

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

**Monday, January 28, 2013
6:30 p.m.**

**District Board and Training Center
340 Fair Street**

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: www.evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- | | | | <u>TIME</u> |
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| I. | Roll Call: Dennis Hatfield
John Rasmussen
Nancy Hurley | Kathi Swanson
Tina Rossmiller | Eric Busse
Sharon Skinner

2 min |
| II. | Approve Agenda. | | 1 min |
| III. | Presentation – Bullying. | | 15 min |
| IV. | Business (Action Items) – | | 10 min |
| | A. Approval of Employee Handbook Written Draft, Part II, Sec. 3
(Certified Staff-Certified Staff Supervision and Evaluation) and Part III,
Sec. 2 (Support Staff-Employee Evaluation). | | |
| | B. Approval of Policy: #548 – Support Staff Evaluation. | | |
| | C. Approval of Administrative Contracts. | | |
| | D. Approval of Staff Changes: Administrators’ Resignations, Co-
Curricular Resignation, PM Custodian Hire, and New Educational
Assistant Position. | | |
| | E. Approval of 2013-14 Budget Process. | | |
| | F. Approval of January 21 Special Meeting Minutes. | | |
| V. | Budget Finance – Chair, Tina Rossmiller – | | 30 min |
| | A. Discussion Items: | | |
| | 1) 2012-13 Budget Update. | | |
| | 2) State of the Budget. | | |
| | 3) Update on Evansville Education Foundation. | | |
| | 4) Insurance Committee Update. | | |
| | 5) Extra/Co-Curricular Committee Update. | | |
| | B. Develop Budget Finance Agenda Items for February 25 Meeting. | | |
| VI. | Policy – Chair, Nancy Hurley – | | 15 min |
| | A. First Reading of Policy: #222.1-Compensation and Benefits for Non-
Represented Employees. | | |
| | B. Second Reading of Policies: #527.2 Form–Grievance Form; #527.3-
Employee Grievance Procedures; #534-Substitute Teacher
Employment; #535-Assignments and Transfers; and #722.1-Staff
Accident Reports. | | |
| | C. Develop Policy Agenda Items for February 25 Meeting. | | |

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| VII. | Handbook Committee – Chair, Kathi Swanson/Jerry Roth – | 30 min |
| | A. Employee Handbook Written Draft Part II, Sec. 4-6 (Certified Staff-Discipline and Discharge, Certified Staff Assignments, Vacancies and Transfers, and Reduction in Force, Positions and Hours) and Part III, Sec. 3-6 (Support Staff-Discipline and Discharge, Job Vacancies, Reduction in Force, Positions and Hours, and Resignations From Employment). | |
| | B. Employee Handbook Outline, Part II, Sec. 7-8 (Certified Staff-Insurance and Leave, Retirement Benefits) and Part III, Sec. 7-11 (Support Staff-Paid Vacation, Holidays, Leave Benefits, Insurance Benefits, and Retirement Benefits). | |
| VIII. | Board Development – Chair, Kathi Swanson – | 30 min |
| | A. Wisconsin Association of School Board Convention Debriefing. | |
| | B. Discussion of Book, <u>Becoming a Better Board Member</u> . | |
| | C. Develop Board Development Agenda Items for February 28 Meeting. | |
| IX. | Future Agenda – Chair, Kathi Swanson - | 5 min |
| | A. Develop February 11 Regular Board Meeting Agenda. | |
| X. | Adjourn. | 1 min |

Mission Statement: *The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.*

Vision Statement:

Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about agenda items should call 882-5224, ext. 3387 at least 24 hours prior to the meeting.

Posted: 1/24/13