

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, January 14, 2013, at 6:30 pm in the District Board and Training Center room.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Rossmiller, Swanson, Busse, Hurley, Rasmussen, and High School Rep Haegele. Absent: Skinner and High School Rep Johnson.

APPROVE AGENDA

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to approve the agenda as presented and add a five minute break prior to Item XI – Executive Session. Motion carried, 6-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- Adult School Crossing Guard Recognition Week – January 14-18
- Wisconsin Association of School Board Convention – January 22-25
- Open Enrollment Application Period – February 4 – April 30
- Energy Fair – April 19
- April 22, Week of the Young Child

DISTRICT ADMINISTRATOR REPORT

Mr. Roth's submitted report was on school safety.

HIGH SCHOOL BOARD REPRESENTATIVES'/PRINCIPALS'/ADMINISTRATORS' REPORTS

Ms. Haegele and Mr. Johnson's submitted report was on high school events. Ms. Havlik, Ms. Wick, Mr. Flaherty, Mr. Everson, Ms. Ashby, and Ms. Landers' submitted reports included good things in our buildings. Discussion.

BUSINESS (Action Item)

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to accept the resignation of teacher, Sally Feeney, effective at the end of the second quarter, January 24, 2013, and thank her for her years of service and wish her good luck. Discussion. Motion carried, 6-0 (voice vote).

INFORMATION & DISCUSSION

Dr. Gary Albrecht, CESA #2 Agency Administrator, presented on the CESA #2 programs and services.

Mr. Scott Haumersen and Ms. Natalie Rew, Wegner CPAs, presented the 2011-2012 District financial audit report. Discussion.

Ms. Swanson presented the Employee Handbook written draft, Part II, Sec. 3 (Certified Staff-Certified Staff Supervision and Evaluation) and Part III, Sec. 2 (Support Staff-Employee Evaluation). Discussion.

Ms. Swanson presented the Employee Handbook outline Part II, Sec. 4-6 (Certified Staff-Discipline and Discharge, Certified Staff Assignments, Vacancies and Transfers, and Reduction in Force, Positions and Hours) and Part III, Sec. 3-6 (Support Staff-Discipline and Discharge, Job Vacancies, Reduction in Force, Positions and Hours, and Resignations From Employment). Discussion.

Ms. Swanson shared school board election candidates and introduced them. Ms. Hammann, Ms. Spanton Nelson, Mr. Busse, and thanked Ms. Hurley for her work on the Board.

Ms. Swanson asked Board members to give their Wisconsin Association of School Boards convention resolutions recommendations to Mr. Rasmussen by the end of the meeting.

Ms. Swanson presented for a first reading, policies: #527.2 Form–Grievance Form; #527.3–Employee Grievance Procedures; #534-Substitute Teacher Employment; #535-Assignments and Transfers; and #722.1-Staff Accident Reports. Discussion. Policies will come back for a second reading at the January 28 Board meeting with suggested changes.

Ms. Swanson presented for a second reading, policy #548 – Support Staff Evaluation. Policy will come back for approval to remove at the January 28 Board meeting.

Mr. Roth presented the Insurance Committee survey that was created and thanked Ms. Heather Hanson for putting together the survey. Discussion.

Mr. Rasmussen shared the January 9 Extra/Co-Curricular Committee highlights. This Committee will make a presentation to the Board on February 25.

BUSINESS (Action Items)

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the Employee Handbook, Part II, Sec. 1-2 (Certified Staff-Professional Hours/Workday and Professional Growth) and Part III, Sec. 1 (Support Staff-Hours of Work, Work Schedule, and Job Descriptions), as presented. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to deny any open enrolled applications for grades K-5 due to class size limits and space. Discussion. Motion carried, 5-1 (Rasmussen)(voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved that in grades 6-12 we will not consider the availability of space (we will accept applications). Discussion. Motion carried, 5-1 (Hatfield)(voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved that in grades K-5 and 9-12 we deny special education applications due to space and caseload. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the District Administrator 2013-14/2014-15 contract for Jerry Roth as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve a 1% salary increase for the administrators, effective July 1, 2012, as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the consent agenda items of: middle school girls' basketball coach, Dave Soddy, for a stipend of \$1,659; December 10 regular and December 17 special meeting minutes; policies #428-Public School Open Enrollment; #526.1-Employee Evaluation; #526.2-Employee Remediation Procedure; #526.2 Form-Plan of Remediation Form; #529-Employee Discipline; and #545.1-Support Staff Work Schedule; and the November and December reconciliation and bills as presented. Motion carried, 6-0 (roll call vote).

FUTURE AGENDA

January 28, 2013, regular meeting agenda shared. Discussion.

BREAK

A five minute break taken.

EXECUTIVE SESSION

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to go into executive session, under Wisconsin State Statute 19.85(1)(c) to discuss administrative contracts. Motion carried, 6-0 (roll call vote).

Meeting adjourned from executive session at 9:24 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved: 2-11-13
Kathi Swanson, President