

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, December 10, 2012, at 6:30 pm in the District Board and Training Center room.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Rossmiller, Swanson, Busse, Rasmussen, and Hurley. Absent: Skinner and High School Reps, Johnson and Haegele.

**APPROVE AGENDA**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the agenda as presented. Motion carried, 6-0 (voice vote).

**PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS**

- Thank you Kindergarten Team for the meal before the meeting
- Adult School Crossing Guard Recognition Week – January 14-18
- Wisconsin Association of School Board Convention – January 22-25

**DISTRICT ADMINISTRATOR REPORT**

Mr. Roth's submitted report was a summary of WASBO/WASPA conferences he had attended.

**HIGH SCHOOL BOARD REPRESENTATIVES'/PRINCIPALS'/ADMINISTRATORS' REPORTS**

Ms. Haegele and Mr. Johnson's submitted report was on high school events. Ms. Havlik, Ms. Wick, Mr. Flaherty, Mr. Everson, Ms. Ashby, and Ms. Landers' submitted reports included good things in our buildings. Discussion.

**INFORMATION & DISCUSSION**

Dr. Susan Udelhofen presented an update on curriculum mapping in the District and her forthcoming book that will be published by Solution Tree. Discussion.

Bill Foster of School Perceptions shared results of the recent staff survey. Discussion.

Ms. Swanson presented the Employee Handbook written draft, Part II, Sec. I-2 (Certified Staff-Professional Hours/Workday and Professional Growth) and Part III, Sec. I (Support Staff-Hours of Work, Work Schedule, and Job Descriptions). Discussion and revisions to be made.

Ms. Swanson presented the Employee Handbook outline, Part II, Sec. 3 (Certified Staff-Certified Staff Supervision and Evaluation) and Part III, Sec. 2 (Employee Evaluation). Discussion.

Ms. Swanson shared that one set of School Board election papers have been submitted; Kris Schmidt. Discussion.

Ms. Swanson asked that feedback on the resolutions for the Wisconsin Association of School Boards (WASB) Convention be shared with Mr. Rasmussen by January 14 Board meeting.

Mr. Roth presented 2013-2014 projected enrollment numbers for Board consideration on open enrollment class limits that will be decided at the January 14 Board meeting.

Ms. Swanson presented for a first reading, policy #548-Support Staff Evaluation, for removal. Policy will come back for a second reading for removal at the January 14 Board meeting.

Ms. Swanson presented for a second reading, policies: #428-Public School Open Enrollment; #526.1-Employee Evaluation; #526.2-Employee Remediation Procedure; #526.2 Form-Plan of Remediation Form; #529-Employee Discipline; and #545.1-Support Staff Work Schedule. Policies will come back for approval at the January 14 Board meeting.

**BUSINESS (Action Items)**

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to approve the Employee Handbook, Part I, Sec. 14-16 (All Employees-Benefits for All Employees, Work Stoppage, and Conformity to Law) as presented. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Hatfield, moved we contract for HVAC (Heating, Ventilation and Air Conditioning) systems maintenance with North American Mechanical Inc. (NAMI). Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve the hiring of Jay Hrdlicka as a special education assistant at Levi Leonard, at a rate of \$11.60/hour for 18 hours per week. Motion carried, 6-0 (voice vote).

**CONSENT (Action Items)**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the consent agenda items of: November 12 and 26 regular meeting minutes; and no open enrollment exception applications at this time, as presented. Motion carried, 6-0 (voice vote).

**FUTURE AGENDA**

January 14, 2013, regular meeting agenda shared.

**BREAK**

A ten minute break taken.

**EXECUTIVE SESSION**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to move into executive session, under Wisconsin State Statute 19.85(1)(c)(e) to discuss district administrator and administrative personnel evaluations and salaries. Motion carried, 6-0 (roll call vote).

Meeting adjourned from executive session at 10:00 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_  
Kathi Swanson, President

Dated: \_\_\_\_\_ Approved: 1/14/13