

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, November 12, 2012, at 6:30 pm in the District Board and Training Center room.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Rossmiller, Swanson, Skinner, Busse, Hurley, Rasmussen, HS Reps, Johnson and Haegele.

**APPROVE AGENDA**

Motion by Mr. Busse, seconded by Ms. Rossmiller, to approve the agenda as presented. Motion carried, 7-0 (voice vote).

**PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS**

- American Education Week – November 11-17
- Veterans Day program at High School this morning was excellent; thanks to all.
- Congratulations: Ms. Havlik/Ms. Wick/Mr. Flaherty and staff – respect and attention of students during Veterans Day program.
- Play last weekend was well done.
- Thanks to Mr. Everson for the after school, Gaming Program.

**DISTRICT ADMINISTRATOR REPORT**

Mr. Roth's submitted report was on his first 100 days as District Administrator.

**HIGH SCHOOL BOARD REPRESENTATIVES'/PRINCIPALS'/ADMINISTRATORS' REPORTS**

Ms. Haegele and Mr. Johnson shared their report on high school events. Ms. Havlik, Ms. Wick, Mr. Flaherty, Mr. Everson, Ms. Ashby, and Ms. Landers' submitted reports included good things in our buildings. Discussion.

**INTRODUCTION OF NEW STAFF**

Building principal, Ms. Havlik, introduced new staff for this school year.

**INFORMATION & DISCUSSION**

Ms. Swanson presented documents for discussion on Just Cause and At Will Standard. Discussion. Consensus of the Board that the Employee Handbook to use "at-will" status for all employees. Public presentation, employee spoke in opposition of grievance/remediation process. Mr. Roth will present polices #538-Evaluation of Faculty and Staff, #538.2-Teacher Remediation Procedure and Remediation Form to the Board for a first reading.

Ms. Swanson presented for the Employee Handbook, the written draft, Part I, Sec. 9-13 (All Employees-Jury Duty Leave, Bereavement Leave, Personal Leave, Uniformed Service Leave, and Unpaid Leaves of Absence) and a document from the Evansville Education Association for

consideration for this section. Discussion. Section 13.03, title will change to Other Unpaid Absence.

Ms. Swanson presented for the Employee Handbook, the outline, Part I, Sec. 14-16 (All Employees-Benefits for All Employees, Work Stoppage, and Conformity to Law). Discussion.

Ms. Swanson presented a School Board Election Timeline.

Ms. Swanson asked for selection of the Delegate and Alternate to Wisconsin Association of School Board Convention. Discussion. Mr. Rasmussen will serve as Delegate and Mr. Busse as Alternate.

Business Manager, Ms. Treuden, presented a draft 2013-2014 Budget Calendar. Discussion. Board budget meeting will be held on January 12.

No Insurance Committee update; next meeting is Thursday, November 15.

Mr. Hatfield and Mr. Rasmussen gave an update on the Extra-Co-Curricular Committee meeting of November 8.

Ms. Swanson presented for a second reading, policies: #141-Board Officers and #142-Board Consultants.

### **BUSINESS (Action Items)**

Motion by Ms. Rossmiller, seconded by Ms. Skinner, moved to approve the Employee Handbook, Part I, Sec. 4-8 (All Employees-Grievance Procedures, Pay Periods, Compensation and Expense Reimbursement, Worker's Compensation, and Sick Leave) as presented. Discussion. A section on Sick Leave Bank will be added to this approved section. Motion carried, 7-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve the Handbook Introduction Letter as presented. Motion carried, 7-0 (voice vote).

Motion by Mr. Busse, seconded by Mr. Rasmussen, moved to approve the resignation of Dulcie Bergsma, special educational assistant. Motion carried, 7-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Ms. Skinner, moved to approve the hiring of Jennifer Hansen, as a part-time Food Service Cook 1 (3 hours/day) at TRIS. Motion carried, 7-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved "Whereas the following school districts have handicapped children, and whereas it appears that the educational interest of all children in the school districts will be served best by the districts joining together to offer special services, as authorized by the Department of Public Instruction, to meet the needs of the handicapped children." "Be it, and it is hereby resolved that the school boards for Parkview School District and Evansville Community School District agree to establish and maintain, on a

cooperative basis, a handicapped children's special education program(s) pursuant to section 66.0301 of the Wisconsin Statutes." Discussion. Motion carried, 7-0 (roll call vote).

**CONSENT (Action Items)**

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to approve the consent agenda items of: October 8 Regular meeting minutes; open enrollment exception applications: Students A, B, and C, to leave Evansville and attend Parkview; and the September and October reconciliation reports and bills, as presented. Discussion. Motion carried, 7-0 (roll call vote).

**FUTURE AGENDA**

November 26, 2012, regular meeting agenda shared.

**ADJOURN**

Motion by Mr. Rasmussen, seconded by Ms. Skinner, moved to adjourn. Motion carried, 7-0 (voice vote).

Meeting adjourned at 8:29 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_  
Kathi Swanson, President

Dated: \_\_\_\_\_ Approved: 12/10/12