

**EVANSVILLE COMMUNITY SCHOOL DISTRICT**

**Board of Education Regular Meeting Agenda**

**Monday, May 13, 2013**

**6:30 p.m.**

**District Board and Training Center**

**340 Fair Street (Door 36)**

*Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: [Evansville.k12.wi.us](http://Evansville.k12.wi.us), and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.*

**6:00 pm: Two board members are available to listen to the public on a drop in basis.**

	<u>Approx. Time</u>
I. Roll Call: Dennis Hatfield      Eric Busse                      HS Rep. Hunter Johnson Tina Rossmiller      John Rasmussen              HS Rep. Marissa Haegele Kathi Swanson      Sandra Spanton Nelson	1 min
II. Approve Agenda.	1 min
III. Public Announcements/Recognition/Upcoming Events: • Back To School Days – August 14 & 15 from 1:00 – 7:00 pm • Recognize High School Board Reps: Marissa Haegele and Hunter Johnson	1 min
IV. Public Presentations.	15 min
V. District Administrator Report – Budget Update and Draft <sup>2014-15</sup> <del>2013-2014</del> Budget Calendar.	5 min
VI. High School Board Representatives/Principals'/Administrators' Reports – High School Events and Good Things Happening in our Schools.	10 min
VII. Information & Discussion:	90 min
A. Drafting Presentation by Hunter Johnson.	
B. High School Wall of Fame Presentation.	
C. WKCE Results.	
D. Set the 2013 Annual Meeting Date.	
E. High School Low Enrollment/Class Size Courses.	
F. Ad Hoc Fee Schedule Committee.	
G. Physical Security Assessment.	
H. 4K Discussion.	
I. Referendum Discussion.	
J. First Reading of Policy #760.1-Breakfast/lunch Fee Schedule.	
K. Second Reading of Policies: #187-Public Participation at Board Meetings and #322-Student School Day.	

L. 2012-2013 Budget Update.

M. 2013-2014 Budget Update.

- VIII. Business (Action Items): 20 min
- A. Approval of Staff Changes: Support Staff, Nurse, and Teacher Resignation, Support Staff Retirement, and Teacher Contract.
  - B. Approval of 2013 Open Enrollment Applications.
  - C. Approval of 2013-2016 Technology Plan.
  - D. Approval of Leases: Kids Korner, Kid Connection, and Woodchucks.
  - E. Approval of 2013-2014 Staffing Positions.
  - F. Approval of 2013-2014 School Meal Prices.
  - G. Approval of Physical Security Assessment.
- IX. Consent (Action Items): 2 min
- A. Approval of Policy #152-Employee Handbook.
  - B. Approval of April 8 and 29, 2013, Regular and April 22, 2013, Special Meeting Minutes.
  - C. Approval of March and April Bills and Reconciliation.
- X. May 20 Special Meeting and June 10, 2013, Regular Meeting Agendas. 5 min
- XI. Adjourn. 1 min

Mission Statement:

*The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.*

Vision Statement:

*Creating a culture of excellence in:*

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about the agenda items should call 882-5224, Ext. 3387, at least 24 hours prior to the meeting.

Posted: 5/9/13  
Re-Posted: 5/9/13pm

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda/Briefs

Monday, May 13, 2013

6:30 p.m.

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

6:00 pm: Two board members, Eric Busse and John Rasmussen, are available to listen to the public on a drop in basis.

			<u>Approx. Time</u>
<b>I. Roll Call:</b>	Dennis Hatfield Tina Rossmiller Kathi Swanson	Eric Busse John Rasmussen Sandra Spanton Nelson	HS Rep. Hunter Johnson HS Rep. Marissa Haegele  1 min 6:31
<b>II. Approve Agenda.</b>			
<b>Suggested Motion:</b> I move we approve the agenda as presented.			1 min 6:32
<b>III. Public Announcements/Recognition/Upcoming Events:</b>			
• Back To School Days – August 14 & 15 from 1:00 – 7:00 pm			1 min
• Recognize High School Board Reps: Marissa Haegele and Hunter Johnson			6:33
<b>IV. Public Presentations.</b>			
			15 min 6:48
<b>V. District Administrator Report – Budget Update and Draft 2013-2014 Budget Calendar.</b>			
			5 min 6:53
<b>VI. High School Board Representatives/Principals'/Administrators' Reports – High School Events and Good Things Happening in our Schools.</b>			
			10 min 7:03
<b>VII. Information &amp; Discussion:</b>			
A. <u>Drafting Presentation by Hunter Johnson</u> - High School Rep. Hunter Johnson will be presenting.			90 min 8:33
B. <u>High School Wall of Fame Presentation</u> – A group of community historians (J. Peter Shaw, Ron Buttchen, Ruth Ann Montgomery, John Willoughby, Angela Wyse, John Rasmussen, Sue Deininger, and Randy Keister) have spent the past few months meeting and planning a means to ensure important Evansville Community and Evansville School history becomes recognized. This group, along with EHS Principal Scott Everson, is officially proposing the creation of the Evansville High School Wall of Fame operated under the attached by-laws. With the ECSD School Board's blessing, the plan is to implement the Wall of Fame process and induct our inaugural class by June. Through independent fund raising, the hope is to have a digital Wall			

of Fame opposite the current Military Honor Roll in the EHS Commons to recognize future inductees.

- C. WKCE Results – Director of Instruction, Ms. Landers, has enclosed information.
- D. Set the 2013 Annual Meeting Date - According to our policy #171-Board Meetings, we are to set the annual meeting between May 15 and September 30, no later than the May board meeting. Ms. Treuden suggests having this meeting on Wednesday, September 25. We are looking for consensus of this date.
- E. High School Low Enrollment/Class Size Courses - Per policy #343.2, the EHS Principal, Mr. Everson, brings forth a list of courses for the upcoming school year that may run with fewer than 15 students.
- F. Ad Hoc Fee Schedule Committee – Mr. Hatfield will give an update.
- G. Physical Security Assessment – Ms. Treuden has enclosed information.
- H. 4K Discussion - Mr. Roth is looking for direction from the Board.
- I. Referendum Discussion - Mr. Roth is looking for direction from the Board.
- J. First Reading of Policy #760.1-Breakfast/lunch Fee Schedule – This policy comes forward with suggestion to remove.
- K. Second Reading of Policies: #187-Public Participation at Board Meetings and #322-Student School Day – The enclosed policies come forward from the last Board meeting with no new changes.
- L. 2012-2013 Budget Update – Ms. Treuden will present.
- M. 2013-2014 Budget Update – Ms. Treuden will present.

**VIII. Business (Action Items):**

20 min

- A. Approval of Staff Changes: Support Staff, Nurse, and Teacher Resignation, Support Staff Retirement and Teacher Contract – Please approve the following:
  - 1. Resignation of Peggy Blohm, School Nurse, effective at the end of the 2012-2013 school year.
  - 2. Resignation of Shawn Dunphy, Educational Assistant, effective June 7, 2013.
  - 3. Retirement of Vicki Zhe, Middle School Office/Health Clerk, effective June 7, 2013.
  - 4. Resignation of Sarah Hass-Bodell, TRIS Music Teacher, effective at the end of the 2012-2013 school year.
  - 5. Teacher Contract for Janie Sutherland, High School Counselor, for a salary of \$58,045. Janie Sutherland has a BA in English from the University of Wisconsin-Eau Claire and a MS in Counselor Education-School Emphasis from the University of Wisconsin-Whitewater. Janie began her career as a counselor with the Janesville School District at Marshall Middle School in 2003 and transferred to Parker High School in 2005. In 2011, Janie also joined the TAGOS Leadership

8:53

Academy. Janie is passionate about learning and empowering students to be the best they can be personally, socially and academically. Outside of school, Janie enjoys cooking, reading, photography, health/wellness, and traveling. She currently resides in Janesville with her husband, Will and two sons, Hayes (2) and James (5 months).

**Suggested Motion: I move we approve with regrets and thanks on behalf of the District, the resignations of Peggy Blohm, School Nurse, Sarah Hass-Bodell, TRIS Music Teacher, effective at the end of the 2012-2013 school year, Shawn Dunphy, Educational Assistant, effective June 7, 2013, and retirement of Vicki Zhe, effective June 7, 2013.**

**Suggested Motion: I move we approve the teacher contract for Janie Sutherland, HS Counselor for a salary of \$58,045, as presented.**

B. Approval of 2013 Open Enrollment Applications – *According to the law, 118.51-Full-Time Open Enrollment, the Board needs to approve all applications for the February-April, 2013, application period. At the January 14, 2013, regular Board meeting, the motions approved:*

- 1) Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to deny any open enrolled applications for grades K-5 due to class size limits and space. Discussion. Motion carried, 5-1 (Rasmussen)(voice vote).
- 2) Motion by Ms. Rossmiller, seconded by Mr. Busse, moved that in grades 6-12 we will not consider the availability of space (we will accept applications). Discussion. Motion carried, 5-1 (Hatfield)(voice vote).
- 3) Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved that in grades K-5 and 9-12 we deny special education applications due to space and caseload. Discussion. Motion carried, 6-0 (voice vote).

*Enclosed is a listing of Open Enrolls IN and OUT applications for the 2013-2014 school year with the suggested Board action.*

**Suggested Motion: I move we approve the open enrollment IN and OUT applications as presented, with the Director of Student Services making decisions on the special education applications, pending final evaluation and cost estimates.**

C. Approval of 2013-2016 Technology Plan – *The Technology Plan was shared at the last Board meeting. Please approve.*

**Suggested Motion: I move we approve the 2013-2016 Combined Information and Technology Plan as presented at the April 29 Board meeting.**

D. Approval of Leases: Kids Korner, Kid Connection, and Woodchucks – *These were discussed at the previous Board meeting. They come forward with no monetary changes.*

**Suggested Motion: I move we approve the leases for Kids Korner, Kid Connection and**

**Woodchucks as presented.**

E. Approval of 2013-2014 Staffing Positions – *Ms. Treuden has enclosed information.*

**Suggested Motion: I move we approve the 2013-2014 staffing positions as presented.**

F. Approval of 2013-2014 School Meal Prices – *Ms. Treuden has enclosed information.*

**Suggested Motion: I move we approve the meal prices as presented.**

G. Approval of Physical Security Assessment – *This was presented earlier in the meeting.*

**Suggested Motion: I move to approve the contract for services with RETA Security in the amount of \$8,000, plus travel expenses.**

**or**

**Suggested Motion: I move to approve the contract for services with RETA Security in the amount of \$16,000, plus travel expenses.**

**IX. Consent (Action Items): Any items to be removed from the consent agenda? 2 min**

A. Approval of Policy #152-Employee Handbook – *Policy comes forward with no changes since the last Board meeting.* 8:55

B. Approval of April 8 and 29, 2013, Regular and April 22, 2013, Special Meeting Minutes – *Minutes are enclosed.*

C. Approval of March and April Bills and Reconciliation – *March and April bills and reconciliations are enclosed.*

**Suggested Motion: I move we approve the consent agenda items: policy #152-Employee Handbook, April 8 and 29, regular and April 22, 2013, special meeting minutes, and the March and April bills and reconciliation as presented.**

**Roll Call Vote.**

**X. May 20 Special Meeting and June 10, 2013, Regular Meeting Agenda. 5 min**

9:00

**XI. Adjourn. 1 min**

9:01

**Suggested Motion: I move we adjourn the meeting.**

## District Administrator Report

Jerry Roth

5-13-13

### Budget Update:

On Monday, April 29, the Board of Education made the following decisions to balance the 2013-2014 budget:

- Eliminate 1.0 FTE elementary teaching position due to enrollment
- Eliminate the 1.0 FTE high school at-risk position with duties to be assigned to other staff
- Eliminate the .64 study hall position with duties to be assigned to other staff
- Reassign .27 physical education to other duties
- Reassign .10 art and .10 music to other duties
- Freeze salaries and benefits at the 2012-2013 budget levels
- Add bilingual document conversion

### Proposed Changes to the Budget Cycle:

After reviewing the 2013-2014 budget cycle and with direction from the Board, I am proposing the following changes to the 2014-2015 Budget Calendar:

- Employee Compensation Committees will be created for the purpose of developing an employee compensation schedule
- Staff and the community will be requested to provide input on the budget through budget input sessions beginning in November
- Administrators will use a “zero based” budgeting process to develop building and department budgets
- Individual administrators will meet with me, Doreen Treuden and Paula Landers (If the budget is related to curriculum) to review their budgets
- The Board will approve Employee Handbook changes related to the budget
- The Employee Compensation Committees will bring a recommendation to the Board regarding an employee compensation schedules

The attached draft of 2014-2015 Budget Calendar is included for your convenience and comment.

# 2014-2015 Budget Calendar (DRAFT)

## Evansville Community School District

	v	Task	Responsibility
October		Create Budget Calendar for BOE approval Administrative Budget Retreat Prepare preliminary 2014-15 budget draft – Baird Model	Business Manager
November		Budget presentations to staff for input Budget presentations to public for input Open online web-site link for public input	Business Manager and District Administrator
December		Review and revise budget process and philosophy Set date for BOE Budget Retreat	Board of Education
January		BOE Budget Retreat Prepare contracts for administration State of the District presentation to staff	Business Manager Business Manager District Administrator
February		Principals begin building budget process with staff using zero- based budgeting process Directors begin developing department budget Approve Employee Handbook changes related to budget Insurance Committee recommendation to Board Board approves health insurance rates (committee)	Principals  Directors Board of Education  Board of Education
March		Approve staffing proposal (contracts) Building and department budget presentations to JR, DT, PL Compensation Committees recommendation to Board Board approves compensation schedules	Board of Education Principals, Directors  Board of Education
April		Budget update to BOE Approve staff hiring (vacancy list) for 2014-15	Business Manager Board of Education
May		Review open enrollment data	District Administrator
June		First draft of 2014-15 budget presented to BOE	Business Manager
July		Second draft of 2014-15 budget presented to BOE for approval Community Hearings on Proposed 2014-15 Budget	Business Manager District Administrator
September		Annual meeting and budget hearing  Third Friday pupil count	Administration and School Board
October		State aid and equalized property values are finalized Final budget is presented for approval Tax levy is certified  2015-2016 budget process begins	Business Manager School Board Business Manager and School Board

5/7/13

Board Approved:



# High School Updates

## Student Council

### Blood Drive:

Student Council is hosting a Blood Drive on Monday, May 13th. This is one of the four Blood Drives that take place in Evansville, two are community hosted. Student Council hopes to assist the Community Drive this summer as well. Seniors were recently notified of the opportunity to apply for the scholarship presented by the Red Cross.

### Teacher Appreciation:

The week of May 6th was Teacher Appreciation Week where each morning, the staff was treated to breakfast donated by Student Council. Friday, there was a cook out for lunch and personalized gifts given to each staff member.

### Principal's Advisory:

The Principal's Advisory Committee has met with Mr. Everson twice so far and plans to continue meeting once a month during the 2013-2014 school year. The group has decided to direct their focus towards Advisory. They plan to discuss possible alternatives for the time of day, location, honor status, and other aspects in order to make Advisory as beneficial as possible for all students and staff members.

## National Honor Society

NHS is beginning to wrap up the year as members turn in their recorded volunteer hours. Applications will be available soon for Sophomores and Juniors to be apart of NHS next year. Recently, members have helped serve food at the Musical Dinner and plan to have a Community Clean Up soon. Members have also been tutoring middle school students every Wednesday after school.

## Music Department

State Solo and Ensemble took place Saturday, April 17th where students performed over forty events. At the end of the day, EHS students had earned a total of nineteen 1st and twenty-one 2nd. This includes the large groups such as Jazz Band earning a 1st and Vocal Jazz earning a 2nd.

All band and choir classes are preparing music for the upcoming POPS Concert in June. Both bands are also practicing for the Syttende Mai Parade on Friday, May 19th in Stoughton where they will show off their brand new uniforms for the first time.

## Drama Department

This year's musical, *The Wizard of Oz*, was a blast for all involved. The Friday and Saturday night shows had both sold out, which is the first time in years. The cast and crew are incredibly proud of the final outcome and are patiently waiting to find out the Tommy Awards results.

## FFA

Recently, FFA hosted their annual Donkey Basketball. The FFA Alumni team was awarded the victory of the games. They are also currently having their Annual Plant Sale.

## Evansville Community Service Project

### Family Movie Night:

ECSP hosted a Family Movie Night in the High School PAC Saturday, April 27th. Each of the two movies shown, *Brave* and *The Hunger Games*, attracted different families. Because of the interest shown in these movie nights by families, ECSP plans to have another over the summer.

## Kids Fun Night

There will be a Kids Fun Night held at the fieldhouse on Friday, May 17th from 6-8:30pm. Parents can drop their kids off for a night of fun where they will be served dinner, play games, make crafts, and more! The proceeds of this event will go towards supporting a locally connected family consisting of children with serious health conditions.

**Levi Leonard Elementary  
School Board Report  
May 13, 2013**

**Ending the school year:**

During this very busy month, our teachers are administering end of year assessments to students both with standardized assessments such as PALS for kindergarten and MAP for 2<sup>nd</sup> grade, as well as informal assessments such as the DRA at all grade levels and grade level common assessments. We expect to see at least one year of growth with each student. There are of course end of the year activities such as field trips and the picnic provided by the Food Service staff, but we also keep up with curriculum and learning activities each day.

**Professional Development:**

On May 8, we will have our last collaborative early release day. During this afternoon we will discuss our schedule for next school year and review our math and reading scope & sequence charts in preparation for transferring this information to the Atlas software.

On May 29, our staff will share interesting and new information at our annual "Share Fair." We have been doing this for many years and have often changed instructional practice based on the results teachers have shared. This year, Terrie Schmoldt, Rod Marty and Deb Fritz will share their action research on the spelling program they have implemented this year. The second grade team and Deb Fritz will share information on the Lucy Calkins writing materials. We will also discuss the process that Heather Hanson and I have used in working with Educator Effectiveness and Student Learning Objectives (SLO).

**Upcoming events:**

**May**

- 13-24 MAP assessment for 2<sup>nd</sup> graders
- 13 Placement meeting
- 15 Staff meeting
- 16 Rescheduled parade at 9:30  
Placement meeting
- 17 Family Lunch through food service
- 20 PTO meet
- 23 Placement meeting
- 24 Early Release – comp day
- 27 Memorial Day – no school
- 29 Share Fair
- 30 Placement meeting

**June**

- 3 & 4 STAR Inservice all day  
Placement meeting
- 7 Last day of school for students – full day

Please join us for any of these events. You are always welcome!

Lou Havlik

Theodore Robinson Board Report

May 2013

**Around the Building:**

- Each grade level continues to meet monthly with the data team to re-evaluate the students receiving level 2 and level 3 interventions during, before, and after school.
- MAP testing begins May 6<sup>th</sup> and goes through May 24<sup>th</sup>.
- Continued meeting with educational assistants to see how things are going. We began discussions about placements for next year. Everyone would like to be at TRIS next year if possible.
- 5<sup>th</sup> grade science club presented to all the classes here at TRIS. They did a great job over the three days of presenting their experiments. They then set up and participated in the energy fair. Thanks to Mrs. David for overseeing this group this year.
- The PTO continues to be a great resource for our building. They gave money for teachers to purchase classroom sets of books that will be housed in our book room.
- The TRIS spelling bee was well attended by parents. The students did an outstanding performance. Thanks to Mr. Miller for organizing this for our school.
- Our Title I parent reading and math night is May 7<sup>th</sup> at 6:30 p.m. in the TRIS library. Ms. Doyle, Mrs. Strieker, and Ms. Horgen do a wonderful job of getting the parents involved and getting materials in their hands to use over the summer.
- 3<sup>rd</sup> grade concert is May 30<sup>th</sup> at 7:00 p.m.
- Teachers have been working diligently at developing lessons for guided reading.
- The advanced math mappers participated in looking at math materials for the upcoming school year.

JC McKenna Middle School  
May 2013 Board Report

This week the middle school bands held grade level rehearsals at the high school in order to prepare for the band concert on Tuesday of this week. We appreciate the ability to hold rehearsals at the high school, as it is the only facility large enough to hold the entire 7<sup>th</sup> Grade Band. Later this week the music department will meet with Mr. Flaherty to review schedules and make sure we are meeting the needs of students.

The middle school is working on a 2.5 K walk or a 5K run to be scheduled for the last day of school. The run is a kick off for our students to have a healthy summer. We are seeking approval from the city to approve the run that will probably be held first thing in the morning on June 7, 2013. The run/walk is the brain child of Mike Czerwonka, Tom Bethke, and Carla Gomez.

The Leadership team is continuing to check items off of our "to do" list for the school year. On Wednesday we will continue to look at grading standards for the academic subjects as well as how we assess Critical Learning Targets and Common Core Standards. We hope to have our work completed by the end of the year and make a recommendation for creating a consistent grading policy for the middle school.

In addition the leadership team will look at how we are incorporating the extra time for next year into the schedule. We are also considering shorting the passing time to four minutes to increase academic time.

**EHS Board Report – Scott Everson, EHS Principal**

**May 13, 2013 ECSD Board Meeting**

As reported in March...

- On February 28 and March 1, a team of district educators attended the National At-Risk Education Network – Wisconsin Chapter annual conference. We have been brainstorming throughout the year about the possibility of proposing the startup of a small alternative program designed to target our students who become “dropouts.” Typically in Evansville, these cohort students become homebound instruction students and subsequently dropout status. At EHS over the past 10 years, we have averaged over five students per year who start high school as 9<sup>th</sup> graders but become dropout status prior to finishing as 12<sup>th</sup> graders. This conference allowed us to connect with a couple DPI resources as well as resources from other districts who have created alternative programs themselves. We are excited about the possibilities!

Update...

- We will be presenting to the Board in June about the possibility of creating the first step of a multifaceted alternative program for implementation during the 2013-2014 school year. Our first step of what may be a multi-year proposal will be regarding a “General Equivalency Degree Option Two” program, or otherwise known as the GEDO2 program.

A link to DPI’s website with more information about Alternative Education:

[http://alternativeed.dpi.wi.gov/files/alternativeed/pdf/alted\\_ga.pdf](http://alternativeed.dpi.wi.gov/files/alternativeed/pdf/alted_ga.pdf)

A link to DPI’s website with more information about GEDO2 programming:

<http://alternativeed.dpi.wi.gov/files/alternativeed/pdf/gedo2faq.pdf>

Some issues that the Board will need to contemplate in the relatively near future:

- There will be some cost to run this proposed program in terms of curricular materials. Location, staffing, and oversight will likely be proposed through existing resources.
- Students receiving a GEDO2, by rule, must receive a diploma from the corresponding high school. Some school boards across the state have wrestled with the philosophical dilemma of offering a high school diploma and having students participate in the commencement ceremonies while receiving an alternative path to graduation.
- If the location of the proposed GEDO2 would be located on-site somewhere in the ECSD, what impact will that have on that building/location.

## Evansville Community School District School Board Report

April 2013

Vaunce Ashby, Director of Student Services

In my March Board Report I discussed Response to Intervention (RtI) aligning with early childhood programs in health, mental health, home visiting, child care, Head Start, and early childhood special education. This coming school year our Early Childhood Teachers will continue to use WI Model Early Learning Standards (similar to Common Core State Standards) to guide their curriculum decisions.

The Wisconsin Model Early Learning Standards (WMELS) reflect expectations for a typically developing child beginning at first grade. These Standards are statements that reflect widely held expectations for children beginning at birth to first grade. They also provide performance standards, by which children may demonstrate that they meet expectations, and general program standard statements, by which teachers can demonstrate that they provide the opportunities and experiences children need to meet developmental expectations. Early education professionals can use these Standards to help determine what to teach.

The WMELS specify developmental expectations for children from birth through entrance to first grade and have been aligned with the Common Core State Standards. They are voluntary and applicable across all early learning environments, including child care, Birth to 3, parent education classes, 4K, Head Start, public and private early care and education programs. The domain's of a child's learning and development includes: Health & Physical Development; Social and Emotional Development; Language Development and Communication; Approaches to Learning; Cognition and General Knowledge. Each domain is divided into sub-domains which include developmental expectations, program standards, performance standards and developmental continuum. Samples of children's behavior and adult strategies are also provided.

The use of these standards, based on research and supported by evidence-based practices, provide a framework for families and educators to understand the connection among the foundations of early childhood, K-12 educational experiences, and lifelong learning.

**School Board Report**  
**May 13, 2013**  
**Curriculum Topic: Dane County New Teacher Project**

Evansville Community School District  
Office of Curriculum and Instruction  
*Paula J. I. Landers, Director of Instruction*

The Dane County New Teacher Project (DCNTP) is a consortium of school districts that was established in August 2002 in response to Wisconsin law PI-34. PI-34 provided for many changes in teacher licensure, mentorship of new teachers, and requirements for hiring and training “highly qualified” staff.

Using the New Teacher Center at the University of California-Santa Cruz as its mother program, DCNTP developed training and support materials designed to assist school districts in the development and implementation of teacher induction programs – how we acculturate, support, and help to form the professional behaviors of initial educators as they begin teaching in our schools.

The DCNTP provides high quality, standards-based, professional development for educators that work with new teachers to help them improve their instructional practice. DCNTP workshops are developed to serve teacher mentors as well as school administrators at all levels. Evansville teacher mentors, initial educators in year 1, and administrators attend a number of the following consortium member professional development and work group activities:

- District Council – serves as the steering committee for the DCNTP, connecting local practice with national updates from the New Teacher Center in Santa Cruz, CA
- Principal Breakfasts – facilitates the work of principals to connect their evaluation of new teachers with the work of teacher mentors in their district
- Induction Program Leader Coffee – support is provided to induction leaders of member districts to discuss issues related to the mentor program implementation, sustainability, and responsiveness to changes related to educator quality.
- Mentor Refreshers – re-tooling for mentors already trained in foundational courses offered by the consortium
- Release Mentor Forums – networking and problem-solving opportunities for full time mentors of consortium member districts.
- Beginning Teacher Standards-Based Seminars – address core issues that support new teacher induction such as communicating with parents, assessing student learning, PDP support, and meeting the needs of diverse learners.

ECSD uses the services of the DCNTP to train all new mentors. Teacher mentors attend three foundational workshops:

- Instructional Mentoring: strategies and tools for mentoring initial educators
- Coaching and Observation: data collection and its use in providing constructive criticism to initial educators
- Analyzing Student Work: using classroom data to change instructional practices in the classroom



The DCNTP also offers workshops on Designing and Presenting Professional Development, and provides additional courses through its sister consortium South East Wisconsin New Teacher Project which is in the Milwaukee Area and collaborates with Cardinal Stritch University to offer a mentor certificate.

The DCNTP serves and supports new teacher induction practices in fourteen area school districts including: Belleville, Cambridge, Deerfield, DeForest, Evansville, Madison, Marshall, McFarland, Monona Grove, Mount Horeb, Stoughton, Sun Prairie, Verona, and Waunakee. Member districts pay a consortium fee based upon total student enrollment and receive a reduced rate for foundational workshops through the DCNTP. Mentors and administrators staff may attend the mentor and new teacher seminars/forums and other work groups at no additional cost. Member districts also have access to support from the Program Chair, Tom Howe, to work on site if specific needs arise.

The current ECSD teacher mentors are Joanie Dobbs and Kim Katzenmeyer. Teacher mentors work with year one and two initial educators in our District to provide frequent coaching support in the classroom, reflective practice through local meetings and DCNTP Beginning Teacher Standards-Based Seminars, and facilitate the development of the initial educator's first Professional Development Plan for license renewal. Our teacher mentors carry out this work in addition to being full-time classroom teachers. Teacher mentors work with Paula Landers to administer the program and provide for program changes based upon state and national influences on teacher professional practice.

#### Upcoming Professional Development in the ECSD:

May 7, 2013 – Charlotte Danielson speaks to Southern Wisconsin on Teachscape, the electronic tool developed by The Danielson Group to support evidence-based professional practice for the DPI's Educator Effectiveness Model. 3:30 – 5:30 pm at the Aliant Center, Madison, WI

May 16, 2013 – Next Generation Science Standards Exploration, CESA2, Whitewater

May 23-24, 2014 – DPI Educator Effectiveness Full Pilot training, Kalahari Resort, Wisconsin Dells, WI

EVANSVILLE HIGH SCHOOL

WALL OF FAME



BY-LAWS

**ORIGINAL EVANSVILLE HIGH SCHOOL WALL OF FAME PLANNING COMMITTEE:**

J. Peter Shaw, Community Member

Ron Buttchen, Community Member

Ruth Ann Montgomery, Community Member

John Willoughby, Community Member

Angela Wyse, Community Member

John Rasmussen, ECSD Board of Education Member

Sue Deininger, Community Member

Randy Keister, School Counselor; Community Member

Scott Everson, Evansville High School Principal

MARCH 2013

**EVANSVILLE HIGH SCHOOL**

**WALL OF FAME AWARD**

**ARTICLE I**

**PURPOSE**

- A. Recognize and honor outstanding graduates of Evansville High School, or attendees of Evansville schools (e.g., Evansville Seminary) who have excelled in their professions and/or made significant contributions to their communities.
- B. Display to the students and to the public the accomplishments of graduates or attendees who have distinguished themselves.
- C. Provide opportunities for students to participate in the selection and recognition of former Evansville High School graduates.

**ARTICLE II**

**ELIGIBILITY CRITERIA**

The following criteria shall be used in reviewing each nominee's eligibility:

- A. The nominee must be a graduate of Evansville High School, or attendee of Evansville schools (e.g., Evansville Seminary), or must have received his/her formal education in an Evansville district school.
- B. The nominee shall have distinguished himself/herself in one or more of the following areas:
  - Community
  - Professional
  - Humanitarian
  - Education
  - Arts/Entertainment
  - Politics
  - Athletics

### ARTICLE III

#### **NOMINATIONS**

- A. Nominees to the Evansville High School Wall of Fame shall have graduated from Evansville High School at least 15 years prior to nomination (or attended/graduated from a district school).
- B. Significant contributions to their profession and/or community should be given top consideration, along with any other outstanding accomplishments, after graduating from Evansville High School.
- C. High moral values, good ethics, character and discipline during post-high school years shall be a consideration.

### ARTICLE IV

#### **AWARDS**

- A. A digital profile shall be created reflecting the accomplishments of the inductee. This digital profile shall be on permanent display at the Evansville High School.
- B. Future recipients of the Evansville High School Wall of Fame Award shall be given an award in appreciation of their accomplishments.
- C. Recognition of the Evansville High School Wall of Fame inductees may take place at the Evansville High School graduation ceremony.

ARTICLE V

**BY-LAW REVISION**

- A. Amendments to the Evansville High School Wall of Fame Award by-laws shall be voted upon by the Evansville High School Wall of Fame committee at a committee meeting or by absentee vote if having an excused absence from the meeting. Amendments receiving two-thirds majority votes from the eligible Evansville High School Wall of Fame committee members shall be adopted.

ARTICLE VI

**EVANSVILLE HIGH SCHOOL WALL OF FAME AWARD COMMITTEE**

- A. Responsibilities
  - a. The general responsibilities for the committee are to govern and to administer this organization within the guidelines set forth in the by-laws.
  - b. The Evansville High School Wall of Fame Committee shall establish policies and procedures necessary for the proper functioning of the Evansville High School Wall of Fame Award when adequate policy or procedures do not already exist within these by-laws.
- B. Membership on the Evansville High School Wall of Fame Award committee shall be selected by the principal of Evansville High School with the assistance of present committee members.
- C. The makeup of the committee will consist of nine people: one Evansville High School faculty member, one student, Evansville High School Principal, and six community members including one school board member, if possible.

## ARTICLE VII

### WALL OF FAME

#### A. Duties of the committee:

- a. Receive folder of nominees' bio/data information and be familiar with the contents.
- b. Attend the selection meeting in April and vote for your top three candidates of choice.
- c. Solicit from others and/or make nominations from the pool of nominees.
- d. Decisions made with a 2/3 majority.
- e. All nominees retained for future consideration.

#### B. Duties of the Evansville High School Principal:

- a. Update the bio on nominees and prepare folders to disseminate to the committee members for April meeting.
- b. Appoint committee members as necessary:
  - i. One faculty member
  - ii. One current student
  - iii. Six community members
- c. Schedule and conduct a meeting to select the inductee(s).
- d. Notify inductee, if possible, following the meeting and select a spring date, if possible. Give hints for acceptance speech (three to four minutes) at the graduation ceremony. Request a guest list for the ceremony.
- e. Contact the local newspaper.
- f. Request photos, written bios, etc.
- g. Introduce the inductee at the graduation ceremony.

## Wall of Fame Award

This prestigious award is given to outstanding alumni who are graduates of Evansville High School, or received their formal education within Evansville (prior to Evansville Community School District). Recipients of the Wall of Fame award are examples of exceptional accomplishments and thereby set high standards for Evansville Community School District students. Each award will be permanently displayed on the digital Wall of Fame in the Evansville High School.

Nominations will be accepted and considered by the Wall of Fame Award committee annually. To preserve the significance of this award, each recipient must be extremely deserving; therefore, even though nominees will be considered annually, there may not necessarily be a recipient every year. Numbers of recipients per year will be limited to six. Nominators of candidates who were not selected may renew the nominations in consecutive years. Self-nomination is acceptable.

### **Nominations must fulfill these requirements:**

1. Complete the four page nomination form. Please print or type. Be as specific as possible. *(Please note: Nominees must meet one or more, not necessarily all criteria.)*
2. Mail all nomination documents to:

Evansville High School Principal  
640 S. 5<sup>th</sup> St.  
Evansville, WI 53536

*For further information, contact the Evansville High School at 608-882-3501. Nominations should be received by the EVANSVILLE HIGH SCHOOL office by March 30 each year.*



## Nomination Form

Nominee: \_\_\_\_\_

First Name

Last Name

Nominee's Year of Graduation and/or years of attendance at Evansville High School: \_\_\_\_\_

Nominee's Address (if applicable):

\_\_\_\_\_

Street

City

State

Zip

Nominee's Contact Numbers (if applicable):

\_\_\_\_\_

Home Phone

Work Phone

Fax

E-Mail

Nomination Submitted by: \_\_\_\_\_

First Name

Last Name

Nominator's Address:

\_\_\_\_\_

Street

City

State

Zip

Nominator's Contact Numbers:

\_\_\_\_\_

Home Phone

Work Phone

Fax

E-Mail

Nominees for the Evansville High School Wall of Fame Award must meet one or more of the following criteria:

Please give your supporting narrative in the spaces following each of these criteria. Include nominee's participation in organizations, activities, awards, recognition, published works, and any other merits of this nominee, as appropriate to each of the criteria.

\_\_\_\_\_ 1. **Community**

Supporting Narrative:

\_\_\_\_\_ 2. **Professional.**

Supporting Narrative:

\_\_\_\_\_ 3. Humanitarian.

Supporting Narrative:

\_\_\_\_\_ 4. Education.

Supporting Narrative:

\_\_\_\_\_ 5. Arts/Entertainment.

Supporting Narrative:

\_\_\_\_\_ 6. Politics.

Supporting Narrative:

\_\_\_\_\_ 7. Athletics.

Supporting Narrative:

EDUCATIONAL BACKGROUND: \_\_\_\_\_

---

---

---

DEGREES HELD IF ANY:

---

---

EMPLOYMENT: \_\_\_\_\_

---

---

---

---

---

HONORS RECEIVED: \_\_\_\_\_

---

---

MEMBERSHIP IN ORGANIZATIONS: \_\_\_\_\_

---

---

---

---

HOBBIES: \_\_\_\_\_

---

---

---

Please attach resume, clippings, or other pertinent data. Background check may be done.

**Submitted by Nominator:** \_\_\_\_\_  
Signature Date

**\*Nominations without a signature will not be considered. Nominations will be confidential.**

## MEMORANDUM

To: The Evansville Community School District Board of Education  
From: Paula Landers, Director of Instruction  
Re: 2012-2013 WKCE Student Proficiency Levels  
Date: May 13, 2013

The State of Wisconsin recently released district proficiency data from the fall 2012 Wisconsin Knowledge and Concepts Exam (WKCE).

The 2012-2013 WKCE reading and math proficiency data has been scored using new cut scores that were communicated by the Department of Public Instruction (DPI) in the fall of 2012. The basis for the new cut scores is the National Assessment of Student Progress (NAEP) which reflects a more rigorous expectation for student performance. The DPI applied the new cut scores to the reading and math portions of the WKCE assessment in an effort to prepare students, families, and districts for the higher expectations of the Common Core State Standards (CCSS).

The new cut scores based on the NAEP were not applied to the language arts, social studies, and science portions of the WKCE.

The current WKCE is not aligned to the CCSS. In 2014-2015 the State of Wisconsin will launch the Smarter Balanced assessment which will replace the WKCE. The Smarter Balanced assessment is designed to align to the CCSS.

Attached to this memorandum is an overview of the Evansville Community School District's student proficiency rates as measured by the WKCE. Please do not hesitate to contact me, or any member of the administrative team, if you have questions about the WKCE data.

## Wisconsin Knowledge and Concepts Exam (WKCE)

The Wisconsin Knowledge and Concepts Exam is a statewide testing system developed to report student proficiency on samples of knowledge and concepts in reading, math, science, and social studies. The tests are administered in grades 3-8 and 10 and are based on the Terra Nova Tests developed by CTB/McGraw-Hill. WKCE scores are compared to state averages of students taking the tests at the same time of year and under the same conditions. These scores are reported by state percentile ranks. Student performance is also compared to a set of standards called proficiency levels. These proficiency levels are specific to Wisconsin and are based on the knowledge and skills represented by test items on the tests. Student performance is reported in four levels: Advanced, Proficient, Basic, and Minimal. School achievement is measured in terms of the percent of students scoring at each performance level.

Performance level descriptions are developed to help parents, educators, and others understand what children who score at a given performance level on the WKCE are expected to know and be able to do at the time of testing. This information may be useful as one component of program planning and evaluation, but should be interpreted cautiously and with other available information when applied to individual students.

Beginning with the 2012-13 school year, Wisconsin established performance standards (cut scores) for the WKCE that were based upon the National Assessment of Educational Progress (NAEP) cut scores in reading and mathematics. This was done to better align the WKCE to the higher expectations of the Common Core State Standards. The WKCE performance levels were revised to more closely align with national and international expectations of what is required of students to be college and career ready. Language Arts, Science, and Social Studies performance standards were not revised based on the NAEP, so percentage of students scoring proficient and advanced in these content areas may be higher than in reading and math.

	<b>WKCE Reading and Mathematics Performance Levels:</b>	<b>WKCE Science, Language Arts, Writing, and Social Studies Performance Levels:</b>
<b>Advanced</b>	Students at this level demonstrate a <u>comprehensive and in-depth understanding</u> of rigorous subject matter and provide sophisticated solutions to complex problems.	Demonstrates <u>in-depth understanding</u> of academic knowledge and skills tested on WKCE for that grade level.
<b>Proficient</b>	Students at this level demonstrate a <u>solid understanding</u> of challenging subject matter and solve a wide variety of problems.	Demonstrates <u>competency</u> in the academic knowledge and skills tested on WKCE for that grade level.
<b>Basic</b>	Students at this level demonstrate <u>partial mastery of prerequisite knowledge and skills</u> that are fundamental for proficient work.	Demonstrates <u>some academic knowledge and skills</u> tested on WKCE for that grade level.
<b>Minimal</b>	Students at this level demonstrate <u>limited knowledge and skills</u> in the subject matter and limited ability to apply knowledge and skills effectively.	Demonstrates <u>very limited academic knowledge and skills</u> tested on WKCE for that grade level.

The WKCE will be replaced by the next generation Smarter Balanced assessments for Common Core English Language Arts (Reading and Language) and Mathematics in 2014-2015. State statute requires that Science and Social Studies be assessed at grades 4, 8, and 10. How the state will assess Science and Social Studies in the future is not yet determined.



**Evansville Community School District  
Wisconsin Knowledge and Concepts Exam  
2012 - 2013**

**Evansville Compared to the State Average**

Evansville Community School District students' performance levels on the 2012-2013 WKCE in reading and mathematics is compared to the state average on the table below. Numbers represent the percent of students scoring in each proficiency range and are rounded to the nearest whole number. The state considers students in the Advanced and Proficient categories as "proficient" and those in the Basic and Minimal categories as "not proficient" in grade level expectations for reading and mathematics. The proficiency levels reflect the higher expectations of the NAEP cut scores.

**Reading and Mathematics**

Reading Grade	ECSD Proficiency Levels %				State Proficiency Levels %			
	Advanced	Proficient	Basic	Minimal	Advanced	Proficient	Basic	Minimal
3	6	34	35	25	8	27	33	31
4	6	28	37	26	6	27	36	31
5	9	31	39	20	6	29	38	27
6	7	35	42	17	5	30	40	25
7	3	35	49	14	4	33	41	21
8	7	39	45	9	5	35	41	18
10	7	32	50	11	4	34	43	18

Math Grade	ECSD Proficiency Levels %				State Proficiency Levels %			
	Advanced	Proficient	Basic	Minimal	Advanced	Proficient	Basic	Minimal
3	5	40	40	16	8	40	38	14
4	10	47	28	13	9	40	38	13
5	14	42	38	6	12	39	36	13
6	16	46	27	11	15	37	33	14
7	11	44	32	13	11	36	35	17
8	16	36	38	11	12	33	35	20
10	9	41	40	10	10	34	36	18

## English Language Arts, Social Studies, and Science

English language arts, social studies, and science tests are administered in grades 4, 8, and 10 only. The proficiency levels on these assessments are not subject to the fall 2012 NAEP cut scores. Numbers represent the percent of students scoring in each proficiency range and are rounded to the nearest whole number.

Language Arts	ECSD Proficiency Levels %				State Proficiency Levels %			
	Grade	Advanced	Proficient	Basic	Minimal	Advanced	Proficient	Basic
4	37	38	20	9	32	44	18	6
8	30	36	25	10	27	33	23	16
10	18	57	22	3	20	53	18	8

Social Studies	ECSD Proficiency Levels %				State Proficiency Levels %			
	Grade	Advanced	Proficient	Basic	Minimal	Advanced	Proficient	Basic
4	67	26	4	2	64	28	6	2
8	46	43	10	1	44	38	13	5
10	53	32	6	9	51	29	6	12

Science	ECSD Proficiency Levels %				State Proficiency Levels %			
	Grade	Advanced	Proficient	Basic	Minimal	Advanced	Proficient	Basic
4	23	57	15	6	20	57	18	5
8	32	46	18	4	32	45	14	8
10	44	36	10	10	43	33	10	13

### Subgroup Performance Compared to the Whole

The Evansville Community School District strives to ensure that all students achieve academically. The information below represents how Evansville students in specific subgroups compare to their peers who are not part of the subgroup. Numbers represent the percent of students scoring proficient or advanced on each test. Reading and mathematics proficiency levels reflect the fall 2012 cut scores based upon the NAEP.

### **Students with Disabilities (SwD) Compared to Students without Disabilities (SwD)**

Reading Grade	All Students Prof. & Adv.	SwD Prof. & Adv.	SwD Prof. & Adv.	Math % Grade	All Students Prof. & Adv.	SwD Prof. & Adv.	SwD Prof. & Adv.
3	40	43	0	3	44	47	0
4	37	41	11	4	57	62	28
5	40	43	8	5	56	61	8
6	42	47	14	6	62	68	27
7	37	43	0	7	55	63	0
8	46	51	19	8	51	54	33
10	39	41	24	10	50	54	18

**Students that are Economically Disadvantaged (ED) Compared to Students who are not Economically Disadvantaged (NED)**

Reading Grade	All Students Prof. & Adv.	NED Prof. & Adv.	ED Prof. & Adv.	Math % Grade	All Students Prof. & Adv.	NED Prof. & Adv.	ED Prof. & Adv.
3	40	40	40	3	44	47	37
4	37	40	28	4	57	63	42
5	40	41	38	5	56	60	44
6	42	46	28	6	62	67	41
7	37	42	27	7	55	64	34
8	46	55	27	8	51	60	31
10	39	43	29	10	50	53	42

**Students that are English Language Learners (ELL) Compared to English Proficient (EP) Students**

Reading Grade	All Students Prof. & Adv.	EP Prof. & Adv.	ELL Prof. & Adv.	Math % Grade	All Students Prof. & Adv.	EP Prof. & Adv.	ELL Prof. & Adv.
3	40	41	0	3	44	45	0
4	37	38	0	4	57	59	0
5	40	41	0	5	56	57	33
6	42	42	0	6	62	62	50
7	37	39	0	7	55	56	20
8	46	48	0	8	51	53	0
10	39	39	100	10	50	48	100

**Student Proficiency by Ethnicity**

- = No Data/ No Students in This Category

Reading Grade	White	Black	Hispanic	Asian	American Indian	Pacific Islander	Two or More
3	42	33	13	-	-	-	-
4	39	0	29	-	-	-	0
5	42	50	0	0	-	-	50
6	43	0	25	0	-	-	-
7	43	0	0	100	-	-	100
8	40	0	30	-	-	-	50
10	48	-	14	75	-	-	40

Math Grade	White	Black	Hispanic	Asian	American Indian	Pacific Islander	Two or More
3	47	33	0	-	-	-	-
4	61	33	14	-	-	-	0
5	57	100	25	0	-	-	100
6	63	0	25	100	-	-	-
7	59	0	11	100	-	-	100
8	53	50	30	-	-	-	50
10	52	-	14	50	-	-	60

### Student Proficiency by Gender

Reading	Male	Female	Math %	Male	Female
3	39	43	3	45	43
4	33	42	4	55	60
5	30	50	5	51	61
6	44	40	6	66	57
7	38	37	7	58	51
8	42	50	8	48	54
10	34	45	10	56	43

**Course Low Enrollment – 2013-2014 School Year**

Evansville High School

The following courses are projected to have fewer than 15 students for the 2013-2014 school year:

AP Environmental Science (Science)	2 terms	13 students
Contemporary Issues (Social Studies)	1 term	13 students
Metal Fabrication (Tech Ed)	1 term	10 students
Carpentry**(Tech Ed)	1 term	12 students
Building Trades** (Tech Ed)	4 terms	7 students
AP Studio Art (Art)	2 terms	13 students

\*\* We will likely combine Carpentry with 1 section of Building Trades

Approved: June 10, 1985  
Revised: August 13, 2001  
Revised: July 16, 2007  
Revised: August 9, 2010

171

## BOARD MEETINGS

### Regular Meetings –

The Evansville Board of Education shall meet on the second Monday of each month at a place designated by the Board with due notice. The regular meeting time will be set annually at the April reorganization meeting. The public may address the Board regarding any issue during a regular agenda item or during public presentations in accordance with board policy.

The regular meeting of the Board may be changed following consultation of the Board president with the district administrator and a straw poll of remaining Board members. Meetings may be adjourned to a specific date, at the direction of the Board President, for the consideration of unfinished business.

All regular meetings of the Board shall be open to the public. Notice of such meetings must be given to the public in compliance with the state statutes.

### Committee Meetings -

On a pilot basis through the 2010-2011 school year, board committees of the whole will meet on the 4<sup>th</sup> or last Monday of the month. Items may also be placed on the agenda for board action as needed. The Public may speak on agenda items only at the time they are up for discussion on the agenda.

### Special Meetings -

Special meetings of the Board will be initiated by the Board president and district administrator.

Special school board meetings will be scheduled following consultation of the Board president with the district administrator, and a straw poll of remaining board members.

Notice of special meetings must be given to the public in compliance with the state statutes.

### Organizational Meeting –

The annual organizational meeting of the Evansville Board of Education shall be held at the first meeting of the Board on or within 30 days of the fourth Monday in April.

The purpose of the organizational meeting shall be to elect a president, a vice-president, a clerk and a treasurer. The floor will be opened for nominations for each office, which will be voted on by voice vote, roll call, or paper ballot.

Annual District Business Meeting –



The Annual District Business Meeting, which includes a budget hearing, between May 15 and September 30 in a prominent location. The date and time to be set no later than the May board meeting. All citizens of the Evansville Community School District shall be encouraged to attend and participate.

The school district clerk or designee shall publish a Class 2 Notice, under Ch. 985, of the time and place of the annual meeting, the last insertion to be not more than eight days nor less than one day before the annual meeting.

Legal Ref.: Section 120.11 Wisconsin Statutes (School Board Meetings and Reports)  
19.83 (Meetings of Governmental Bodies)

Local Ref.: Policy #187-Public Participation at Board Meetings

Approved: May 11, 1987  
Revised: April 13, 1998  
Revised: July 10, 2006

343.2

## CLASS, PROGRAM AND SCHOOL SIZE

The Board of Education supports appropriately small class, program and school size. Local experience and national research studies indicate that small class size is likely to promote more effective teaching and learning for all students. Also, small school and program size tend to encourage a climate where students take learning seriously and help one another to succeed and grow both academically and socially.

The District Administrator shall work with the administrative team to establish and maintain class and program sizes that promote a safe and productive learning environment.

As the administrative staff consider class sizes and allocation of resources, the following guidelines must be considered:

- 1) Compliance with special education and other mandates/regulations.
- 2) Alignment with district goals.
- 3) Safety and available space.
- 4) Capstone (highest course in a departmental sequence).
- 5) Cost and availability of alternatives.
- 6) Overall ability of a department to accommodate lower enrollment sections.
- 7) Encouraging students to take courses of increasing rigor.

The District Administrator and building principals will provide the Board with a report at least annually indicating class sizes for the current year and projected for the following year.



# Evansville Community School District

---

340 Fair Street  
Evansville, WI, 53536  
Phone: (608) 882-3383  
Fax: (608) 882-6564

Doreen Treuden  
Business Manager  
treudend@evansville.k12.wi.us

To: Evansville Board of Education  
From: Doreen Treuden, Business Manager  
Re: Physical Security Assessment  
Date: May 6, 2013

Over the past several months, numerous meetings were held with staff and administration concerning safety in the District. As a result, we have gathered information from staff that includes concerns as well as ideas for improving security. At this time I am proposing that we now seek professional advice before we move forward with implementing safety and security measures that may have a budgetary impact. A physical security assessment will accomplish the following:

1. Building inspections
2. Review of current security controls in place (building access control, cameras, signage, etc.)
3. Observation of practices and procedures (student arrival and dismissal, recess, visitor access, etc.)
4. Review of response procedures (identify capacities and abilities for personnel and facilities)

There are two critical needs that will be satisfied by moving forward with a physical security assessment. Enlisting an expert in school security will identify all weaknesses in safety and security in the District. This will ensure that we have not missed identifying a safety or security issue. And the assessment will prioritize safety and security upgrades. This will assist in making prioritized financial decisions regarding safety and security upgrades in the future.

RETA Security has provided the District with a proposal for a physical security assessment. This firm comes highly recommended by the safety consultant with CIC (District liability insurance company). Paul Timm from RETA Security is known on a national level for his expertise in school safety. The cost to perform a physical security assessment is \$4,000 per building. The deliverable includes a written report and follow-up consulting services. Attached to this memo is a copy of the proposal.

I am recommending that the Board of Education consider approving the services of RETA Security to perform physical security assessments on a minimum of two District Buildings at a cost of \$8,000 plus travel expenses. The Board may also consider approving \$16,000 for physical security assessments for all four District buildings. It is possible to conduct the assessments before the end of this current school year with approval on May 13<sup>th</sup>. The funds to pay for the assessments are available in the 2012-2013 budget due to projected unspent dollars for utility expenses.



## **Introduction**

The importance of providing a safe learning environment for students, staff and visitors cannot be overstated. Pursuit of this goal requires collaboration, prudence and expertise. RETA Security, Inc. is pleased to make this proposal to Evansville Community School District for security consulting services.

## **Physical Security Assessment**

An effective safe school program begins with a comprehensive facility assessment. Our patented physical security assessment (ALPHA™) covers four major topical areas:

- 1) Deterrence – Deterrence is any preemptive action, reaction, administrative capability, or design, which moderates a threat or act. It reduces the motivation of adversaries, i.e., discourages, hinders, impedes, restrains (discouraging unauthorized actions).

The following areas will be evaluated and recommendations will be made.

- a. Signage
  - a. Exterior – signs outside the building at doors
  - b. Interior – signs inside the building at doors
  - c. Sites – contraband warning and zero tolerance policy
- b. Lighting
- c. Landscaping

- 2) Detection – Detection is sensing and assessing unauthorized acts in a timely manner. Unauthorized acts may use either force or deceit tactics. Detection may be accomplished by personnel or hardware such as alarm sensors, access control devices, and assessment (recognizing unauthorized actions).

The following areas will be evaluated and recommendations will be made.

- a. Duress
- b. Sensors



- c. Access Control
  - d. Video Surveillance
  - e. Alarm Annunciation Stations
  - f. Communications
- 3) Delay – Delay is a physical barrier that slows and impedes an unauthorized act after it has been detected (slowing unauthorized actions).

The following areas will be evaluated and recommendations will be made.

- a. Facility
  - b. Classrooms (safe havens)
  - c. Offices (safe havens)
  - d. Gathering Areas (safe havens – cafeteria, library, etc.)
  - e. Utility Rooms
  - f. Miscellaneous
- 4) Response –Response is the ability of responsible personnel to arrive at the scene of an unauthorized act (incident) in time to thwart the person(s) attempting the violence or damage (reacting to unauthorized actions).

The following areas will be evaluated and recommendations will be made.

- a. Class Time
- b. School Open – extra curricular
- c. Local Law Enforcement Agency
- d. Emergency Supplies
- e. Evacuation Maps

The results of the assessment and analysis are used to develop a unique plan based on needs and priorities in a phased approach to level expenditures for improvements.

RETA Security will provide the following services:

Distribution and analysis of a "Security Presence" survey for teachers and staff members at each facility to heighten awareness and collect information.



- Organization and facilitation of a district Safety Committee meeting.
- Completion of physical security questionnaires (deterrence, detection, delay, response) during several operational periods with corresponding digital photos.
- Expert assessment of interior and exterior architectural openings (doors and door hardware).
- Compilation and review of the completed "Security Presence" surveys.
- Evaluation and analysis of the completed physical security questionnaires.
- **Deliverable:** Development of a prioritized recommendations report.

### **Assessment Fee**

\$4000.00/ facility

### **Emergency Planning Services**

In order to prepare for emergency situations, schools are required to meet state requirements and standards of readiness. RETA Security will assist Evansville Community School District in the following ways:

- Review of existing plans and procedures.
- Meet with local Police and Fire representatives to review and establish emergency protocols.
- Development of a comprehensive Emergency Plan document (approximately 80 pages). ***The content of this Emergency Plan document should essentially reflect the contents described by the Table of Contents document provided in Appendix A.***
- Development of a one-page, quick-reference emergency document for faculty and staff.



**Emergency Planning Fee**

\$2,000 for the District

**Schedule**

The tasks described above can be scheduled as agreed upon by Evansville Community School District and RETA Security.

Revised: July 12, 2010  
Revised: June 27, 2011  
Revised: July 30, 2012  
1<sup>st</sup> Reading: 5-13-13

760.1

**FOR REMOVAL**

**EVANSVILLE COMMUNITY SCHOOL DISTRICT  
BREAKFAST/LUNCH FEE SCHEDULE**

Parents/guardians who have an approved Application for Free Meals or Reduced Price Meals will automatically qualify for reduced Materials Fees:

<u>Breakfast Fees</u>	<u>Daily</u>
Elementary/Intermediate School	\$1.50
Middle School	\$1.60
High School	\$1.60
Milk (1/2 Pint)	\$ .35
Reduced Meals Breakfast	\$ .30

<u>Lunch Fees</u>	<u>Daily</u>
Elementary/Intermediate School	\$2.10
Middle School	\$2.35
High School	\$2.35
Adults	\$3.25
Milk (1/2 Pint)	\$.35
Reduced Lunch	\$.40

- All fees, including food service, must be paid for students to participate in end of year celebratory field trips, prom, or graduation.

Approved: June 10, 1985

187

Revised: August 13, 2001

Revised: December 13, 2010

1<sup>st</sup> Reading: 4-29-13; 2<sup>nd</sup> Reading: 5-13-13

## PUBLIC PARTICIPATION AT BOARD MEETINGS

Citizens of the District are welcome to appear at Board meetings to voice their concerns and provide input. At the same time, citizens should bear in mind that even though Board meetings are open to the public, they are not meetings of the public. Hence, it is necessary to maintain order at Board meetings.

At the Board's first regular meeting of the month, normally the second Wednesday of the month, Public Presentation segments will provide the opportunity for the audience to bring forward an item of interest, not already on the agenda or comment on items on the agenda. A registration form (Blue Card) should be filled out and submitted by the end of this segment for anyone wishing to comment during this section. At Committee of the Whole meetings, normally the fourth or last Wednesday of the month, only comments related to items on the agenda may be offered. The Board will verify that if there is a concern, the community member has first discussed the issue with the appropriate staff member as needed.

In accordance with the intent of the open meetings law, the Board can not respond or take action on any item not published on the agenda but may ask questions to seek further information.

Should audience members, or members of the public in general, want to request an item for a future agenda, they should contact a Board member who will forward the item to the Board President or District Administrator who will consider the item for a future agenda as appropriate. Items for future agendas should be submitted for consideration to the Board President or District Administrator at least one full week prior to the meeting. Such factors as time, agenda and urgency of the proposed request will also be considered.

The Board/Committee can not hear complaints of school personnel. The Board President or Chairperson will redirect any such comments to the District Administrator for follow up per other District procedures.

Letters written to the Board will be distributed to Board Members in their Board mailboxes for review.

The following guidelines will allow the Board to receive public input and continue to conduct the business of the District in an orderly and efficient manner. Each speaker shall be allowed up to five minutes to address an issue or express an opinion. However, the time to speak maybe decreased by the President due to time constraints of a meeting. The Board may set a time limit for discussion of an issue, to accommodate the number of speakers, and may decide if a separate hearing is needed on an issue. Any deviation from these guidelines shall be at the discretion of the Board President.

1. Any individual may register with the District Administrator or his/her designee beginning 15 minutes before the time scheduled for a Board meeting or a public hearing.

2. Full address of their place of residence must be on registration forms.
3. Citizens can express an opinion in writing on the registration form. All Board members will read these opinions.
4. If a person wants to speak on more than one issue, a registration card should be submitted for each issue.
5. Public appearances at regular or special board meetings and committee meetings will be permitted at the point of the meeting as indicated in the meeting notice/agenda. The members of the audience should not comment or interrupt during the Board's discussion unless specifically invited to speak.
6. Registrants will be called to speak according to the order in which they have registered.
7. Each speaker must rise and note his/her name for the record.
8. A process monitor can be appointed to assist in enforcing the time limits.
9. There shall be no interruptions by other persons in the audience.
10. The Board members or District Administrator may ask questions during or after the presentation.
11. The Board President may rule a presentation repetitive or out of order and terminate it.
12. The Board President, at his/her discretion may ask for public input during a meeting.
13. Persons presenting written documents are strongly urged to bring at least 15 copies for Board members, key administrators, and the press.

Legal Ref.: Section 19.81 Wisconsin Statutes (Declaration of Policy)  
19.83 (2) (Meetings of Governmental Bodies)  
19.84(2) (Public Notice)  
19.85 (Exemptions)



Revised: September 12, 2011

Revised: May 14, 2012

Revised: July 30, 2012

Revised:

1<sup>st</sup> Reading: 4-29-13; 2<sup>nd</sup> Reading: 5-13-13

## STUDENT SCHOOL DAY

Wisconsin law requires the Evansville Community School District Board of Education to reserve to itself the right to establish rules that schedule the hours of the normal school day. In establishing such rules, the Board will consider comments from parents, staff, and district residents.

Once established, the schedule of hours of a normal school day will be posted in school buildings, on the web site, and distributed to the local media.

The schedule of hours for a normal school day for respective grade levels shall be as follows:

½ Day Kindergarten	Morning class	8:05 a.m.-	11:20-a.m. (if a.m. only)
	Afternoon class	12:00 p.m. -	3:05 p.m.
Full Day Kindergarten		8:05 a.m.	3:10 p.m.
Grades 1 – 2		8:05 a.m. -	3:10 p.m.
Grades 3 – 5		8:05a.m. -	3:10 p.m.
Grades 6 – 8		7:50 a.m. -	3:05 p.m.
Grades 9 – 12		8:00 a.m. -	3:15 p.m.

Legal Ref.: Sections 115.01(10) Wisconsin Statutes (Classifications)  
120.12(15) (School Board Duties)  
121.02(1)(f)2 (School District Standards)  
PI 8.01(2)(f)2 Wisconsin Administrative Code

April 26, 2013

Dear Vaunce and ECSD Board of Education,


Please accept this letter as intent of my resignation as the District Nurse for the Evansville Community School District effective the end of the 2012-13 school year. I will be taking some time off from the work force so I may have more time with my family.

Leaving has been a difficult decision to make as I have been amazed and inspired by the wonderful staff at ECSD. However, with my husband's increasing travel schedule for work and health problems with my mom and sister I feel a great need to have more time for my home life right now.

I would be happy to assist with the transition of a new staff member for this position any way I can. Please let me know how I can help.

I would like to thank you for the opportunity to work with such a wonderful group of people the last 2 years.

Sincerely,



Margaret Blohm

Rec'd  
4-29-13  
KW

April 29, 2013

This letter serves as my notice of resignation as a Special Education Assistant from the Evansville Community School District. After finishing my 8th year, my last day will be Friday, June 7th, 2013.

It has been a pleasure working at the district and the many wonderful students and staff that I have worked with. It is time for a new career and I am excited for the future.

Regards,

*Shawn Dunphy*  
Shawn Dunphy

*Rec'd  
4-30-13  
KW*

# J.C. MCKENNA MIDDLE SCHOOL

Robert Flaherty, Principal

Jane Sperry, Admin. Asst.

307 South First Street  
Evansville, WI 53536

608-882-4780  
Fax: 608-882-5744

[www.evansville.k12.wi.us/jcmckenna/](http://www.evansville.k12.wi.us/jcmckenna/)

May 9, 2013

District Administrator and School Board  
Evansville Community School District  
340 Fair Street  
Evansville, WI 53536

Dear Mr. Roth and School Board Members,

This letter is to inform you that I intend to retire at the end of this year. I would like to thank the district for the wonderful opportunity it has provided me. At this point in my life I would like to travel with my husband and spend this time with my children and grandchildren.

The middle school has been part of my family for a long time. I will miss seeing everyone and being part of the middle school staff. The only thing I will miss more than the staff are the wonderful students and parents I have had the pleasure to work with over the years.

I feel fortunate to have had 33 great years in and outstanding district.

Sincerely,



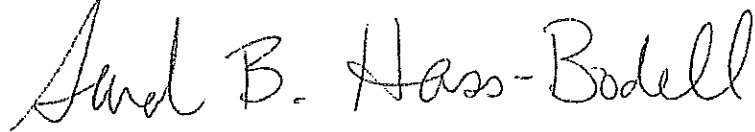
Vicki Zhe, Office/Health Clerk  
J.C. McKenna Middle School

Rec'd 5-9-13  
KW

Mr. Roth,

I have greatly enjoyed working for the Evansville School District for the past nine years, however I have taken a music position with the Monroe School District for 2013-2014 to be closer to home and family. Thank you for all the support given to music education and the elementary program during my years in Evansville. I will miss the students and staff immensely.

Sincerely,

A handwritten signature in cursive script that reads "Sarah B. Hass-Bodell". The signature is written in black ink and is positioned below the word "Sincerely,".

Sarah Hass-Bodell

Reed 5-9-13  
KN

## PUBLIC SCHOOL OPEN ENROLLMENT

The Evansville Community School District will provide the opportunity for students to attend public schools outside the District and will accept nonresident Open Enrollment students. All nonresident public school Open Enrollment students attending a school or high school classes in the District shall have all the rights and privileges of resident students. They also are subject to the same expectations, rules, and regulations during their term of enrollment.

### Nonresident Students Coming Into the District

The parent(s)/guardian(s) of nonresident students who wish to attend school in the Evansville School District shall submit the required application form to the Open Enrollment Coordinator, in the District Office during the Open Enrollment Application period. Parents may contact the District Office if they need assistance.

A nonresident student may apply for full-time enrollment in an Evansville School under the State Open Enrollment Law and Program. When accepting or rejecting a nonresident student's application for full-time enrollment, the District shall consider the following criteria:

1. Application is submitted during the required time period.
2. Space in buildings is available.
3. Space in the class is available.
4. Impact on student-teacher ratios.
5. Projection for future school growth.
6. Status as an Evansville student during the current school year. Any applicant who is currently attending the Evansville Community School District will be included in the count of occupied spaces.
7. Expulsion (current or prior two school years) or expulsion proceedings.
8. Habitual truancy.
9. Ability to satisfy individualized education program (IEP)/services needs of a student with disabilities.
10. Whether the student has been referred for a special education evaluation that has not been completed.
11. Undue financial burden due to special education program or related services.

### Guidelines for Termination Due to Habitual Truancy

2009 WI Act 304 provides that a nonresident school board may notify the parent of a habitual truant, that the pupil may not attend the nonresident school district in the following semester or school year.

"Habitual truant" means a pupil who is absent from school without an acceptable excuse for part or all of five or more school days on which school is held during a school semester.

### Students With Disabilities

If the District determines that the special education program or related services described in the nonresident student's Individualized Education Program (IEP) are available in the District, there is space available in the special education program identified in the student's IEP, and it is not an undue financial burden due to special education program or related services, the Open Enrollment application shall be accepted. If the special education program or services described in the student's IEP are not available or there is no space available in the program, the application shall be denied. If a nonresident student receives his/her initial IEP while attending the District under open enrollment, or if a nonresident student's IEP changes after the student begins attending school in the District, and the special education program or services required by that initial or revised IEP are not available in the District or there is no space available in the program or services identified within the IEP, the nonresident student may be returned to the resident district.

### Students Referred for a Special Education Evaluation

An Open Enrollment application shall be denied if the nonresident student has been reported or identified as having a possible disability but not yet evaluated by an IEP team in the resident district. Assuming other acceptance criteria are and continue to be met, the District may reconsider a denial under this criteria if the IEP is completed, forwarded to the District, and reviewed by the District prior to the close of the period during which applications would normally continue to be reviewed or accepted from any waiting list.

### Space Availability

If space available limits the District's ability to accept Open Enrollment students, the Board will set limits by grade level no later than the regular January board meeting if there are substantial factors that limit our ability to accept students. The Board will hear preliminary recommendations on enrollment limits at the December board meeting.

If the number of applicants exceeds space available, students will first be accepted if they are:

1. Continuing students.
2. Siblings of continuing students.

Remaining spaces will be filled by a random lottery. Any unassigned students will be placed on a waiting list created by a random lottery. If an opening occurs, the district administrator will review the waiting list by the grade level of the opening and the next eligible student will be selected. Parent(s)/guardian(s) will be notified by phone and mail. They will have 10 calendar days to accept the opening. If they do not respond or if they decline, another applicant will be selected. No applicants will be selected after the third Friday in August.

Full-time nonresident Open Enrollment students are eligible to participate in all co-curricular and extra-curricular student activities and organizations. WIAA sports are governed by WIAA laws and bylaws.

The District does not require students to reapply for open enrollment when entering middle or high school.

### Nonresident Part-Time High School Students Coming Into the District

A nonresident high school student may apply for enrollment in a course(s) at Evansville High School under the State Open Enrollment Law and Program. Students must apply through the Open Enrollment Coordinator in the District Office and be accepted for each course. When accepting or rejecting a nonresident's application for part-time enrollment, the District shall consider the following criteria:

1. The request is made according to the required timeline.
2. Nonresident students take no more than 2 courses at a time.
3. The prerequisites for entry into a course are met.
4. Availability of space in the course selected for enrollment.
5. Enrollment preference in a course will be given to resident students.

Part-time students will participate in their resident school district's activities and organizations, except for activities that are extensions of Evansville courses in which they are enrolled.

#### Resident Students Going Out of the District

Evansville resident students may apply for full-time enrollment in another public school district as a nonresident student under the State Open Enrollment Law and Program. When accepting or rejecting a resident application for full-time enrollment in another school district, the Evansville District shall consider the following criteria:

1. The application is submitted during the required time period.
2. A student IEP or a change in services required does not place an undue financial burden on the Evansville District.

Resident students enrolled in other public school districts, including virtual charter schools, will be eligible to participate in Evansville District courses or programs based on satisfying the following conditions:

- a. The request is made in a timely manner.
- b. The student presently resides within Evansville Community School District boundaries.
- c. The student satisfies local standards for admission, i.e., completion of enrollment and attendance forms.
- d. The requested course is suitable for part-time enrollment.
- e. The student participates in up to 40% of the school day.
- f. There is sufficient space in the classes selected.
- g. There will be random selection of overflow-qualified applicants.
- h. Participants may be revoked if attendance below the District average.
- i. Eligibility to participate in future classes will depend on successful completion of classes. A contract outlining these expectations is encouraged.

#### Resident Part-Time High School Students Going Out of the District

Resident Evansville high school students may apply for part-time enrollment in another public school district under the State Open Enrollment Law and Program. When accepting or rejecting a resident application for part-time enrollment in another school district, the District shall consider the following criteria:

1. The request is made according to the required timeline.
2. Students may take no more than 2 courses at a time.
3. For students with disabilities, courses must be consistent with the student's IEP.
4. Each course must be consistent with Evansville High School graduation and transfer credit requirements.
5. The tuition cost of the course(s) must not impose an undue financial burden on the Evansville operating budget.

#### Pre-School Children

A child who resides in Evansville may attend a District operated pre-kindergarten, 4-year old kindergarten, early childhood education, or school-operated day care only if Evansville offers the same



type of program, and the child is eligible to attend that program in the Evansville Community School District.

#### Transportation

Transportation for all students selecting an Open Enrollment option shall be the responsibility of the parent/guardian. The parent/guardian of students who are eligible for free or reduced price lunch is also eligible for reimbursement of transportation costs by the Department of Public Instruction. As a resident district, Evansville Community School District will not allow non-resident districts to enter the District to pick up or drop off Open Enrollment students. As a non-resident district, Evansville will not pick up students within their resident school districts. Students who can get to a district bus stop will be transported, provided space is available. Transportation for students with disabilities, if included as a related service in the student's IEP, will be provided.

#### Appeal of Rejection

If an application for enrollment is rejected as outlined above, the student's parent(s)/guardian(s) may appeal the decision to the Department of Public Instruction within 30 days after the decision.

### APPLICATIONS SUBMITTED UNDER ALTERNATIVE OPEN ENROLLMENT CRITERIA AND PROCEDURES

#### Eligibility Criteria

A parent/guardian of a student who wishes to attend school in a nonresident school district may submit an Open Enrollment application outside of the regular Open Enrollment application period or in lieu of it if the application is for the current school year, the student meets one of the following criteria, and the parent/guardian describes the criteria that the student meets in the application:

1. The resident school board determines that the student has been the victim of a violent criminal offense in a school in the resident school district. The application must be made within 30 days of the resident school board's determination.
2. The student is or has been a homeless student in the current or immediately preceding school year.
3. The student has been the victim of repeated bullying and harassment and all of the following apply:
  - a. The student's parent/guardian must have reported the bullying or harassment to the school board or designee under a bullying/harassment complaint process and;
  - b. In spite of action taken by the Board or designee the repeated bullying and harassment continues.
4. The place of residence of the student's parent/guardian and of the student has changed as a result of military orders. The application must be made within 30 days of the date on which the military orders changing the place of residence were issued.
5. The student moved into Wisconsin. The application must be made within 30 days after moving into the state.
6. The student's residence has changed as a result of a court order or custody agreement or because the student was placed in or removed from a foster home or with a person other than the student's parent/guardian. The application must be made within 30 days after the student's change in residence.
7. The student's attendance in a school in the nonresident school district is considered to be in the best interests of the student. The application must explain the reasons for requesting this

exception and why attendance at the nonresident school district is in the best interest of the student.

#### Application Review and Approval Process

1. When the District receives an Open Enrollment application that has been submitted under the Alternative Open Enrollment criteria outlined above, whether it is submitted by a nonresident student or a resident student, the application shall be forwarded to the District Administrator or his/her designee for review and recommendations.
  - a. If the application involves a nonresident student seeking to attend school in the District under Open Enrollment, the District will:
    - 1) Immediately send a copy of any paper application received by the District to the student's resident school district, or, if applicable, the student's anticipated resident school district;
    - 2) Work with the resident district (or the anticipated resident district) identified in the application to determine where the applicant is currently attending school, and to determine from which school the District will receive any relevant special education records (e.g., the student's current IEP) and/or disciplinary records (e.g., expulsion records). If the applicant is not currently attending school in the resident district, the District will request such records from the school or school district the student is attending or most recently attended; and
    - 3) Within 10 days after receiving, or, if necessary, developing, an IEP for a student with a disability, provide an estimate to the resident district of the costs to provide the student with special education or related services.
  - b. If the application involves a resident student who is attending, or who previously attended, school in the District, the District shall send the nonresident school district to which the Open Enrollment application was made a copy, if applicable, of the student's IEP and any expulsion or other relevant discipline-related records within 10 days of receiving the application.
2. The District Administrator, along with other members of the administrative staff, shall review the application using the acceptance/denial criteria outlined in Board policy. The District Administrator or his/her designee shall submit recommendations regarding acceptance or denial of the application to the Board for action.
  - a. The District may deny an application of a resident student if:
    - 1) It determines that the criteria relied on by the parent/guardian to submit the application do not apply to the student or;
    - 2) It determines that the cost of special education and related services required in the IEP for a student with a disability is an undue financial burden (except for an applicant whom the Board determines was the victim of a violent crime).
  - b. The District may deny an application of a nonresident student:
    - 1) For the same reasons it may deny an application submitted during the regular Open Enrollment application period; or
    - 2) If the application relies on the best interests of the student criteria and the District determines that open enrollment is not in the student's best interests.
3. If the application involves a nonresident student seeking to attend school in the District, the District will notify the applicant, in writing, whether the application has been approved or denied no later than 20 days after receiving the application.
  - a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, acceptance of an application may be contingent or subject to revocation.

- b. If the District has approved the Open Enrollment application of a nonresident student, the notification provided to the applicant shall identify the specific school or program the student may attend. A nonresident student accepted for enrollment may immediately begin attending the assigned school or program in the District and shall begin attending the school or program no later than the 15<sup>th</sup> day following receipt of the notice of acceptance. If the nonresident student has not enrolled in or attended school in the District by that date, the District may notify the student's parent/guardian, in writing, that the student is no longer authorized to attend the school or program in the District.
  - c. If there is a delay in the District's receipt of any relevant disciplinary records from another school or school district, the District will review and act upon such records promptly, and, if necessary, inform the student that the District's ability to confirm or deny the application is contingent upon the District's receipt and review of such records. If the DPI allows the District to conditionally approve such an application subject to that contingency, the District may do so. Otherwise, such application may be held in abeyance until the relevant records are received, or, if necessary, the application may be denied.
4. If, for purposes of the application, the District is identified as the resident school district, the District shall notify the applicant whether the application has been approved or denied in accordance with any deadlines established by state law or DPI rule. Normally, the District will issue such notifications no later than 20 days after the District's receipt of the application. In addition:
- a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, approval of an application may be contingent or subject to revocation.
  - b. To the extent that there is a delay in the District's receipt of any relevant records or information such that the District is unable to determine whether the criteria upon which the application was based apply to the student, the District will act upon such records/information promptly upon receipt and notify the applicant of its decision to approve or deny the application within five days of making the determination.
  - c. If the student is a student with a disability, the District shall normally make a determination whether the nonresident school district's estimate of relevant special education and services costs constitutes an undue financial burden on the District within 15 days after the District has received the relevant estimate. The District will notify the applicant of a denial relying on this criteria within five (5) days of making the determination.

Legal Ref.: Sections 115,787 Wisconsin Statutes (Individualized Educational Programs)

118.13 (Pupil Discrimination Prohibited)

118.16(1)(a) (School Attendance Enforcement)

118.51 (Full-Time Open Enrollment)

118.52 (Part-Time Open Enrollment)

120.13(1)(f)(h) (School Board Powers)

121.54(3)(10) (Transportation by School Districts)

121.55 (Methods of Providing Transportation)

PI 36, Wisconsin Administrative Code (Public School Inter-District Open Enrollment)

OE Applications - IN, 2013-14

	Grade	Currently Attending	Note - Info Only	Siblings Attending	Has IEP	Pending SPEC	Expulsion	Applying for VCS	Already Attending VCS	Suggested Action by Board
1	KG	n/a		N	N	N	N	N	N	A
2	KG	Parkview		N	N	N	N	N	N	A
3	KG	Albany		N	N	N	N	N	N	A
4	KG	n/a		N	N	N	N	N	N	A
5	KG	New Glarus		N	N	N	N	N	N	A
6	KG	Private Pre-school		N	N	N	N	N	N	A
7	KG	n/a	Registered - KG	Y	N	N	N	N	N	A
8	1	Janesville		N	N	N	N	N	N	A
9	3	Whitewater Un.		N	N	N	N	N	N	A
10	4	Parkview		N	N	N	N	N	N	A
11	4	Evansville	possible move	N	N	N	N	N	N	A
12	4	Edgerton		N	Y	N	N	N	N	
13	5	Parkview		N	N	N	N	N	N	A
14	6	Edgerton		N	N	N	N	N	N	A
15	6	Parkview		N	N	N	N	N	N	A
16	7	McFarland Virtual		N	N	Y	N	N	Y	
17	8	Parkview		N	Y	N	N	N	N	
18	8	Janesville		N	N	N	N	N	N	A
19	9	Beloit		N	N	N	N	N	N	A
20	9	Albany		N	N	N	Y	N	N	D
21	9	Parkview		N	N	N	N	N	N	A
22	9	Evansville	on tuition waiver	Y	N	N	N	N	N	A
23	9	Evansville	on tuition waiver	Y	N	N	N	N		A
24	10	Evansville	on tuition waiver	N	N	N	N	N	N	A
25	10	Albany		N	N	N	N	N	N	A
26	11	Parkview		N	N	N	N	N	N	A
27	11	Evansville	on tuition waiver	Y	Y		N	N		A
28	12	Evansville	on tuition waiver	N	N	N	N	N	N	A

OE - IN 2013-14

Summary:

Open Enrollment - Students applying to enroll in Evansville, by grade level;						
Kindergarten	7					
1st grade	1					
2nd grade	0					
3rd grade	1					
4th grade	3					
5th grade	1					
6th grade	2					
7th grade	1					
8th grade	2					
9th grade	5					
10th grade	2					
11 grade	2					
12 grade	1					
	28	Total Students				

Yellow = Director of Student Services will make determination to approve or deny.

Blue = will deny due to space limitations/spec. ed. as per board motion on 1/14/13.

Green = will deny due to board policy regarding enrollment.

OE Applications - OUT 2013-2014

Grade	Non Res District	Currently Attending	Note - Info. Only	Siblings Attending	Siblings Applying	Has IEP	Has Pending SPEC	Expulsion	Applying for VCS	Already Attending VCS	Have Siblings in VCS	Suggested Action by Board
1	EC Albany	Evansville		N	Y	Y	N	N	N	N	N	N
2	EC Whitewater	0-3 CESA 2		N	N	N	N	N	N	N	N	A
3	EC Oregon	n/a		Y	N	N	Y	N	N	N	N	
4	PK Janesville	n/a		N	N	N	N	N	N	N	N	D
5	PK Janesville	Goetzlers 34		N	N	N	N	N	N	N	N	D
6	PK Merrill Area	Home-based		N	Y	N	N	N	Y	N	N	D
7	PK Oregon	n/a		N	N	N	N	N	N	N	N	D
8	KG Parkview	Parkview	tuition waiver	Y	Y	N	N	N	N	N	N	A
9	KG Milton	Private		N	N	Y	N	N	N	N	N	
10	KG Parkview	n/a		N	N	N	N	N	N	N	N	A
11	KG Oregon	Private	we counted	Y	N	N	N	N	N	N	N	A
12	KG McFarland	n/a		N	N	N	N	N	N	N	N	A
13	KG Oregon	Private		N	Y	N	N	N	N	N	N	A
14	KG Albany	Albany	OE Exc.	Y	Y	Y	Y	N	N	N	N	
15	1 Albany	Evanville		N	Y	N	N	N	N	N	N	A
16	1 Beloit	Beloit	tuition waiver	Y	Y	N	N	N	N	N	N	A
17	1 Janesville	Janesville	app to same	Y	Y	N	N	N	N	N	N	A
18	1 Merrill Area	Home-based	s/b KG	N	Y	N	N	N	Y	N	N	A
19	1 Merrill Area	Evansville		N	N	N	N	N	Y	N	N	A
20	1 Merrill Area	Home-based		N	Y	N	N	N	Y	N	N	A
21	1 Oregon	Oregon	will delete	N	N	N	N	N	N	N	N	A
22	1 Madison	Evansville		N	N	N	N	N	N	N	N	A
23	1 Janesville	Private		N	N	N	N	N	N	N	N	A
24	2 Albany	Evansville		N	Y	N	N	N	N	N	N	A
25	2 Albany	Evansville		N	Y	N	N	N	N	N	N	A
26	2 Albany	Evansville		N	Y	N	N	N	N	N	N	A
27	2 Oregon	Oregon	tuition waiver	Y	Y	Y	N	N	N	N	N	
28	2 Merrill Area	MCP-eschool	switching distr	N	Y	N	N	N	Y	N	N	A
29	2 Oregon	Oregon	will delete	Y	Y	N	N	N	N	N	N	A
30	2 Albany	Albany	OE Exc.	Y	Y	N	N	N	N	N	N	A







**OE - OUT  
Summary:**

Open Enrollment - Students applying to leave, by grade level;						
Early Childhood	3					
Pre-kindergarten	4					
Kindergarten	7					
1st grade	9					
2nd grade	8					
3rd grade	6					
4th grade	6					
5th grade	3					
6th grade	6					
7th grade	2					
8th grade	4					
9th grade	5					
10th grade	1					
11 grade	1					
12 grade	2					
	67	Total Students				

Yellow = Director of Student Services will make determination to approve or deny.

Blue = will deny, we do not have a similar program.

## 2013 -14 Open Enrollment Applications IMPACT on Student Enrollment

### **INS ( 28 student applications)**

Number of students being denied due to School Board Motion:	14
Students currently attending Evansville on tuition waivers; #22, #23, #24, #27, #28	5
Deny student due to board policy regarding expulsion; #20	1

### **OUTS (67 student applications)**

Number of students applying that are currently attending (2012-13) Evansville:	21
Number of students currently home-schooled and applying to go out:	8
Number of new students applying to more than one district:	4
Number of new students applying to a Virtual School:	17
Number of new applications for students never attending Evansville:	45
Number of students we will deny, because we don't have a similar program (PK):	4

### **2012-13 Open Enrollment Totals**

- 43 Total Open Enrollment - INS (5 graduating)
- 85 Total Open Enrollment - OUTS (6 possible graduating)
- 64 Total Students being Home-schooled.

## MEMO

To: ECSD Board of Education  
From: Jerry Roth, District Administrator  
Re: Open Enrollment  
Date: 5-13-13

The District has twenty-eight (28) new Open Enrollment IN requests for the 2013-2014 school year in grades K-12. Thirteen (13) of the requests are for students in grades K-5. Per Board approval at the January 14, 2013, Board meeting, Open Enrollment applications were to be denied in grades K-5 due to class size limits and space. I am recommending that the Board approve twelve (12) of the thirteen new Open Enrollment requests. I am recommending the Board approve student 12, a fourth grade request, pending review by Vauance Ashby, Director of Pupil Services.

### **Rationale for Approving Open Enrollment IN Requests:**

#### Kindergarten

Our current projected enrollment for 2013-2014 in Kindergarten is 102 students. With our current staffing we can accommodate an additional twenty-one students. We have seven (7) Kindergarten students who applied to open enroll in.

#### First Grade

One (1) first grade student applied to open enroll in. With reconfiguration of the two K-1 cross graded classes, our projected enrollment can accommodate approximately five (5) more students in first grade.

#### Third Grade

One (1), third grade student applied to open enroll in. Our projected enrollment will currently have space for two (2) more students. As we attempt to draw students in our District I do not believe we should deny this open enrollment student.

#### Fourth Grade

Three (3), fourth grade students have applied to open enroll in. The projected current class size for fourth grade is 25 students. The additional three (3) students would push class size to nearly 26. (One (1) of these students would need review by Vauance Ashby prior to acceptance.) As we attempt to draw students in our District I do not believe we should deny these open enrollment students.

#### Fifth Grade

One (1) fifth grade student has applied to open enroll in. The projected current class size in fifth grade is 25. As we attempt to draw students in our District I do not believe we should deny this open enrollment student.

STUDENT ENROLLMENT  
Class Sizes 2013-2014

	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2012-13	2012-13	2012-13	2013-14	2013-14	Average Class Size 2013-2014
	Enrolled 21-Sep	Enrolled 12-Sep	Enrolled 18-Sep	Enrolled 10-Sep	Enrolled 16-Sep	Enrolled 21-Sep	Enrolled 11-Jan	Sections	Average Class Size	Projected Enroll.	Projected Sections	Average Class Size
S/L Only	4	4	5	5	5	2	3			2	2	8.50
ECH	16	13	12	17	15	14	17	2	8.50	17	2	17.43
K	126	146	148	131	124	145	148	8	18.50	122	7	18.50
1	140	130	154	148	126	122	119	7	17.00	148	8	17.00
2	151	139	150	144	143	122	125	7	17.86	119	7	17.00
	437	432	449	440	413	405	412	24	17.17	408	24	17.00
3	145	156	141	138	142	152	151	9	16.78	125	7	17.86
4	128	147	151	134	136	140	141	6	23.50	151	6	25.17
5	140	130	144	144	138	138	137	5	27.40	141	6	23.50
	413	433	436	416	416	430	429	20	21.45	417	19	21.95
6	112	146	126	144	143	139	139	6	23.17	137	6	22.83
7	133	112	146	133	140	144	145	6	24.17	139	6	23.17
8	150	135	107	146	136	141	141	6	23.50	145	6	24.17
	395	393	379	423	419	424	425	18	23.61	421	18	23.39
								62				
9	156	161	134	115	151	137	135			141		
10	136	134	154	126	105	144	143			135		
11	144	133	123	141	128	99	99			143		
12	118	145	131	127	143	118	117			99		
	554	573	542	509	527	498	494			518		
District	1,799	1,831	1,806	1,788	1,775	1,757	1,760			1,764		

2013-14 Kindergarten is an estimate

## **AGREEMENT FOR USE OF SCHOOL PROPERTY**

Agreement, made on May 13, 2013, between the Evansville Community School District ("District"), a school district organized under the laws of the State of Wisconsin, located in the Rock County, herein referred to as "District," and Creekside Place Inc. referred to as "User". Creekside Place Inc. is a non-profit 501(c)3 group which operates as a community senior citizen's center. The Woodchucks are a subgroup within Creekside Place Inc..

### **SECTION ONE**

#### **PERMISSION TO USE SCHOOL PROPERTY**

In accordance with §§ 120.125 and 120.13 (17), Wis. Stats., the school board of the District hereby grants the temporary use of the back half of the warehouse at the west end of the District office in the Grove Campus upon the conditions set forth herein. The use of this space is granted solely for the purpose of serving as a woodshop to members of our community. This is an exclusive permission; however, the District encourages the Creekside Place Inc./ Woodchucks to permit other community users, including students, into this space under their supervision.

### **SECTION TWO**

#### **DESCRIPTION OF PROPERTY TO BE USED**

The specific space to be used is limited to the back half of the warehouse, the restrooms in the warehouse area, storage as arranged with the District buildings and ground director, and the upper office/classroom contained within the space. User shall make any requests for additional space, either for regular or occasional use, to the District's community scheduler, who shall approve or reject the request for additional space and assess additional fees according to the district Community Use Fee Schedule Policy 831.

### **SECTION THREE**

#### **TERM**

The term of this permission will extend from July 1, 2013, through June 30, 2015. Options for renewal may be negotiated prior to the expiration of this Agreement.

### **SECTION FOUR**

#### **FEE**

The User shall pay the District for the use of the above described space in the amount of \$70 per month. The District may increase the monthly fee annually, provided that it gives written notice of any increase by May 1<sup>st</sup> of each year of this Agreement. The fee shall be due on a quarterly basis with remaining due July 1, October 1, January 1 and April 1 of each year, payable to the Evansville Community School District and delivered to the Business Manager at 340 Fair Street, Evansville, WI 53536. Each quarterly payment shall be three times the amount of the monthly fee. The User will provide all routine custodial services for the space used.

**SECTION FIVE  
USE OF PREMISES**

Access to the premises listed in Section Two, as well as the restrooms in the closest hallway, will be unrestricted. A list of key holders must be updated regularly and provided to the Buildings and Grounds director on the district form. No duplicate keys may be made. The User agrees that such use shall conform to applicable city ordinances and state and federal laws. No other usage of the premises other than that related to woodworking shall be allowed unless prior written consent is obtained from the District Business Manager.

The district will not be liable for User's property. Locks will be installed as needed to secure Woodchuck property at User's expense. The District Buildings and Ground Director must have copies of or access to any keys needed to access items in the space.

**Signage:** A Woodchuck sign or signs may be installed to make it easier for members of the community locate the facility. Signs must be approved by the District Administrator or Buildings and Grounds Director,

**Parking:** Participants must park in designated stalls behind TRIS elementary school or in the Fair Street lot, unless materials are being actively loaded or unloaded.

**SECTION SIX  
SENIOR CITIZEN PROPERTY**

The Woodchucks will provide an annual inventory of items that belong to them. Should the Woodchucks move to another space, all items on the inventory will need to be removed from the space unless approved to remain by the District.

**SECTION SEVEN  
REMODELING, MAINTENANCE AND REPAIR BY USER**

User shall not do any remodeling of the premises without prior written consent of the District. Any remodeling shall be at the expense of the User. User shall take good care of the premises and the equipment therein and shall keep the same in good working order and condition. All damage or injury to the premises, if any, that occurs during Woodchuck usage shall be promptly repaired and paid for by the User. In addition, District is not responsible for damage, loss or theft of any of User's property. The district is not liable for damage to this property by a cause or by any person.

**SECTION EIGHT  
USE OF DISTRICT STAFF**

Requests that may involve staff time such as custodial, Internet or computer support, or event planning should be kept to a minimum. Specific arrangements must be made prior to work being done to compensate the district for staff time and assistance in an amount or manner mutually agreed to by User and the District.

**SECTION NINE  
INSPECTION**

The business manager or other designee of the District may at any time, whether announced or unannounced, visit the premises to inspect the facilities for damage or to monitor compliance with the terms of this Agreement.

**SECTION TEN  
INSURANCE**

User shall comply with all insurance regulations so that the District is able to maintain the lowest fire, extended coverage and liability insurance rates.

As a condition precedent to this agreement, the User agrees to procure and maintain at all times during the term of this agreement, minimum insurance naming the District as an additional insured with companies licensed to do business in the State of Wisconsin and acceptable to the District to include the interests of the indemnified parties with the following stated minimum limits of liability:

General liability insurance with a minimum limit of liability per occurrence for bodily injury of \$500,000 per occurrence and \$500,000 aggregate. A copy of such policies shall be delivered to the District prior to moving any items or commencing any preparations of the premises. As a component of Creekside Place Inc., the Woodchucks may be covered under Creekside Place Inc's. insurance.

**SECTION ELEVEN  
INDEMNITY AND PUBLIC LIABILITY**

The User agrees to indemnify and save the District, its officers, board members, employees, agents or invitees harmless against and from any and all claims, damages; losses; liabilities and expenses including reasonable attorney and/or consultant fees, arising out of User's occupancy of the premises or from the conduct or management of the activities conducted by the User in the premises, or from any act or negligence of the User, its agents, contractors, officers, employees, or licensees in or about the premises except to the extent caused by the gross negligence or intentional acts of omission by the District, its officers, board members, employees or assigns; and further agrees at all times to maintain such premises in a safe, clean, orderly and careful manner.

**SECTION TWELVE  
PUBLIC REQUIREMENTS**

User shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the premises or use thereof, and save District harmless from expense or damage resulting from failure to do so. User shall at all times operate the noon meal program on the premises pursuant to Rock County Health Department standards. The District shall have the right to terminate this Agreement for violation of those standards. The District will share copies of any inspection reports it receives and Creekside Place Inc. will share any they receive.

**SECTION THIRTEEN  
ASSIGNMENT**

The User shall not assign or transfer the right to use the above referenced premises without the prior written consent of the District.

**SECTION FOURTEEN  
TERMINATION**

This Agreement may be terminated by the District at any time, upon ninety (90) days prior written notice to the User. The User may, at any time, terminate this Agreement upon ninety (90) days prior written notice to the District.

**SECTION FIFTEEN  
ENTIRE AGREEMENT**

This Agreement constitutes the entire Agreement between the parties, and no modification of this Agreement shall be binding upon the parties unless evidenced by an Agreement in writing signed by User and District after the date hereof.

**SECTION SIXTEEN  
PARTIAL INVALIDITY**

If any provision of this Agreement or the application thereof to any person, entity or circumstances shall, to any extent be invalid or unenforceable, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**APPROVAL BY SCHOOL BOARD**

This agreement is not effective until it is approved by resolution of the School Board of the District.

Evansville Community School District

Dated: \_\_\_\_\_

By: \_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name)

CREEKSIDE PLACE INC.

Dated: \_\_\_\_\_

By: \_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name)



**AGREEMENT FOR USE OF SCHOOL PROPERTY  
EVANSVILLE KID CONNECTION**

Agreement, made on May 13, 2013 between the Evansville Community School District (“District”), a school district organized under the laws of the State of Wisconsin, located in the Rock County, herein referred to as “District,” and Evansville Kid Connection LLC herein referred to as “User”.

**SECTION ONE  
PERMISSION TO USE SCHOOL PROPERTY**

In accordance with §§ 120.125 and 120.13 (17), Wis. Stats., the school board of the District hereby grants the temporary use of school buildings, grounds and equipment in Levi Leonard Elementary School upon the conditions set forth herein. The use of this space is granted solely for the purpose of providing childcare services. This is a non-exclusive permission and the District reserves the right to permit other day care providers or community users the opportunity to provide services within the District. The District reserves the right to relocate User into another space within the Grove Campus with 30 days notice that complies with the licensing requirements of the User.

**SECTION TWO  
DESCRIPTION OF PROPERTY TO BE USED**

The specific space to be used is limited to the Grove Campus Cafeteria and a space for placement of storage cabinets and a refrigerator. User shall have access to hallways, including space for temporary daily storage of student effects, and restrooms. Should an alternate space be available and mutually agreeable to both parties it may be substituted for the cafeteria. During the school year, the field house may be used if available. During the summer, if used on a routine basis, there will be an additional \$250 charge for use covering the period between the first day of the summer schedule and two weeks before the first day of classes. It may not be used after this time so the district can clean and wax the floors. The user agrees to relocate to another space as needed to facilitate summer cleaning of the building or other users provided at least 48 hours verbal notice is given. User shall make any requests for additional space, either for regular or occasional use, to the District’s community scheduler, who shall approve or reject the request for additional space and assess additional fees according to the district Community Use Fee Schedule Policy 831.

**SECTION THREE  
TERM**

The term of this permission will extend from June 16, 2013 through June 30, 2015. Options for renewal may be negotiated prior to the expiration of this Agreement.

**SECTION FOUR  
FEE**

The User shall pay the District \$1.15 per student per day per session (before school, after school) averaged on a monthly basis up to a maximum amount of \$625, payable on the first of each month to the Evansville Community School District and delivered to the

Business Manager at 340 Fair Street, Evansville, WI 53536. The District reserves the right to inspect enrollment and attendance records to verify the rent due. The User will provide all routine custodial services for the cafeteria, class room and bathrooms. The District will clean the floors in the cafeteria weekly. If needed, the user will pay for the installation of and monthly charges for a separate telephone. The District assumes the responsibility of complying with state and federal regulations as required to maintain the premises in a safe condition including testing of fire alarms and extinguishers.

#### **SECTION FIVE USE OF PREMISES**

Access to the premises listed in Section Two as well as the restrooms in the closest hallway will be from 6:00 a.m. to 6:30 p.m., Monday through Friday. The User may also have access for personal preparation as needed on weekends. The User agrees that such use shall conform to applicable city ordinances and state and federal laws. No other usage of the premises other than that related to childcare services shall be allowed unless prior written consent is obtained from the District Business Manager. The District Buildings and Ground Director must have copies of or access to any keys needed to access items in the space.

The User agrees to restore all used spaces to their original condition as arranged with the Building and Grounds director after each day of use. User must restore restrooms to a cleanly condition on a daily basis. Failure to comply with these requirements may result in additional custodial fees.

#### **SECTION SIX REMODELING, MAINTENANCE AND REPAIR BY USER**

User shall not do any remodeling of the premises without prior written consent of the District. Any remodeling shall be at the expense of the User. User shall take good care of the premises and the equipment therein and shall keep the same in good working order and condition. All damage or injury to the premises, if any, shall be promptly repaired and paid for by the User. In addition, District is not responsible for damage, loss or theft of any of User's property by a cause or by any person.

#### **SECTION SEVEN INSPECTION**

The business manager or other designee of the District may at any time, whether announced or unannounced, visit the premises to inspect the facilities for damage or to monitor compliance with the terms of this Agreement.

#### **SECTION EIGHT USE OF DISTRICT STAFF**

Requests that may involve staff time such as custodial, Internet or computer support, or event planning should be kept to a minimum. Specific arrangements must be made prior to work being done to compensate the district for staff time and assistance in an amount or manner mutually agreed to by User and the District.

**SECTION NINE  
INSURANCE**

User shall comply with all insurance regulations so that the District is able to maintain the lowest fire, extended coverage and liability insurance rates.

The User agrees to procure and maintain at all times during the term of this agreement, minimum insurance naming the District as an additional insured with companies licensed to do business in the State of Wisconsin and acceptable to the District to include the interests of the indemnified parties with the following stated minimum limits of liability:

General liability insurance with a minimum limit of liability per occurrence for bodily injury of \$1,000,000 per occurrence and \$1,000,000 aggregate. A copy of such policies shall be delivered to the District verifying the policy is in effect.

**SECTION TEN  
INDEMNITY AND PUBLIC LIABILITY**

The User agrees to indemnify and save the District, its officers, board members, students, employees, agents or invitees harmless against and from any and all claims, damages; losses; liabilities and expenses including reasonable attorney and consultant fees, arising out of User's occupancy of the premises or from the conduct or management of the business conducted by the User in the premises, or from any act or negligence of the User, its agents, contractors, officer, employees, or licensees in or about the premises except to the extent caused by the gross negligence or intentional acts of omission by the District, its officers, board members, employees or assigns; and further agrees at all times to maintain such premises in a safe, clean, orderly and careful manner.

**SECTION ELEVEN  
PUBLIC REQUIREMENTS**

User shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the premises or use thereof, and save District harmless from expense or damage resulting from failure to do so. User shall at all times during the term of this Agreement, hold and maintain a license from the State of Wisconsin, for the day care activities conducted in the District and shall provide a copy of such license prior to children being served on the premises. User shall at all times operate the day care on the premises pursuant to the Department of Children and Families day care license standards and the District shall have the right to terminate this Agreement for violation of those day care license standards, whether or not such violations result in the loss of User's day care license. User shall provide the District with copies of all inspection reports of its day care operations at the Grove Campus.

**SECTION TWELVE  
ASSIGNMENT**

The User shall not assign or transfer the right to use the above referenced premises without the prior written consent of the District.

**SECTION THIRTEEN  
TERMINATION**

This Agreement may be terminated by the District at any time, upon ninety (90) days prior written notice to the User. The User may, at any time, terminate this Agreement upon ninety (90) days prior written notice to the District.

**SECTION FOURTEEN  
ENTIRE AGREEMENT**

This Agreement constitutes the entire Agreement between the parties, and no modification of this Agreement shall be binding upon the parties unless evidenced by an Agreement in writing signed by User and District after the date hereof.

**SECTION FIFTEEN  
PARTIAL INVALIDITY**

If any provision of this Agreement or the application thereof to any person, entity or circumstances shall, to any extent be invalid or unenforceable, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**APPROVAL BY SCHOOL BOARD**

This agreement is not effective until it is approved by resolution of the School Board of the District.

Evansville Community School District

Dated: \_\_\_\_\_

by: \_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name)

Evansville Kid Connection LLC

Dated: \_\_\_\_\_

by: \_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name)

**AGREEMENT FOR USE OF SCHOOL PROPERTY  
KIDS KORNER**

Agreement, made on May 13, 2013 between the Evansville Community School District ("District"), a school district organized under the laws of the State of Wisconsin, located in the Rock County, herein referred to as "District," and Kids Korner Day Care center and Jammie Fellows herein referred to as "User".

**SECTION ONE  
PERMISSION TO USE SCHOOL PROPERTY**

In accordance with §§ 120.125 and 120.13 (17), Wis. Stats., the school board of the District hereby grants the temporary use of school buildings, grounds and equipment in Theodore Robinson Intermediate school upon the conditions set forth herein. The use of this space is granted solely for the purpose of providing childcare services. This is a non-exclusive permission and the District reserves the right to permit other day care providers or community users the opportunity to provide services within the District.

**SECTION TWO  
DESCRIPTION OF PROPERTY TO BE USED**

The specific space to be used is limited to the Community Center and Room 50 including offices contained within the spaces. User shall have access to hallways, including space for temporary daily storage of student effects, and restrooms. User shall make any requests for additional space, either for regular or occasional use, to the District's community scheduler, who shall approve or reject the request for additional space and assess additional fees according to the district Community Use Fee Schedule Policy 831. If other space becomes available and is mutually agreeable, a different room may be substituted. *In exchange for exclusive use of this space, the User agrees to work with the District Early Childhood program and include up to 4 children at no charge provided this does not put the User over capacity and the children are accompanied by a qualified educational assistant as needed at the district's expense.*

**SECTION THREE  
TERM**

The term of this permission will extend from June 16, 2013 through June 30, 2015. Options for renewal may be negotiated prior to the expiration of this Agreement.

**SECTION FOUR  
FEE**

The User shall pay the District for the use of the above described space in the amount of \$650 for the month of July, 2013 and \$1300 per month beginning August 1. The District may increase the monthly fee annually, provided that it gives written notice of any increase by April 1<sup>st</sup> of each year of this Agreement. The fee shall be due on a quarterly basis beginning January 1 with remaining payments due April 1, July 1 and October 1 of each year, payable to the Evansville Community School District and delivered to the Business Manager at 340 Fair Street, Evansville, WI 53536. Each quarterly payment shall be three times the amount of the monthly fee. The User will provide all routine custodial

services for their spaces. User is responsible for installation and monthly costs of their phone.

**SECTION FIVE  
USE OF PREMISES**

Access to the premises listed in Section Two as well as the restrooms in the closest hallway will be from 6:30 a.m. to 6:30 p.m., Monday through Friday. The User may also have access for personal preparation as needed on weekends. The User agrees that such use shall conform to applicable city ordinances and state and federal laws. No other usage of the premises other than that related to childcare services shall be allowed unless prior written consent is obtained from the District Business Manager. The District Buildings and Ground Director must have copies of or access to any keys needed to access items in the space.

The User agrees to restore the hallway to its original condition after each day of use. On days school is not in session, User must restore restroom to a cleanly condition. Failure to comply with these requirements may result in additional custodial fees.

**SECTION SIX  
REMODELING, MAINTENANCE AND REPAIR BY USER**

User shall not do any remodeling of the premises without prior written consent of the District. Any remodeling shall be at the expense of the User. User shall take good care of the premises and the equipment therein and shall keep the same in good working order and condition. All damage or injury to the premises, if any, shall be promptly repaired and paid for by the User. In addition, District is not responsible for damage, loss or theft of any of User's property by a cause or by any person.

**SECTION SEVEN  
INSPECTION**

The business manager or other designee of the District may at any time, whether announced or unannounced, visit the premises to inspect the facilities for damage or to monitor compliance with the terms of this Agreement.

**SECTION EIGHT  
USE OF DISTRICT STAFF**

Requests that may involve staff time such as custodial, Internet or computer support, or event planning should be kept to a minimum. Specific arrangements must be made prior to work being done to compensate the district for staff time and assistance in an amount or manner mutually agreed to by User and the District.

**SECTION NINE  
INSURANCE**

User shall comply with all insurance regulations so that the District is able to maintain the lowest fire, extended coverage and liability insurance rates.

The User agrees to maintain at all times during the term of this agreement, minimum insurance naming the District as an additional insured with companies licensed to do business in the State of Wisconsin and acceptable to the District to include the interests of the indemnified parties with the following stated minimum limits of liability:

General liability insurance with a minimum limit of liability per occurrence for bodily injury of \$500,000 per occurrence and \$500,000 aggregate. A copy of such policies shall be delivered to the District to verify coverage is in effect.

**SECTION TEN  
INDEMNITY AND PUBLIC LIABILITY**

The User agrees to indemnify and save the District, its officers, board members, students, employees, agents or invitees harmless against and from any and all claims, damages; losses; liabilities and expenses including reasonable attorney and consultant fees, arising out of User's occupancy of the premises or from the conduct or management of the business conducted by the User in the premises, or from any act or negligence of the User, its agents, contractors, officer, employees, or licensees in or about the premises except to the extent caused by the gross negligence or intentional acts of omission by the District, its officers, board members, employees or assigns; and further agrees at all times to maintain such premises in a safe, clean, orderly and careful manner.

**SECTION ELEVEN  
PUBLIC REQUIREMENTS**

User shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the premises or use thereof, and save District harmless from expense or damage resulting from failure to do so. User shall at all times during the term of this Agreement, hold and maintain a license from the State of Wisconsin, for the day care activities conducted in the District and shall provide a copy of such license prior to children being served on the premises. User shall at all times operate the day care on the premises pursuant to the Department of Children and Families day care license standards and the District shall have the right to terminate this Agreement for violation of those day care license standards, whether or not such violations result in the loss of User's day care license. User shall provide the District with copies of all inspection reports of its day care operations at Theodore Robinson Intermediate School.

**SECTION TWELVE  
ASSIGNMENT**

The User shall not assign or transfer the right to use the above referenced premises without the prior written consent of the District.

**SECTION THIRTEEN  
TERMINATION**

This Agreement may be terminated by the District at any time, upon ninety (90) days prior written notice to the User. The User may, at any time, terminate this Agreement upon ninety (90) days prior written notice to the District.

**SECTION FOURTEEN  
ENTIRE AGREEMENT**

This Agreement constitutes the entire Agreement between the parties, and no modification of this Agreement shall be binding upon the parties unless evidenced by an Agreement in writing signed by User and District after the date hereof.

**SECTION FIFTEEN  
PARTIAL INVALIDITY**

If any provision of this Agreement or the application thereof to any person, entity or circumstances shall, to any extent be invalid or unenforceable, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**APPROVAL BY SCHOOL BOARD**

This agreement is not effective until it is approved by resolution of the School Board of the District.

Evansville Community School District

Dated: \_\_\_\_\_

by: \_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name)

Kids Korner

Dated: \_\_\_\_\_

by: \_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name)



# *Evansville Community School District*

---

340 Fair Street  
Evansville, WI, 53536  
Phone: (608) 882-3383  
Fax: (608) 882-6564

Doreen Treuden  
Business Manager  
treudend@evansville.k12.wi.us

To: Evansville Board of Education  
From: Doreen Treuden, Business Manager  
Re: 2013-2014 Open Staff Positions  
Date: May 1, 2013

Attached is the current list of District open staff positions for 2013-2014. All open positions are the result of retirements, resignations or transfers. There is a slight increase in FTE due to the option of replacing one full-time custodian with two part-time cleaners and the option of replacing one full-time educational assistant with two part-time educational assistants. The total impact on the budget will be determined after the positions are filled.



# Evansville Community School District

340 Fair Street  
Evansville, WI, 53536  
Phone: (608) 882-3383  
Fax: (608) 882-6564

Doreen Treuden  
Business Manager  
treudend@evansville.k12.wi.us

To: Evansville Board of Education  
From: Doreen Treuden, Business Manager  
Re: 2013-2014 School Meal Prices  
Date: May 7, 2013

Below are the required meal prices for the 2013-2014 school year. The pricing reflects a 5 cent increase to the lunch prices for middle school and high school (\$2.35 to \$2.40) and no change to the breakfast prices.

## EVANSVILLE COMMUNITY SCHOOL DISTRICT BREAKFAST/LUNCH FEE SCHEDULE

<u>Breakfast Fees</u>	<u>Daily</u>
Elementary/Intermediate School	\$1.50
Middle School	\$1.60
High School	\$1.60
Milk (1/2 Pint)	\$ .35
Reduced Meals Breakfast	\$ .30

<u>Lunch Fees</u>	<u>Daily</u>
Elementary/Intermediate School	\$2.10
Middle School	\$2.40
High School	\$2.40
Adults	\$3.30
Milk (1/2 Pint)	\$ .35
Reduced Lunch	\$ .40

Approved:

1<sup>st</sup> Reading: 4-8-13; 2<sup>nd</sup> Reading: 4-29-13; 3<sup>rd</sup> Reading: 5-13-13

152

## EMPLOYEE HANDBOOK

The Evansville Community School District Employee Handbook is set by statutes and District policies. In case of a direct conflict between the Employee Handbook, and any specific provisions of an individual contract, the individual contract shall control.

Proposals regarding the Employee Handbook may originate from administration, the Board and/or employees. In all cases, proposed new or revised Employee Handbook sections shall state their potential contribution in furthering the mission of the District.

Board members shall be informed of and given the opportunity to participate fully in the discussion of each proposed new or amended section of the Employee Handbook. An Employee Handbook section shall be adopted or amended after the Board has had three opportunities to read and discuss the proposals at successive Board meetings. Where implementation of a new or revised Employee Handbook section needs to occur prior to the next board meeting, the Board may approve the section of the Employee Handbook at the meeting where the first or second readings occur.

The Employee Handbook is intended to provide employees with information regarding policies, procedures, ethics, expectations and standards of the District; however, the Employee Handbook should not be considered all inclusive. Copies of Board Policies and the Employee Handbook are available in each administrative office to all personnel and are on the District website at [www.ecsdnet.org/](http://www.ecsdnet.org/). It is important that each employee is aware of the policies and procedures related to his/her position. The rights and obligations of all employees are governed by all applicable laws and regulations, including, but not limited by enumeration to the following: Federal laws and regulations, the laws of the State of Wisconsin, Wisconsin State Administrative Code and the policies of the Evansville Community School District Board of Education.

The Employee Handbook shall be reviewed on a regular basis and updated as necessary.

Legal Ref.: Section 120.12(2) Wisconsin Statutes (School Board Duties)

Local Ref.: Policy #151- Board Policy Development

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, April 8, 2013, at 6:36 pm in the TRIS LMC.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Rossmiller, Swanson, Busse, Hurley and Rasmussen. Absent: HS Reps. Johnson and Haegele.

**APPROVE AGENDA**

Motion by Ms. Hurley, seconded by Mr. Hatfield, moved to approve the agenda with exception of removing Item VI, E-7-Staff Layoffs. Discussion. Motion carried, 6-0 (voice vote).

**PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS**

- Open Enrollment Application Period – February 4 – April 30
- Energy Fair – April 19
- Week of the Young Child Parade, April 23 and Family Night, April 26
- Employee Recognition – May 8
- Back To School Days – August 14 & 15 from 1:00 – 7:00 pm
- 2013 Accounting Careers Awareness Grant of \$1,600 to Dana Hurda
- Recognize Board Members: Hurley and Skinner

**PUBLIC PRESENTATIONS**

13 staff and community members spoke or wrote a comment on the four Administrative budget proposals shared at the March 25 board meeting. Three staff members spoke on Employee Handbook proposed changes.

**INFORMATION & DISCUSSION**

District Administrator, Mr. Roth led discussion on the 2013-2014 proposed staff changes. Principals, Ms. Havlik and Ms. Wick gave an update on the Physical Education requirements for K-5 students of three times/week. Discussion. Mr. Roth to bring back other draft option proposals to include: all proposed cuts, administrative cuts, co-and extra-curricular programs, and cuts to staff salaries/benefits, with collaboration from staff at the April 29 Board meeting.

Mr. Hatfield asked for a five minute recess. A ten minute recess taken.

Director of Instruction, Ms. Landers, Director of Student Services, Ms. Ashby, and School Psychologist, Mr. Feeney, presented on Renaissance Learning STAR Universal Screener and Progress Monitoring Tool. Discussion.

Ms. Swanson presented the unofficial school board election results. Sandra Spanton Nelson and Eric Busse received the most votes.

Ms. Swanson presented a proposed timeline for filling the Board vacancy of Sharon Skinner. Discussion.

Ms. Swanson presented for a first reading, policy #152-Employee Handbook. Discussion. Policy to come back to the Board for a second reading with suggested changes.

Ms. Swanson presented the Employee Handbook written draft Part II, Sec. 7-8 (Certified Staff-Insurance and Leave and Retirement Benefits) and Part III, Sec. 7-11 (Support Staff-Paid Vacation, Holidays, Leave Benefits, Insurance Benefits, and Retirement Benefits) for continued discussion from the March 25 Board meeting. Discussion. This section will come back for Board approval with proposed changes at the April 29 meeting.

**BUSINESS (Action Items)**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the timeline for filling the Board vacancy as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to allocate a 0% increase for health insurance expenses for the 2013-2014 school year for the Insurance Committee to create an insurance proposal for all staff. Discussion.

Amended motion by Ms. Swanson, seconded by Mr. Rasmussen, to read, moved to not exceed a 0% increase for health insurance expenses for the 2013-2014 school year for the Insurance Committee to create an insurance proposal for all staff. Motion carried, 6-0 (voice vote).

Motion as amended carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the Employee Handbook, Part I, Section 5, Pay Periods, 5.01, Payroll Cycle, A-School Year Employees, 1-Teachers as proposed. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve a one-time exception to the payroll schedule as written in the Employee Handbook for teachers for the 2013-2014 school year. The first payday for teachers will be August 23, 2013, and the last payday for teachers will be June 10, 2014. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to regretfully accept the teacher resignation of Dan Doverspike, High School English Teacher, teacher retirement of Linda Rehfeldt, Middle School Guidance Counselor, both effective June 30, 2013, and custodian retirement of Ken Johnson, effective June 28, 2013, and thank them for their services to the District. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to approve the High School Girls Assistant Softball Coach contract of Kris Schmidt, for a stipend of \$1,968. Motion carried, 5-1 (Hatfield)(voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve the hiring of Jenean Hamilton as the Levi LMC Clerk, for five hours per day at her current rate of pay, and Dawn Yeager as the TRIS LMC Clerk, for five hours per day for a salary of \$11.60/hour, pending approval of hiring process. Motion carried, 5-1 (Rossmiller)(voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve policy #860, Visitors to the Schools, as presented. Discussion.

Amended motion by Ms. Hurley, seconded by Ms. Rossmiller, to use the suggestions by Mr. Roth, to eliminate second sentence of introduction paragraph; #2, period inside of quotes after Form; and #3, change school hours to the hours of 7:20 am. Motion carried, 6-0 (voice vote).

Amended motion by Ms. Hurley, seconded by Mr. Hatfield, moved to change #6 to read: Principals or designee shall have complete authority to exclude from the school any visitor whom they have reason to believe poses a threat to safety or security or interferes with the educational process. Motion carried, 5-1 (Rasmussen)(voice vote).

Original motion as amended carried, 6-0 (voice vote).

**CONSENT (Action Items)**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the consent agenda items of the March 11, 2013, regular meeting minutes and the February bills and reconciliation as presented. Motion carried, 6-0 (roll call vote).

**FUTURE AGENDAS**

April 22, 2013, agenda shared. April 29, 2013, regular meeting agenda shared. Discussion.

**ADJOURN**

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to adjourn the meeting. Motion carried, 6-0 (voice vote). Meeting adjourned at 10:16 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_ Approved: 5/13/13  
Eric Busse, President

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF SPECIAL MEETING

The special meeting of the Board of Education of the Evansville Community School District was held Monday, April 22, 2013, at 6:30 pm in the District Board and Training Center room.

The meeting was called to order by District Administrator Jerry Roth. Roll call was taken. Members present: Hatfield, Rossmiller, Swanson, Busse, and Rasmussen. Absent: Spanton Nelson.

**APPROVAL OF AGENDA**

Motion by Mr. Hatfield, seconded by Mr. Busse, moved to approve the agenda as drafted. Motion carried, 5-0 (voice vote).

**ANNUAL BOARD REORGANIZATION**

Mr. Roth opened nominations for president.

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to elect Eric Busse as President.

Motion by Ms. Rossmiller, moved to nominate Ms. Swanson. Swanson declined.

Request for paper vote by Ms. Swanson. Vote - Yes-3; No-1; and Abstain-1. Mr. Busse elected as President.

Mr. Busse opened nominations for Vice President.

Motion by Mr. Busse, seconded by Mr. Rasmussen, moved to elect Ms. Rossmiller as Vice President. Mr. Hatfield requested paper vote. Vote - Yes-3 and Abstain-2. Ms. Rossmiller elected as Vice President.

Mr. Busse opened nominations for Clerk.

Motion by Mr. Hatfield, seconded by Ms. Rossmiller, moved to elect Mr. Rasmussen as clerk. Motion carried, 5-0 (voice vote). Mr. Rasmussen elected as Clerk.

Mr. Busse opened nominations for Treasurer.

Motion by Mr. Busse, moved to nominate Mr. Hatfield as Treasurer. Mr. Hatfield respectfully declined.

Motion by Mr. Rasmussen, seconded by Mr. Hatfield, moved to nominate Ms. Swanson as Treasurer. Motion carried, 5-0 (paper vote). Ms. Swanson elected as Treasurer.

Mr. Busse opened nominations for Deputy Clerk.



Motion by Mr. Rasmussen, seconded by Ms. Swanson, moved to nominate Kelly Mosher as Deputy Clerk.

Motion by Mr. Hatfield to vote by voice, seconded by Rossmiller carried, 5-0 (voice vote).

Original motion carried, 5-0 (voice vote). Ms. Mosher elected as Deputy Clerk.

President Mr. Busse led discussion of Board Committees, Committee Structure and Board Assignments. Discussion. Board Committee of the Whole will include: Board Development, Chair, Busse, Budget Finance, Chair, Swanson, and Strategic Planning, Chairs, Swanson, Hatfield and Rasmussen, which will also include Facilities & Transportation, Chair, Hatfield and Rasmussen, and Open Enrollment, Chairs Hatfield and Swanson. Board Sub-Committees will include: Insurance, Chairs Swanson and new Board member, Employee Handbook, Chairs, Busse and Rossmiller, Policy, Chairs Rossmiller and Spanton Nelson, and Communications, Chairs, Rasmussen and Swanson. Committee removed: Long Range Planning and Co- and Extra Curricular. Negotiations Assignments Board Representatives will be Mr. Busse and Ms. Rossmiller. Ms. Swanson will be the Board Representative for Evansville Education Foundation. SCTEA (Stateline Career & Technical Education Academy) discussed and formal action will come before the Board on District's status. CESA 2 Representative will remain Ms. Rossmiller. Board Representatives to District Administrative Committees; Mr. Rasmussen will continue on Technology and at this time no appointment to the Curriculum Coordinating Committee (CCC).

Mr. Busse led discussion of meeting times and dates. Discussion. Effective July 2013, Board meetings will be the second and fourth or last Wednesday of the month, with a start time at 6:00 pm. The second meetings of the month will be Board Committee of the Whole with no action items, unless an emergency.

Mr. Busse led discussion of May, June and July Board meetings. Discussion. Meetings will be: May 13, 6:30 pm, May 20, 6:00 pm, special Board meeting, June 10 at 6:30 pm with a possible special meeting if necessary, and July 24 at 6:00 pm.

Mr. Busse led discussion on the ½ hour listening session. Discussion. Listening sessions will continue in May and June. Starting in July, two public comments sections will be on the first monthly Board meeting.

Mr. Busse shared the document, What Every New Board Member Needs to Know, About the District. Document is part of the Board Binders and will continue to be updated and on the web site.

Mr. Hatfield asked that under III, Annual Board Reorganization, Items D, What Every New Board Member Needs to Know, About the District and E, review of Board Binder, be reviewed individually, Item F, bring back at a future meeting and Item G was already agreed and designated, so move to IV, Business (Action Item). Others concurred.

#### **BUSINESS (Action Items)**

Motion by Mr. Hatfield, seconded by Mr. Rasmussen, moved to select Ms. Rossmiller as the Delegate Representative to CESA 2. Discussion. Motion carried, 5-0 (voice vote).

**ADJOURN**

Motion by Mr. Hatfield, seconded by Ms. Swanson, moved to adjourn the meeting. Motion carried, 5-0 (voice vote). Meeting adjourned at 8:39 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_  
Eric Busse, President

Dated: \_\_\_\_\_

Approved: 5-13-13

Unapproved Minutes

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, April 29, 2013, at 6:30 pm in the TRIS LMC.

The meeting was called to order by President Eric Busse. Roll call was taken. Members present: Hatfield, Rasmussen, Swanson, Busse, and Spanton Nelson. Absent: Rossmiller.

**APPROVE AGENDA**

Motion by Mr. Rasmussen, seconded by Ms. Swanson, moved to approve the agenda with the addition of a five minute break after item #8, Future Agenda. Motion carried, 5-0 (voice vote).

**PRESENTATION OF TECHNOLOGY PLAN**

Director of Instruction, Paula Landers, and Technology Manager, Larry Martin, presented the 2013-2016 Combined Information and Technology Plan. Discussion.

**PUBLIC PRESENTATIONS**

19 staff and community members spoke or wrote a comment on the proposed seven budget options. A petition with 59 signatures in support of the music program was shared with the Board.

**BUDGET FINANCE**

Ms. Swanson had nothing new to report on the Evansville Education Foundation.

District Administrator, Mr. Roth, presented the Insurance Committee recommendation, to go with Dean with a high deductible. Discussion. Board will take action later on in the meeting.

Business Manager, Ms. Treuden, presented recommendation to renew the leases of Creekside Place, Inc./Woodchucks, Kids Korner, and Kid Connection, with no financial changes. Discussion. Leases will be shared at the next Board meeting.

Ms. Treuden presented recommendation of the property insurance renewal for 2013-2014, to go with a higher deductible. Discussion.

Ms. Swanson presented policy #657.1-Student Fee Schedule. Discussion. Mr. Hatfield to form an Ad Hoc Committee and report back to the Board in a month.

Ms. Treuden presented policy #760.1-Breakfast/Lunch Fee Schedule, asking for removal. Discussion. Policy will come for a first reading for removal and policy #760 for review.

Ms. Treuden presented an update on the 2012-2013 budget. Discussion.

Ms. Treuden had no new news on the 2013-2014 budget. Discussion.

Motion by Mr. Hatfield, seconded by Ms. Swanson, moved for a ten minute recess. Motion carried, 5-0 (voice vote).

Ms. Swanson presented three additional 2013-2014 budget options. Discussion. Board will take action later on in the meeting.

Budget Finance agenda items discussed for regular May 13 board meeting.

#### **POLICY**

Mr. Busse presented for a first reading, policies #187-Public Participation at Board Meetings and #322-Student School Day with suggested changes. Discussion. Policies will be brought back for second readings.

#### **BUSINESS (Action Items)**

Motion by Mr. Hatfield, seconded by Mr. Rasmussen, moved to approve the STAR Universal Screener and Progress Monitoring Tool in the amount of \$38,890 for year 1, \$18,853 for year 2, and \$15,657 for year 3, for a total of \$73,400. Discussion. Motion carried, 5-0 (voice vote).

Motion by Ms. Swanson, seconded by Mr. Rasmussen, moved to approve the Insurance Committee recommendation as presented. Discussion. Motion carried, 5-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Swanson, moved to approve the resignation of Jake Slaback, Technology Specialist, effective April 19, 2013, Mandy Giessel, Educational Assistant, Ellie Haberl, High School English Teacher, Allison Ojeda, 3<sup>rd</sup> Grade Teacher, and Diego Ojeda, High School Spanish Teacher at the end of the 2012-2013 school year, with thanks of their service to the District and with regret. Discussion. Motion carried, 5-0 (voice vote).

Motion by Mr. Hatfield, seconded by Ms. Spanton Nelson, moved to approve the 2013-2014 Option 7, with changes: #1-delete additional revenue for bilingual doc conversion; #2-delete salary increases; #3-delete all staff subtractions; and last, delete the elimination of the GT position. Discussion.

Amended motion by Ms. Swanson, seconded by Mr. Hatfield, moved to add the bilingual doc conversion to Option 7 along with subtracting the At-Risk position, subtracting the elementary position, and subtracting the study hall position. Discussion. Amended motion carried, 5-0 (voice vote).

Original motion as amended carried, 5-0 (voice vote).

Motion by Ms. Swanson, seconded by Mr. Rasmussen, moved to approve the Employee Handbook Written Draft, Part II, Sec. 7-8 (Certified Staff-Insurance and Leave and Retirement Benefits) and Part III, Sec. 7-11 (Support Staff-Paid Vacation, Holidays, Leave Benefits, Insurance Benefits, and Retirement Benefits) as presented.

Amended motion by Mr. Rasmussen, seconded by Ms. Swanson, to state that retirement benefits be presented as years of service in the District, not years of service in the position. Discussion. Amended motion carried, 5-0 (voice vote).

Original motion as amended carried, 5-0 (voice vote).

Motion by Ms. Swanson, seconded by Mr. Hatfield, moved to approve the March 25, 2013, minutes as presented. Motion carried, 5-0 (voice vote).

**FUTURE AGENDA**

May 13 regular Board meeting draft agenda presented. Discussion.

**EXECUTIVE SESSION**

Motion by Mr. Hatfield, seconded by Mr. Rasmussen, moved to move into executive session under Wisconsin State Statute 19.85(1)(c)(e) to discuss personnel issues and district administrator evaluation. Motion carried, 5-0 (roll call).

A five minute recess taken.

Meeting adjourned from executive session at 11:08 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_  
Eric Busse, President

Dated: \_\_\_\_\_

Approved:

Unapproved Minutes

# Evansville

*Community School District*

## MEMORANDUM

To: Evansville Board of Education  
From: Doreen Treuden, Business Manager  
Re: March, 2013 Reconciliation  
Date: April 9, 2013

Attached you will find the following documents for the March reconciliation:

- Bank Reconciliation Statement for all Funds – nothing unusual to report
- Skyward Fund Balance Report to verify bank reconciliation statement
- Listing of all receipts – March \$3,287,142.43
- Check Register – March  
Notes for check register:

Check total -	\$536,687.62
ACH total -	\$ 8,403.97
Manual check total -	<u>\$ 41,733.96</u>
Total	\$586,825.55

Void checks - #74054  
Payroll checks - #74141, #74142

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
 BANK RECONCILIATION

FOR THE MONTH OF

March, 2013

BALANCE PER BANK:	89,500.00
LESS OUTSTANDING CHECKS	-134,745.74
LESS WRS POSTING	-116,006.08
MMA ACCOUNT	7,299,465.64
BALANCE PER BANK	7,138,213.82

BALANCE PER GENERAL LEDGER:	BEGINNING BAL.	ACTIVITY	ENDING BAL.
FUND 10 General	1,696,889.03	-26,201.56	1,670,687.47
FUND 21 Donations	28,338.14	-2,684.00	25,654.14
FUND 27 Special Ed	-1,351,702.13	-57,232.80	-1,408,934.93
FUND 38 Debt	7,099.87	0.00	7,099.87
FUND 39 Debt	-519,066.98	0.00	-519,066.98
FUND 49 Capital Projects	500	0.00	500
FUND 50 Food Service	38,401.51	9,525.60	47,927.11
FUND 99 Voc Ed/ESL/Grants	14,881.50	0.00	14,881.50
MMA ACCOUNT			7,299,465.64
BALANCE PER GENERAL LEDGER			7,138,213.82
		-76,592.76	
	DIFFERENCE		0.00

Fd	T	Loc	Obj	Func	Prj	Func	Beginning Balance	March 2012-13 Monthly Activity	Ending Balance
10	A	000	000	711100	---	CASH ON DEPOSIT	-452,328.05	-26,201.56	1,670,687.47
10	-	---	---	-----	---	GENERAL FUND	-452,328.05	-26,201.56	1,670,687.47
21	A	000	000	711100	---	CASH ON DEPOSIT	20,811.80	-2,684.00	25,654.14
21	-	---	---	-----	---	GIFTS/DONATIONS	20,811.80	-2,684.00	25,654.14
27	A	000	000	711100	---	CASH ON DEPOSIT	-92,740.42	-57,232.80	-1,408,934.93
27	-	---	---	-----	---	SPECIAL EDUCATION FUND	-92,740.42	-57,232.80	-1,408,934.93
38	A	000	000	711100	---	CASH ON DEPOSIT	28,949.87		7,099.87
38	-	---	---	-----	---	NON-REFERENDUM DEBT	28,949.87		7,099.87
39	A	000	000	711100	---	CASH ON DEPOSIT	-30,405.71		-519,066.98
39	-	---	---	-----	---	REFERENDUM APPROVED DEBT SERVI	-30,405.71		-519,066.98
49	A	000	000	711100	---	CASH ON DEPOSIT	500.00		500.00
49	-	---	---	-----	---		500.00		500.00
50	A	000	000	711100	---	CASH ON DEPOSIT	113,241.99	9,525.60	47,927.11
50	-	---	---	-----	---	FOOD SERVICE	113,241.99	9,525.60	47,927.11
99	A	000	000	711100	---	CASH ON DEPOSIT	14,881.50		14,881.50
99	-	---	---	-----	---	COOP. PROGRAM FUNDS-66:03	14,881.50		14,881.50
Grand Asset Totals							-397,089.02	-76,592.76	-161,251.82

Number of Accounts: 8

\*\*\*\*\* End of report \*\*\*\*\*



Post Date	Func	Description	Amount
03/31/2013	SCHOOL BUILDING ADMINISTRATION	TRIS-REIMB FOR CHARGE CARD	321.74
03/31/2013	TERMINATION OF BENEFITS	D. KARIS HEALTH INSURANCE FOR MARCH	1515.26
03/31/2013	TERMINATION OF BENEFITS	D. KARIS DENTAL INSURANCE FOR MARCH	155.78
03/31/2013	TERMINATION OF BENEFITS	R DENNIS - ADD'L MARCH HEALTH INSURANCE	121.22
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1680.35
03/31/2013	DISTRICT WIDE	FACILITY USE - E ANDERSON BB PRACTICE	15.00
03/31/2013	SPECIAL EDUCATION PROGRAM AIDE	ACUITY REIMB FOR J CUFAUDE DISABILITY 2/23/13	81.25
03/31/2013	REGULAR CURRICULUM	ACUITY REIMB FOR S ERICKSON 2/20/13 TO 2/26/1	879.00
03/31/2013	DISTRICT WIDE	DEPT OF CORRECTIONS - RESTITUTION	53.95
03/31/2013	DISTRICT WIDE	ENERGY FAIR CONTRIBUTION - EVANSVILLE WATER A	1000.00
03/31/2013	TERMINATION OF BENEFITS	C WAGNER - ADD'L MAR HEALTH INSURANCE	121.22
03/31/2013	OPERATION OF PLANT	FACILITY USE - DENVER REESE BB - CUTODIAL FEE	193.14
03/31/2013	OPERATION OF PLANT	FACILITY USE - DENVER REESE BB - CUTODIAL FEE	100.77
03/31/2013	DISTRICT WIDE	FACILITY USE - DENVER REESE BB	15.00
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1815.75
03/31/2013	DISTRICT WIDE	STUDENT FEES	360.50
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1827.00
03/31/2013	DISTRICT WIDE	FORWARD HEALTH - MEDICAID	10231.48
03/31/2013	DISTRICT ADMINISTRATION	OFFICE DEPOT REBATE	52.79
03/31/2013	SCHOOL BUILDING ADMINISTRATION	OFFICE DEPOT REBATE	52.79
03/31/2013	SCHOOL BUILDING ADMINISTRATION	OFFICE DEPOT REBATE	52.80
03/31/2013	SCHOOL BUILDING ADMINISTRATION	OFFICE DEPOT REBATE	52.80
03/31/2013	SCHOOL BUILDING ADMINISTRATION	OFFICE DEPOT REBATE	52.80
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	2010.25
03/31/2013	DISTRICT WIDE	S DUNPHY - FINAL AMT OWED FOR SWIM TEAM	557.62
03/31/2013	SCHOOL BUILDING ADMINISTRATION	HS. - REIMB FOR WORK PERMITS	10.00
03/31/2013	INDUSTRIAL ARTS	REIMB FROM C GUENTHER FOR CAR REPAIR	9.68
03/31/2013	OPERATION OF PLANT	FACILITY USE - D REESE YBB - CUSTODIAL FEE	403.09
03/31/2013	DISTRICT WIDE	FACILITY USE - D REESE YBB - EVENT FEE	15.00
03/31/2013	REGULAR CURRICULUM	ACUITY REIMB FOR S ERICKSON 2/27/13 TO 3/2/13	586.00
03/31/2013	SCHOOL BUILDING ADMINISTRATION	ROGER ROTH DONATION - EEF KIDS FIRST PROGRAM	45.75
03/31/2013	SCHOOL BUILDING ADMINISTRATION	ROGER ROTH DONATION - EEF KIDS FIRST PROGRAM	45.75
03/31/2013	SCHOOL BUILDING ADMINISTRATION	ROGER ROTH DONATION - EEF KIDS FIRST PROGRAM	45.75
03/31/2013	SCHOOL BUILDING ADMINISTRATION	ROGER ROTH DONATION - EEF KIDS FIRST PROGRAM	45.75
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1407.00
03/31/2013	INDUSTRIAL ARTS	REIMB FROM W CASTONGUAY FOR CAR REPAIR	170.00
03/31/2013	TERMINATION OF BENEFITS	R COLE - ADD'L OWED FOR HEALTH INSURANCE	121.22
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1838.80
03/31/2013	DISTRICT WIDE	REIMB FROM SOLO ENSEMBLE FOR INV #1039	10.00
03/31/2013	DISTRICT WIDE	REIMB FROM VZHE FOR INV #1037	8.70
03/31/2013	GIFTED AND TALENTED	MS-REIMB FOR FIELDTRIPS	791.46
03/31/2013	DISTRICT WIDE	STUDENT FEES	256.75
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1918.15
03/31/2013	FIELD TRIPS - CLASSROOM	TRIS - REIMB FOR FIELD TRIPS - JANUARY	343.79
03/31/2013	FIELD TRIPS - CLASSROOM	TRIS - REIMB FOR FIELD TRIPS - FEBRUARY	414.49
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	2490.01
03/31/2013	DISTRICT WIDE	REIMB FROM SPORTS BOOSTER INV#1028	192.00
03/31/2013	DISTRICT WIDE	UNION-PILT PAYMENTS	4662.08
03/31/2013	INSTRUCTIONAL STAFF TRAINING	REIMB-J KATZENMEYER FOR WRONG ACH PAYMENT	30.00
03/31/2013	DISTRICT WIDE	FACILITY USE REIMB EVENT FEE - R BUTTCHEN FOR	15.00
03/31/2013	OPERATION OF PLANT	FACILITY USE REIMB - CUSTODIAL FEE - R BUTTCH	89.58
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1350.00
03/31/2013	DISTRICT ADMINISTRATION	OPEN RECORD'S REQUEST - MODELUNO PHOTOGRAPHY	10.00

Post Date	Func	Description	Amount
03/31/2013	SCHOOL BUILDING ADMINISTRATION	MS REIMB FOR CHARGE CARD	2247.98
03/31/2013	SCHOOL BUILDING ADMINISTRATION	TRIS-REIMB. FOR CHARGE CARD	304.17
03/31/2013	SCHOOL BUILDING ADMINISTRATION	TRIS-REIMB. FOR CHARGE CARD PURCHASE - D STRI	39.99
03/31/2013	SCHOOL BUILDING ADMINISTRATION	HS-REIMB FOR CHARGE CARD	2992.12
03/31/2013	SCHOOL BUILDING ADMINISTRATION	HS-REIMB FOR CHARGE CARD PURCHASE - MUSIC BO	226.06
03/31/2013	DISTRICT WIDE	TOWN OF UNION - MOBILE HOME TAX	413.31
03/31/2013	TERMINATION OF BENEFITS	EBC-COBRA P'MENT MARCH - DENTAL - HAVLIK, SCH	120.56
03/31/2013	TERMINATION OF BENEFITS	EBC-COBRA P'MENT MARCH - HEALTH - SCHMIDT, K	1289.58
03/31/2013	TERMINATION OF BENEFITS	EBC-COBRA P'MENT FEB - DENTAL FEB - MANDLI	155.78
03/31/2013	TERMINATION OF BENEFITS	EBC-COBRA P'MENT FEB - HEALTH - K PFAFF	644.79
03/31/2013	TERMINATION OF BENEFITS	EBC-COBRA P'MENT SEPT 2012 TO JAN 2013 DENTAL	778.90
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1497.70
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1610.35
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1406.84
03/31/2013	DISTRICT ADMINISTRATION	D.O. REIMB. FOR COFFEE	7.30
03/31/2013	GIFTED AND TALENTED	HS REIMB FOR FUNDRAISERS	156.00
03/31/2013	GIFTED AND TALENTED	HS REIMB FOR STUDENT PAYMENTS ONLINE COURSES	2850.00
03/31/2013	SCHOOL BUILDING ADMINISTRATION	REIMB FROM K-5 PTO FOR TRIS NATIONAL GEOGRAPH	1397.55
03/31/2013	DISTRICT WIDE	ECP REIMB FOR CATERING SERVICES	397.37
03/31/2013	FOOD PREPARATION & DISPENSING	ECP REIMB FOR FOOD SERVICE WORKER INV. 1038	83.88
03/31/2013	DISTRICT WIDE	STUDENT FEES	4731.00
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - R COLE - APR	1394.04
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - P HAESE -APR	644.79
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - R DENNIS - APR	1394.04
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - C WAGNER - APR	1394.04
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - B BERG - APR	1394.04
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - VLLUEBKE - APR	1439.50
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - P KELLEY - APR	644.79
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - M KELLEY - APR	644.79
03/31/2013	TERMINATION OF BENEFITS	MIDAMERICA - W HARTJE - APR	1394.04
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1523.00
03/31/2013	DISTRICT ADMINISTRATION	D.O. REIMB FOR POP	20.00
03/31/2013	SCHOOL BUILDING ADMINISTRATION	E.S.-REIMB FOR CHARGE CARD	150.00
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	2327.75
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1657.80
03/31/2013	INDUSTRIAL ARTS	HS REIMB - K WICKERSHAM NAPA CREDIT CARD REIM	134.96
03/31/2013	FIELD TRIPS - CLASSROOM	HS REIMB - AP BIOLOGY FIELDTRIP	200.00
03/31/2013	BUSINESS MANAGER	KOHN LAW FIRM - GARNISHEE FEE PAYMENT	15.00
03/31/2013	DISTRICT WIDE	REIMB - P BLOHM FOR MANIKIN USE	30.00
03/31/2013	DISTRICT WIDE	KIDS KORNER - REIMB FOR LUNCHES INV #1035 & #	162.50
03/31/2013	DISTRICT WIDE	KIDS KORNER - REIMB FOR LUNCHES INV #1042 & #	217.50
03/31/2013	DISTRICT WIDE	FACILITY USE - E'VILLE ANGELS SOFTBALL	15.00
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1321.60
03/31/2013	FIELD TRIPS - CLASSROOM	HS REIMB FOR FIELD TRIPS	433.69
03/31/2013	SCHOOL BUILDING ADMINISTRATION	HS - REIMB OF PETTY CASH	23.39
03/31/2013	DISTRICT WIDE	STUDENT FEES	225.50
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1667.00
03/31/2013	TERMINATION OF BENEFITS	W HARTJE - ADD'L HEALTH INS APRIL	121.22
03/31/2013	SCHOOL BUILDING ADMINISTRATION	E.S. REIMB FOR PORTION OF KILN	2092.98
03/31/2013	DISTRICT WIDE	FACILITY USE - HEALTH CLUB FOR BASKETBALL	352.00
03/31/2013	DISTRICT WIDE	KID CONNECTION - FACILITY USE	389.62
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1014.00
03/31/2013	DISTRICT WIDE	FACILITY USE - GOODENOUGH ADULT BASKETBALL	20.00

Post Date	Func	Description	Amount
03/31/2013	DISTRICT WIDE	FACILITY USE - CSA KIDS 10/11/1 - 2/7/13	448.00
03/31/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	374.00
03/31/2013	DISTRICT WIDE	STUDENT FEES	199.50
03/31/2013	DISTRICT WIDE	FACILITY USE - EVILLE HEAT BASKETBALL 3 X 2 T	15.00
03/31/2013	OPERATION OF PLANT	FACILITY USE - 3 X 3 TOURN CUSTODIAL REIMB	67.18
03/31/2013	DISTRICT WIDE	DEPT OF CORRECTIONS - RESTITUTION	53.95
03/31/2013	DISTRICT WIDE	VENDING	89.00
03/31/2013	DISTRICT WIDE	VENDING	-89.00
03/31/2013	DISTRICT WIDE	VENDING	105.50
03/31/2013	DISTRICT WIDE	VENDING	-105.50
03/31/2013	DISTRICT WIDE	VENDING	54.60
03/31/2013	DISTRICT WIDE	VENDING	-54.60
03/31/2013	DISTRICT WIDE	VENDING	116.57
03/31/2013	DISTRICT WIDE	VENDING	-116.57
03/31/2013	DISTRICT WIDE	VENDING	95.25
03/31/2013	DISTRICT WIDE	VENDING	-95.25
03/31/2013	DISTRICT WIDE	VENDING	63.30
03/31/2013	DISTRICT WIDE	VENDING	-63.30
03/31/2013	DISTRICT WIDE	VENDING	85.85
03/31/2013	DISTRICT WIDE	VENDING	-85.85
03/31/2013	DISTRICT WIDE	VENDING	32.45
03/31/2013	DISTRICT WIDE	VENDING	-32.45
03/31/2013	DISTRICT WIDE	VENDING	178.25
03/31/2013	DISTRICT WIDE	VENDING	-178.25
03/31/2013	DISTRICT WIDE	VENDING	106.00
03/31/2013	DISTRICT WIDE	VENDING	-106.00
03/31/2013	DISTRICT WIDE	VENDING	23.05
03/31/2013	DISTRICT WIDE	VENDING	-23.05
03/31/2013	DISTRICT WIDE	VENDING	79.30
03/31/2013	DISTRICT WIDE	VENDING	-79.30
03/31/2013	DEPOSITS PAYABLE	E-FUNDS FOR MARCH - FOOD SERVICE	7909.75
03/31/2013	DEPOSITS PAYABLE	E-FUNDS FOR MARCH - FOOD SERVICE	-7909.75
03/31/2013	DISTRICT WIDE	E-FUNDS FOR MARCH - FEES	170.00
03/31/2013	DISTRICT WIDE	E-FUNDS FOR MARCH - FEES	-170.00
03/31/2013	DISTRICT WIDE	MARCH INTEREST	1989.58
03/31/2013	DISTRICT WIDE	MARCH INTEREST	-1989.58
03/31/2013	DISTRICT WIDE	SPEC ED	116772.00
03/31/2013	DISTRICT WIDE	SPEC ED	-116772.00
03/31/2013	DISTRICT WIDE	LUNCH AID	7343.12
03/31/2013	DISTRICT WIDE	LUNCH AID	-7343.12
03/31/2013	DISTRICT WIDE	BREAKFAST PROGRAM	2006.40
03/31/2013	DISTRICT WIDE	BREAKFAST PROGRAM	-2006.40
03/31/2013	DISTRICT WIDE	MILK PROGRAM	2782.77
03/31/2013	DISTRICT WIDE	MILK PROGRAM	-2782.77
03/31/2013	DISTRICT WIDE	EQUALIZATION AIDS	2929470.00
03/31/2013	DISTRICT WIDE	EQUALIZATION AIDS	-2929470.00
03/31/2013	DISTRICT WIDE	FOOD SERVICE AID - BREAKFAST	2479.18
03/31/2013	DISTRICT WIDE	FOOD SERVICE AID - BREAKFAST	-2479.18
03/31/2013	DISTRICT WIDE	FOOD SERVICE AID - LUNCH	21157.90
03/31/2013	DISTRICT WIDE	FOOD SERVICE AID - LUNCH	-21157.90
03/31/2013	DISTRICT WIDE	IDEA FLOW THROUGH (EIS)	100390.39
03/31/2013	DISTRICT WIDE	IDEA FLOW THROUGH (EIS)	-100390.39
03/31/2013	DISTRICT WIDE	IDEA PRESCHOOL ENTITLEMENT	4028.72

Post Date	Func	Description	Amount
03/31/2013	DISTRICT WIDE	IDEA PRESCHOOL ENTITLEMENT	-4028.72
03/31/2013	DISTRICT WIDE	VENDING	89.00
03/31/2013	DISTRICT WIDE	VENDING	105.50
03/31/2013	DISTRICT WIDE	VENDING	54.60
03/31/2013	DISTRICT WIDE	VENDING	116.57
03/31/2013	DISTRICT WIDE	VENDING	95.25
03/31/2013	DISTRICT WIDE	VENDING	63.30
03/31/2013	DISTRICT WIDE	VENDING	85.85
03/31/2013	DISTRICT WIDE	VENDING	32.45
03/31/2013	DISTRICT WIDE	VENDING	178.25
03/31/2013	DISTRICT WIDE	VENDING	106.00
03/31/2013	DISTRICT WIDE	VENDING	23.05
03/31/2013	DISTRICT WIDE	VENDING	79.30
03/31/2013	DEPOSITS PAYABLE	E-FUNDS FOR MARCH	7909.75
03/31/2013	DISTRICT WIDE	E-FUNDS FOR MARCH	170.00
03/31/2013	DISTRICT WIDE	INTEREST	1989.58
03/31/2013	DISTRICT WIDE	AID PAYMENT	116772.00
03/31/2013	DISTRICT WIDE	AID PAYMENT	7343.12
03/31/2013	DISTRICT WIDE	AID PAYMENT	2006.40
03/31/2013	DISTRICT WIDE	AID PAYMENT	2782.77
03/31/2013	DISTRICT WIDE	AID PAYMENT	2929470.00
03/31/2013	CASH ON DEPOSIT	AID PAYMENT	21157.90
03/31/2013	CASH ON DEPOSIT	AID PAYMENT	2479.18
03/31/2013	DISTRICT WIDE	AID PAYMENT	100390.39
03/31/2013	DISTRICT WIDE	AID PAYMENT	4028.72
Total for Cash Receipts			3287142.43

POST DATE	CHECK NUMBER	CHE TYP	CHECK DATE	VENDOR	AMOUNT
03/08/2013	74084	R	03/08/2013	AMERIPRISE FINANCIAL SERVICES	770.00
03/08/2013	74085	R	03/08/2013	FRANKLIN TEMPLETON BANK & TRUST	1,105.00
03/08/2013	74086	R	03/08/2013	METLIFE	175.00
03/08/2013	74087	R	03/08/2013	MG TRUST COMPANY	520.00
03/08/2013	74088	R	03/08/2013	SBG-VAA	780.00
03/08/2013	74089	R	03/08/2013	AT&T LONG DISTANCE	740.50
03/08/2013	74090	R	03/08/2013	CREMER TECH LLC	65.00
03/08/2013	74091	R	03/08/2013	WISCONSIN DEPT. OF PUBLIC INST	600.00
03/08/2013	74092	R	03/08/2013	RINGHAND BROTHERS INC	58,583.26
03/11/2013	74093	R	03/11/2013	LAKELAND COLLEGE	50.00
03/14/2013	74094	R	03/14/2013	DAVE'S ACE HARDWARE	50.07
03/14/2013	74095	R	03/14/2013	AFFILIATED CARRIAGE SYSTEMS	396.00
03/14/2013	74096	R	03/14/2013	ASCI	2,246.57
03/14/2013	74097	R	03/14/2013	AT & T	127.12
03/14/2013	74098	R	03/14/2013	BADGER WATER LLC	389.65
03/14/2013	74099	R	03/14/2013	BRANDT COMMUNICATIONS INC	221.66
03/14/2013	74100	R	03/14/2013	BUTTCHEN ELECTRIC	632.95
03/14/2013	74101	R	03/14/2013	CARTER & GRUENEWALD CO., INC.	62.00
03/14/2013	74102	R	03/14/2013	CEC	767.50
03/14/2013	74103	R	03/14/2013	CITY GLASS COMPANY	175.16
03/14/2013	74104	R	03/14/2013	CPI QUALIFIED PLAN CONSULT INC	77.25
03/14/2013	74105	R	03/14/2013	EDGERTON HIGH SCHOOL	3,524.62
03/14/2013	74106	R	03/14/2013	EVANSVILLE HIGH SCHOOL	216.39
03/14/2013	74107	S	03/14/2013	EVANSVILLE HIGH SCHOOL	50.00
03/14/2013	74108	R	03/14/2013	EMPATHIA INC	250.00
03/14/2013	74109	R	03/14/2013	EQUAL RIGHTS DIVISION	7.50
03/14/2013	74110	R	03/14/2013	EVANSVILLE REVIEW	476.00
03/14/2013	74111	R	03/14/2013	FIDELITEC LLC	156.00
03/14/2013	74112	R	03/14/2013	FOLLETT LIBRARY RESOURCES	1,339.34
03/14/2013	74113	R	03/14/2013	HONEYWELL INC.	200.39
03/14/2013	74114	R	03/14/2013	HOWELL HEATING	615.00
03/14/2013	74115	R	03/14/2013	J.W. PEPPER & SON INC	185.99
03/14/2013	74116	R	03/14/2013	JELAINE LISA OLSEN	938.00
03/14/2013	74117	R	03/14/2013	JONATHAN VIAU	100.00
03/14/2013	74118	R	03/14/2013	JOSH SIEDSCHLAG	100.00
03/14/2013	74119	R	03/14/2013	KLEENMARK	125.20
03/14/2013	74120	R	03/14/2013	LANDMARK SERVICES COOPERATIVE	12,635.38
03/14/2013	74121	R	03/14/2013	MADISON RECHARGING SERVICE INC	774.78
03/14/2013	74122	R	03/14/2013	MADISON WEST HIGH SCHOOL	54.00
03/14/2013	74123	R	03/14/2013	MJ CARE, INC.	467.50
03/14/2013	74124	R	03/14/2013	NASCO	225.56
03/14/2013	74125	R	03/14/2013	NORTH AMERICAN MECHANICAL INC	6,113.91
03/14/2013	74126	R	03/14/2013	OCCUPATIONAL HEALTH CENTERS	79.00
03/14/2013	74127	R	03/14/2013	OFFICE DEPOT	89.04
03/14/2013	74128	R	03/14/2013	PARAGON DEVELOPMENT SYSTEMS	17,500.00
03/14/2013	74129	R	03/14/2013	PETTERSON PLUMBING	1,763.15
03/14/2013	74130	R	03/14/2013	PIGGLY WIGGLY	21.68
03/14/2013	74131	R	03/14/2013	RHYME BUSINESS PRODUCTS	92.00
03/14/2013	74132	R	03/14/2013	RHYME BUSINESS PRODUCTS LLC	1,409.93
03/14/2013	74133	R	03/14/2013	SUPERIOR CHEMICAL CORPORATION	73.13
03/14/2013	74134	R	03/14/2013	TAHER	35,870.48
03/14/2013	74135	R	03/14/2013	TRIUMPH LEARNING LLC	178.18
03/14/2013	74136	R	03/14/2013	TRUGREEN	1,427.86
03/14/2013	74137	R	03/14/2013	WEA TRUST MEMBER BENEFITS	1,109.86
03/14/2013	74138	R	03/14/2013	WELDERS SUPPLY COMPANY	77.00
03/14/2013	74139	R	03/14/2013	WEST MUSIC	41.40

POST DATE	CHECK NUMBER	CHE TYP	CHECK DATE	VENDOR	AMOUNT
03/14/2013	74140	R	03/14/2013	WICKERSHAM, KARLA	100.00
03/22/2013	74143	R	03/22/2013	AMERIPRISE FINANCIAL SERVICES	770.00
03/22/2013	74144	R	03/22/2013	DEAN HEALTH PLANS	213,927.20
03/22/2013	74145	R	03/22/2013	DELTA DENTAL OF WISCONSIN	30,024.90
03/22/2013	74146	R	03/22/2013	EVANSVILLE EDUCATION ASSOC AUX	353.02
03/22/2013	74147	R	03/22/2013	EVANSVILLE EDUCATION ASSOC.	12,362.14
03/22/2013	74148	R	03/22/2013	FRANKLIN TEMPLETON BANK & TRUST	1,105.00
03/22/2013	74149	R	03/22/2013	METLIFE	175.00
03/22/2013	74150	R	03/22/2013	MG TRUST COMPANY	520.00
03/22/2013	74151	R	03/22/2013	SBG-VAA	780.00
03/22/2013	74152	R	03/22/2013	SUN LIFE FINANCIAL	2,999.78
03/22/2013	74153	R	03/22/2013	TEAMSTERS LOCAL UNION 695	910.00
03/22/2013	74154	R	03/22/2013	WEA INSURANCE TRUST	4,828.37
03/28/2013	74155	R	03/28/2013	DAVE'S ACE HARDWARE	15.99
03/28/2013	74156	R	03/28/2013	ADVANCED DISPOSAL	4,080.50
03/28/2013	74157	R	03/28/2013	ALL 'N ONE	443.09
03/28/2013	74158	R	03/28/2013	ASCI	1,498.96
03/28/2013	74159	R	03/28/2013	AT&T	745.00
03/28/2013	74160	R	03/28/2013	BOARDMAN & CLARK LLP	3,824.00
03/28/2013	74161	R	03/28/2013	CARTER & GRUENEWALD CO., INC.	117.45
03/28/2013	74162	R	03/28/2013	CESA 9	325.00
03/28/2013	74163	R	03/28/2013	CREMER TECH LLC	1,170.00
03/28/2013	74164	R	03/28/2013	CRESSWELL, DAWN	325.00
03/28/2013	74165	R	03/28/2013	DIVERSIFIED BENEFIT SERVICES	253.26
03/28/2013	74166	R	03/28/2013	ELKHORN AREA SCHOOL DISTRICT	3,600.00
03/28/2013	74167	R	03/28/2013	EVANSVILLE REVIEW	521.50
03/28/2013	74168	R	03/28/2013	FRANK, ANN	325.00
03/28/2013	74169	R	03/28/2013	HEARTLAND BUSINESS SYSTEMS	1,109.23
03/28/2013	74170	R	03/28/2013	HELLENBRAND INC	489.14
03/28/2013	74171	R	03/28/2013	IMAGINE EASY SOLUTIONS, LLC	106.00
03/28/2013	74172	R	03/28/2013	JOSTENS	432.45
03/28/2013	74173	R	03/28/2013	NASCO	2,754.84
03/28/2013	74174	R	03/28/2013	NELCO	242.50
03/28/2013	74175	R	03/28/2013	NORTH AMERICAN MECHANICAL INC	540.86
03/28/2013	74176	R	03/28/2013	OFFICE DEPOT	44.95
03/28/2013	74177	R	03/28/2013	OFFICE DEPOT	3,919.30
03/28/2013	74178	R	03/28/2013	RHYME BUSINESS PRODUCTS	60.00
03/28/2013	74179	R	03/28/2013	RINGHAND BROTHERS INC	55,486.73
03/28/2013	74180	R	03/28/2013	SALEM PRESS	195.00
03/28/2013	74181	R	03/28/2013	SUPERIOR CHEMICAL CORPORATION	2,178.75
03/28/2013	74182	R	03/28/2013	T & J SALT SALES, LLC	1,255.00
03/28/2013	74183	R	03/28/2013	TRIAD SECUIRITY LLC	189.53
03/28/2013	74184	R	03/28/2013	WAUNAKEE COMM SCHOOL DISTRICT	240.00
03/28/2013	74185	R	03/28/2013	WE ENERGIES	23,419.62
03/28/2013	74186	R	03/28/2013	WELDERS SUPPLY COMPANY	153.50
03/28/2013	74187	R	03/28/2013	WILSON, JAMES	97.10
03/28/2013	74188	R	03/28/2013	WISCONSIN SCHOOL MUSIC ASSOCIA	850.00
03/20/2013	2013025	M	03/20/2013	AT & T	1,725.67
03/20/2013	2013026	M	03/20/2013	EVANSVILLE WATER & LIGHT DEPT	39,828.71
03/20/2013	2013027	M	03/20/2013	U.S. CELLULAR	179.58
03/14/2013	121300135	A	03/14/2013	BRUHN, ANN	2,062.50
03/14/2013	121300136	A	03/14/2013	CZERWONKA, MIKE	25.53
03/14/2013	121300137	A	03/14/2013	DOBBS, JOANIE	361.66
03/14/2013	121300138	A	03/14/2013	ERICKSON, SANDRA	148.71
03/14/2013	121300139	A	03/14/2013	FERRELL, LESLIE	121.66
03/14/2013	121300140	A	03/14/2013	KATZENMEYER, KIMBERLY	30.00

POST	CHECK	CHE	CHECK		
DATE	NUMBER	TYP	DATE	VENDOR	AMOUNT
03/14/2013	121300141	A	03/14/2013	LANDERS, PAULA	411.09
03/14/2013	121300142	A	03/14/2013	PICKERING, DEANNA	15.96
03/14/2013	121300143	A	03/14/2013	PINE, LAURA	153.47
03/28/2013	121300144	A	03/28/2013	ASHBY, VAUNCE	173.16
03/28/2013	121300145	A	03/28/2013	BLOHM, MARGARET	29.97
03/28/2013	121300146	A	03/28/2013	HURDA, DANA	149.85
03/28/2013	121300147	A	03/28/2013	KATZENMEYER, KIMBERLY	81.03
03/28/2013	121300148	A	03/28/2013	KETTLE, MARY	34.41
03/28/2013	121300149	A	03/28/2013	LANDERS, PAULA	647.61
03/28/2013	121300150	A	03/28/2013	MILLS, CAROLYN	149.85
03/28/2013	121300151	A	03/28/2013	MOSHER, KELLY	164.92
03/28/2013	121300152	A	03/28/2013	MOYER, DEBRA	2,213.75
03/28/2013	121300153	A	03/28/2013	NIMZ, PATRICIA	48.84
03/28/2013	121300154	A	03/28/2013	WICK, JO ANN	1,380.00

Totals for checks 586,825.55

# Evansville

*Community School District*

---

## MEMORANDUM

To: Evansville Board of Education  
From: Doreen Treuden, Business Manager  
Re: April, 2013 Reconciliation  
Date: May 3, 2013

Attached you will find the following documents for the April reconciliation:

- Bank Reconciliation Statement for all Funds – nothing unusual to report
- Skyward Fund Balance Report to verify bank reconciliation statement
- Listing of all receipts – April \$458,861.54
- Check Register – April  
Notes for check register:

Check total -	\$385,185.03
ACH total -	\$ 20,473.72
Manual check total -	<u>\$ 34,193.17</u>
Total	\$438,851.92

Void checks - none  
Payroll checks - none



EVANSVILLE COMMUNITY SCHOOL DISTRICT  
 BANK RECONCILIATION

FOR THE MONTH OF

April, 2013

BALANCE PER BANK:	89,500.00
LESS OUTSTANDING CHECKS	-20,802.44
LESS WRS POSTING	-109,394.36
MMA ACCOUNT	3,853,899.98
BALANCE PER BANK	3,813,203.18

BALANCE PER GENERAL LEDGER:	BEGINNING BAL.	ACTIVITY	ENDING BAL.
FUND 10 General	1,670,687.47	-211,242.42	1,459,445.05
FUND 21 Donations	25,654.14	981.78	26,635.92
FUND 27 Special Ed	-1,408,934.93	-161,472.85	-1,570,407.78
FUND 38 Debt	7,099.87	14,521.98	21,621.85
FUND 39 Debt	-519,066.98	455,473.75	-63,593.23
FUND 49 Capital Projects	500	0.00	500.00
FUND 50 Food Service	47,927.11	22,292.78	70,219.89
FUND 99 Voc Ed/ESL/Grants	14,881.50	0.00	14,881.50
MMA ACCOUNT			3,853,899.98
BALANCE PER GENERAL LEDGER		120,555.02	3,813,203.18
		DIFFERENCE	0.00

Fd	T	Loc	Obj	Func	Prj	Func	Beginning Balance	April 2012-13 Monthly Activity	Ending Balance
10	A	000	000	711100	---	CASH ON DEPOSIT	-452,328.05	-211,242.42	1,459,445.05
10	-	---	---	-----	---	GENERAL FUND	-452,328.05	-211,242.42	1,459,445.05
21	A	000	000	711100	---	CASH ON DEPOSIT	20,811.80	981.78	26,635.92
21	-	---	---	-----	---	GIFTS/DONATIONS	20,811.80	981.78	26,635.92
27	A	000	000	711100	---	CASH ON DEPOSIT	-92,740.42	-161,472.85	-1,570,407.78
27	-	---	---	-----	---	SPECIAL EDUCATION FUND	-92,740.42	-161,472.85	-1,570,407.78
38	A	000	000	711100	---	CASH ON DEPOSIT	28,949.87	14,521.98	21,621.85
38	-	---	---	-----	---	NON-REFERENDUM DEBT	28,949.87	14,521.98	21,621.85
39	A	000	000	711100	---	CASH ON DEPOSIT	-30,405.71	455,473.75	-63,593.23
39	-	---	---	-----	----	REFERENDUM APPROVED DEBT SERVI	-30,405.71	455,473.75	-63,593.23
49	A	000	000	711100	---	CASH ON DEPOSIT	500.00		500.00
49	-	---	---	-----	---		500.00		500.00
50	A	000	000	711100	---	CASH ON DEPOSIT	113,241.99	22,292.78	70,219.89
50	-	---	---	-----	---	FOOD SERVICE	113,241.99	22,292.78	70,219.89
99	A	000	000	711100	---	CASH ON DEPOSIT	14,881.50		14,881.50
99	-	---	---	-----	---	COOP. PROGRAM FUNDS-66:03	14,881.50		14,881.50
Grand Asset Totals							-397,089.02	120,555.02	-40,696.80

Number of Accounts: 8

\*\*\*\*\* End of report \*\*\*\*\*

Post Date	Func	Description	Amount
04/30/2013	DISTRICT WIDE	KIDS KORNER- REIMB FOR LUNCHES INV #1044	65.00
04/30/2013	DISTRICT WIDE	KIDS KORNER RENT (APR, MAY, JUNE)	3900.00
04/30/2013	DISTRICT WIDE	FORWARD HEALTH - MEDICAID	14233.81
04/30/2013	DISTRICT WIDE	REIMB OF MEDICAID COPIES	52.00
04/30/2013	DISTRICT WIDE	ENERGY FAIR CONTRIBUTION - EVANSVILLE FFA ALU	500.00
04/30/2013	TERMINATION OF BENEFITS	R DENNIS - ADD'L APRIL HEALTH INSURANCE	121.22
04/30/2013	TERMINATION OF BENEFITS	C WAGNER - ADD'L APRIL HEALTH INSURANCE	121.22
04/30/2013	TERMINATION OF BENEFITS	R COLE - ADD'L APRIL HEALTH INSURANCE	121.22
04/30/2013	SPECIAL EDUCATION PROGRAM AIDE	ACUITY REIMB FOR J CUFAUDE DISABILITY WEEK EN	112.13
04/30/2013	REGULAR CURRICULUM	ACUITY REIMB FOR S ERICKSON WEEK ENDING 3/17/	237.33
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	2115.95
04/30/2013	DISTRICT ADMINISTRATION	OPEN RECORDS REQUEST - HALL'S STUDIO	10.00
04/30/2013	FIELD TRIPS - CLASSROOM	MS-REIMB FOR FIELDTRIPS	530.33
04/30/2013	INFORMATION SERVICES	D.O. - REIMB. FOR POSTAGE	3.25
04/30/2013	DISTRICT ADMINISTRATION	D.O. - REIMB. FOR COPIES	6.54
04/30/2013	DISTRICT ADMINISTRATION	D.O. - REIMB. FOR POP	20.00
04/30/2013	SCHOOL BUILDING ADMINISTRATION	HS REIMB FOR WORK PERMITS	20.00
04/30/2013	DISTRICT WIDE	STUDENT FEES	517.50
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	2428.35
04/30/2013	SCHOOL BUILDING ADMINISTRATION	MS REIMB FOR CHARGE CARD	5730.50
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1437.00
04/30/2013	SCHOOL BUILDING ADMINISTRATION	SPORTS BOOSTER REIMB OF WREST MAT, ROOM & FOO	7943.22
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1594.96
04/30/2013	DISTRICT ADMINISTRATION	D.O. REIMB. FOR COFFEE	6.50
04/30/2013	DISTRICT WIDE	STUDENT FEES	379.00
04/30/2013	TERMINATION OF BENEFITS	B BERG - ADD'L APR/MAY HEALTH INS.	242.44
04/30/2013	INSTRUCTIONAL COORD COUNSEL	UW WHITEWATER REIMB OF OLEINIK CONF ON 11/14/	27.00
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1641.46
04/30/2013	DISTRICT WIDE	FACILITY USE - CRAIG GOODENOUGH BASKETBALL	20.00
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1495.00
04/30/2013	MUSIC	C. FELLOWS-REIMB. FOR HS SOLO ENSEMBLE	16.00
04/30/2013	COMBINED COST REPORTING	REIMB - T HEISSNER CHARGE CARD PURCHASE	7.99
04/30/2013	DISTRICT WIDE	REIMB - J WICK FOR INV #1049	49.02
04/30/2013	TERMINATION OF BENEFITS	EBC-COBRA P'MENT APRIL - DENTAL - HAVLIK, SCH	276.34
04/30/2013	TERMINATION OF BENEFITS	EBC-COBRA P'MENT APRIL - HEALTH - SCHMIDT, K	1934.37
04/30/2013	TERMINATION OF BENEFITS	EBC-COBRA P'MENT APRIL - DENTAL - MANDLI	155.78
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1728.90
04/30/2013	DISTRICT ADMINISTRATION	OPEN RECORDS REQUEST - BLU PHOTOGRAPHY	10.00
04/30/2013	GIFTED AND TALENTED	HS REIMB - STUDENT AP EXAMS	5697.00
04/30/2013	DISTRICT WIDE	FORWARD HEALTH - MEDICAID	12296.05
04/30/2013	FIELD TRIPS - CLASSROOM	ELEM - REIMB FOR FIELDTRIPS	778.31
04/30/2013	DISTRICT WIDE	ROCK COUNTY - LOTTERY CREDIT	130897.10
04/30/2013	DISTRICT WIDE	STUDENT FEES	1729.75
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1537.26
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1732.50
04/30/2013	DISTRICT WIDE	STUDENT FEES	484.00
04/30/2013	DISTRICT WIDE	TOWN OF UNION - MOBILE HOME FEES QTR 1	2670.38
04/30/2013	DISTRICT WIDE	UNION-MOBILE HOME FEES LOTTERY	2285.79
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1369.80
04/30/2013	DISTRICT WIDE	REIMB OF MEDICAID COPIES	52.00
04/30/2013	DISTRICT WIDE	DEPT OF CORRECTIONS - RESTITUTION	53.95
04/30/2013	DISTRICT WIDE	TOWN OF MAGNOLIA - MOBILE HOME FEES	397.64
04/30/2013	DISTRICT WIDE	TOWN OF MAGNOLIA - LOTTERY CREDIT	1251.83

Post Date	Func	Description	Amount
04/30/2013	FOOD SERVICES	A BANKS - REIMB FOR 4 WEB NSF TRANSACTIONS	10.00
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1534.55
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - R COLE - MAY	1394.04
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - P HAESE - MAY	644.79
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - R DENNIS - MAY	1394.04
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - C WAGNER - MAY	1394.04
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - B BERG - MAY	1394.04
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - VLLUEBKE - MAY	1439.50
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - P KELLEY - MAY	644.79
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - M KELLEY - MAY	644.79
04/30/2013	TERMINATION OF BENEFITS	MIDAMERICA - W HARTJE - MAY	1394.04
04/30/2013	DISTRICT WIDE	KIDS KORNER - REIMB FOR LUNCHES INV #1048 & 1	172.50
04/30/2013	DISTRICT WIDE	STUDENT FEES	382.50
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	2068.80
04/30/2013	TECH. SERVICES	REIMB FROM STUDENT FOR STOLEN I-POD CASE	41.00
04/30/2013	COMBINED COST REPORTING	NCS PEARSON PRIOR YEARS CREDIT REIMBURSEMENT	377.50
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	2044.60
04/30/2013	DISTRICT WIDE	STUDENT FEES	297.00
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1090.65
04/30/2013	SCHOOL BUILDING ADMINISTRATION	HS-REIMB FOR CHARGE CARD	2042.54
04/30/2013	WRESTLING	WIAA REIMB - WRESTLING STATE TRAVEL ALLOWANCE	117.20
04/30/2013	TERMINATION OF BENEFITS	S HOFFENBERG - REIMB OF 9/1/12 TO 8/31/13 PRE	505.08
04/30/2013	TRACK CO-ED	REIMB - DAVE KOPF FOR OFFICAL PAY (WRONG DAVE	60.00
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1837.25
04/30/2013	DISTRICT ADMINISTRATION	EMP RECOGNITION DINNER 37 STAFF X \$8.00	296.00
04/30/2013	DISTRICT WIDE	REIMB OF MEDICAID COPIES	26.00
04/30/2013	DISTRICT ADMINISTRATION	EMP RECOGNITION DINNER 9 STAFF X \$8.00	72.00
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	1518.00
04/30/2013	DEPOSITS PAYABLE	LUNCH PAYMENTS	2183.10
04/30/2013	DISTRICT WIDE	STUDENT FEES	236.25
04/30/2013	DISTRICT WIDE	VENDING	74.60
04/30/2013	DISTRICT WIDE	VENDING	83.10
04/30/2013	DISTRICT WIDE	VENDING	76.05
04/30/2013	DISTRICT WIDE	VENDING	33.05
04/30/2013	DISTRICT WIDE	VENDING	105.70
04/30/2013	DISTRICT WIDE	VENDING	151.20
04/30/2013	DISTRICT WIDE	VENDING	47.10
04/30/2013	DISTRICT WIDE	VENDING	225.75
04/30/2013	DISTRICT WIDE	VENDING	40.32
04/30/2013	DISTRICT WIDE	VENDING	123.00
04/30/2013	DEPOSITS PAYABLE	E-FUNDS FOR APRIL - FOOD SERVICE	5653.20
04/30/2013	DISTRICT WIDE	E-FUNDS FOR APRIL - FEES	141.00
04/30/2013	DISTRICT WIDE	COMMON SCHOOL FUND LIBRARY AID	60042.00
04/30/2013	CASH ON DEPOSIT	FOOD SERVICE AID - BREAKFAST	2419.11
04/30/2013	CASH ON DEPOSIT	FOOD SERVICE AID - BREAKFAST	2423.26
04/30/2013	CASH ON DEPOSIT	FOOD SERVICE AID - LUNCH	20725.03
04/30/2013	CASH ON DEPOSIT	FOOD SERVICE AID - LUNCH	18150.48
04/30/2013	DISTRICT WIDE	IDEA FLOW THROUGH (EIS)	62185.24
04/30/2013	DISTRICT WIDE	IDEA PRESCHOOL ENTITLEMENT	3582.34
04/30/2013	DISTRICT WIDE	ESEA TITLE 1-A BASIC GRANT (LEA)	38681.14
04/30/2013	DISTRICT WIDE	ACH ENTRY - COUNTY OF GREEN	1923.97
04/30/2013	DISTRICT WIDE	ACH ENTRY - DANE COUNTY LOTTERY CREDIT	147.62
04/30/2013	DISTRICT WIDE	INTEREST FOR APRIL	1526.00

Post Date	Func	Description	Amount
		Total for Cash Receipts	458861.54

POST	CHECK	CHE	CHECK		
DATE	NUMBER	TYP	DATE	VENDOR	AMOUNT
04/05/2013	74189	R	04/05/2013	AMERIPRISE FINANCIAL SERVICES	770.00
04/05/2013	74190	R	04/05/2013	FRANKLIN TEMPLETON BANK & TRUST	1,105.00
04/05/2013	74191	R	04/05/2013	KOHN LAW FIRM S.C.	255.00
04/05/2013	74192	R	04/05/2013	METLIFE	175.00
04/05/2013	74193	R	04/05/2013	MG TRUST COMPANY	520.00
04/05/2013	74194	R	04/05/2013	SBG-VAA	780.00
04/11/2013	74195	R	04/11/2013	DAVE'S ACE HARDWARE	65.97
04/11/2013	74196	R	04/11/2013	AFFILIATED CARRIAGE SYSTEMS	781.50
04/11/2013	74197	R	04/11/2013	AT & T	127.03
04/11/2013	74198	R	04/11/2013	AT&T LONG DISTANCE	861.67
04/11/2013	74199	R	04/11/2013	BEEDELE, CINDY	163.51
04/11/2013	74200	R	04/11/2013	BIG FOOT HIGH SCHOOL	100.00
04/11/2013	74201	R	04/11/2013	BLOCK IRON & SUPPLY CO. INC	1,108.25
04/11/2013	74202	R	04/11/2013	BRIAN MCKAY	40.00
04/11/2013	74203	R	04/11/2013	BRODHEAD HIGH SCHOOL	150.00
04/11/2013	74204	R	04/11/2013	BRODHEAD MIDDLE SCHOOL	180.00
04/11/2013	74205	R	04/11/2013	CARTER & GRUENEWALD CO., INC.	335.47
04/11/2013	74206	R	04/11/2013	CHRIS NICHOLSON	60.00
04/11/2013	74207	R	04/11/2013	CLINTON HIGH SCHOOL	150.00
04/11/2013	74208	R	04/11/2013	COMMON THREADS RESOURCE CENTER	500.00
04/11/2013	74209	R	04/11/2013	CPI QUALIFIED PLAN CONSULT INC	157.50
04/11/2013	74210	R	04/11/2013	DEPT OF HEALTH SERVICES	108.10
04/11/2013	74211	R	04/11/2013	EDGERTON HIGH SCHOOL	200.00
04/11/2013	74212	R	04/11/2013	EMPATHIA INC	250.00
04/11/2013	74213	R	04/11/2013	EQUAL RIGHTS DIVISION	15.00
04/11/2013	74214	R	04/11/2013	ERNIE FURRER	60.00
04/11/2013	74215	R	04/11/2013	FIDELITEC LLC	12.00
04/11/2013	74216	R	04/11/2013	GREG SKEMP	60.00
04/11/2013	74217	R	04/11/2013	J.W. PEPPER & SON INC	337.98
04/11/2013	74218	R	04/11/2013	JICHA, BRIAN	60.00
04/11/2013	74219	R	04/11/2013	KELLER, DONALD	75.00
04/11/2013	74220	R	04/11/2013	KLEENMARK	94.00
04/11/2013	74221	R	04/11/2013	LANCE REISEN	40.00
04/11/2013	74222	R	04/11/2013	MACNEIL ENVIRONMENTAL	928.25
04/11/2013	74223	R	04/11/2013	MAHMOOD DARVISH	60.00
04/11/2013	74224	R	04/11/2013	MALY ROOFING CO INC	469.58
04/11/2013	74225	R	04/11/2013	MICHAEL PFEIL	60.00
04/11/2013	74226	R	04/11/2013	MIDWEST INSTRUCTIONAL LEADERSH	1,000.00
04/11/2013	74227	R	04/11/2013	MJ CARE, INC.	605.00
04/11/2013	74228	R	04/11/2013	MONONA GROVE HIGH SCHOOL	165.00
04/11/2013	74229	R	04/11/2013	NORTHLAND EQUIPMENT CO., INC.	162.65
04/11/2013	74230	R	04/11/2013	NORTH AMERICAN MECHANICAL INC	5,843.75
04/11/2013	74231	R	04/11/2013	OCCUPATIONAL HEALTH CENTERS	191.00
04/11/2013	74232	R	04/11/2013	PETTERSON PLUMBING	788.75
04/11/2013	74233	R	04/11/2013	PIONEER MANUFACTURING COMPANY	174.00
04/11/2013	74234	R	04/11/2013	PRECISION LIFT EQUIPMENT	219.00
04/11/2013	74235	R	04/11/2013	RHYME BUSINESS PRODUCTS	65.76
04/11/2013	74236	R	04/11/2013	RHYME BUSINESS PRODUCTS LLC	1,409.93
04/11/2013	74237	R	04/11/2013	SCHINDLER ELEVATOR CORP.	243.00
04/11/2013	74238	R	04/11/2013	SCHOOL SPECIALTY	3,130.08
04/11/2013	74239	R	04/11/2013	SIEGMANN, AARON	75.00
04/11/2013	74240	R	04/11/2013	KERRY STORBAKKEN	60.00
04/11/2013	74241	R	04/11/2013	SUPERIOR CHEMICAL CORPORATION	1,582.45
04/11/2013	74242	R	04/11/2013	T & J SALT SALES, LLC	1,255.00
04/11/2013	74243	R	04/11/2013	TOWN OF PORTER	199.92
04/11/2013	74244	R	04/11/2013	US LAMP INC	331.57

POST	CHECK	CHE	CHECK		
DATE	NUMBER	TYP	DATE	VENDOR	AMOUNT
04/11/2013	74245	R	04/11/2013	UW WHITEWATER TRACK & FIELD	150.00
04/11/2013	74246	R	04/11/2013	VOIGT MUSIC CENTER	216.08
04/11/2013	74247	R	04/11/2013	WARD-BRODT MUSIC MALL	24.87
04/11/2013	74248	R	04/11/2013	WAYNE MIXDORF	40.00
04/11/2013	74249	R	04/11/2013	WIL-KIL PEST CONTROL	136.00
04/18/2013	74250	R	04/18/2013	BALGORD, GARY	40.00
04/18/2013	74251	R	04/18/2013	ERNIE FURRER	120.00
04/18/2013	74252	R	04/18/2013	JICHA, BRIAN	60.00
04/18/2013	74253	R	04/18/2013	MCKY, BRYAN	20.00
04/18/2013	74254	R	04/18/2013	MICHAEL PFEIL	180.00
04/18/2013	74255	R	04/18/2013	MOKTAR TAAMALLAH	40.00
04/18/2013	74256	R	04/18/2013	ORRIN HAUGLI	120.00
04/18/2013	74257	R	04/18/2013	PETER MOREHOUSE	60.00
04/18/2013	74258	R	04/18/2013	KERRY STORBAKKEN	120.00
04/19/2013	74259	R	04/19/2013	AMERIPRISE FINANCIAL SERVICES	770.00
04/19/2013	74260	R	04/19/2013	DEAN HEALTH PLANS	211,315.79
04/19/2013	74261	R	04/19/2013	DELTA DENTAL OF WISCONSIN	28,311.32
04/19/2013	74262	R	04/19/2013	EVANSVILLE EDUCATION ASSOC AUX	353.02
04/19/2013	74263	R	04/19/2013	EVANSVILLE EDUCATION ASSOC.	12,190.41
04/19/2013	74264	R	04/19/2013	FRANKLIN TEMPLETON BANK & TRUST	1,105.00
04/19/2013	74265	R	04/19/2013	KOHN LAW FIRM S.C.	255.00
04/19/2013	74266	R	04/19/2013	METLIFE	175.00
04/19/2013	74267	R	04/19/2013	MG TRUST COMPANY	520.00
04/19/2013	74268	R	04/19/2013	SBG-VAA	780.00
04/19/2013	74269	R	04/19/2013	SUN LIFE FINANCIAL	2,990.49
04/19/2013	74270	R	04/19/2013	TEAMSTERS LOCAL UNION 695	903.00
04/19/2013	74271	R	04/19/2013	WEA INSURANCE TRUST	4,910.77
04/25/2013	74272	R	04/25/2013	DAVE'S ACE HARDWARE	37.33
04/25/2013	74273	R	04/25/2013	ALL 'N ONE	322.18
04/25/2013	74274	R	04/25/2013	AT&T	745.00
04/25/2013	74275	R	04/25/2013	BADGER SPORTING GOODS CO., INC	59.38
04/25/2013	74276	R	04/25/2013	BEACON ATHLETICS	803.25
04/25/2013	74277	R	04/25/2013	BFG SUPPLY CO	927.50
04/25/2013	74278	R	04/25/2013	BLOCK IRON & SUPPLY CO. INC	60.75
04/25/2013	74279	R	04/25/2013	BUTTCHEN ELECTRIC	740.40
04/25/2013	74280	R	04/25/2013	CASTLE WORKS MEDIA	77.95
04/25/2013	74281	R	04/25/2013	CESA 9	650.00
04/25/2013	74282	R	04/25/2013	COYLE CONTRACT	5,641.40
04/25/2013	74283	R	04/25/2013	DANE COUNTY CLERK	36.73
04/25/2013	74284	R	04/25/2013	DARRELL HESSENTHALER	60.00
04/25/2013	74285	R	04/25/2013	DIVERSIFIED BENEFIT SERVICES	254.18
04/25/2013	74286	R	04/25/2013	EVANSVILLE HIGH SCHOOL	50.00
04/25/2013	74287	R	04/25/2013	EVANSVILLE REVIEW	227.50
04/25/2013	74288	R	04/25/2013	FOLLETT LIBRARY RESOURCES	1,843.66
04/25/2013	74289	R	04/25/2013	GAYLA MELLIN	62.00
04/25/2013	74290	R	04/25/2013	GDCTGN	10.00
04/25/2013	74291	R	04/25/2013	GROVESTEN, RONALD	96.00
04/25/2013	74292	R	04/25/2013	JEDELE, ANDREA	75.00
04/25/2013	74293	R	04/25/2013	JEFF WALKER	75.00
04/25/2013	74294	R	04/25/2013	JELAINE LISA OLSEN	268.00
04/25/2013	74295	R	04/25/2013	JOSTENS	657.74
04/25/2013	74296	R	04/25/2013	KLEENMARK	738.00
04/25/2013	74297	R	04/25/2013	KROHN, KIARA	42.18
04/25/2013	74298	R	04/25/2013	LIBRARIANS' BOOK EXPRESS	433.51
04/25/2013	74299	R	04/25/2013	MJ CARE, INC.	6,077.50
04/25/2013	74300	R	04/25/2013	NORTH AMERICAN MECHANICAL INC	756.87

POST	CHECK	CHE	CHECK		
DATE	NUMBER	TYP	DATE	VENDOR	AMOUNT
04/25/2013	74301	R	04/25/2013	PETTERSON PLUMBING	1,496.25
04/25/2013	74302	R	04/25/2013	PIGGLY WIGGLY	96.55
04/25/2013	74303	R	04/25/2013	PIONEER MANUFACTURING COMPANY	149.95
04/25/2013	74304	R	04/25/2013	REINDERS INC	29.11
04/25/2013	74305	R	04/25/2013	RHYME BUSINESS PRODUCTS	486.00
04/25/2013	74306	R	04/25/2013	ROCK COUNTY TREASURER	389.68
04/25/2013	74307	R	04/25/2013	RUBICON INTERNATIONAL	1,250.00
04/25/2013	74308	R	04/25/2013	SCHMIDT, KRIS	70.00
04/25/2013	74309	R	04/25/2013	SCOTT IRWIN	60.00
04/25/2013	74310	R	04/25/2013	SEBCO	2,751.10
04/25/2013	74311	R	04/25/2013	SEW MANY THREADS, LLC	292.00
04/25/2013	74312	R	04/25/2013	SKYWARD	400.00
04/25/2013	74313	R	04/25/2013	TAHER	39,166.31
04/25/2013	74314	R	04/25/2013	TONY GEORGE	96.00
04/25/2013	74315	R	04/25/2013	UNIVERSITY OF WISC - MADISON	1,000.00
04/25/2013	74316	R	04/25/2013	WAHL, CARRIE	61.57
04/25/2013	74317	R	04/25/2013	WE ENERGIES	20,080.08
04/25/2013	74318	R	04/25/2013	WELDERS SUPPLY COMPANY	77.00
04/25/2013	74319	R	04/25/2013	WORLD BOOK INC	780.00
04/19/2013	2013028	M	04/19/2013	AT & T	1,665.86
04/19/2013	2013029	M	04/19/2013	EVANSVILLE WATER & LIGHT DEPT	32,345.57
04/19/2013	2013030	M	04/19/2013	U.S. CELLULAR	181.74
04/11/2013	121300155	A	04/11/2013	BADGER WATER LLC	142.15
04/11/2013	121300156	A	04/11/2013	BOARDMAN & CLARK LLP	1,692.00
04/11/2013	121300157	A	04/11/2013	HAMMOND, JOLENE	44.99
04/11/2013	121300158	A	04/11/2013	HAVLIK, LOUISA	86.85
04/11/2013	121300159	A	04/11/2013	LANDMARK SERVICES COOPERATIVE	10,655.12
04/11/2013	121300160	A	04/11/2013	MARSHALL, KIMBERLY	20.00
04/11/2013	121300161	A	04/11/2013	PICKERING, DEANNA	14.57
04/11/2013	121300162	A	04/11/2013	REDDERS, DEEJAY	215.34
04/11/2013	121300163	A	04/11/2013	ROSS, CHRISTINA	153.39
04/25/2013	121300164	A	04/25/2013	ASHBY, VAUNCE	22.20
04/25/2013	121300165	A	04/25/2013	BJUGSTAD, RENEE	166.55
04/25/2013	121300166	A	04/25/2013	BRUHN, ANN	3,368.75
04/25/2013	121300167	A	04/25/2013	CITY GLASS COMPANY	319.43
04/25/2013	121300168	A	04/25/2013	CZERWONKA, MIKE	52.17
04/25/2013	121300169	A	04/25/2013	DOBBS, JOANIE	46.62
04/25/2013	121300170	A	04/25/2013	KOPF, DAVID	60.00
04/25/2013	121300171	A	04/25/2013	LANDERS, PAULA	242.20
04/25/2013	121300172	A	04/25/2013	MARTY, RACHEL	79.15
04/25/2013	121300173	A	04/25/2013	MARTY, RODNEY JR	110.90
04/25/2013	121300174	A	04/25/2013	MIDAMERICA ADMINISTRATIVE & RE	215.00
04/25/2013	121300175	A	04/25/2013	MOYER, DEBRA	2,241.25
04/25/2013	121300176	A	04/25/2013	OAKESON, JOMARIE	150.42
04/25/2013	121300177	A	04/25/2013	OSWALD, BETH	9.70
04/25/2013	121300178	A	04/25/2013	SENDELBACH, KARLA	131.20
04/25/2013	121300179	A	04/25/2013	SLABACK, JACOB	34.19
04/25/2013	121300180	A	04/25/2013	WIEDEL, JENNIFER	63.58
04/25/2013	121300181	A	04/25/2013	WIL-KIL PEST CONTROL	136.00

Totals for checks 439,851.92



# Evansville

*Community School District*

---

## MEMORANDUM

To: Evansville Board of Education  
From: Doreen Treuden, Business Manager  
Re: 2012-2013 Budget Update  
Date: May 3, 2013

Attached are the two Skyward reports that we agreed would be helpful to show fiscal year to date (FYTD) activity. The reports reflect activity through April 30, 2013. Reviewing and comparing these reports each month is helpful when looking for consistency of incoming revenues and outgoing expenditures. These reports also show fiscal year to date % (last column) for both revenues and expenditures which is helpful when tracking how the budget is being expensed.

If you have questions prior to the meeting, please don't hesitate to call. Thank you.

Fd	T	Loc	Obj	Func	Prj	Obj	2010-11	2010-11	2011-12	2011-12	2011-12
							Revised Budget	FYTD Activity	Revised Budget	FYTD Activity	FYTD %
10	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	5,340,804.00	5,342,510.07	5,547,026.00	3,166,118.12	57.08
10	R	---	3--	-----	---	INTER-DISTRICT TRANSFERS	244,034.00	4,331.45	228,510.00	0.00	0.00
10	R	---	5--	-----	---	REV FROM INTERMEDIATE SOU	1,500.00	1,363.00	1,363.00	0.00	0.00
10	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	13,340,822.00	8,568,485.50	12,135,090.00	7,924,648.60	65.30
10	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	295,753.00	130,386.46	383,362.90	149,604.92	39.02
10	R	---	9--	-----	---	OTHER SOURCES OF REVENUE	34,357.00	49,234.79	81,641.00	77,688.52	95.16
10	R	---	---	-----	---	Revenue	19,257,270.00	14,096,311.27	18,376,992.90	11,318,060.16	61.59
10	E	---	1--	-----	---	SALARIES	9,686,725.00	6,950,096.21	9,794,261.61	6,894,023.30	70.39
10	E	---	2--	-----	---	EMPLOYEE BENEFITS	4,231,954.00	3,207,823.80	3,846,856.95	2,820,248.82	73.31
10	E	---	3--	-----	---	PURCHASED SERVICES	2,159,344.00	1,325,942.77	2,213,984.20	1,483,468.53	67.00
10	E	---	4--	-----	---	NON-CAPITAL OBJECTS	662,693.00	-506,073.91	690,100.50	529,165.75	76.68
10	E	---	5--	-----	---	CAPITAL OBJECTS	63,952.00	23,053.54	46,296.00	13,294.17	28.72
10	E	---	6--	-----	---	DEBT RETIREMENT	118,752.00	81,959.08	60,000.00	30,213.05	50.36
10	E	---	7--	-----	---	INSURANCE	108,136.00	96,623.90	139,969.00	141,532.15	101.12
10	E	---	8--	-----	---	OPERATING TRANSFERS OUT	2,246,416.00	0.00	2,219,932.64	0.00	0.00
10	E	---	9--	-----	---	OTHER OBJECTS	19,116.00	18,590.90	38,376.00	28,336.01	73.84
10	E	---	---	-----	---	Expense	19,297,088.00	12,210,164.11	19,049,776.90	11,940,281.78	62.68
21	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	0.00	6,808.13	0.00	4,694.55	0.00
21	R	---	---	-----	---	Revenue	0.00	6,808.13	0.00	4,694.55	0.00
21	E	---	4--	-----	---	NON-CAPITAL OBJECTS	0.00	7,905.00	0.00	-629.82	0.00
21	E	---	---	-----	---	Expense	0.00	7,905.00	0.00	-629.82	0.00
27	R	---	1--	-----	---	INTERFUND TRANSFERS	2,195,027.00	0.00	2,219,932.64	0.00	0.00
27	R	---	3--	-----	---	INTER-DISTRICT TRANSFERS	40,776.00	0.00	41,688.00	41,202.00	98.83
27	R	---	5--	-----	---	REV FROM INTERMEDIATE SOU	500.00	17,929.00	17,000.00	7,676.00	45.15
27	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	880,027.00	636,713.00	887,288.63	481,038.00	54.21
27	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	660,139.00	275,236.36	536,047.70	162,961.69	30.40
27	R	---	9--	-----	---	OTHER SOURCES OF REVENUE	0.00	250.00	0.00	0.00	0.00
27	R	---	---	-----	---	Revenue	3,776,469.00	930,128.36	3,701,956.97	692,877.69	18.72
27	E	---	1--	-----	---	SALARIES	2,290,009.00	1,642,282.17	2,315,847.02	1,672,096.88	72.20
27	E	---	2--	-----	---	EMPLOYEE BENEFITS	1,020,302.00	829,577.75	975,616.88	688,474.12	70.57
27	E	---	3--	-----	---	PURCHASED SERVICES	312,596.00	164,951.27	273,798.00	144,814.02	52.89
27	E	---	4--	-----	---	NON-CAPITAL OBJECTS	99,544.00	70,063.43	121,895.07	89,256.20	73.22
27	E	---	5--	-----	---	CAPITAL OBJECTS	49,018.00	25,461.97	9,800.00	0.00	0.00
27	E	---	7--	-----	---	INSURANCE	5,000.00	987.57	5,000.00	0.00	0.00
27	E	---	9--	-----	---	OTHER OBJECTS	0.00	0.00	0.00	4,819.00	0.00
27	E	---	---	-----	---	Expense	3,776,469.00	2,733,324.16	3,701,956.97	2,599,460.22	70.22
38	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	129,746.00	129,746.00	132,000.00	132,000.00	100.00
38	R	---	8--	-----	---	NON REVENUE	1,168,375.00	1,162,174.90	0.00	0.00	0.00
38	R	---	---	-----	---	Revenue	1,298,121.00	1,291,920.90	132,000.00	132,000.00	100.00
38	E	---	6--	-----	---	DEBT RETIREMENT	1,275,071.00	1,275,071.01	126,100.00	126,100.02	100.00
38	E	---	---	-----	---	Expense	1,275,071.00	1,275,071.01	126,100.00	126,100.02	100.00
39	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	2,437,216.00	2,435,566.67	2,342,229.00	2,341,620.39	99.97
39	R	---	---	-----	---	Revenue	2,437,216.00	2,435,566.67	2,342,229.00	2,341,620.39	99.97
39	E	---	6--	-----	---	DEBT RETIREMENT	2,465,810.00	2,459,610.00	2,603,622.50	2,603,622.52	100.00
39	E	---	---	-----	---	Expense	2,465,810.00	2,459,610.00	2,603,622.50	2,603,622.52	100.00
50	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	449,769.00	369,017.75	443,680.20	347,931.58	78.42
50	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	10,272.00	12,399.43	9,341.78	11,646.50	124.67

Fd	T	Loc	Obj	Func	Prj	Obj	2010-11	2010-11	2011-12	2011-12	2011-12
							Revised Budget	FYTD Activity	Revised Budget	FYTD Activity	FYTD %
50	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	228,605.00	147,427.96	243,059.40	166,581.03	68.54
50	R	---	---	-----	---	Revenue	688,646.00	528,845.14	696,081.38	526,159.11	75.59
50	E	---	1--	-----	---	SALARIES	222,048.00	172,560.04	227,913.00	169,593.69	74.41
50	E	---	2--	-----	---	EMPLOYEE BENEFITS	46,518.00	35,459.47	36,910.00	25,975.95	70.38
50	E	---	3--	-----	---	PURCHASED SERVICES	382,747.00	326,282.61	363,283.67	332,309.67	91.47
50	E	---	4--	-----	---	NON-CAPITAL OBJECTS	39,334.00	6,134.13	73,761.99	22,373.54	30.33
50	E	---	7--	-----	---	INSURANCE	275.00	0.00	0.00	0.00	0.00
50	E	---	9--	-----	---	OTHER OBJECTS	125.00	120.25	0.00	125.25	0.00
50	E	---	---	-----	---	Expense	691,047.00	540,556.50	701,868.66	550,378.10	78.42
72	R	---	1--	-----	---	INTERFUND TRANSFERS	0.00	2.96	0.00	0.00	0.00
72	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	0.00	16.71	0.00	0.00	0.00
72	R	---	---	-----	---	Revenue	0.00	19.67	0.00	0.00	0.00
75	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	0.00	2.96	0.00	0.00	0.00
75	R	---	---	-----	---	Revenue	0.00	2.96	0.00	0.00	0.00
75	E	---	8--	-----	---	OPERATING TRANSFERS OUT	0.00	2.96	0.00	0.00	0.00
75	E	---	---	-----	---	Expense	0.00	2.96	0.00	0.00	0.00
99	R	---	1--	-----	---	INTERFUND TRANSFERS	48,082.00	0.00	0.00	0.00	0.00
99	R	---	3--	-----	---	INTER-DISTRICT TRANSFERS	51,934.00	22,567.08	0.00	0.00	0.00
99	R	---	---	-----	---	Revenue	100,016.00	22,567.08	0.00	0.00	0.00
99	E	---	1--	-----	---	SALARIES	68,271.00	45,533.70	0.00	0.00	0.00
99	E	---	2--	-----	---	EMPLOYEE BENEFITS	31,557.00	22,259.21	0.00	0.00	0.00
99	E	---	7--	-----	---	INSURANCE	188.00	0.00	0.00	0.00	0.00
99	E	---	---	-----	---	Expense	100,016.00	67,792.91	0.00	0.00	0.00

Number of Accounts: 1905

\*\*\*\*\* End of report \*\*\*\*\*

Fd	T	Loc	Obj	Func	Prj	Obj	2011-12	2011-12	2012-13	2012-13	2012-13
							Revised Budget	FYTD Activity	Revised Budget	FYTD Activity	FYTD %
10	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	5,547,026.00	3,166,118.12	5,290,182.49	2,938,296.48	55.54
10	R	---	3--	-----	---	INTER-DISTRICT TRANSFERS	228,510.00	0.00	283,580.00	0.00	0.00
10	R	---	5--	-----	---	REV FROM INTERMEDIATE SOU	1,363.00	0.00	0.00	0.00	0.00
10	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	12,135,090.00	7,924,648.60	12,463,604.00	7,918,180.95	63.53
10	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	383,362.90	149,604.92	203,458.00	121,321.65	59.63
10	R	---	9--	-----	---	OTHER SOURCES OF REVENUE	81,641.00	77,688.52	68,844.36	57,998.41	84.25
10	R	---	---	-----	---	Revenue	18,376,992.90	11,318,060.16	18,309,668.85	11,035,797.49	60.27
10	E	---	1--	-----	---	SALARIES	9,794,261.61	6,894,023.30	9,238,107.28	6,578,705.69	71.21
10	E	---	2--	-----	---	EMPLOYEE BENEFITS	3,846,856.95	2,820,248.82	3,630,233.17	2,597,942.98	71.56
10	E	---	3--	-----	---	PURCHASED SERVICES	2,213,984.20	1,483,468.53	2,349,661.83	1,301,520.67	55.39
10	E	---	4--	-----	---	NON-CAPITAL OBJECTS	690,100.50	529,165.75	677,925.24	497,815.89	73.43
10	E	---	5--	-----	---	CAPITAL OBJECTS	46,296.00	13,294.17	40,396.00	33,480.24	82.88
10	E	---	6--	-----	---	DEBT RETIREMENT	60,000.00	30,213.05	61,141.21	38,877.33	63.59
10	E	---	7--	-----	---	INSURANCE	139,969.00	141,532.15	145,868.00	133,056.75	91.22
10	E	---	8--	-----	---	OPERATING TRANSFERS OUT	2,219,932.64	0.00	2,121,038.12	0.00	0.00
10	E	---	9--	-----	---	OTHER OBJECTS	38,376.00	28,336.01	45,298.00	41,776.60	92.23
10	E	---	---	-----	---	Expense	19,049,776.90	11,940,281.78	18,309,668.85	11,223,176.15	61.30
21	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	0.00	4,694.55	0.00	11,524.62	0.00
21	R	---	---	-----	---	Revenue	0.00	4,694.55	0.00	11,524.62	0.00
21	E	---	3--	-----	---	PURCHASED SERVICES	0.00	0.00	0.00	3,524.62	0.00
21	E	---	4--	-----	---	NON-CAPITAL OBJECTS	0.00	-629.82	0.00	2,175.88	0.00
21	E	---	---	-----	---	Expense	0.00	-629.82	0.00	5,700.50	0.00
27	R	---	1--	-----	---	INTERFUND TRANSFERS	2,219,932.64	0.00	2,121,038.12	0.00	0.00
27	R	---	3--	-----	---	INTER-DISTRICT TRANSFERS	41,688.00	41,202.00	0.00	0.00	0.00
27	R	---	5--	-----	---	REV FROM INTERMEDIATE SOU	17,000.00	7,676.00	0.00	0.00	0.00
27	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	887,288.63	481,038.00	798,054.00	583,858.00	73.16
27	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	536,047.70	162,961.69	504,285.71	279,814.30	55.49
27	R	---	---	-----	---	Revenue	3,701,956.97	692,877.69	3,423,377.83	863,672.30	25.23
27	E	---	1--	-----	---	SALARIES	2,315,847.02	1,672,096.88	2,185,333.39	1,565,805.66	71.65
27	E	---	2--	-----	---	EMPLOYEE BENEFITS	975,616.88	688,474.12	849,634.74	624,188.29	73.47
27	E	---	3--	-----	---	PURCHASED SERVICES	273,798.00	144,814.02	333,058.91	208,640.07	62.64
27	E	---	4--	-----	---	NON-CAPITAL OBJECTS	121,895.07	89,256.20	42,350.79	53,845.67	127.14
27	E	---	5--	-----	---	CAPITAL OBJECTS	9,800.00	0.00	10,000.00	10,877.09	108.77
27	E	---	7--	-----	---	INSURANCE	5,000.00	0.00	0.00	0.00	0.00
27	E	---	9--	-----	---	OTHER OBJECTS	0.00	4,819.00	3,000.00	8,029.92	267.66
27	E	---	---	-----	---	Expense	3,701,956.97	2,599,460.22	3,423,377.83	2,471,386.70	72.19
38	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	132,000.00	132,000.00	121,372.00	121,372.00	100.00
38	R	---	---	-----	---	Revenue	132,000.00	132,000.00	121,372.00	121,372.00	100.00
38	E	---	6--	-----	---	DEBT RETIREMENT	126,100.00	126,100.02	128,700.00	128,700.02	100.00
38	E	---	---	-----	---	Expense	126,100.00	126,100.02	128,700.00	128,700.02	100.00
39	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	2,342,229.00	2,341,620.39	2,694,885.00	2,694,139.35	99.97
39	R	---	---	-----	---	Revenue	2,342,229.00	2,341,620.39	2,694,885.00	2,694,139.35	99.97
39	E	---	6--	-----	---	DEBT RETIREMENT	2,603,622.50	2,603,622.52	2,727,322.50	2,727,322.52	100.00
39	E	---	---	-----	---	Expense	2,603,622.50	2,603,622.52	2,727,322.50	2,727,322.52	100.00
50	R	---	2--	-----	---	REVENUE FROM LOCAL SOURCE	443,680.20	347,931.58	433,380.60	337,728.50	77.93
50	R	---	6--	-----	---	REVENUE FROM STATE SOURCE	9,341.78	11,646.50	10,945.69	12,132.29	110.84
50	R	---	7--	-----	---	REVENUE FROM FEDERAL SOUR	243,059.40	166,581.03	266,219.55	165,226.02	62.06

Fd	T	Loc	Obj	Func	Prj	Obj	2011-12	2011-12	2012-13	2012-13	2012-13
							Revised Budget	FYTD Activity	Revised Budget	FYTD Activity	FYTD %
50	R	---	---	-----	---	Revenue	696,081.38	526,159.11	710,545.84	515,086.81	72.49
50	E	---	1--	-----	---	SALARIES	227,913.00	169,593.69	219,402.62	175,629.70	80.05
50	E	---	2--	-----	---	EMPLOYEE BENEFITS	36,910.00	25,975.95	33,762.04	26,654.84	78.95
50	E	---	3--	-----	---	PURCHASED SERVICES	363,283.67	332,309.67	383,007.86	360,387.21	94.09
50	E	---	4--	-----	---	NON-CAPITAL OBJECTS	73,761.99	22,373.54	73,230.99	6,348.26	8.67
50	E	---	9--	-----	---	OTHER OBJECTS	0.00	125.25	0.00	0.00	0.00
50	E	---	---	-----	---	Expense	701,868.66	550,378.10	709,403.51	569,020.01	80.21

Number of Accounts: 2137

\*\*\*\*\* End of report \*\*\*\*\*

**EVANSVILLE COMMUNITY SCHOOL DISTRICT**

**Board of Education Special Meeting Agenda**

**Monday, May 20, 2013**

**6:00 p.m.**

**District Board and Training Center  
340 Fair Street (Door 36)**

*Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: [Evansville.k12.wi.us](http://Evansville.k12.wi.us), and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.*

- I. Roll Call: Dennis Hatfield      Kathi Swanson      John Rasmussen  
   Tina Rossmiller      Eric Busse      Sandra Spanton Nelson
- II. Interviews for School Board Member Interim.
- III. Business (Action Item):
  - A. Appointment of School Board Member, to Complete the Vacant Term Formerly Held by Sharon Skinner.
- IV. Adjourn.

**Mission Statement:**

*The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.*

**Vision Statement:**

*Creating a culture of excellence in:*

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about the agenda items should call 882-5224, Ext. 3387, at least 24 hours prior to the meeting.

Posted:

# EVANSVILLE COMMUNITY SCHOOL DISTRICT

## Board of Education Regular Meeting Agenda

Monday, June 10, 2013

6:30 p.m.

District Board and Training Center  
340 Fair Street (Door 36)

*Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: [Evansville.k12.wi.us](http://Evansville.k12.wi.us), and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.*

**6:00 pm: Two board members are available to listen to the public on a drop in basis.**

Approx. Time

- |    |                            |                       |                         |
|----|----------------------------|-----------------------|-------------------------|
| I. | Roll Call: Dennis Hatfield | Eric Busse            | HS Rep. Hunter Johnson  |
|    | Tina Rossmiller            | John Rasmussen        | HS Rep. Marissa Haegele |
|    | Kathi Swanson              | Sandra Spanton Nelson |                         |
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:  
• Back To School Days – August 14 & 15 from 1:00 – 7:00 pm  
•
- IV. Public Presentations. Regarding Items Not on the Agenda. Items Related to the Agenda Presented at This Time if the Citizen Needs to Leave.
- V. District Administrator Report –
- VI. High School Board Representatives/Principals'/Administrators' Reports – High School Events and Good Things Happening in our Schools.
- VII. Information & Discussion:  
A. Presentation on Programming Model for Advanced Learners.  
B. Presentation on Reading Program at Theodore Robinson Intermediate School.  
C. Presentation on High School Transition Program.  
D. Ad Hoc Fee Schedule Committee.  
E. Youth Options Report.  
F. Report From CESA Delegate Representative – Tina Rossmiller.  
G. First Reading of Policies:  
H. Second Reading of Policies: #760-Food Service Program and #760.1-Breakfast/lunch Fee Schedule.  
I. Completed Employee Handbook.  
J. Alternative Education.

- VIII. Business (Action Items): min.
- A. Approval of CESA #2 2013-2014 Contract.
  - B. Approval of Staff Changes:
  - C. Approval of Preliminary 2013-2014 Budget.
  - D. Approval of Use of Fund 10 Balance.
- IX. Consent (Action Items): 2 min.
- A. Approval of #187-Public Participation at Board Meetings and #322-Student School Day.
  - B. Approval of May 13, 2013, Regular and May 20, 2013, Special Meeting Minutes.
  - C. Approval of May Bills and Reconciliation.
- X. July 24, 2013, Regular Meeting Agenda. 5 min.
- XI. Adjourn. 1 min.

*FYI – Bullying Report, per policy #411.4 from buildings*  
*FYI – Fund Raising Activities Report, per policy #374 Exhibit 3*

*Mission Statement:*

*The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.*

*Vision Statement:*

*Creating a culture of excellence in:*

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about the agenda items should call 882-5224, Ext. 3387, at least 24 hours prior to the meeting.

Posted: