ensure all schools in district have first aid supplies that are readily accessible
3. Ensure medications provided to students are provided safely and according to physician orders
4. Develop a Confidential Health List used to inform school personnel of pertinent medical information and potential medical emergencies for individual students
5. Develop health plans with emergency plans or health procedures for students with medical needs
6. Serve as a consultant for the school district Safety Committee.
7. Serve as a liaison between school, home and health care providers

INJURIES AND ILLNESSES

School nurses supervise the implementation of emergency procedures. During school hours, designated personnel provide assistance to ill and injured students. All illnesses and injuries should be documented on an illness and injury log. The school nurse reviews the log monthly to determine if health or safety issues exist.

Health Office Visits documented in Skyward

	Injury, minor	Illness	Blood sugar testing	Other	Total
Elementary	1,401	486	1,467	327	3,681
Intermediate	181	164	861	723	1,929
Middle School	33	97	1,610	191	1,931
High School	6	65	1,301	471	1,843
Total	1,621	812	5,239	1,712	9,384

** Other includes asthma visits/inhalers, G-tube feedings, diaper changes, ostomy care, intermittent catheterizations, acute assessments by RN, nebulizer treatments, etc.

The continued goal for each school is to standardize documentation by inputting all office visits including injury, illness, blood sugar testing, medication administration and accident reports in a timely manner. Wis Stat. sec. 118.29(4)) states that it is considered best practice for documentation to occur immediately after giving the medication and by the individual administering the medication.

ACCIDENT REPORTS

Accident reports need to be completed for all accidents and injuries that occur at school or at school sponsored events that require a student to be out of class, absent from school or receive medical services. A total of 37 accident reports were filed for ECSD during the 2016-2017 school year. The following lists the number of reports filed for each school.

Accident Reports			
	2016-2017	2015-2016	2014-2015
Elementary	10	8	7
Intermediate	1	1	1
Middle School	11	17	12
High School	15	38	44
Total	37	64	64

*No concerns reported by staff regarding staff practices or building and equipment safety related to accident reports.

MEDICATIONS

Prescription medication administration by the school requires a parent authorization and a physician's order. Over-the-counter medications require only parent authorization if dosage is appropriate. In addition, each year the district nurse provides training to staff designated by the building principals to dispense medications. This year the nurse utilized online medication training approved and provided by the Department of Public Instruction in addition to in-person skills competency observation/testing. The table below summarizes the number of students with medications this school year.

Students with Medications 2016-2017

	Number with daily medications	Number with as needed ,limited term or emergency medications*	Total number of students with medications
Elementary	13	61	71
Intermediate	12	46	40
Middle School	16	71	63
High School	11	38	28
Total	52	216	202

*Limited term medications include antibiotics. As needed medications includes inhalers, over-the-counter medications and emergency medications such as EpiPen, Glucagon, and Diastat. The following lists the number of emergency medications prescribed.

Number of students with emergency medications 2016-2017

	Epipen	Glucagon	Diastat	Other	Total
Elementary	12	2	2	4	20
Intermediate	7	2	2	3	14
Middle School	7	5	2	2	16
High School	3	5	2	6	16
Total	29	14	8	15	70

The school nurse contacted parents and physicians as needed to clarify medication orders. Two students listed above did not have emergency medication at school at certain times during the school year either due to it not being provided by family or expiration of medication. The school nurse attempted repeated contact with parents of student in that situation and stressed importance of having emergency medications provided by family.

CONFIDENTIAL HEALTH LIST

The goal of the Confidential Health List (CHL) is to ensure that school staff are aware of students with health conditions that may affect functioning in the school setting.

Although all students with health care plans are included on the list some students on the list do not have health care plans but instead have medical issues or conditions that require monitoring. During the 2016-2017 school year 213 students or 11.4% of the student population were on the list. The Confidential Health List was provided to staff at the beginning of the school year and updated in January 2017; the information is available in Skyward as well. The school nurse continues to follow up with revisions and additions to the CHL as appropriate during the school year. Prior to the end of the school year the school nurse mailed letters to parents of the students on the CHL requesting updates to information for the next school year.

HEALTH CARE PLANS

Nursing health care plans are written for individual students who have health procedures that need to be done during the school day or for students who have health concerns that may require emergency care beyond the first aid guidelines within the ENM. Health care plans may be developed for such conditions as diabetes, severe allergic reactions, heart conditions or diabetes. The types and number of health care plans may fluctuate throughout the school year based on new diagnoses.

Number of Students with Health Care Plans

	2016-2017	2015-2016	2014-2015
Elementary	31	22	27
Intermediate	14	24	22
Middle School	19	15	14
High School	19	23	16
Total	83	84	79

Some students have more than one health condition and therefore more than one health care plan. The following list reviews the types and number of health plans written this school year:

- Heart condition (3)
- EpiPen for Severe allergy (31)
- EpiPen for mastocytosis (1)
- Diabetes (14)
- Hypoglycemia (2)
- Gastrostomy tube (5)
- Shunt (1)
- Seizure (16)
- Cough Assist Machine (2)
- Constipation (1)
- Eczema (1)
- Migraine Headache (1)
- Bleeding Disorder (1)
- Nebulizer Treatment (1)
- Catheterization (1)
- Ileostomy care (1)
- Crohn's Disease (1)
- Low Blood Volume/Syncope (1)
- Ataxia(1)
- Chronic Kidney Disease (1)
- Latex Allergy (1)
- Cystic Fibrosis (1)
- Tracheostomy (1)

COMMUNICABLE DISEASE CONTROL

IMMUNIZATIONS

An important component of communicable disease control is to assure that students are compliant with immunizations. WI Statute 252.04 requires students to be vaccinated against the following diseases: measles, mumps, rubella, varicella, polio, diphtheria, tetanus, pertussis, and hepatitis B. A student is compliant with the law if they have a completed vaccination record on file, are in the process of completing vaccinations or have a written waiver excusing them from receiving vaccines.

Schools are required to mail notices to parents on the 15th and 25th days of school to inform them of non-compliance with the state immunization law. Failure to comply with the law by the 30th day of school may result in the student being excluded from school for up to 10 days. This mandate to exclude non-compliant students only applies to districts that have less than a 99% immunization compliance rate. The Evansville Community School District had an immunization rate of 99.9% this school year therefore the district did not need to exclude noncompliant students this year.

Every year, school districts must submit an immunization report to the local health department on the 40th day of the school year. The following chart is a summary of the report (Form F-04002) completed and submitted to the Rock County Health Department by Mindy Larson, district health clerk for this school year with comparison to previous school year.

Immunization Data	2016-2017	2015-2016	2014-2015
Students who met requirements	1,718	1,735	1,699
Students 'in process'	0	0	6
Students behind schedule	9	13	13
Students with no record	2	1	1
Students with health waiver	8	11	11
Students with religious waiver	5	7	7
Students with personal waiver	115	98	98
Total enrollment	1,857	1,839	1,735
Immunization rate of compliance	92.5%	94.3%	92.8%
Immunization rate including waiver	99.5%	99.6%	99.6%

Information for chart taken from form F-04002 filed 10/30/16 with Rock County Health Department per state statute. Since that time, all seven 'behind schedule' students have completed immunizations. Information regarding upcoming immunization clinics in Evansville (conducted by Rock County Health Department) included in final school year newsletters for each school and is also posted on the Health Services Portion of the ECSD website.

Students who have waivers are in compliance with the law however, they are also more susceptible to the vaccine preventable disease for which they have been waived. Wisconsin has included in the immunization law the requirement for a second dose of varicella (chicken pox) and one dose of Tdap for 6-12 graders. Currently, information for parents/guardians regarding immunization requirements is available on the district website as well as made available at the Back to School registration days.

COMMUNICABLE DISEASE

Certain communicable diseases must be reported to the local health department. The school nurse conducts ongoing surveillance for cases of fever and rash type illnesses among staff and students. Many of these diseases are vaccine preventable and require vaccines for school attendance.

During this school year there were 8 confirmed cases of Influenza. We also had 1 confirmed case of Fifth’s Disease this year, as well as a 3 cases of mononucleosis, 28 student with pink eye, and 14 students with chicken pox.

Although not a reportable disease, improperly treated head lice can result in additional school absences. Head lice checks were conducted at all schools in the district this year. Head lice checks are completed in entire classrooms at the Elementary and Intermediate schools when a case of head lice is confirmed. The Middle and High schools conduct head lice checks on an individual student basis.

SCREENING SERVICES

The goal of vision and hearing screening is to identify students who may have vision or hearing loss, facilitate treatment if necessary and ensure that all students have an optimum ability to learn.

The following chart summarizes the results of screening services for the 2016-2017 school year:

Student Grade Level	# of Students screened		Referral letter sent	
	Vision	Hearing	Vision	Hearing
1	108	108	1	0
3	106	106	2	0
5	127	N/A	1	N/A
Total	341	214	4	0

Hearing and vision screenings were completed by health clerks and school nurse at the Back to School registration days in August 2016 and re-screenings were performed in January 2017.

Bridging Brighter Smiles dental service provided dental care screening for students in the district this school year. The enrollment was up from 80 students last year. This was the third year that this program was utilized in Evansville, and we anticipate their return next year.

	Elementary	Intermediate	Middle School	High School
Enrollment	38	31	23	12
Sealants placed	51	27	57	2
Cleanings/Fluoride	52	42	37	23

EDUCATION

To ensure a safe environment, training sessions were provided by the school nurse to staff designated by the school principals. Training topics included administration of medication which included oral and emergency medications such as EpiPen, Diastat & Glucagon to the majority of the staff trained as well as CPR and First Aid.

Current staff trained	Oral Medications	Epi-Pen	Diastat	Glucagon
Elementary	16	25	10	10
Intermediate	11	11	11	11
Middle School	7	37	22	22
High School	10	10	8	10
District				
Total	44	83	51	53

Additional training was provided on an individual as-needed basis for support of field trips and other specific cases and included gastrostomy tube feeding and management, inhalers, nebulizer treatments, ostomy care, catheterization, cough assist machine, pulse oximetry and VNS (Vagus Nerve Stimulation).

CONFERENCES, COUNSELING AND CONSULTATIONS

The school nurse serves as a consultant and resource for the health services staff, administrative staff and other school staff. The school nurse also serves as a health counselor by providing information and guidance on health concerns to students, parents and staff. During the 2016-2017 school year, the school nurse sent letters, scheduled in-person meetings and calls with parents, physicians and staff regarding individual student health plans and specific health related situations. The school nurse also provided information or referrals to local health resources.

Memorandum

To: Board of Education

From: Mrs. Barb Dorn and Mrs. Joanie Dobbs

Re: Achievement Gap Reduction (AGR)

Date: July 2017

As required per DPI, the following report explains how Levi Leonard Elementary and Theodore Robinson Intermediate School has implemented the Achievement Gap Reduction, AGR, strategies. Districts may choose from three AGR strategies to meet the criteria of being an AGR school. The strategies can be different per grade level.

1. **Class-Size Reduction:** Provide professional development related to small group instruction and reduce the class size in one or more classes in one of more participating grades to one of the following: a) No more than 18 b) No more than 30 in a combined classroom having at least 2 regular classroom teachers.
2. **Instructional Coaching:** Provide data-driven instructional coaching for one or more teacher of one or more participating grades. The instruction shall be provided by licensed teachers who possess appropriate content knowledge to assist classroom teachers in improving instruction in math or reading and possess expertise in reducing the achievement gap.
3. **One-to-One Tutoring:** Provide data-informed, one-to-one tutoring to pupils in one or more classes in one or more participating grades who are struggling with reading or mathematics or both subjects. Tutoring shall be provided during regular school hours by a licensed teacher using an instructional program found to be effective by the What Works Clearinghouse of the Institute of Education Services.

AGR schools develop and update performance objectives for the academic achievement of the pupils enrolled in grades K-3 and the formative and summative assessments that will be used to evaluate success in attaining the objectives.

ACHIEVEMENT GAP REDUCTION PERFORMANCE OBJECTIVES AND SCHOOL BOARD REPORTING TEMPLATE

This document may be used to plan and maintain the Achievement Gap Reduction (AGR) contract application performance objectives for your school. **Contact application responses must be submitted to the Department of Public Instruction using the [online AGR Five-Year Achievement Guarantee Contract Application form](#).** Retain this document for your records, possible inclusion in an annual evaluation of the AGR program, and to present information on the school's implementation of the contract requirements, its performance objectives, and its success in attaining the objectives to the school board at the end of every semester of the AGR contract. [Wis. Stat. § 118.44\(4\)\(d\)](#)

Prepare a description of the specific, measurable, and achievable performance objectives, including reducing the achievement gap in math and reading for the academic achievement of the pupils enrolled in each participating grade. Include a description of the formative and summative assessments that will be used to evaluate success in attaining these performance objectives for the pupils enrolled in the participating grades. [Wis. Stat. § 118.44\(4\)\(c\)](#)

Use the table below to plan the AGR contract application responses:

At the end of the semester, describe the following for the school board:

Grade	Subject	Describe the baseline and growth the identified students will make for each grade K-3 in reading and mathematics.	Describe the formative and summative assessments used to evaluate the identified students' success in attaining the stated performance objectives.	Describe how the implemented strategies to reduce the achievement gap (class size reduction, instructional coaching, or one-to-one tutoring) will aid in attaining the stated performance objectives.	At the end of the fall semester: Describe the progress made on growth objectives the identified students made for each grade K-3 in reading and mathematics including the number of students that met the goals.	At the end of the spring semester: Describe the progress made on growth objectives the identified students made for each grade K-3 in reading and mathematics including the number of students that met the goals.	At the end of each semester: Describe which strategies to reduce the achievement gap (class size reduction, instructional coaching, or one-to-one tutoring) were implemented in each grade K-3.
K	Reading	<p>As measured by PALS spring 2017, no students will be identified to receive intervention.</p> <p>As measured by Fountas & Pinnell, student identified in the fall on PALS would be reading at a level C by the end of the school year. Student not identified will meet the Level D/E benchmark by the spring 2017 assessment period.</p>	<p>PALS (Fall, winter-optional, Spring)</p> <p>STAR Early Literacy (Winter)</p> <p>Fountas & Pinnell (Fall, Winter and Spring)</p> <p>Monthly CDT meetings to monitor the progress of all students.</p>	<p>Class size 18:1 and professional development related to small group instruction.</p> <ul style="list-style-type: none"> • Units of Study in Reading • Units of Study in Writing • RtI/MLSS Model for interventions • Guided Reading groups based on Fountas & Pinnell assessment. 	<p>13 kindergarten students were identified by the Fall PALS screener to receive intervention.</p> <p>Of the 13 identified students: 9 are at a Level A 3 are at a Level B 1 is at a Level C</p> <p>All students are in an intervention with either our Interventionists/Reading Specialist and/or ELL support.</p> <p>3 of the 13 students were identified by STAR Early Literacy as in need of urgent intervention.</p> <p>3 of the 13 were identified by STAR Early Literacy as in need of intervention.</p> <p>Level A: 19 students Level B: 46 students Level C: 46 students</p>	<p>14 kindergarten students were identified by the Fall PALS screener to receive intervention for the fall of next school year.</p> <p>Of the 14 identified students: 1 at a Level A 9 at a Level B 4 at a Level C</p> <p>7 of the 14 were receiving intervention with either our Interventionists/Reading Specialist and/or ELL support. Out of the 7 that were not identified in fall by PALS, 2 receive special education services. 3 of the 7 have been discussed as possible special education referrals and are on watch for the fall.</p> <p>3 of the 14 qualified for Special Education.</p>	<p>Class size 18:1 or less.</p> <ul style="list-style-type: none"> • Units of Study in Reading instruction • Units of Study in Writing instruction • RtI/MLSS Model for Interventions. • Guided Reading groups based on Fountas & Pinnell assessment. <p>Next steps for Fall:</p> <ul style="list-style-type: none"> • Test the students that were ID by PALS with F&P and STAR Early Literacy • Re-Implement Handwriting Without Tears being taught by the Reading Specialist rather than classroom teacher

Template for Planning and School Use – Performance objectives are sent to DPI during the AGR contract application process. Report end-of-semester responses to the school board.

					<p>Level D: 7 students Level E: 6 students Level F: 2 students Level G: 5 students Level H: 2 students Level I: 1 student Level N: 1 student Level O: 1 student</p>	3 of the 14 receive ESL services.	<ul style="list-style-type: none"> • Tier 3 students work with Interventionist • Tier 2 Classroom PRESS Intervention during Rtl time • Support guided reading groups in classrooms that showed less growth. • Observe Reading Instruction in other classrooms. • Plan Guided Reading groups in collaboration with others. • Cross Grade level discussions about F&P Benchmark Assessment • Data days and time for teachers to share reading instruction techniques with colleagues.
K	Mathematics	<p>As measured by the kindergarten math assessment, by spring 2017 less than 3% of students will be below the benchmark set in each of the 3 identified areas.</p> <p>1:1 Correspondence</p> <p>Number identification</p> <p>Rote Counting</p>	<p>Kindergarten Common Math Assessment</p> <p>GO MATH Assessments</p> <p>Formative Assessments</p> <p>STAR Early Literacy (Winter)</p>	<p>Class size 18:1 and professional development related to small group instruction.</p> <ul style="list-style-type: none"> • Rtl/MLSS Model for interventions 	<p>4 students are currently receiving math interventions by LLE interventionist. The 6 others are working with the classroom teacher. Two students are work with ELL support.</p> <p>Our interventionist has been trained to use On Cloud 9 interventions for the students that receive Tier 3 Interventions.</p> <p>Touch Math and Number Worlds are used for Tier 2 Interventions.</p>	<p>3 areas within math assessment:</p> <ul style="list-style-type: none"> • 1:1 Correspondence went from 1.6% below benchmark to 4% below benchmark. Two students were below in fall and 5 different student were identified in spring. • Number ID went from 6% below to 4.6% below benchmark. 8 students were identified in the fall and 6 (2 of them the same students as in the fall) were identified as below benchmark. • Rote Counting went from 2.4% to 14% below benchmark. 3 in fall and 18 in spring with 2 of them being the same is in fall. 	<p>Class size 18:1 and professional development related to small group instruction.</p> <ul style="list-style-type: none"> • Rtl/MLSS Model for interventions. <p>Next Steps for Fall:</p> <ul style="list-style-type: none"> • Discuss benchmarks for the common assessment and continue to document trend line data. • Discuss other ways to assess kindergarten math concepts. • Implement pre and post assessments per math unit.

Template for Planning and School Use – Performance objectives are sent to DPI during the AGR contract application process. Report end-of-semester responses to the school board.

1	Reading	<p>As measured by F&P, students identified in PALS will be reading at a level I by the end of the school year. Students not identified will be reading at a J/K by the spring assessment.</p> <p>As measured by PALS, less than 8% of students will be receiving interventions.</p>	<p>PALS (Fall, Winter-optional, Spring) STAR Early Literacy (Fall and others as needed)</p> <p>STAR Reading (Winter and Spring)</p> <p>F &P (Fall, Winter and Spring)</p>	<p>Class size 18:1 and professional development related to small group instruction.</p> <ul style="list-style-type: none"> • Units of Study in Reading • Units of Study in Writing • RtI/MLSS Model for interventions • Guided Reading groups based on Fountas & Pinnell assessment. • BEES (Individualized Spelling program) 	<p>4 students were identified in PALS for intervention. 2 went from A to C 1 went from B to D 1 went from A to C</p> <p>2 of the 4 were below benchmark as measured by the STAR Early Literacy Assessment.</p> <p>All first grade teachers have been trained in PRESS which is an intervention resource for students below benchmarks in reading.</p> <p>TAG interventions for students that qualify based on data. 3 students qualified in the fall.</p> <p>Level B: 1 student Level C: 4 Level D: 8 Level E: 10 Level F: 13 Level G: 12 Level H: 9 Level I: 14 Level J: 6 Level K: 7 Level L: 11 Level M: 4 Level N: 2 Level O: 6 Level P: 1</p>	<p>9 students were identified in PALS for intervention. The F &P scores for the 9 students is as follows: 1 went from A to C 1 from A to F 1 from A to H 1 from A to E 1 from B to H 2 from B to G 2 from C to H.</p> <p>7 out of the 9 students made more than 1 year of growth with the supports that they were given. 1 student receives special education services. The F & P assessment changed from winter to spring and is now much more rigorous.</p>	<p>Class size 18:1 or less.</p> <ul style="list-style-type: none"> • Units of Study in Reading instruction • Units of Study in Writing instruction • RtI/MLSS Model for Interventions. • Guided Reading groups based on Fountas & Pinnell assessment. <p>Next steps for fall:</p> <ul style="list-style-type: none"> • Support first grade teachers by including Handwriting Without Tears Curriculum. • Tier 2 with teachers doing PRESS interventions and Tier 2 with Interventionists using the Barton system • Tier 3 with Interventionists using Sound Partners • Begin Interventions with the PALS ID students right away at the start of the school year. • Observe Reading Instruction in other classrooms. • Plan Guided Reading groups in collaboration with others. • Cross Grade level discussions about F&P Benchmark Assessment • Data days and time for teachers to share reading instruction
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Template for Planning and School Use – Performance objectives are sent to DPI during the AGR contract application process. Report end-of-semester responses to the school board.

							techniques with colleagues.
1	Mathematics	As measured by the STAR Math spring 2017, less than 1% of students will be receiving intervention.	STAR Math GO Math Assessments Formative Assessments	Class size 18:1 and professional development related to small group instruction. <ul style="list-style-type: none"> Rtl/MLSS Model for interventions 	Addition of STEAM activities. TAG interventions for students that qualify. 4 students qualified in the fall. Touch Math and Number Worlds are used for Tier 2 interventions. On Cloud 9 is used for Tier 3 interventions. 2 students are receiving Tier 2 with LLE Interventionist.	STAR Math assessment data: Fall: 44% of students were below benchmark. Spring 38% were below benchmark. 2% of the student population were marked as in need of urgent intervention.	18:1 class size <ul style="list-style-type: none"> Continue TAG interventions for qualifying students. Continue interventions using Touch Math, Number Worlds, On Cloud 9 with Tier 3. Pretest by chapter in Go Math and then adjust students as needed according to where they are. Develop a deeper understanding of number sense and the sequence of math concepts across grade levels.
2	Reading	As measured by F&P, students identified in the fall on PALS will be reading at a level L by the end of the school year. Students not identified will be reading at a level M/N by the spring 2017 assessment period.	PALS (Fall, winter-optional, Spring) STAR Reading (Fall, winter and spring optional) Fountas & Pinnell Benchmark Assessment System	Class size 18:1 and professional development related to small group instruction. <ul style="list-style-type: none"> Units of Study in Reading Units of Study in Writing Rtl/MLSS Model for interventions Guided Reading groups based on Fountas & Pinnell assessment. BEES (Individualized Spelling program) 	24 students were identified on the PALS assessment. Of the 24: Level E: 1 student Level F: 1 Level G: 5 Level H: 5 Level I: 4 Level J: 3 Level K: 2 Level L: 1 All of the students are in either a Tier II or Tier 3 intervention with the LLE Interventionist and/or Reading Specialist. All student levels: Level E: 1 Level F: 1	19 students were identified on the PALS assessment: Out of the 19 students 8 of them made at least one year of growth based on the F & P reading levels. The remaining 11 are as follows: D to I H to L C to H F to K D to H F to J G-I (January move in) F to I (October move in) I to J L to O 3 of the students receive special education services. 13 (including special education) of the 19 were identified in both fall and spring. 7 of	Class size 18:1 or less. <ul style="list-style-type: none"> Units of Study in Reading instruction Units of Study in Writing instruction Rtl/MLSS Model for Interventions. Guided Reading groups based on Fountas & Pinnell assessment. Next steps: <ul style="list-style-type: none"> Begin interventions with the 9 students that were PALS ID. Interventionists will work with the students

Template for Planning and School Use – Performance objectives are sent to DPI during the AGR contract application process. Report end-of-semester responses to the school board.

					<p>Level G: 5 Level H: 5 Level I: 5 Level J: 5 Level K: 13 Level L: 30 Level M: 16 Level N: 14 Level O: 12 Level P: 2 Level Q: 4 Level R: 6 Level S: 1 Level T: 10 Level U: 2 Level W: 2</p> <p>Second grade teachers will be completing the PRESS intervention training during the first part of the second semester.</p> <p>TAG interventions for students that qualify based on data. 7 students qualified.</p>	<p>the 13 made over one year of growth.</p> <p>The second grade F&P assessment was also changed this year to be more rigorous.</p> <p>STAR Reading went from 58% below benchmark in Fall to 54% in Spring.</p>	<p>in groups of 3-4 at a time.</p> <ul style="list-style-type: none"> Continue supporting teachers and the implementation of PRESS interventions. Observe Reading Instruction in other classrooms. Plan Guided Reading groups in collaboration with others. Cross Grade level discussions about F&P Benchmark Assessment Data days and time for teachers to share reading instruction techniques with colleagues.
2	Mathematics	As measured by STAR Math assessment spring 2017, less than 3% of students will receive intervention.	<p>STAR Math</p> <p>GO Math Assessments</p> <p>Formative Assessments</p>	<p>Class size 18:1 and professional development related to small groups instruction:</p> <ul style="list-style-type: none"> Rtl/MLSS Model for interventions 	<p>6 students are receiving Tier II interventions.</p> <p>Number Worlds and Touch Math for Tier 2 interventions.</p> <p>On Cloud 9 for Tier 3 interventions.</p> <p>TAG interventions for students that qualify. 11 students qualified.</p>	<p>STAR Math data:</p> <p>41% of students were below benchmark in Fall compared to 35% in Spring. The urgent intervention went from 5% in Fall to 3% in Spring.</p>	<p>18:1 class size</p> <ul style="list-style-type: none"> Continue TAG interventions for qualifying students. Continue interventions using Touch Math, Number Worlds, On Cloud 9 with Tier 3. Pretest by chapter in Go Math and then adjust students as needed according to where they are. Develop a deeper understanding of number sense and the sequence of math concepts across grade levels.

Template for Planning and School Use – Performance objectives are sent to DPI during the AGR contract application process. Report end-of-semester responses to the school board.

3	Reading	As measured by STAR spring 2017, there will be less than 10% of students needing to receive interventions.	STAR Reading QRI (Fall and Spring)	Class size 18:1 and professional development related to small group instruction. <ul style="list-style-type: none"> Units of Study in Reading Units of Study in Writing RtI/MLSS Model for interventions 	17 students were identified on the QRI Assessment & 16 students or 16% were identified on the STAR Assessment as being in need of interventions. Of the 17 in the Fall: PP: 3 P: 2 1.5: 2 2: 9 3: 1 Of the 17 at the end of 1 st Semester: 1: 4 2: 3 2.5: 3 3: 7 All of the students are in either a Tier II or Tier 3 intervention with the TRIS Interventionist and/or Reading Specialist. TAG interventions for students that qualify based on data. 11 students qualified in the fall.	10 students were identified on the QRI Assessment & 12 students or 12.37% were identified on the STAR Assessment as being in need of intervention. 9.62% of students were identified as needing Urgent Intervention in Fall compared to 5.15% in Spring on the STAR Assessment Out of the 10 students all of them made at least one year of growth based on Spring QRI Assessment. 7 of the students receive special education services. Of the 17, that received intervention since the beginning of the year, at the end of 2 nd Semester: 1: 2 2: 2 3: 6 3.5: 4 4: 3 STAR Reading went from 54.8% below benchmark in Fall to 49.48% in Spring.	Class size 18:1 or less. <ul style="list-style-type: none"> Units of Study in Reading instruction Units of Study in Writing instruction RtI/MLSS Model for Interventions. Continue TAG interventions for qualifying students. Continue professional development on best practices in reading instruction.
3	Mathematics	As measured by the STAR Math Assessment Spring 2017, less than 21% of students will need intervention.	STAR Math GO Math Assessments	Class size 18:1 and professional development related to small groups instruction: <ul style="list-style-type: none"> RtI/MLSS Model for interventions 	STAR Math data: 12 students or 11.65% of students were identified as needing intervention based on the Fall STAR Assessment. Touch Math and targeted small group instruction provided by classroom teachers. TAG interventions for students that qualify based on data to begin in late Feb. 30 students qualified at semester.	STAR Math data: 12 students or 12.37% of students were identified as needing intervention based on the Spring STAR Assessment. 33% of students were below benchmark in Fall compared to 36% in Spring. The urgent intervention went from 4.85% in Fall to 4.12% in Spring.	18:1 class size <ul style="list-style-type: none"> Continue TAG interventions for qualifying students. Continue interventions using Touch Math and targeted small group instruction provided by classroom teachers.

Template for Planning and School Use – Performance objectives are sent to DPI during the AGR contract application process. Report end-of-semester responses to the school board.

EMPLOYEE HANDBOOK

The Evansville Community School District Employee Handbook is set by statutes and District policies. In case of a direct conflict between the Employee Handbook, and any specific provisions of an individual contract, the individual contract shall control.

An Employee Handbook Committee shall be established consisting of the three (3) Board members, District Administrator, and up to three (3) employee representatives from each employee group. The Committee will meet one time during each of the first three quarters of the school year, and the Committee Chair will forward recommendations to the entire Board during the Board's second meeting of the month. The Board will approve suggested changes quarterly, after three readings, with implementation of approved changes effective immediately upon approval.

The Committee will discuss and review all proposals regarding the Employee Handbook and forward recommendations to the Board for review and approval. Proposals may originate from administration, the Board and/or employees. Proposed new or revised Employee Handbook sections shall state their potential contribution in furthering the mission of the District. In some cases a proposed change will be considered a clerical item and will not go to the Committee or the Board. These changes have been identified as those that will not affect the functioning of or performance of any employee group. A list of these items may be found on the District website with the Employee Handbook.

An Employee Handbook section shall be adopted or amended after the Board has had three opportunities to read and discuss the proposals at successive Board meetings. Where implementation of a new or revised Employee Handbook section needs to occur prior to the next board meeting, the Board may approve the section of the Employee Handbook at the meeting where the first or second readings occur.

The Employee Handbook is intended to provide employees with information regarding policies, procedures, ethics, expectations and standards of the District; however, the Employee Handbook should not be considered all inclusive. Copies of Board Policies and the Employee Handbook are available in each administrative office to all personnel and are on the District website at www.ecsdnet.org/. It is important that each employee is aware of the policies and procedures related to his/her position. The rights and obligations of all employees are governed by all applicable laws and regulations, including, but not limited by enumeration to the following: Federal laws and regulations, the laws of the State of Wisconsin, Wisconsin State Administrative Code and the policies of the Evansville Community School District Board of Education.

Legal Ref.: Section 120.12(2) Wisconsin Statutes (School Board Duties)

Local Ref.: Policy #151- Board Policy Development
Employee Handbook, Appendix A

PART I ALL EMPLOYEES

Section 1 PREAMBLE AND DEFINITIONS

1.01 About this *Handbook*

- A. Employees Covered: This *Handbook* is provided as a reference document for the Evansville Community School District's (hereinafter referred to as "District") employees.
- B. Disclaimer: The contents of this *Handbook* are presented as a matter of information only. The plans, policies and procedures described are not conditions of employment. The District reserves the right to modify, revoke, suspend, terminate, or change any or all such plans, policies, or procedures, in whole or in part, at any time with or without notice. The language which appears in this *Handbook* is not intended to create, nor is it to be construed to constitute, a contract between the District and any one or all of its employees or a guaranty of continued employment. Notwithstanding any provisions of this *Handbook*, employment may be terminated at any time, with or without cause, except as explicitly provided for in any other pertinent section of this *Handbook* or individual contract.

In case of a direct conflict between this *Handbook*, rules, regulations or policies of the Board and any specific provisions of an individual contract or collective bargaining agreement, the individual contract or collective bargaining agreement shall control.

This *Handbook* is intended to provide employees with information regarding policies, procedures, ethics, expectations and standards of the District; however, this *Handbook* should not be considered all inclusive. Copies of Board Policies and Administrative Regulations are available in each administrative office to all personnel and are on the District website at www.ecsdnet.org/. It is important that each employee is aware of the policies and procedures related to his/her position. The rights and obligations of all employees are governed by all applicable laws and regulations, including, but not limited by enumeration to the following: Federal laws and regulations, the laws of the State of Wisconsin, Wisconsin State Administrative Code and the policies of the Evansville Community School District Board of Education.

1.02 Definitions of Employee Type

- A. Teacher: Teachers are defined as persons hired under a contract under § 118.22, *Wis. Stats.*
- B. Administrative Employees: Administrative Employees are defined as persons who are required to have a contract under § 118.24, *Wis. Stats.*
- C. Hourly Employees: All employees are Hourly Employees unless defined as exempt by the Fair Labor Standards Act (FLSA).

Current Employee Handbook

3.03 Evaluators

Refer to Policies: 526.1 – Employee Evaluation

526.2 – Professional Staff Member Remediation Procedure

526.2 Form – Professional Staff Member Plan of Remediation Form

3.04 Evaluation Process – Conditions for Certified Staff

Refer to Policies: 526.1 – Employee Evaluation

526.2 – Professional Staff Member Remediation Procedure

526.2 Form – Professional Staff Member Plan of Remediation Form

Section 4 DISCIPLINE AND DISCHARGE

4.01 Standards for Nonrenewal

Teachers employed in the District are subject to nonrenewal on a statutory basis as prescribed in § 118.22, *Wis. Stats.*

4.02 Newly Hired Teachers

Newly hired teachers will be evaluated three (3) times in each of their first three (3) years of employment. Teachers employed in the District are subject to nonrenewal on a statutory basis as prescribed in § 118.22, *Wis. Stats.* Such nonrenewal shall be exclusively subject to the provisions of § 118.22, *Wis. Stats.* and is not covered by the grievance procedure noted in the Grievance Policy 527.2.

4.03 Standards for Discipline and Termination

Refer to State Statutes 118.22 and 118.24

4.04 Representation

In the event any employee is called to a meeting with representatives of the District for the purpose of issuing discipline or discharge, or for the purpose of investigating circumstances that may lead to discipline or discharge, the employee has the right to request representation. In the event the employee chooses to have representation, the meeting may be delayed until appropriate representation may be obtained. Nothing in this provision shall prevent the District from removing an employee from the work place if immediate action is required.

4.05 Disciplinary Materials

Copies of any disciplinary material(s) shall be provided to the employee before such material is placed in an employee's personnel file.

4.06 Termination of Employment

Refer to Policy: 533.1 – Criminal Background Checks

Refer to State Statutes 118.22 and 118.24

Legal proposed changes

[Part II. Certified Staff, pp. 43-44]

Section 4 DISCIPLINE AND DISCHARGE

4.01 Standards for Nonrenewal

~~Contracts of full time teachers~~ Teachers employed in the District are subject to nonrenewal on a statutory basis as prescribed in § 118.22, Wis. Stats. ~~Contracts of part-time teachers are not subject to § 118.22, Wis. Stats.~~

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4.02 Newly ~~Hired~~ Teachers

~~Newly hired teachers will be evaluated three (3) times in each of their first three (3) years of employment. Teachers employed in the District are subject to nonrenewal on a statutory basis as prescribed in § 118.22, Wis. Stats. Such nonrenewal shall be exclusively subject to the provisions of § 118.22, Wis. Stats. and is not covered by the grievance procedure noted in the Grievance Policy 527.2.~~

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4.03 ~~Standards for Discipline and Termination~~

~~Refer to Policy 536.2 - Suspension and Dismissal 529 - Discipline, Nonrenewal and Discharge~~

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~~Refer to State Statutes 118.22 and 118.24~~

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4.04.03 Representation

In the event any employee is called to a meeting with representatives of the District for the purpose of issuing discipline or discharge, or for the purpose of investigating circumstances that may lead to discipline or discharge, the employee has the right to request representation. In the event the employee chooses to have representation, the meeting may be delayed until appropriate representation may be obtained. Nothing in this provision shall prevent the District from removing an employee from the work place if immediate action is required.

4.054.04 Disciplinary Materials

Copies of any disciplinary material(s) shall be provided to the employee before such material is placed in an employee's personnel file.

4.064.05 Termination of Employment

~~Refer to Policy 529 - Discipline, Nonrenewal and Discharge~~

~~Refer to Policies: 533.1 - Criminal Background Checks~~

~~536.2 - Suspension and Dismissal~~

~~Refer to State Statutes 118.22 and 118.24~~

Proposed change

[Part II, Certified Staff, pp. 43-44]

Section 4 DISCIPLINE AND DISCHARGE

4.01 Standards for Nonrenewal

Contracts of full time teachers employed in the District are subject to nonrenewal on a statutory basis as prescribed in §118.22, *Wis. Stats.* Contracts of part-time teachers are not subject to §118.22, *Wis. Stats.*

4.02 Standards for Discipline and Termination

Refer to Policy 529 - Discipline, Nonrenewal and Discharge

4.03 Representation

In the event any employee is called to a meeting with representatives of the District for the purpose of issuing discipline or discharge, or for the purpose of investigating circumstances that may lead to discipline or discharge, the employee has the right to request representation. In the event the employee chooses to have representation, the meeting may be delayed until appropriate representation may be obtained. Nothing in this provision shall prevent the District from removing an employee from the work place if immediate action is required.

4.04 Disciplinary Materials

Copies of any disciplinary material(s) shall be provided to the employee before such material is placed in an employee's personnel file.

4.05 Termination of Employment

Refer to Policy 529 - Discipline, Nonrenewal and Discharge

Current Employee Handbook

c. length of service to the District.

4. The involuntarily transferred teacher shall be given a minimum of forty-five (45) working days for adjustment in the new assignment area prior to any evaluations being conducted.



5.02 Employee Contracts

Refer to Policy: 533 – Staff Recruitment and Hiring

- A. In assigning teaching duties, first consideration will be given to the primary professional competence of the teacher and to the experience in other fields as a teacher. No teacher shall be subject to teaching assignments other than those specified in his/her area of certification.
- B. A teacher shall be given written notice of renewal of his/her contract for the ensuing school year on or before May 15th of the school year during which said teacher holds a contract by the District Administrator or designee. If no such notice is given on or before May 15th, the contract of teaching service then in force shall be continued for the ensuing school year. A teacher receiving a notice of renewal or contract for the ensuing year, or a teacher who does not receive a notice of renewal or refusal of his/her contract for the ensuing school year on or before May 15th, shall accept or reject, in writing, such contract no later than June 15th.
- C. At least fifteen (15) days (April 30) prior to giving written notice of refusal to renew a teacher's contract for the ensuing year, the Board shall inform the teacher in writing that the Board is considering nonrenewal of the teacher's contract. The teacher has the right to a private conference with the Board if the teacher files a request with the Board within five (5) days after receiving notice of refusal to renew the contract for the ensuing year.
- D. If the individual's contract status as of September 1st will differ from the status in effect at the time the contract was signed, such status must be declared at the time of contract signing or the last day of the current school year, whichever is later.
- E. Temporary Employees:
Employees who are hired for an entire school year to replace an employee on a leave shall be bargaining unit members. The District will explain to said temporary employees at the time of hiring that they will not have an expectation of employment beyond the current school year and will, therefore, be non-renewed.

5.03 Employee Resignation

Teachers who terminate a contract after having signed with the District shall be required to pay as liquidated damages and as a condition of release by the Board of Education, the following amounts: July, \$750.00; August, \$1,000; and September 1 and after, \$1,500. Liquidated damages must be paid prior to the resignation being submitted to the Board. Liquidated damages may be waived due to a retirement or extenuating circumstances.

Legal proposed changes

5.02 Employee Contracts

Refer to Policies: 532 – Faculty Contracts and Compensation Plans

533 – Staff Recruitment and Hiring

- A. In assigning teaching duties, first consideration will be given to the primary professional competence of the teacher and to the experience in other fields as a teacher. No teacher shall be subject to teaching assignments other than those specified in his/her area of certification.
- ~~B. A teacher shall be given written notice of renewal of his/her contract for the ensuing school year on or before May 15th of the school year during which said teacher holds a contract by the District Administrator or designee. If no such notice is given on or before May 15th, the contract of teaching service then in force shall be continued for the ensuing school year. A teacher receiving a notice of renewal or contract for the ensuing year, or a teacher who does not receive a notice of renewal or refusal of his/her contract for the ensuing school year on or before May 15th, shall accept or reject, in writing, such contract no later than June 15th.~~
- ~~C. At least fifteen (15) days (April 30) prior to giving written notice of refusal to renew a teacher's contract for the ensuing year, the Board shall inform the teacher in writing that the Board is considering nonrenewal of the teacher's contract. The teacher has the right to a private conference with the Board if the teacher files a request with the Board within five (5) days after receiving notice of refusal to renew the contract for the ensuing year.~~
- BD. If the individual's contract status as of September 1st will differ from the status in effect at the time the contract was signed, such status must be declared at the time of contract signing or the last day of the current school year, whichever is later.
- C.E. Temporary Employees:
Employees who are hired for an entire school year to replace an employee on a leave shall be bargaining unit members. ~~The District will explain to said temporary employees at the time of hiring that they will not have an expectation of employment beyond the current school year and will, therefore, be non-renewed.~~

Proposed change

5.02 Employee Contracts

Refer to Policies: 532 – Faculty Contracts and Compensation Plans

533 – Staff Recruitment and Hiring

- A. In assigning teaching duties, first consideration will be given to the primary professional competence of the teacher and to the experience in other fields as a teacher. No teacher shall be subject to teaching assignments other than those specified in his/her area of certification.

- B. If the individual's contract status as of September 1st will differ from the status in effect at the time the contract was signed, such status must be declared at the time of contract signing or the last day of the current school year, whichever is later.

- C.. Temporary Employees:
Employees who are hired for an entire school year to replace an employee on a leave shall be bargaining unit members.

Current Employee Handbook

Snow emergency days will not be made up unless required to meet DPI requirements for hours and days of instruction. If school is cancelled due to adverse conditions, employees will be paid for the first day of school cancellation due to such adverse conditions. If there are additional such days that are not required to be made up, employees have the option to use sick leave, personal leave, or vacation leave, if available, to keep the days in paid status. If days are to be made up, the use of personal and sick leave is not permitted.

Employees not required to work may use paid leave in fifteen (15) minute increments to preserve said time in paid status. Employees leaving early or arriving late who do not choose to use paid leave will be paid only for hours worked.

Custodians:

If school is closed due to an act of nature, a disaster or any other emergency, employees may use personal, sick or vacation time to remain whole. In cases where it is safe for staff to be in the building, those approved to come into work may do so and be paid.

1.09 Professional Development

The District will provide staff development for all support staff. The purpose of staff development includes:

- A. Increasing job skills.
- B. Improving job efficiency.
- C. Building knowledge of new methods and practices.
- D. Reviewing job expectations and responsibilities.

Support staff may request additional staff development opportunities that will enhance and develop job related skills upon supervisor approval. Support staff may be required to attend staff development opportunities.

Section 2 SUPPORT STAFF SUPERVISION AND EVALUATION

2.01 Evaluation

Refer to Policies: 526.1 – Employee Evaluation

526.2 – Professional Staff Member Remediation Procedure

526.2 Form – Professional Staff Member Plan of Remediation Form

The primary purpose of evaluation is to provide continuous improvement in the quality of service required of each employee.

2.02 Procedures

Refer to Policies: 526.1 – Employee Evaluation

526.2 – Professional Staff Member Remediation Procedure

526.2 Form – Professional Staff Member Plan of Remediation Form

- A. During the first three (3) weeks of the school year, building principals or district level administrators shall orient all new support staff regarding evaluation and individual professional improvement and instruments to be used for the purpose of evaluation. The building principal or district level administrator shall counsel the support staff concerning the proper performance of the assigned duties of the support staff by both formal and informal observations and subsequent formal evaluation or individual professional improvement conference. The purpose of the orientation is to achieve mutual understanding of the system. No evaluation or improvement conference shall take place until the orientation has been completed.
- B. Evaluative and individual professional improvement criteria shall be established by the District Administrative Team with input from the employee group.
- C. A written performance evaluation is to be made by the building principal and/or immediate supervisor. Non-managerial employees in the support staff employee group may provide information to administrators for use in performance evaluation(s). The written evaluation(s), however, shall be prepared by an administrator, director, business manager, or food service provider with input from professional staff.
- D. All employees will be evaluated at least annually.
- E. All formal evaluations of the work performance of an employee shall be conducted openly and within full knowledge of the employee.
- F. The Administrator conducting the evaluation meeting will notify the employee at least five (5) days in advance of the meeting time, place and that it is an evaluation conference. Within five (5) days following the evaluation meeting, the employee may request a second meeting for clarification and/or discussion of any concerns. A copy signed by the employee and evaluator shall be submitted for filing in the employee's permanent file by May 1st. No employee shall be required to sign a blank evaluation form. Support staff are encouraged to respond to the evaluation in writing and this response shall accompany the evaluation report.
- G. The building principal, district level administrator or appropriate supervisor shall provide the employee with assistance to improve the quality of job performance and to eliminate difficulties noted in the evaluation. When the formal evaluation instrument notes serious deficiencies and they are not corrected, the Professional Staff Member Remediation Procedure may be implemented.
- H. Employee evaluation shall be discussed between the employee and the administration at the request of either party. Any employee shall have the right to

reply in writing. His/her reply to such evaluation shall be attached to the file copy.

- I. Support staff will be notified of all documentation placed in their personnel files. Support staff have the right to review contents of their personnel file relating to performance evaluation and individual professional improvement, according to §103.13, *Wis. Stats.*

2.03 Evaluators

Refer to Policies: 526.1 – Employee Evaluation

526.2 – Professional Staff Member Remediation Procedure

526.2 Form – Professional Staff Member Plan of Remediation Form

Section 3 DISCIPLINE AND DISCHARGE

3.01 Representation

In the event any employee is called to a meeting with representatives of the District for the purpose of issuing discipline or discharge, or for the purpose of investigating circumstances that may lead to discipline or discharge, the employee has the right to request representation. In the event the employee chooses to have representation, the meeting may be delayed until appropriate representation may be obtained. Nothing in this provision shall prevent the District from removing an employee from the work place if immediate action is required.

3.02 Disciplinary Materials

Copies of any disciplinary material(s) shall be provided to the employee before such material is placed in an employee's personnel file.

3.03 Termination of Employment

An employee may be disciplined, suspended, or terminated. Such discipline or termination shall be subject to the grievance procedures.

Section 4 JOB VACANCIES

4.01 Job Postings

Refer to Policy 543 – Staff Recruitment and Hiring

Legal proposed changes

Section 2 SUPPORT STAFF SUPERVISION AND EVALUATION

2.01 Evaluation

Refer to Policies: 526.1 – Employee Evaluation

~~526.2 – Employee Remediation Procedure~~

~~526.2 Form – Plan of Remediation Form~~

The primary purpose of evaluation is to provide continuous improvement in the quality of service required of each employee.

2.02 Procedures

Refer to Policies: 526.1 – Employee Evaluation

~~526.2 – Employee Remediation Procedure~~

~~526.2 Form – Plan of Remediation Form~~

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- B. Evaluative and individual professional improvement criteria shall be established by the District Administrative Team with input from the employee group.
- C. A written performance evaluation is to be made by the building principal and/or immediate supervisor. Non-managerial employees in the support staff employee group may provide information to administrators for use in performance evaluation(s). The written evaluation(s), however, shall be prepared by an administrator, director, business manager, or food service provider with input from professional staff.
- D. All employees will be evaluated at least annually.
- E. All formal evaluations of the work performance of an employee shall be conducted openly and within full knowledge of the employee.
- F. The Administrator conducting the evaluation meeting will notify the employee at least five (5) days in advance of the meeting time, place and that it is an evaluation conference. Within five (5) days following the evaluation meeting, the employee may request a second meeting for clarification and/or discussion of any concerns. A copy signed by the employee and evaluator shall be submitted for filing in the employee's permanent file by May 1st. No employee shall be required to sign a blank evaluation form. Support staff are encouraged to respond to the evaluation in writing and this response shall accompany the evaluation report.

- G. The building principal, district level administrator or appropriate supervisor shall provide the employee with assistance to improve the quality of job performance and to eliminate difficulties noted in the evaluation. ~~When the formal evaluation instrument notes serious deficiencies and they are not corrected, the employee remediation procedure may be implemented.~~
- H. Employee evaluation shall be discussed between the employee and the administration at the request of either party. Any employee shall have the right to reply in writing. His/her reply to such evaluation shall be attached to the file copy.
- I. Support staff will be notified of all documentation placed in their personnel files. Support staff have the right to review contents of their personnel file relating to performance evaluation and individual professional improvement, according to §103.13, Wis. Stats.

2.03 Evaluators

Refer to Policies: 526.1 – Employee Evaluation

~~*526.2 – Employee Remediation Procedure*~~

~~*526.2 Form – Plan of Remediation Form*~~

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- H. Employee evaluation shall be discussed between the employee and the administration at the request of either party. Any employee shall have the right to reply in writing. His/her reply to such evaluation shall be attached to the file copy.
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2.03 Evaluators

Refer to Policies: 526.1 – Employee Evaluation

MEMORANDUM

To: ECSD Board of Education

From: Alice A. Murphy, Director of Instruction

Re: Parent/Guardian Notice of District Student Academic Standards That Are in Effect for 2017-18

Date: June 26, 2017

Under section 120.12(13) of the state statutes, as created by 2015 Wisconsin Act 55, (2015-17 state budget), each school district must annually notify parents and guardians of the academic standards that the school board has adopted and that will be in effect for the current school year. According to the new statute which was signed into law on July 12, 2015, the school board must annually include an agenda item for the first school board meeting of the school year that clearly identifies the academic standards adopted by the board. The specific academic subject content areas that must be addressed with this annual notice are reading, writing, mathematics, science, geography and history.

NOTICE OF STUDENT ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2017-18 SCHOOL YEAR

In the Evansville Community School District, (ECSD), academic standards serve as rigorous goals for teaching and learning. Setting standards enables students, parents, educators and citizens to know what students should be learning at a given point in time. Clear statements about what students must know and be able to do are essential to ensure that our schools offer all students the opportunity to acquire the knowledge and skills necessary for success. ECSD aligns curriculum at all grade levels to the Wisconsin Academic Standards, including the Common Core State Standards (CCSS) for English Language Arts, Mathematics, Literacy in All Subjects, and Reading. These academic standards will be in effect for the 2017-18 school year.

Parents and guardians can access ECSD information about specific academic standards on the district website, Instructional Services Department: <https://sites.google.com/a/ecsdnet.org/c-i/dashboard> or at the Department of Public Instruction: www.dpi.wi.gov/standards.

Questions may be directed to the District Administrator, Jerry Roth or to the Director of Curriculum and Instruction, Marggie Banker.

Suggested motions:

"I move to approve the proposed NOTICE OF STUDENT ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2017-18 SCHOOL YEAR, as said proposed notice was presented to the Board in written form on June 26, 2017, in the Board's packet of supplemental materials, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the state statutes." -AND

"I move that the Board direct the administration to provide parents and guardians of District students with notice of the Board-adopted student academic standards that are in effect for the 2017-18 school year in a manner that is consistent with the requirements of section 120.12(13) of the state statutes."

Approved: May 11, 1987

364

Revised: September 12, 2005

Revised:

1st Reading: 6/12/17; 2nd Reading: 6/26/17; 3rd Reading: 7/17/17

Mandated Policy –

SCHOOL COUNSELING SERVICES

The Evansville Community School District will provide a comprehensive school counseling program. School counselors, in collaboration with other District staff shall work together to effectively meet students' individual needs. The comprehensive school counseling program will be based on the American School Counselor Association (ASCA) national standards and shall be implemented for all students enrolled in the District.

The District supports the implementation of the American School Counselor Association (ASCA) national standards for students to include:

1. Academic Development
2. Career Development
3. Social/Emotional Development

As student needs vary, so shall programs, services and activities.

Legal Ref.: Sections 118.126 Wisconsin Statutes

118.13

121.02(1)(e)

PI 8.01(2)(e), Wisconsin Administrative Code

PI 9

The ASCA National Model: A Framework for School Counseling Programs

Local Ref.: Policy #411 – Equal Educational Opportunities

Policy #411.1 – Prohibition of Student Discrimination and Harassment

Policy #411.1 Form – Discrimination or Harassment Complaint Form

Policy #411.1 Rule – Student Discrimination Complaint Procedures

Approved: January 11, 1988
1st Reading: 6/12/17; 2nd Reading: 6/26/17; 3rd Reading: 7/17/17

364.1

SUGGESTED FOR REMOVAL –

DEVELOPMENTAL GUIDANCE PROGRAM

The Evansville School District endorses the Wisconsin Department of Public Instruction's belief that learning, personal/social and career development needs of students in grades kindergarten through 12 can be more effectively met through a guidance program that systematically and comprehensively addresses developmental stages which students experience as they progress through school.

Therefore, the district's guidance counselors shall develop and implement a systematic approach to guidance services through a coordinated effort based upon the Wisconsin Developmental Guidance Model. The local K-12 program should integrate the multiple guidance services provided by counselors, teachers, parents, business representatives and community members in an effort to anticipate the personal/social, educational and career needs of our students and insure that these needs are met.

Approved: January 11, 1988
1ST Reading: 6/12/17; 2nd Reading: 6/26/17; 3rd Reading: 7/17/17

364.2

SUGGESTED FOR REMOVAL –

COLLEGE COUNSELING SERVICES

The district's guidance and counseling services shall include the distribution of information regarding post-high school educational and training opportunities, entrance requirements, type, duration and cost of programs, and available educational facilities.

Students should be informed of testing requirements, available scholarships and financial aids for post-high school training. Counselors shall assist student efforts to enroll in post high school institutions by preparing and distributing official transcripts of high school work and achievements.

Approved: January 11, 1988
1st Reading: 6/12/17; 2nd Reading: 6/26/17; 3rd Reading: 7/17/17

364.3

SUGGESTED FOR REMOVAL –

VOCATIONAL INTEREST INVENTORY

In order to help students to better understand their potential, abilities and limitations; clarify their feelings and attitudes; and identify their interests and strengths, the district's Guidance and Counseling Services shall include the use of Vocational Interest Inventories and aptitude batteries as counselors collect test data or information and interpret results to students, teachers and parents.

The use of Vocational Inventories and aptitude batteries should contribute to each student's self-understanding, maximum use of potential and appropriate career planning.

Approved: January 11, 1988
1ST Reading: 6/12/17; 2nd Reading: 6/26/17; 3rd Reading: 7/17/17

364.4

SUGGESTED FOR REMOVAL –

INDIVIDUALIZED TESTING AND GUIDANCE

The Evansville guidance program shall include opportunities for individualized testing and counseling during which an individual student has the freedom to express his personal ideas and feelings and the counselor helps that person to collect, organize and analyze information from special individualized testing and other sources which may help to clarify goals and direct action.

The counselor shall interpret this information to the student and his/her parents in an effort to promote a common understanding of how individual interests, abilities and attitudes work together to influence career planning.

MANDATED POLICY

USE OF COPYRIGHTED MATERIALS

Today's new technologies have made learning and information gathering more readily available than ever before and have made it easier to use and copy materials and media. It is the intention of the Evansville Community School District Board of Education that all copyright laws be observed in the District. It is also the intention of the Board to inform District employees and students of related copyright guidelines and to promote adherence to these guidelines.

Copyrighted materials or media may be used or copied only with the prior written permission of the copyholder, or when the use or copying constitutes a "fair use" as defined by law. Four factors shall be considered in determining whether or not a particular use is fair under the federal copyright law.

1. The purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes.
2. The nature of the copyrighted work.
3. The amount and substantiality of the portion used in relation to the copyrighted work as a whole.
4. The effect of the use upon the potential market for or value of the copyrighted work.

Educators and students have access to print, images, Websites, moving-image media, and sound media in both analog and digital forms. In all cases, a digital copy is the same as a hard copy in terms of "fair use".

Also, today's technology allows for the creation of multi-media presentations by educators and students. It is the responsibility of course instructors to be familiar with copyright laws and to instruct students in responsible use of images, audio and print materials.

The District shall assume no liability for infringement of copyright by individual employees and others using school materials, media or equipment in violation of this policy. Violations by District employees and students may result in disciplinary action. Violations by any individual may result in criminal penalties.

Legal Ref.: Section 943.70 Wisconsin Statutes (Computer Crimes)
Federal Copyright Law (17 U.S.C.)
Technology Education and Copyright Harmonization Act (TEACH Act)
Digital Millennium Copyright Act

Local Ref.: Policy #361 – Library and Instructional Material Selection and Adoption
Policy #361.2 – Use of Video and Audio Recordings
Policy #361.3 – Parent Permission for Use of Recordings
Policy #363.2/554 – Acceptable Use and Internet Safety Policy for Students, Staff and Guests
Policy #771.1 Rule – Guidelines for Use of Copyrighted Materials
District Technology Plan

GUIDELINES FOR USE OF COPYRIGHTED MATERIALS

A. Limitations on Exclusive Rights: Fair Use

Many provisions of the federal copyright law affect the educational uses of copyright materials but the most generally applicable is Section 107 – Fair Use. “Fair use” applies four basic standards, which must be considered together when judging whether or not there has been a copyright infringement:

1. The purpose and character of the use. Is the copying being done for commercial or educational purposes?
2. The nature of the copyrighted work. Was the original work intended to be consumable?
3. The amount and substantiality of the portion used in relation to the copyrighted work as a whole. How much is being copied? How important is the copied part to the entire work? How many copies are being made?
4. The effect of the use upon the potential market for or value of the work. Will the copyright owner suffer financial loss?

B. Definitions

1. Brevity – amount of material that can be copied from a work.
 - a. Poetry -
 - A complete poem if less than 250 words and if printed on not more than two pages.
 - If from a longer poem, an excerpt of not more than 250 words.
 - b. Prose -
 - A complete article, story or essay of less than 2,500 words; or,
 - An excerpt from any prose work of not more than 1,000 words or 10 percent of the work, whichever is less, but a minimum of 500 words.

(Each of the numerical amounts stated above for poetry and prose may be expanded to permit the completion of an unfinished line of a poem or of an unfinished prose paragraph.)

- c. Illustration – One chart, graph, diagram, drawing, cartoon or picture per book or per periodical issue.
 - d. Special Works – Certain works in poetry, prose or in “poetic prose” that often combine language with illustrations (i.e., picture books) fall short of 2,500 words in their entirety. Not more than two of the published pages and containing not more than 10 percent of the words found in the text may be reproduced.
2. Spontaneity – timing of using the work.
 - a. The copying is at the instance and inspiration of the individual teacher.
 - b. The inspiration and decision to use the work and the moment of its use for maximum teaching effectiveness are so close in time that it would be unreasonable to expect a timely reply to a request for permission.

3. Cumulative Effect – amount of the work that is copied over time.
 - a. Copies are made for only one course in the school in which the copies are made.
 - b. Not more than one short poem, article, story, essay or two excerpts may be copied from the same author, nor more than three from the same collective work or periodical volume during one class term.
 - c. There shall not be more than nine instances of such multiple copying for one course during one class term.

(The limitations stated shall not apply to current news periodicals and newspapers and current news selections of other periodicals.)

C. Specific Copyright Guidelines for Instructional Materials

The following copyright guidelines are not comprehensive and do not absolve the staff from complying with all aspects of the law.

1. Print, Music and Audiovisual Materials:

- a. According to the concept of “fair use” as outlined above, a single copy of any of the following may be made by or at the individual request of a staff member for research or use in teaching:
 - A chapter from a book;
 - An article from a periodical or newspaper;
 - A short story, short essay or short poem whether or not from a collective work;
 - A chart, graph, diagram, drawing, cartoon or picture from a book, periodical or newspaper.
- b. Multiple copies (not to exceed more than one copy per student) may be made by or at the request of an individual staff member for classroom use provided that:
 - The copying meets the tests of brevity and spontaneity as defined in Section B above;
 - The copying meets the cumulative effect test as defined in Section B above;
 - Each copy includes a notice of copyright.
- c. Notwithstanding any of the above, the following shall be prohibited:
 - Copying of or from works intended to be “consumable” including, but not limited to, workbooks, exercises, standardized tests and answer sheets;
 - Copying to create or replace anthologies;
 - Copying to substitute for the purchase of material;
 - Copying directed by a higher authority that would violate these guidelines;
 - Repeated copying of the same item by the same staff member from term to term.

2. Video Recordings:

- a. Copies of any of the following video recordings may be made by or at the individual request of a staff member for classroom use:
 - “In house” productions;
 - Uncopyrighted works or works in the public domain;
 - Copies made under “permission to copy” arrangements.
- b. The following broadcast television programs may be copied off-air by or at the individual request of a staff member for classroom use:
 - Instructional television programs (subject to any specific rights limitations);

- Broadcast programs provided they are used within 10 school days of the original broadcast;
 - Programs with specified “permission to copy” arrangements.
- c. Programs may be copied off cable television only if permission to use a given program has been granted to all educators, or specifically to an individual teacher who has requested said permission. The publication Cable in the Classroom should be used to determine which, if any, rights have been granted for educational use.
- d. Taking the above into consideration, the following shall be prohibited:
- Copying from premium channels (HBO, The Disney Channel, Showtime, Cinemax, etc.) or non-broadcasted channels (ESPN, MTV, Nickelodeon, Arts and Entertainment, etc.);
 - Duplicating copyrighted video recordings;
 - Copying from one format to another;
 - Copying off-air or cable programs for the purpose of entertainment or reward;
 - Copying programs off broadcast or cable television at home for use in a school, except as allowed in item (b) of this section;
 - Using illegally obtained copies of video recordings in a school setting.
- e. Rented or purchased “Home Use Only” video recordings may be used in the classroom as part of face-to-face instruction only. They may not be used for the purpose of entertainment or reward.
- f. The viewing of video recordings with “Public Performance Rights” is not restricted.
3. Computer Software:
- a. Section 117 of the copyright law grants to the purchaser the right to copy a computer program if and only if:
- Such a copy is an essential step in the utilization of the program in conjunction with a machine; or
 - The copy is for archival purposes.
- b. The following computer software may also be copied by or at the individual request of a staff member for classroom use:
- “In house” productions;
 - Uncopyrighted works or works in the public domain.
- c. Material may be digitized using a computer scanner or similar device, if it is uncopyrighted work or a work in the public domain, or if it meets the “fair use” test outlined in Section A above.
- d. Material may be uploaded or downloaded, if it is uncopyrighted work or a work in the public domain or if it meets the ‘fair use’ test outlined in section A above.
- e. Notwithstanding the above, the following shall be prohibited:
- Copying copyrighted programs on District equipment;
 - Using illegal copies of copyrighted programs on District equipment;
 - Purchasing programs designed primarily as “break and entry” tools with District, state or federal funds;
 - Booting single copies of copyrighted programs into more than one machine without authorization from the copyright holder;
 - Using “archival” copies of software as additional copies;
 - Digitizing copyrighted material without permission from the copyright holder, using a computer scanner or similar device regardless of whether the

copyrighted material is textual, graphic, photographic, video, audio or any other medium;

- Downloading any copyrighted material without permission from the copyright holder from the Internet or other sources;
 - Making copies of downloaded (or uploaded) material on other computer storage mediums, such as by copying a downloaded file onto a computer disk or hard drive, without permission from the copyright holder.
- f. Staff members shall also adhere to state law provisions concerning the copying of data, information and computer programs or supporting documentation.
- g. Educators and students should be aware that reproduction or decompilation of copyrighted computer programs and portions thereof, for example the transfer of underlying code or control mechanisms, even for educational uses, are outside the scope of these guidelines.

4. Music:

- a. Permissible uses include:
- Emergency copying to replace purchased copies, which are unavailable for an imminent performance;
 - Making copies of excerpts of works for academic purposes;
 - Editing or simplifying purchased works provided that the fundamental character of the work is not changed;
 - Making a single copy recording of a student performance;
 - Making a single copy of a copyrighted sound recording for the purpose of an aural exercise or examination.
- b. Notwithstanding the above, the following shall be prohibited:
- Copying to create or replace anthologies;
 - Copying of or from works intended to be “consumable” including but not limited to worksheets, exercises, test and answer sheets;
 - Copying for the purpose of performance, except for emergency use allowed in item (a) of this section;
 - Copying to substitute for the purchase of material;
 - Copying without the inclusion of the copyright notice.

5. Libraries:

- a. According to the proviso of Section 108 of the copyright law, a library of any of its employees acting within the scope of the employment may reproduce copies of print works and phonorecords under the following specific circumstances:
- Purposes of preservation;
 - Purposes of private study, scholarship or research;
 - Purposes of interlibrary loan.
- b. Notwithstanding any of the above, the following shall be prohibited:
- Copying for direct or indirect commercial advantage;
 - The systematic reproduction for distribution of single or multiple copies;
 - Copying to substitute for a subscription to a work or the purchase of a work.
- c. The proviso under Section 108 does not apply to musical, pictorial, graphic, sculptural, motion picture or audiovisual works.
- d. Copies made under the proviso of Section 108 for interlibrary loan must include the notice of copyright.

D. Educational Multimedia

Fair use guidelines apply to student or teacher-created multimedia projects incorporating copyrighted works. Fair use ends when the multimedia project creator (educator or student) releases the project for general use, such as when others access it over the Internet or on a non-closed circuit distribution system. If broader dissemination occurs, the creator must then obtain permissions for all copyrighted portions and must include on the opening screen of the program that their presentation has been prepared under the fair use exemption of the U.S. Copyright Law and is restricted from further use.

E. Use of Copyrighted Materials in Distance Education Courses

The use of certain copyrighted materials in distance education courses, without permission by faculty and students, is permitted. According to the Technology, Education and Copyright Harmonization Act (TEACH Act), it is not copyright infringement for faculty and students of accredited, nonprofit education institutions to transmit performances or display copyrighted works as part of a course if certain conditions are met. If these conditions are not or cannot be met, use of the material will have to qualify as a “fair use,” or permission from the copyright holder must be obtained.

F. Use of Peer-to-Peer File Sharing

The District expects all employees and students to use electronic communications and computer resources made available through the District in a responsible way and to comply with copyright laws relative to such use. Peer-to-peer file sharing of copyright material is not allowed.

G. Web Page Information

Web based material is copyrighted just as print and audiovisual materials are and fair use guidelines apply.

H. Licenses and Contracts

Educators and students should determine whether specific copyrighted works, or other data or information are subject to a license or contract. Fair use and these guidelines shall not preempt or supersede licenses and contractual obligations.

Local Ref.: Policy #771 – Copyright Compliance

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, June 26, 2017, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Mason Braunschweig. Roll call was taken. Members present: Braunschweig, Busse, Hammann, Oberdorf, Rasmussen, and Titus. Absent: Hennig.

APPROVE AGENDA

Motion by Mr. Busse, seconded by Mr. Rasmussen, moved to approve the agenda as presented. Motion carried, 6-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING

- Back To School Days – August 8, 3:00-7:00 pm and August 16, 10:00-2:00 pm

INFORMATION & DISCUSSION

Bray Architects Representatives, Mr. Kuhn and Mr. Sands, gave an update on the facility study concept, plan, and objectives, which included: Citizens Advisory Committee (CAC) formation, facilities assessment, and next/ongoing efforts.

The 2018 potential referendum update shared above.

Mr. Braunschweig presented the Academic Standards from Director of Curriculum and Instruction, Ms. Murphy. These will be approved at the July meeting.

Director of Student Services, Ms. Katzenberger, presented the need for an additional special education educational assistant position in the District. Discussion.

Mr. Braunschweig presented the Youth Option report from High School Principal, Mr. Everson. Discussion.

Ms. Katzenberger presented the 2016-2017 bullying report. Discussion.

Ms. Hammann and District Administrator, Mr. Roth, presented for a first reading policies, at the suggestion of the District's lawyer: #152-Employee Handbook; #526.2-Professional Staff Member Remediation Procedure (Employee Remediation Procedure); #526.2 Form-Professional Staff Member Plan of Remediation Form (Plan of Remediation Form); #529-Discipline, Nonrenewal and Termination (Employee Discipline); and #536.2-Suspension and Dismissal. Discussion.

Ms. Hammann and Mr. Roth, presented suggested Employee Handbook changes from the District's lawyer: Certified Staff, Section 4 and Section 5; and Support Staff, Section 2. Discussion.

BUDGET FINANCE

Mr. Swanson presented the 2017-2018 preliminary budget. Discussion.

Ms. Hammann presented the schools and District's 2016-2017 donations/fund raising activities summaries. Discussion.

Ms. Hammann gave an update on the Evansville Education Foundation.

Budget finance agenda items for August 28, 2017, meeting discussed.

BUSINESS (Action Items)

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve an additional special education educational assistant position. Motion carried, 6-0 (voice vote).

Motion by Mr. Titus, seconded by Mr. Busse, moved to approve the resignation of Garth Coats, Special Education Educational Assistant, at the end of the 2016-2017 school year. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve the resignation of Jessie Backes, Business Services Assistant/Receptionist, effective June 30, 2017. Motion carried, 6-0 (voice vote).

Motion by Mr. Titus, seconded by Mr. Busse, moved to approve the resignation of Amy Connors, Special Education Educational Assistant, effective June 16, 2017. Motion carried 6-0 (voice vote).

Motion by Mr. Titus, seconded by Mr. Busse, moved to approve the hiring of Stacie Kelso, One Year High School .50 School Counselor, for a salary of \$26,459. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Titus, seconded by Mr. Busse, moved to approve the hiring of Suann Garvoille, LMC Clerk, at \$13.50/hour. Motion carried, 6-0 (voice vote).

Motion by Mr. Titus, seconded by Mr. Rasmussen, moved to approve the hiring of Jenna Hurley, Special Education Educational Assistant, at \$12.50/hour. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Mr. Titus, moved to approve the hiring of Co-High School Boys Varsity Basketball Coaches, Kendall Buttchen and Ron Grovesteen, for each to receive a stipend of \$2,209.50. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Mr. Rasmussen, moved to approve the 2017-2018 preliminary budget as presented. Motion carried, 6-0 (roll call vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve policy #152-Employee Handbook, as presented. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve policy #526.2- Professional Staff Member Remediation Procedure, as presented. Discussion. Motion carried, 5-1 (Oberdorf)(voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve policy #526.2 Form- Professional Staff Member Remediation Form, as presented. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Mr. Titus, moved to approve policy #529-Discipline, Nonrenewal and Termination, as presented. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Mr. Titus, moved to approve policy #536.2-Suspension and Dismissal, as presented. Discussion.

Amended motion by Mr. Braunschweig, seconded by Mr. Busse, approve the removal. Motion carried, 6-0 (voice vote).

Original motion as amended approved, 6-0 (voice vote).

CONSENT (Action Items)

Motion by Ms. Oberdorf, seconded by Mr. Busse, moved to approve the consent agenda items: policies, #521-Involvement in Decision-Making; #720-Local Safety Programs; #721-Building and Grounds Inspectors; #722.1-Staff Accident Reports; #723-Safety Response Plans; #723.1-Safety Drills; #723.2-Threats of Bombs or Other Havoc & Destruction; and #822-News Media Relations; June 12, 2017 regular minutes and the June 14, 2017, special meeting minutes, as presented. Motion carried, 6-0 (roll call vote).

POLICIES

Ms. Hammann presented for a second reading, policies: #364-School Counseling Services; #364.1-Developmental Guidance Program; #364.2-College Counseling Services; #364.3-Vocational Interest Inventory; #364.4-Individualized Testing and Guidance; #771-Use of Copyrighted Materials; and #771 Rule-Guidelines for Use of Copyrighted Materials. Discussion.

FUTURE AGENDA

July 17, 2017, meeting agenda shared.

ADJOURN

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to adjourn the meeting. Motion carried, 6-0 (voice vote). Meeting adjourned at 6:58 pm.

Submitted by Kelly Mosher, Clerk

Approved: _____ Dated: _____ Approved: 7/17/17
Mason Braunschweig, President

CHECK DATE	CHECK CHE			ACCOUNT		
	NUMBER	TYP	VENDOR	AMOUNT	NUMBER	
06/01/2017	81805	R	CAPITAL VOLLEYBALL A	800.00	21 E 400 411 162121	783
06/01/2017	81809	R	DEAN HEALTH PLANS	10,452.04	10 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	2,948.17	27 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	753.38	10 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	424.45	27 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	4,672.30	10 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	2,607.17	27 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	37,905.70	10 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	18,109.81	27 L 000 000 811631	000
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06/01/2017	81809	R	DEAN HEALTH PLANS	4,672.30	10 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	2,607.17	27 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	51,139.42	10 L 000 000 811631	000
06/01/2017	81809	R	DEAN HEALTH PLANS	18,109.81	27 L 000 000 811631	000
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06/01/2017	81809	R	DEAN HEALTH PLANS	6,128.49	10 E 000 299 292000	000
06/01/2017	81810	R	DELTA DENTAL OF WISC	1,639.21	10 L 000 000 811632	000
06/01/2017	81810	R	DELTA DENTAL OF WISC	519.71	27 L 000 000 811632	000
06/01/2017	81810	R	DELTA DENTAL OF WISC	80.12	10 L 000 000 811632	000
06/01/2017	81810	R	DELTA DENTAL OF WISC	50.18	27 L 000 000 811632	000
06/01/2017	81810	R	DELTA DENTAL OF WISC	491.66	10 L 000 000 811632	000
06/01/2017	81810	R	DELTA DENTAL OF WISC	308.09	27 L 000 000 811632	000
06/01/2017	81810	R	DELTA DENTAL OF WISC	9,994.04	10 L 000 000 811632	000
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06/01/2017	81811	R	DELTAVISION	156.84	27 L 000 000 811636	000
06/01/2017	81811	R	DELTAVISION	57.91	10 L 000 000 811636	000
06/01/2017	81811	R	DELTAVISION	200.44	27 L 000 000 811636	000
06/01/2017	81806	R	FERRERA, DOMINIC	64.90	10 E 400 310 162106	000
06/01/2017	161700774	A	FRANKSON, DAVID	74.90	10 E 400 310 162106	000
06/01/2017	81807	R	HAWKER, PATRICK	7.65	10 E 400 310 162204	000
06/01/2017	81812	R	MADISON NATIONAL LIF	43.14	27 L 000 000 811633	000
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06/01/2017	81812	R	MADISON NATIONAL LIF	3,476.83	10 L 000 000 811633	000
06/01/2017	81812	R	MADISON NATIONAL LIF	788.31	27 L 000 000 811633	000
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06/06/2017	81814	R	BERNSTIEN, JOSEPH	87.30	10	E 400 310	162204 000
06/06/2017	81815	R	BLUE DEVIL BOWL	100.00	21	E 200 411	240000 744
06/06/2017	161700776	A	CRAMER, STAN	82.50	10	E 400 310	162204 000
06/06/2017	81816	R	HAWKER, PATRICK	86.25	10	E 400 310	162204 000
06/06/2017	161700777	A	HOLLAND, RORY	82.50	10	E 400 310	162204 000
06/06/2017	81817	R	JEDELE, ERIK	55.00	10	E 400 310	162106 000
06/06/2017	161700778	A	JOHNSON, RYAN	87.30	10	E 400 310	162204 000
06/06/2017	81818	R	KELLEY, JASON	82.50	10	E 400 310	162204 000
06/06/2017	81819	R	MARTY, SCOTT	86.25	10	E 400 310	162204 000
06/06/2017	81820	R	MOLTER, DEVIN	55.00	10	E 400 310	162106 000
06/06/2017	161700779	A	PFEIL, MICHAEL	75.00	10	E 400 310	162204 000
06/06/2017	81821	R	SEVERSON, ANDREW	200.00	10	E 400 310	162106 000
06/06/2017	81822	R	WILD, JONATHON	87.30	10	E 400 310	162204 000
06/09/2017	81823	R	FIDUCIARY TRUST INTE	1,274.00	10	L 000 000	811670 000
06/09/2017	81824	R	METLIFE	75.00	10	L 000 000	811670 000
06/09/2017	81825	R	MG TRUST COMPANY	742.50	10	L 000 000	811670 000
06/09/2017	81825	R	MG TRUST COMPANY	7.50	27	L 000 000	811670 000
06/13/2017	81826	R	CASH	483.86	21	E 400 411	126000 700
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06/14/2017	81828	R	RINGHAND BROTHERS IN	243.47	10	E 100 341	256770 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	329.45	10	E 200 341	256770 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	76.30	10	E 200 411	125000 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	518.14	10	E 400 411	240000 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	53,896.40	10	E 000 341	256710 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	6,907.68	27	E 000 341	256750 011
06/14/2017	81828	R	RINGHAND BROTHERS IN	683.29	10	E 400 341	162319 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	862.67	10	E 400 341	162104 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	1,752.65	10	E 400 341	162204 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	578.95	10	E 400 341	162106 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	556.72	10	E 200 341	162319 000
06/14/2017	81828	R	RINGHAND BROTHERS IN	76.30	10	E 400 341	256770 925
06/14/2017	81828	R	RINGHAND BROTHERS IN	34.89	10	E 400 341	256770 926
06/14/2017	81828	R	RINGHAND BROTHERS IN	167.60	10	E 400 341	256770 943
06/14/2017	81828	R	RINGHAND BROTHERS IN	54.78	10	E 400 341	256770 944
06/14/2017	81828	R	RINGHAND BROTHERS IN	112.55	10	E 400 341	162321 000
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06/14/2017	81828	R	RINGHAND BROTHERS IN	24.89	10	E 400 341	256770 949
06/14/2017	81828	R	RINGHAND BROTHERS IN	230.54	10	E 400 341	256770 942
06/14/2017	81828	R	RINGHAND BROTHERS IN	468.57	21	E 100 341	256770 718
06/14/2017	81828	R	RINGHAND BROTHERS IN	147.93	21	E 300 411	240000 300
06/14/2017	81828	R	RINGHAND BROTHERS IN	349.88	21	E 300 341	256770 727
06/14/2017	81828	R	RINGHAND BROTHERS IN	376.62	21	E 300 341	256770 728
06/14/2017	81828	R	RINGHAND BROTHERS IN	416.40	21	E 300 341	256770 729
06/14/2017	81828	R	RINGHAND BROTHERS IN	1,520.67	21	E 200 341	256770 742
06/14/2017	81828	R	RINGHAND BROTHERS IN	339.12	21	E 200 341	256770 740
06/16/2017	81829	R	4TH OF JULY COMMITTE	10.00	21	E 400 411	162109 787
06/16/2017	81830	R	ACE, TINA	22.50	50	L 000 000	815900 000
06/16/2017	81831	R	ADVANCED DISPOSAL	125.00	10	E 000 339	253300 000
06/16/2017	81831	R	ADVANCED DISPOSAL	284.00	10	E 100 339	253300 000
06/16/2017	81831	R	ADVANCED DISPOSAL	284.00	10	E 200 339	253300 000

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06/16/2017	81831	R	ADVANCED DISPOSAL	284.00	10 E 100	339 253300 000
06/16/2017	81831	R	ADVANCED DISPOSAL	284.00	10 E 200	339 253300 000
06/16/2017	81831	R	ADVANCED DISPOSAL	284.00	10 E 300	339 253300 000
06/16/2017	81831	R	ADVANCED DISPOSAL	492.00	10 E 400	339 253300 000
06/16/2017	161700780	A	AIRGAS USA LLC	80.57	10 E 400	411 136000 000
06/16/2017	81833	R	ALL 'N ONE	26.55	10 E 000	348 253500 000
06/16/2017	81833	R	ALL 'N ONE	20.51	10 E 000	348 253500 000
06/16/2017	81833	R	ALL 'N ONE	60.85	50 E 000	348 257000 000
06/16/2017	81833	R	ALL 'N ONE	27.68	10 E 000	348 253500 000
06/16/2017	81833	R	ALL 'N ONE	37.19	27 E 000	348 256250 011
06/16/2017	81833	R	ALL 'N ONE	57.77	27 E 000	348 256250 011
06/16/2017	81833	R	ALL 'N ONE	20.50	27 E 000	348 256250 011
06/16/2017	81833	R	ALL 'N ONE	37.56	27 E 000	348 256250 011
06/16/2017	81833	R	ALL 'N ONE	31.24	10 E 000	348 253500 000
06/16/2017	81833	R	ALL 'N ONE	71.39	10 E 000	348 253500 000
06/16/2017	81833	R	ALL 'N ONE	24.45	10 E 000	348 253500 000
06/16/2017	81833	R	ALL 'N ONE	46.08	27 E 000	348 256250 011
06/16/2017	81834	R	AMERICAN AWARDS & PR	59.65	21 E 400	411 162206 780
06/16/2017	81834	R	AMERICAN AWARDS & PR	440.73	10 E 400	411 240000 000
06/16/2017	81834	R	AMERICAN AWARDS & PR	46.24	10 E 400	411 240000 000
06/16/2017	81834	R	AMERICAN AWARDS & PR	60.00	21 E 400	411 162211 776
06/16/2017	81835	R	AP EXAMS	8,657.00	10 E 400	411 240000 000
06/16/2017	81836	R	AT & T	258.82	10 E 000	355 263300 000
06/16/2017	161700781	A	BACKES, JESSICA	6.00	50 L 000	000 815900 000
06/16/2017	161700782	A	BADGER SPORTING GOOD	1,500.00	21 E 400	411 162206 780
06/16/2017	161700782	A	BADGER SPORTING GOOD	1,000.00	10 E 400	411 162204 000
06/16/2017	161700783	A	BADGER WATER LLC	41.75	10 E 300	411 240000 000
06/16/2017	161700783	A	BADGER WATER LLC	49.70	10 E 300	411 240000 000
06/16/2017	161700783	A	BADGER WATER LLC	33.80	10 E 300	411 240000 000
06/16/2017	161700783	A	BADGER WATER LLC	8.00	10 E 300	411 240000 000
06/16/2017	81837	R	BANKS, BRENNAN	500.00	10 E 400	411 240000 000
06/16/2017	81838	R	BARLASS, JANEEN	165.72	21 E 400	411 163000 760
06/16/2017	81839	R	BARLASS, SCOTT	7.75	50 L 000	000 815900 000
06/16/2017	161700784	A	BEEDLE, HAROLD	145.07	21 E 200	411 164901 737
06/16/2017	81840	R	BELES, MICHAEL	20.00	10 E 000	411 253300 000
06/16/2017	81841	R	BERGUM, BARRY	20.10	50 L 000	000 815900 000
06/16/2017	161700785	A	BOARDMAN & CLARK LLP	5,713.00	10 E 000	310 231500 000
06/16/2017	81842	R	BORCHARDT, MIKE	35.00	21 E 400	411 162109 787
06/16/2017	81843	R	BRIGHTSTAR CARE	212.50	27 E 000	310 214000 341
06/16/2017	81843	R	BRIGHTSTAR CARE	837.50	27 E 000	310 214000 341
06/16/2017	161700786	A	CARTER & GRUENEWALD	21.53	10 E 000	324 253500 000
06/16/2017	161700787	A	CASHORE, BRIAN	35.00	21 E 400	411 162109 787
06/16/2017	81844	R	CDW GOVERNMENT INC	3,246.32	10 E 000	411 266400 990
06/16/2017	81845	R	COMMUNICATIONS ENGIN	595.00	10 E 000	310 253300 000
06/16/2017	81845	R	COMMUNICATIONS ENGIN	595.00	10 E 000	310 253300 000
06/16/2017	81845	R	COMMUNICATIONS ENGIN	595.00	10 E 000	310 253300 000
06/16/2017	81845	R	COMMUNICATIONS ENGIN	595.00	10 E 000	310 253300 000
06/16/2017	161700788	A	CESA #2	600.00	27 E 000	386 436000 341
06/16/2017	81846	R	CHAMPIONSHIP AWARDS	24.76	21 E 400	411 163000 760
06/16/2017	81846	R	CHAMPIONSHIP AWARDS	389.75	21 E 400	411 163000 760
06/16/2017	81847	R	CHARTER COMMUNICATIO	562.96	10 E 000	355 263300 000
06/16/2017	81847	R	CHARTER COMMUNICATIO	1,325.00	10 E 000	310 266400 000
06/16/2017	81848	R	CLASS 1 AIR	1,412.07	10 E 000	411 253300 000

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DATE	NUMBER TYP VENDOR	AMOUNT NUMBER
06/16/2017	81849 R COCHERELL, TRICIA	14.55 50 L 000 000 815900 000
06/16/2017	81850 R COPUS, KENDELL	16.00 50 L 000 000 815900 000
06/16/2017	161700789 A DOYLE-MEIDINGER, TER	21.25 50 L 000 000 815900 000
06/16/2017	81851 R DPI BUSINESS OFFICE	337.81 50 E 000 411 257000 586
06/16/2017	81852 R DRAVES, VENESA	300.00 10 E 200 411 127000 000
06/16/2017	81853 R UNEMPLOYMENT INSURAN	50.08 10 E 000 730 270000 000
06/16/2017	81854 R DWYER, PATRICK	20.00 10 E 000 411 253300 000
06/16/2017	81855 R EAGER, STEVE	42.30 50 L 000 000 815900 000
06/16/2017	81856 R EVANSVILLE HIGH SCHO	40.00 10 R 000 292 500000 000
06/16/2017	81857 R EMPLOYEE BENEFITS CO	232.50 10 E 000 310 252500 000
06/16/2017	161700790 A ENVIRONMENTAL MANAGE	300.00 10 E 000 310 253300 000
06/16/2017	161700790 A ENVIRONMENTAL MANAGE	3,450.00 10 E 000 310 253300 000
06/16/2017	81858 R EQUAL RIGHTS DIVISIO	52.50 10 E 400 411 240000 000
06/16/2017	81859 R EVANSVILLE BLOOMS	54.00 21 E 400 411 125000 754
06/16/2017	81860 R EVANSVILLE REVIEW	994.00 10 E 000 351 232000 000
06/16/2017	81860 R EVANSVILLE REVIEW	168.00 21 E 400 411 163000 760
06/16/2017	81861 R EVERBRITE LLC	460.00 10 E 400 323 253303 000
06/16/2017	81862 R FAHLGREN, LISA	663.54 21 E 400 411 163000 760
06/16/2017	161700791 A FANTA STROIK, KELLY	60.86 21 E 200 411 122600 736
06/16/2017	161700792 A FEENEY, STEPHEN	89.10 50 L 000 000 815900 000
06/16/2017	161700793 A FETTIG, SHARI	51.49 21 E 100 411 125000 714
06/16/2017	81863 R FIDELITEC LLC	25.80 10 E 000 310 252500 000
06/16/2017	81864 R FRANK BROTHERS INC	718.75 10 E 000 310 253300 000
06/16/2017	81865 R FRANKLIN, TYLER	242.00 21 E 400 411 163000 760
06/16/2017	81866 R FULL COMPASS SYSTEMS	371.25 10 E 400 411 125400 000
06/16/2017	81867 R GALLAGHER, ELIZABETH	48.00 10 E 400 191 162319 000
06/16/2017	81867 R GALLAGHER, ELIZABETH	54.00 10 E 400 191 162319 000
06/16/2017	81868 R GESKE, JAMES	72.00 10 E 400 191 162319 000
06/16/2017	81869 R GESKE, SUZANNE	72.00 10 E 400 191 162319 000
06/16/2017	81870 R GOLZ ELECTRIC	120.00 10 E 400 323 253301 000
06/16/2017	81870 R GOLZ ELECTRIC	216.91 10 E 400 323 253301 000
06/16/2017	81870 R GOLZ ELECTRIC	164.54 10 E 200 323 253301 000
06/16/2017	81871 R GOOD GRIEF PRINTING	152.00 21 E 200 411 240000 744
06/16/2017	81872 R HALL, DONNA	615.30 50 L 000 000 815900 000
06/16/2017	161700794 A HALLMAN LINDSAY	207.18 10 E 000 411 253300 000
06/16/2017	161700795 A HAMMOND, JOLENE	27.93 21 E 300 411 240000 300
06/16/2017	161700796 A HELLENBRAND INC	14.46 10 E 000 411 253300 000
06/16/2017	161700796 A HELLENBRAND INC	14.46 10 E 000 411 253300 000
06/16/2017	161700796 A HELLENBRAND INC	86.76 10 E 000 411 253300 000
06/16/2017	161700796 A HELLENBRAND INC	7.23 10 E 000 411 253300 000
06/16/2017	161700796 A HELLENBRAND INC	36.15 10 E 000 411 253300 000
06/16/2017	161700797 A HOLM, JENNIFER	87.89 21 E 200 411 240000 744
06/16/2017	81873 R HOLTZEN, ANDY	20.00 10 E 000 411 253300 000
06/16/2017	161700798 A HONEYWELL INC.	36,756.60 10 E 000 327 253300 990
06/16/2017	161700798 A HONEYWELL INC.	1,056.74 10 E 200 323 253303 000
06/16/2017	161700798 A HONEYWELL INC.	2,860.77 10 E 100 323 253303 000
06/16/2017	161700798 A HONEYWELL INC.	872.71 10 E 000 323 253303 000
06/16/2017	81874 R INTERNAL REVENUE SER	100.91 10 E 000 941 252500 000
06/16/2017	161700799 A JEFF'S PLUMBING & HE	595.00 10 E 200 323 253302 000
06/16/2017	81875 R JOHNSON, DUANE	11.95 50 L 000 000 815900 000
06/16/2017	81876 R JONES, KRISTI	20.00 10 E 000 411 253300 000
06/16/2017	81877 R JONES SCHOOL SUPPLY	89.22 10 E 400 411 121000 000
06/16/2017	81877 R JONES SCHOOL SUPPLY	30.00 10 E 400 411 240000 000
06/16/2017	81878 R KARLEN, MIRANDA	500.00 10 E 400 411 240000 000
06/16/2017	81879 R KEISTER, CHARLES	60.00 10 E 400 310 162204 000
06/16/2017	161700801 A LANDMARK SERVICES CO	166.36 10 E 000 348 253500 000

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06/16/2017	161700801	A	LANDMARK SERVICES CO	977.10	10 E 000 335 256610 000
06/16/2017	161700801	A	LANDMARK SERVICES CO	1,199.08	10 E 000 335 256610 000
06/16/2017	161700801	A	LANDMARK SERVICES CO	974.51	10 E 000 335 256610 000
06/16/2017	161700801	A	LANDMARK SERVICES CO	131.22	10 E 000 348 253500 000
06/16/2017	161700801	A	LANDMARK SERVICES CO	44.66	10 E 000 348 253500 000
06/16/2017	161700801	A	LANDMARK SERVICES CO	1,204.42	10 E 000 335 256610 000
06/16/2017	161700801	A	LANDMARK SERVICES CO	53.66	10 E 000 348 253500 000
06/16/2017	161700801	A	LANDMARK SERVICES CO	160.00	10 E 000 348 253500 000
06/16/2017	161700801	A	LANDMARK SERVICES CO	-50.52	10 E 000 348 253500 000
06/16/2017	81880	R	LED ILLUMINATION SPE	379.00	10 E 000 411 253300 000
06/16/2017	81881	R	LEROY, TED	20.00	10 E 000 411 253300 000
06/16/2017	81882	R	MARTINEZ, FRANCISCO	17.00	10 R 000 292 500000 000
06/16/2017	81883	R	MCCANN'S ROOTER SEWE	165.00	10 E 200 323 253302 000
06/16/2017	81884	R	MENARDS	171.30	10 E 000 411 253300 000
06/16/2017	81884	R	MENARDS	55.85	10 E 000 411 253300 000
06/16/2017	81885	R	METROPOLITAN FOOD SE	3,615.00	50 E 000 411 257000 000
06/16/2017	161700802	A	MIDWEST SCHOLASTIC	13.00	10 E 400 411 240000 000
06/16/2017	161700802	A	MIDWEST SCHOLASTIC	17.26	10 E 400 411 240000 000
06/16/2017	161700803	A	MILLS, CAROLYN	277.27	21 E 400 411 240000 759
06/16/2017	81886	R	MILTON HISTORICAL SO	240.00	21 E 200 411 240000 200
06/16/2017	81887	R	MUENCH, KIM	20.00	10 E 000 411 253300 000
06/16/2017	81888	R	MUSIC BOOSTERS	86.00	21 E 400 411 163000 760
06/16/2017	161700804	A	NASCO	4.41	10 E 400 411 121000 000
06/16/2017	81889	R	NEELEY, ALICIA	8.70	50 L 000 000 815900 000
06/16/2017	81890	R	NEHER ELECTRIC SUPPL	767.00	10 E 000 411 253000 000
06/16/2017	81891	R	NELCO	290.90	10 E 000 411 252500 000
06/16/2017	81892	R	NEW YORK MICROSCOPE	374.95	21 E 000 411 120000 024
06/16/2017	81893	R	O'BEL, MELISSA	35.00	21 E 400 411 162109 787
06/16/2017	161700805	A	OAKESON, JOMARIE	101.63	10 E 100 411 120000 002
06/16/2017	81894	R	OCCUPATIONAL HEALTH	87.00	10 E 000 310 252500 000
06/16/2017	161700806	A	OFFICE PRO	37.36	10 E 100 411 240000 000
06/16/2017	161700806	A	OFFICE PRO	35.96	10 E 400 411 240000 000
06/16/2017	161700806	A	OFFICE PRO	26.22	10 E 200 411 136000 000
06/16/2017	81895	R	OLSEN, JELAINE LISA	2,100.00	27 E 000 370 436000 341
06/16/2017	81896	R	THE OMNI GROUP	84.00	10 E 000 310 252500 000
06/16/2017	81897	R	PECKHAM, JOANNE	9.79	50 L 000 000 815900 000
06/16/2017	81898	R	PERSONS, JENNIFER	153.55	27 E 000 341 256750 011
06/16/2017	81899	R	PIGGLY WIGGLY	14.07	10 E 400 411 129000 000
06/16/2017	81899	R	PIGGLY WIGGLY	305.55	10 E 400 411 240000 000
06/16/2017	81899	R	PIGGLY WIGGLY	116.26	21 E 000 411 120000 024
06/16/2017	81899	R	PIGGLY WIGGLY	45.76	21 E 300 411 240000 726
06/16/2017	81899	R	PIGGLY WIGGLY	44.98	21 E 100 411 143000 713
06/16/2017	81900	R	POYNETTE SCHOOL DIST	1,200.00	21 E 400 411 163000 760
06/16/2017	161700807	A	PROFESSIONAL PEST CO	46.00	10 E 000 310 253300 000
06/16/2017	161700807	A	PROFESSIONAL PEST CO	36.00	10 E 000 310 253300 000
06/16/2017	161700807	A	PROFESSIONAL PEST CO	36.00	10 E 000 310 253300 000
06/16/2017	161700807	A	PROFESSIONAL PEST CO	46.00	10 E 000 310 253300 000
06/16/2017	81901	R	RBS ACTIVEWEAR	112.50	21 E 400 411 162206 780
06/16/2017	81901	R	RBS ACTIVEWEAR	172.00	21 E 400 411 162206 780
06/16/2017	161700808	A	REHFELDT, LINDA	58.66	21 E 400 411 163000 760
06/16/2017	81902	R	RHYME BUSINESS PRODU	3,076.71	10 E 000 678 281000 000
06/16/2017	161700809	A	RHYME BUSINESS PRODU	98.00	10 E 400 411 240000 000
06/16/2017	161700809	A	RHYME BUSINESS PRODU	98.00	10 E 400 411 240000 000
06/16/2017	161700810	A	RIEL, TONY	11.97	10 E 400 411 121000 000
06/16/2017	81903	R	RINGHAND BROTHERS IN	305.70	10 E 400 341 256770 000
06/16/2017	81903	R	RINGHAND BROTHERS IN	168.36	10 E 400 341 162104 000

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06/16/2017	81903	R	RINGHAND BROTHERS IN	21.58	10 E 400 341	256770	943
06/16/2017	81903	R	RINGHAND BROTHERS IN	140.32	21 E 200 341	256770	740
06/16/2017	81903	R	RINGHAND BROTHERS IN	980.52	21 E 200 341	256770	741
06/16/2017	81904	R	ROETHEL, TODD	13.70	50 L 000 000	815900	000
06/16/2017	81905	R	SAN A CARE INC	822.38	10 E 000 411	253300	000
06/16/2017	81905	R	SAN A CARE INC	156.94	10 E 000 411	253300	000
06/16/2017	81905	R	SAN A CARE INC	4,228.46	10 E 000 411	253300	000
06/16/2017	81905	R	SAN A CARE INC	1,654.70	10 E 000 411	253300	000
06/16/2017	81906	R	SCHLITZER, RICK	27.80	50 L 000 000	815900	000
06/16/2017	161700811	A	SCHOLASTIC INC	1,383.84	21 E 200 411	222200	735
06/16/2017	81907	R	SCHUPPNER, BART	20.00	10 E 000 411	253300	000
06/16/2017	81908	R	SEW MANY THREADS, LL	325.00	21 E 200 411	122600	736
06/16/2017	81909	R	STORBAKKEN, KERRY	60.00	10 E 400 310	162104	000
06/16/2017	161700812	A	TECHNOLOGY RESOURCE	9,563.00	10 E 000 411	221300	111
06/16/2017	161700812	A	TECHNOLOGY RESOURCE	3,171.00	10 E 000 470	120000	990
06/16/2017	161700813	A	TIERNEY BROTHERS INC	1,687.50	10 E 000 411	266400	990
06/16/2017	161700813	A	TIERNEY BROTHERS INC	31,703.00	10 E 000 411	266400	990
06/16/2017	81910	R	TIMMONS, JEREMY	25.85	50 L 000 000	815900	000
06/16/2017	81911	R	TEACHERS ON CALL	3,771.90	10 E 100 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	1,819.30	10 E 200 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	1,327.15	10 E 300 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	2,499.58	10 E 400 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	3,582.04	27 E 000 370	159100	011
06/16/2017	81911	R	TEACHERS ON CALL	1,327.15	10 E 100 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	981.10	10 E 200 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	2,514.60	10 E 300 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	2,943.25	10 E 400 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	3,421.38	27 E 000 370	159100	011
06/16/2017	81911	R	TEACHERS ON CALL	558.80	10 E 100 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	868.70	10 E 200 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	488.95	10 E 300 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	1,767.86	10 E 400 310	120200	000
06/16/2017	81911	R	TEACHERS ON CALL	2,748.28	27 E 000 370	159100	011
06/16/2017	81912	R	TRUE NATURE YOGA, LL	180.00	10 E 400 411	143000	000
06/16/2017	81913	R	TRUGREEN	225.00	10 E 000 310	253300	000
06/16/2017	81913	R	TRUGREEN	1,675.00	10 E 000 310	253300	000
06/16/2017	81914	R	U'REN, ROBERT	71.60	50 L 000 000	815900	000
06/16/2017	81915	R	WI ASSOC OF AGRICULT	405.00	10 E 400 942	132000	420
06/16/2017	161700814	A	WALTERS, NICOLE	24.08	50 E 000 342	257000	000
06/16/2017	161700815	A	WE ENERGIES	216.72	10 E 000 331	253300	000
06/16/2017	161700815	A	WE ENERGIES	613.85	10 E 100 331	253300	000
06/16/2017	161700815	A	WE ENERGIES	687.41	10 E 200 331	253300	000
06/16/2017	161700815	A	WE ENERGIES	1,107.45	10 E 300 331	253300	000
06/16/2017	161700815	A	WE ENERGIES	1,217.54	10 E 400 331	253300	000
06/16/2017	81916	R	WELDERS SUPPLY COMPA	58.60	10 E 400 411	136000	000
06/16/2017	81916	R	WELDERS SUPPLY COMPA	110.50	10 E 400 411	136000	000
06/16/2017	81916	R	WELDERS SUPPLY COMPA	146.40	21 E 400 411	240000	757
06/16/2017	81917	R	WERNER, MICHAEL	50.00	21 E 400 411	161338	763
06/16/2017	161700816	A	WIAA	268.15	10 R 000 271	500000	000
06/16/2017	161700816	A	WIAA	207.50	10 R 000 271	500000	000
06/16/2017	81918	R	WIRTH, TRICIA	27.45	50 L 000 000	815900	000
06/16/2017	81919	R	WISCONSIN SCHOOL FOR	100.00	21 E 300 411	240000	300
06/16/2017	81920	R	WOODSTOCK, AMY	9.50	50 L 000 000	815900	000
06/16/2017	81921	R	YDUNATE, PETE	7.75	50 L 000 000	815900	000
06/16/2017	161700817	A	ZBLEWSKI, DOUG	276.60	21 E 400 411	163000	760
06/23/2017	81923	R	FIDUCIARY TRUST INTE	1,274.00	10 L 000 000	811670	000

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06/23/2017	81924	R	METLIFE	75.00	10 L 000 000 811670 000
06/23/2017	81925	R	MG TRUST COMPANY	742.50	10 L 000 000 811670 000
06/23/2017	81925	R	MG TRUST COMPANY	7.50	27 L 000 000 811670 000
06/28/2017	81926	R	ACCURACE TIMING SERV	1,700.00	10 E 400 310 162319 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	2.84	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	0.79	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	9.98	21 E 200 411 122600 736
06/28/2017	81928	R	DAVE'S ACE HARDWARE	15.98	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	0.99	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	1.00	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	17.47	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	2.99	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	0.50	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	11.38	10 E 000 411 253300 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	30.90	10 E 400 411 240000 000
06/28/2017	81928	R	DAVE'S ACE HARDWARE	28.98	10 E 000 411 253300 000
06/28/2017	81929	R	AMERICAN AWARDS & PR	179.56	21 E 200 411 240000 744
06/28/2017	161700818	A	AUL/MIDAMERICA	3,000.00	10 E 000 248 252500 000
06/28/2017	161700818	A	AUL/MIDAMERICA	3,000.00	10 E 300 248 240000 000
06/28/2017	161700818	A	AUL/MIDAMERICA	3,000.00	10 E 400 248 240000 000
06/28/2017	161700818	A	AUL/MIDAMERICA	3,000.00	27 E 000 248 223300 011
06/28/2017	161700818	A	AUL/MIDAMERICA	3,000.00	10 E 400 248 240200 000
06/28/2017	161700818	A	AUL/MIDAMERICA	3,000.00	10 E 100 248 240000 000
06/28/2017	161700818	A	AUL/MIDAMERICA	3,000.00	10 E 200 248 240000 000
06/28/2017	161700818	A	AUL/MIDAMERICA	1,190.76	10 E 000 299 292000 000
06/28/2017	161700840	A	BACKES, JESSICA	200.62	10 E 000 342 232111 000
06/28/2017	161700819	A	BADGER WATER LLC	8.00	10 E 200 411 240000 000
06/28/2017	161700819	A	BADGER WATER LLC	65.60	10 E 200 411 240000 000
06/28/2017	161700819	A	BADGER WATER LLC	50.75	10 E 200 411 240000 000
06/28/2017	161700819	A	BADGER WATER LLC	74.60	10 E 200 411 240000 000
06/28/2017	81930	R	BJUGSTAD, DARIAN	851.58	10 E 400 411 240000 000
06/28/2017	81931	R	BLACKHAWK TECHNICAL	5.00	10 E 000 411 221200 107
06/28/2017	81932	R	BREAKOUT, INC	1,250.00	10 E 200 411 212000 000
06/28/2017	81933	R	BRIGHTSTAR CARE	400.00	27 E 000 310 214000 341
06/28/2017	81934	R	BRODHEAD SCHOOL DIST	180.00	10 E 200 943 162319 000
06/28/2017	161700820	A	CITY GLASS COMPANY	475.00	10 E 000 411 253300 000
06/28/2017	81935	R	E & D WATER WORKS IN	33.00	10 E 100 411 240000 000
06/28/2017	81935	R	E & D WATER WORKS IN	49.50	10 E 100 411 240000 000
06/28/2017	81936	R	EVANSVILLE EDUCATION	125.00	10 E 000 411 232000 000
06/28/2017	81937	R	FLAHERTY, ROBERT	468.36	10 E 000 299 292000 000
06/28/2017	81939	R	FOLLETT SCHOOL SOLUT	1,746.93	10 E 002 432 222200 000
06/28/2017	81939	R	FOLLETT SCHOOL SOLUT	17.99	10 E 002 432 222200 000
06/28/2017	81939	R	FOLLETT SCHOOL SOLUT	99.75	10 E 002 432 222200 000
06/28/2017	81939	R	FOLLETT SCHOOL SOLUT	457.65	10 E 002 432 222200 000
06/28/2017	81939	R	FOLLETT SCHOOL SOLUT	1,372.54	10 E 002 432 222200 000
06/28/2017	81939	R	FOLLETT SCHOOL SOLUT	2,279.71	10 E 002 432 222200 000
06/28/2017	81939	R	FOLLETT SCHOOL SOLUT	31.96	10 E 002 432 222200 000
06/28/2017	81939	R	FOLLETT SCHOOL SOLUT	99.75	10 E 002 432 222200 000
06/28/2017	81940	R	FOOTVILLE ROCK & LIM	1,260.37	10 E 000 327 253300 000
06/28/2017	161700821	A	HARPER, JAKOB	234.86	21 E 400 411 162319 784
06/28/2017	81941	R	HAVLIK, LOUISA	98.15	10 E 000 299 292000 000
06/28/2017	161700822	A	HERBERS, DEBORAH	2,266.23	21 E 400 411 163000 760
06/28/2017	81942	R	J.W. PEPPER & SON IN	45.00	10 E 200 411 125000 000
06/28/2017	161700823	A	KOPF, GRETCHEN	89.33	21 E 200 411 240000 200
06/28/2017	161700824	A	KRUCKENBERG, CATHY	32.28	21 E 200 411 240000 744
06/28/2017	161700841	A	LENTH, JOLENE	96.00	10 E 002 435 222200 000

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06/28/2017	161700825	A	LENTH, JOLENE	119.84	10 E 200	411 240000 000
06/28/2017	161700826	A	THE LIBRARY STORE	320.30	10 E 200	411 222200 000
06/28/2017	81943	R	LIESSE, PAUL	72.00	10 E 400	191 162319 000
06/28/2017	81944	R	MADISON AREA TECHNIC	3,500.00	10 E 400	389 431000 898
06/28/2017	81945	R	MIDAMERICA BOOKS	491.85	10 E 002	432 222200 000
06/28/2017	81945	R	MIDAMERICA BOOKS	441.00	10 E 002	432 222200 000
06/28/2017	161700827	A	MIDAMERICA ADMINISTR	255.00	10 E 000	310 252500 000
06/28/2017	161700828	A	MILLS, CAROLYN	53.82	27 E 000	342 221300 341
06/28/2017	161700828	A	MILLS, CAROLYN	22.25	27 E 000	342 221300 341
06/28/2017	81957	R	NAPA AUTO PARTS OF E	5,379.00	10 E 400	551 136000 420
06/28/2017	81946	R	NORTHERN ILLINOIS UN	500.00	10 E 400	411 240000 000
06/28/2017	81947	R	OCCUPATIONAL HEALTH	57.00	10 E 000	324 254301 000
06/28/2017	81947	R	OCCUPATIONAL HEALTH	266.00	10 E 000	324 254301 000
06/28/2017	81948	R	PIGGLY WIGGLY	23.96	10 E 200	411 240000 000
06/28/2017	81948	R	PIGGLY WIGGLY	63.99	10 E 000	411 232000 000
06/28/2017	81948	R	PIGGLY WIGGLY	11.25	10 E 200	411 240000 000
06/28/2017	161700842	A	PROJECT LEAD THE WAY	1,125.00	10 E 200	411 136000 420
06/28/2017	161700842	A	PROJECT LEAD THE WAY	750.00	10 E 200	411 136000 420
06/28/2017	161700829	A	RHYME BUSINESS PRODU	3,621.85	10 E 000	350 263300 000
06/28/2017	81950	R	SAN A CARE INC	655.40	10 E 000	324 253400 000
06/28/2017	81950	R	SAN A CARE INC	503.28	10 E 000	411 253300 000
06/28/2017	81950	R	SAN A CARE INC	972.16	10 E 000	411 253300 000
06/28/2017	81950	R	SAN A CARE INC	578.94	10 E 000	411 253300 000
06/28/2017	81950	R	SAN A CARE INC	672.47	10 E 000	411 253300 000
06/28/2017	81950	R	SAN A CARE INC	1,362.03	10 E 000	411 253300 000
06/28/2017	81950	R	SAN A CARE INC	979.73	10 E 000	411 253300 000
06/28/2017	81950	R	SAN A CARE INC	2,225.16	10 E 000	411 253300 000
06/28/2017	81950	R	SAN A CARE INC	58.32	10 E 000	324 253400 000
06/28/2017	81950	R	SAN A CARE INC	135.00	10 E 000	324 253400 000
06/28/2017	161700830	A	SCHULLO, CHRISTINE	99.51	10 E 000	342 221300 111
06/28/2017	81951	R	SEW MANY THREADS, LL	389.00	21 E 200	411 240000 200
06/28/2017	161700831	A	SPERRY, JANE	117.23	21 E 200	411 240000 744
06/28/2017	161700832	A	STASKAL, MELISSA	55.64	27 E 000	342 221300 341
06/28/2017	161700833	A	SUMMIT COMPANIES	112.00	10 E 000	310 253300 000
06/28/2017	161700833	A	SUMMIT COMPANIES	215.00	10 E 000	310 253300 000
06/28/2017	161700833	A	SUMMIT COMPANIES	131.00	10 E 000	310 253300 000
06/28/2017	161700834	A	TECHNOLOGY RESOURCE	1,284.00	10 E 002	439 222200 000
06/28/2017	161700835	A	TIERNEY BROTHERS INC	7,437.50	10 E 000	411 266400 990
06/28/2017	81952	R	TEACHERS ON CALL	558.80	10 E 100	310 120200 000
06/28/2017	81952	R	TEACHERS ON CALL	337.20	10 E 200	310 120200 000
06/28/2017	81952	R	TEACHERS ON CALL	419.10	10 E 300	310 120200 000
06/28/2017	81952	R	TEACHERS ON CALL	1,333.52	10 E 400	310 120200 000
06/28/2017	81952	R	TEACHERS ON CALL	1,481.46	27 E 000	370 159100 011
06/28/2017	81953	R	TRANE US INC	197.68	10 E 000	323 253303 000
06/28/2017	81954	R	TRUGREEN	1,175.00	10 E 000	310 253300 000
06/28/2017	81955	R	UPS	4.02	10 E 000	353 263300 000
06/28/2017	161700836	A	VEX ROBOTICS	750.00	10 E 200	411 136000 420
06/28/2017	161700836	A	VEX ROBOTICS	1,125.00	10 E 200	411 136000 420
06/28/2017	161700838	A	VOIGT MUSIC CENTER	15.63	10 E 200	411 125000 000
06/28/2017	161700838	A	VOIGT MUSIC CENTER	101.30	10 E 200	411 125000 000
06/28/2017	161700838	A	VOIGT MUSIC CENTER	34.39	10 E 200	411 125000 000
06/28/2017	161700838	A	VOIGT MUSIC CENTER	25.00	10 E 200	310 125000 000
06/28/2017	161700838	A	VOIGT MUSIC CENTER	226.24	10 E 200	411 125000 000
06/28/2017	161700838	A	VOIGT MUSIC CENTER	37.63	10 E 200	411 125000 000
06/28/2017	161700838	A	VOIGT MUSIC CENTER	-40.00	10 E 200	310 125000 000
06/28/2017	161700838	A	VOIGT MUSIC CENTER	53.26	10 E 200	411 125000 000

CHECK	CHECK	CHE		ACCOUNT					
DATE	NUMBER	TYP	VENDOR	AMOUNT	NUMBER				
06/28/2017	161700838	A	VOIGT MUSIC CENTER	50.00	10 E 200 310	125000	000		
06/28/2017	161700839	A	WISCONSIN SCHOOL MUS	20.50	10 E 200 411	125000	000		
06/28/2017	81956	R	YAGER, CORD	190.00	10 E 400 310	162211	000		
06/30/2017	81959	R	FIDUCIARY TRUST INTE	175.00	10 L 000 000	811670	000		
06/15/2017	81687	V	ECONOPRINT	-1,314.80	21 E 400 411	163000	760		
06/15/2017	81759	V	JUGS SPORTS INC	-172.71	10 E 400 411	162104	000		
06/15/2017	81764	V	MAJOR MANUFACTURING	-67.20	10 E 000 411	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	121.00	10 E 200 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	114.42	10 E 200 338	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	9.84	10 E 200 336	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	244.40	10 E 200 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	233.02	10 E 200 338	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	177.16	10 E 200 339	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	164.06	10 E 200 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	142.79	10 E 200 338	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	14.86	10 E 400 336	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	3.76	10 E 400 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	22.87	10 E 400 336	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	3.76	10 E 400 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	67.86	10 E 400 336	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	3.76	10 E 400 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	5,233.12	10 E 100 336	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	306.50	10 E 100 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	390.87	10 E 100 338	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	3,143.53	10 E 300 336	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	642.38	10 E 300 339	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	55.17	10 E 300 336	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	165.07	10 E 300 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	219.50	10 E 300 338	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	15,874.75	10 E 400 336	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	816.52	10 E 400 339	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	410.40	10 E 400 337	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	497.10	10 E 400 338	253300	000		
06/28/2017	16170021	M	EVANSVILLE WATER & L	3,924.21	10 E 200 336	253300	000		
06/27/2017	81878	V	KARLEN, MIRANDA	-500.00	10 E 400 411	240000	000		
06/28/2017	16170022	M	U.S. CELLULAR	385.58	10 E 000 355	263300	000		

Totals for checks 605,133.28

EVANSVILLE COMMUNITY SCHOOL DISTRICT

**Board of Education Regular Meeting Agenda
Monday, August 14, 2017
6:00 pm
District Board and Training Center
340 Fair Street (Door 36)**

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Mason Braunschweig Keith Hennig Thomas Titus
 Eric Busse Jane Oberdorf
 Melissa Hammann John Rasmussen
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:
- Back To School Days – August 16, 10:00-2:00 pm
 - First Day of School for Students – September 5, 2017
- IV. Public Presentations.
- V. Information & Discussion:
- A. 2017-2018 FFA Overnight Field Trips.
 - B. 2018 Potential Referendum Update.
 - C. Continuous System Improvement (CSI) 2016-2017 Final Update Presentations and 2017-2018 CIS/District Goals.
 - D. 2016-2017 Physical Restrain/Seclusion Report.
 - E. 2016-2017 Virtual School Report.
 - F. JEDI Report.
- VI. Public Presentations.
- VII. Business (Action Items):
- A. Approval of Staff Changes:
- VIII. Consent (Action Items):
- A. Approval of July 16, 2017, Regular Meeting Minutes.
 - B. Approval of July Bills.
- IX. Future Agenda – August 28, 2017, Regular Board Meeting Agenda.
- X. Adjourn.

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, all reasonable efforts will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing