

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, January 28, 2013, at 6:30 pm in the District Board and Training Center room.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Rasmussen, Hurley, Swanson, Rossmiller, and Busse. Absent: Skinner.

**APPROVE AGENDA**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the agenda as presented. Motion carried, 6-0 (voice vote).

**PRESENTATION**

Student Service staff, Randy Keister, Mike Czerwonka, Deb Arnold and Avery Kansteiner, presented 2011-2012 bullying and harassment data. Discussion.

**BUSINESS (Action Items)**

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to approve the Employee Handbook, Part II, Sec. 3 (Certified Staff-Certified Staff Supervision and Evaluation) and Part III, Sec. 2 (Support Staff-Employee Evaluation) as presented with recommended changes. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Hurley, moved to approve policy #548, Support Staff Evaluation, as presented, for removal. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve two year contracts for Brian Cashore, Paula Landers and Doreen Treuden and one year contracts for Vaunce Ashby, Scott Everson, Bob Flaherty, Lou Havlik, and Joan Wick as written. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to accept the resignations of administrators, Robert Flaherty, effective July 1, 2014, and Louisa Havlik, effective July 19, 2014, and JV girls' soccer coach, Valerie Peck, effective immediately. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the hiring of PM custodian, Allen Reynolds, in the amount of \$13.19/hour, pending passing of necessary hiring requirements. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve a new position, educational assistant for the Early Childhood program. Motion carried, 6-0 (voice vote).

Motion by Mr. Hatfield, seconded by Mr. Busse, moved to approve the 2013-14 budget process as presented. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to approve the January 21 special meeting minutes as presented. Discussion. Motion carried, 5-0-1 (Hatfield abstained)(voice vote).

### **BUDGET FINANCE**

Business Manager, Ms. Treuden, presented a 2012-13 budget update. Discussion.

Mr. Roth and Ms. Treuden presented a State of the Budget power point. Discussion.

Ms. Hurley presented an Evansville Education Foundation report.

Ms. Rossmiller gave an update on the Insurance Committee.

Mr. Rasmussen gave an update on the Extra/Co-Curricular Committee. Presentation to the Board will be on February 25.

Budget Finance agenda items discussed for next meeting.

### **POLICY**

Ms. Hurley presented for a first reading, for removal, policy #222.1, Compensation and Benefits for Non-Represented Employees. Discussion. Policy will be brought back for a second reading.

Ms. Hurley presented for a second reading, policies: #527.2 Form, Grievance Form, #527.3, Employee Grievance Procedures, #534, Substitute Teacher Employment, #535, Assignments and Transfers, and #722.1-Staff Accident Reports. Discussion. Policies will be brought back for approval.

Policy agenda items discussed for next meeting.

### **HANDBOOK COMMITTEE**

Ms. Swanson presented the Employee Handbook written draft, Part II, Sec. 4-6 (Certified Staff-Discipline and Discharge, Certified Staff Assignments, Vacancies and Transfers, and Reduction in Force, Positions and Hours) and Part III, Sec. 3-6 (Support Staff-Discipline and Discharge, Job Vacancies, Reduction in Force, Positions and Hours, and Resignations From Employment). Discussion. Public input from staff on prep time minutes.

Ms. Swanson presented the Employee Handbook outline, Part II, Sec. 7-8 (Certified Staff-Insurance and Leave, Retirement Benefits) and Part III, Sec. 7-11 (Support Staff-Paid Vacation, Holidays, Leave Benefits, Insurance Benefits, and Retirement Benefits). Discussion.

### **BOARD DEVELOPMENT**

Motion by Mr. Hatfield, seconded by Mr. Busse, moved to defer item VIII, Board Development, to the next meeting. Motion carried, 6-0 (voice vote).

Amended motion by Mr. Rasmussen, seconded by Ms. Swanson, to have a special meeting on Board Development on February 5<sup>th</sup> at 7:00 pm. Discussion. Motion carried, 6-0 (voice vote).

**FUTURE AGENDA**

February 12 regular Board meeting agenda presented. Discussion.

**ADJOURN**

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to adjourn the meeting. Motion carried, 6-0 (voice vote). Meeting adjourned at 10:27 pm.

Submitted by John Rasmussen, Clerk

Approved: \_\_\_\_\_  
Kathi Swanson, President

Dated: \_\_\_\_\_

Approved: 2/25/13