

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, October 29, 2012, at 6:30 pm in the District Board and Training Center room.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Hatfield, Rasmussen, Hurley, Swanson, Rossmiller, Busse, and Skinner.

APPROVE AGENDA

Motion by Mr. Busse, seconded by Mr. Rasmussen, moved to approve the agenda as presented. Discussion.

Amended motion by Ms. Hurley, to delete item IX – Board Development and moving item III – Presentation by Paragon Development Systems, Inc. (PDS), until the presenters' arrive, seconded by Mr. Hatfield. Motion carried, 7-0 (voice vote).

Motion to approve agenda as amended carried, 7-0 (voice vote).

CONSENT (Action Items)

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the consent agenda items of: September 24 minutes; no action on open enrollment exceptions; and the donations from the Sports Boosters and the Baseball Youth of Evansville, with sincere thanks. Motion carried, 7-0 (voice vote).

BUSINESS (Action Items)

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve the School Perceptions survey process and the expenditure of \$4,000 to develop, conduct and report the survey results. Motion carried, 7-0 (voice vote).

PRESENTATION

Presentation by Paragon Development Systems, Inc. (PDS), Rob Buelow, Account Director and Jim Brown, office of CTO, on a District Technology Audit. Discussion.

BUSINESS (Action Items)

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to approve the PDS Technology Audit and costing of \$17,500. Discussion. Motion carried, 7-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve the revised budgets as presented and the total tax levy including debt of \$7,924,649.14. Motion carried, 7-0 (roll call vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the resignation of Sandy Wagner. Discussion. Motion carried, 7-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Busse, moved to approve Part I, Sec. 1-3 (All Employees-Preamble and Definitions, Employment Law and General Employment Practices and Expectations) of the Employee Handbook. Motion carried, 7-0 (voice vote).

BUDGET FINANCE

Mr. Butch Beedle presented on an Environmental Education Coordinator Position proposal. Discussion.

Ms. Rossmiller presented the third Friday attendance/open enrollment/home schooled student reports. Discussion. Consensus for administration to report twice a year on why open enrolled students are leaving the District.

Business Manager, Ms. Treuden, presented an update on the 2012-2013 budget.

Ms. Hurley shared an update on the Evansville Education Foundation.

Ms. Hurley and Ms. Rossmiller presented minutes of the October 25 Insurance Committee meeting and gave an update.

Mr. Rasmussen shared the minutes of the Extra/Co-Curricular Committee meeting. Mr. Cashore went through the process of the Committee. Discussion of make-up of Committee members; community person and extra-curricular person to be added to the Committee. Next meeting is November 8 at 6:30 pm.

Budget Finance agenda items discussed for next meeting.

POLICY

Ms. Hurley led discussion on direction of writing of policies. Discussion.

Ms. Hurley presented for a first reading, policies #141-Board Officers and #142-Board Consultants. Discussion. Policies will be brought back for a second reading.

Policy agenda items discussed for next meeting.

HANDBOOK COMMITTEE

Ms. Swanson presented the Employee Handbook written draft, Part I, Sec. 4-8 (All Employees-Grievance Procedures, Pay Periods, Compensation and Expense Reimbursement, and Sick Leave). Discussion. The EEA (Evansville Education Association) had presented four areas of concern. Payroll cycles and sick leave bank discussed. Grievance procedures and sick leave will be brought back for discussion during specific section of Handbook at a later date.

Ms. Swanson presented the Employee Handbook outline, Part I, Sec. 9-13 (All Employees-Jury Duty Leaves, Bereavement Leave, Personal Leave, Uniformed and Service Leave).

Mr. Roth shared a new Handbook process: written sections will be sent out to the Employee Representatives one week prior to those meetings and the Representatives will come to the

meetings with written concerns/responses of that Handbook section. The meetings will start at 3:30 pm, with no end time.

Ms. Swanson presented an Introduction Letter for the Employee Handbook.

FUTURE AGENDA

November 12 regular Board meeting agenda presented. Discussion. Mr. Roth will provide the Board with information prior to sending onto the newspapers.

ADJOURN

Motion by Ms. Skinner, seconded by Mr. Rasmussen, moved to adjourn the meeting. Motion carried, 7-0 (voice vote). Meeting adjourned at 9:43 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved: 11-26-12
Kathi Swanson, President