

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, October 8, 2012, at 6:30 pm in the District Board and Training Center room.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Swanson, Rasmussen, Rossmiller, Skinner, Hurley, HS Reps, Johnson, and Haegele. Absent: Busse.

APPROVE AGENDA

Motion by Ms. Rossmiller, seconded by Ms. Skinner, moved to approve the agenda as presented. Motion carried, 6-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- National School Lunch Week, October 15-19, 2012
- WASB Recognition of Certificates – Tina Rossmiller, Level 3, and Nancy Hurley, Level 1

DISTRICT ADMINISTRATOR REPORT

Mr. Roth's submitted report was on the District's initiatives and Employee Handbook Development.

HIGH SCHOOL BOARD REPRESENTATIVE/PRINCIPALS'/ADMINISTRATORS' REPORTS

Ms. Haegele and Mr. Johnson shared their report on high school events. Ms. Havlik, Ms. Wick, Mr. Flaherty, Mr. Everson, Ms. Ashby, and Ms. Landers' submitted reports included good things in our buildings. Discussion.

INTRODUCTION OF NEW STAFF

Building principals introduced their new teachers for this school year.

INFORMATION & DISCUSSION

Mr. Roth had provided a memo on defining full-time employees for the Employee Handbook. Discussion. Mr. Roth's recommendation was for the Board to examine the comparable data that will be coming forward and then make a final decision.

Mr. Roth shared a concern from the Employee Handbook Employee Reps., Co-Chair for the EEA (Evansville Education Association) meeting on October 1st. Discussion. Consensus to bring back the concern when addressed in the Employee Handbook, under teacher attendance, with recommendations from Mr. Roth.

Mr. Roth presented for the Employee Handbook, written draft, Part 1, Sec. 1-3 (All Employees-Preamble and Definitions, Employment Law, General Employment Practices and Expectations). Discussion. Consensus for Mr. Roth to draft a friendly welcome letter at the start of the Handbook. Consensus to not include policy language within document, just reference the policy number. Failed consensus to remove under 2.06, Immigration Law Compliance, line 178, "aliens". This section will come back in a shorter version for potential Board approval on October 29.

Ms. Swanson presented for the Employee Handbook, the outline for Part 1, Sections 4-8 (All Employees-Grievance Procedures, Pay Periods, Compensation and Expense Reimbursement, Workers' Compensation, and Sick Leave). Discussion. This section will be brought forward in written draft format on October 29.

Ms. Swanson presented Insurance Committee update, including minutes, and shared that the October 11th meeting has been cancelled due to gathering of additional information. Discussion.

Mr. Roth shared that a telephone/technology audit proposal was received and Board approval will be asked for when have more details. Discussion.

Mr. Roth shared that a School Perceptions Survey has been reviewed by the Administrative Team, revisions are being made, and will ask for Board approval prior to staff taking the survey. Discussion.

Director of Instruction, Ms. Landers, presented an overview of the new DPI (Department of Public Instruction) school accountability reporting tool, School Report Card, and shared a sample. This will be released on October 22, 2012, for public view. Discussion.

BUSINESS (ACTION ITEM)

Motion by Ms. Rossmiller, seconded by Ms. Skinner, moved that we approve the updated Change in Employee Handbook Timeline, dated 9/28/2012, as presented. Motion carried, 6-0 (voice vote).

CONSENT (ACTION ITEMS)

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the consent agenda items: September 10 regular and October 1 special meeting minutes, open enrollment exception application for Student A to attend Stoughton, as required by law, and the August reconciliation report and bills as presented. Motion carried, 6-0 (roll call vote).

FUTURE AGENDA

October 29, 2012, regular meeting agenda shared.

EXECUTIVE SESSION

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved for a five minute break. Motion carried, 6-0 (voice vote).

Motion by Mr. Hatfield, seconded by Ms. Skinner, moved to move into executive session, under Wisconsin State Statute 19.85(1)(c) to discuss district administrator evaluation. Motion carried, 6-0 (roll call vote).

Meeting adjourned from executive session at 9:20 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved: 11/12/12
Kathi Swanson, President