

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, April 8, 2013, at 6:36 pm in the TRIS LMC.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Rossmiller, Swanson, Busse, Hurley and Rasmussen. Absent: HS Reps. Johnson and Haegele.

**APPROVE AGENDA**

Motion by Ms. Hurley, seconded by Mr. Hatfield, moved to approve the agenda with exception of removing Item VI, E-7-Staff Layoffs. Discussion. Motion carried, 6-0 (voice vote).

**PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS**

- Open Enrollment Application Period – February 4 – April 30
- Energy Fair – April 19
- Week of the Young Child Parade, April 23 and Family Night, April 26
- Employee Recognition – May 8
- Back To School Days – August 14 & 15 from 1:00 – 7:00 pm
- 2013 Accounting Careers Awareness Grant of \$1,600 to Dana Hurda
- Recognize Board Members: Hurley and Skinner

**PUBLIC PRESENTATIONS**

13 staff and community members spoke or wrote a comment on the four Administrative budget proposals shared at the March 25 board meeting. Three staff members spoke on Employee Handbook proposed changes.

**INFORMATION & DISCUSSION**

District Administrator, Mr. Roth led discussion on the 2013-2014 proposed staff changes. Principals, Ms. Havlik and Ms. Wick gave an update on the Physical Education requirements for K-5 students of three times/week. Discussion. Mr. Roth to bring back other draft option proposals to include: all proposed cuts, administrative cuts, co-and extra-curricular programs, and cuts to staff salaries/benefits, with collaboration from staff at the April 29 Board meeting.

Mr. Hatfield asked for a five minute recess. A ten minute recess taken.

Director of Instruction, Ms. Landers, Director of Student Services, Ms. Ashby, and School Psychologist, Mr. Feeney, presented on Renaissance Learning STAR Universal Screener and Progress Monitoring Tool. Discussion.

Ms. Swanson presented the unofficial school board election results. Sandra Spanton Nelson and Eric Busse received the most votes.

Ms. Swanson presented a proposed timeline for filling the Board vacancy of Sharon Skinner. Discussion.

Ms. Swanson presented for a first reading, policy #152-Employee Handbook. Discussion. Policy to come back to the Board for a second reading with suggested changes.

Ms. Swanson presented the Employee Handbook written draft Part II, Sec. 7-8 (Certified Staff-Insurance and Leave and Retirement Benefits) and Part III, Sec. 7-11 (Support Staff-Paid Vacation, Holidays, Leave Benefits, Insurance Benefits, and Retirement Benefits) for continued discussion from the March 25 Board meeting. Discussion. This section will come back for Board approval with proposed changes at the April 29 meeting.

**BUSINESS (Action Items)**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the timeline for filling the Board vacancy as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to allocate a 0% increase for health insurance expenses for the 2013-2014 school year for the Insurance Committee to create an insurance proposal for all staff. Discussion.

Amended motion by Ms. Swanson, seconded by Mr. Rasmussen, to read, moved to not exceed a 0% increase for health insurance expenses for the 2013-2014 school year for the Insurance Committee to create an insurance proposal for all staff. Motion carried, 6-0 (voice vote).

Motion as amended carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the Employee Handbook, Part I, Section 5, Pay Periods, 5.01, Payroll Cycle, A-School Year Employees, 1-Teachers as proposed. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve a one-time exception to the payroll schedule as written in the Employee Handbook for teachers for the 2013-2014 school year. The first payday for teachers will be August 23, 2013, and the last payday for teachers will be June 10, 2014. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to regretfully accept the teacher resignation of Dan Doverspike, High School English Teacher, teacher retirement of Linda Rehfeldt, Middle School Guidance Counselor, both effective June 30, 2013, and custodian retirement of Ken Johnson, effective June 28, 2013, and thank them for their services to the District. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to approve the High School Girls Assistant Softball Coach contract of Kris Schmidt, for a stipend of \$1,968. Motion carried, 5-1 (Hatfield)(voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve the hiring of Jenean Hamilton as the Levi LMC Clerk, for five hours per day at her current rate of pay, and Dawn Yeager as the TRIS LMC Clerk, for five hours per day for a salary of \$11.60/hour, pending approval of hiring process. Motion carried, 5-1 (Rossmiller)(voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve policy #860, Visitors to the Schools, as presented. Discussion.

Amended motion by Ms. Hurley, seconded by Ms. Rossmiller, to use the suggestions by Mr. Roth, to eliminate second sentence of introduction paragraph; #2, period inside of quotes after Form; and #3, change school hours to the hours of 7:20 am. Motion carried, 6-0 (voice vote).

Amended motion by Ms. Hurley, seconded by Mr. Hatfield, moved to change #6 to read: Principals or designee shall have complete authority to exclude from the school any visitor whom they have reason to believe poses a threat to safety or security or interferes with the educational process. Motion carried, 5-1 (Rasmussen)(voice vote).

Original motion as amended carried, 6-0 (voice vote).

**CONSENT (Action Items)**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the consent agenda items of the March 11, 2013, regular meeting minutes and the February bills and reconciliation as presented. Motion carried, 6-0 (roll call vote).

**FUTURE AGENDAS**

April 22, 2013, agenda shared. April 29, 2013, regular meeting agenda shared. Discussion.

**ADJOURN**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to adjourn the meeting. Motion carried, 6-0 (voice vote). Meeting adjourned at 10:16 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_ Approved: 5/13/13  
Eric Busse, President