

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Wednesday, December 11, 2013, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Eric Busse. Roll call was taken. Members present: Hatfield, Swanson, Rasmussen, Rossmiller, Busse, Spanton Nelson, Braunschweig, and HS Rep. Haegele. Absent: HS Rep Johnson.

**APPROVE AGENDA**

Motion by Mr. Braunschweig, seconded by Ms. Rossmiller, moved to approve the agenda as presented. Motion carried, 7-0 (voice vote).

**PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS**

- Adult School Crossing Guard Recognition Week – January 13-17, 2014
- Wisconsin Association of School Board Convention (WASB) – January 22-24, 2014
- Open Enrollment – February 3-April 30, 2014
- Mason Braunschweig recognized by City of Evansville for serving on the city council
- Generous \$1,000 donation from Jan Klein, Evansville Education Foundation, to TRIS for book room
- Ron Grovesteen was inducted into the Albany Hall of Fame

**PUBLIC PRESENTATIONS**

None.

**DISTRICT ADMINISTRATOR REPORT**

Mr. Roth's submitted report was updates on the press box, JEDI and Employee Compensation Committee. Discussion.

**HIGH SCHOOL BOARD REPRESENTATIVES'/PRINCIPALS'/ADMINISTRATORS' REPORTS**

Ms. Haegele and Mr. Johnson's submitted report was on high school events. Ms. Landers, Ms. Havlik, Ms. Wick, Mr. Flaherty, Mr. Everson, and Ms. Ashby's submitted reports included good things in our buildings. Ms. Landers added that changes for Educator Effectiveness are taking place and that Evansville and Oregon have submitted a consortium Peer Mentoring Grant. Ms. Havlik added that an article will be in the Evansville Review on teacher Heather Hanson and students entering a math contest. Ms. Wick added that the 4<sup>th</sup> graders had a concert in November, her school has applied to be a pilot school for the new WKCE assessment, and leadership team is working on a new report card and grading scale. Discussion.

**INFORMATION & DISCUSSION**

Business Manager, Ms. Treuden, had submitted information on the 2012-2013 audited financial statements.

Mr. Busse shared Sandi Spanton Nelson will be the Wisconsin Association of School Boards Convention delegate and himself the alternate. The resolutions were shared and any comments on these should go to Ms. Mosher.

Mr. Roth asked to set a date in January for the 2014-2015 Board budget retreat. Discussion. Consensus to hold meeting on January 18, with it possibly on January 4.

Mr. Roth presented open enrollment class limits for the Board to consider and approve in January. Discussion.

Mr. Roth shared the Citizens Advisory Committee (CAC) minutes of November 4. Amanda Koenecke, Chair of CAC, presented a draft survey to the Board for review. This is the Committee's 9<sup>th</sup> draft. Discussion. Next CAC meeting is Monday, December 16.

Mr. Roth asked the Board to attend a CAC meeting on February 24, 2014, to review the community survey results from School Perceptions.

Mr. Roth presented information on the employee compensation listening sessions on November 25 with teachers and support staff. Discussion.

Ms. Treuden shared minutes of Insurance Committee's last meeting. Next meeting is December 17, 2013.

Mr. Busse gave an update on school board election: John Rasmussen, Kathi Swanson, and Mason Braunschweig have turned in papers to run for school board. Mr. Hatfield indicated he would not seek reelection.

Ms. Rossmiller presented for a first reading, policies: #522.2-Tobacco Use by Staff on School Premises; #443.41/522.11-Definitions Relating to Alcohol and Other Drug Prohibitions; #832-Tobacco-Free School Property; #832.1-Use of Tobacco Products on School Premises; #522.4-Employee Ethics/Conflict of Interest; #850-Public Sales and Solicitations on School Premises; #860-Visitors to the Schools; #521.1-Board-Staff Communications; #333-Student Privacy; #342.1-Programs for Students With Disabilities; #343.42-Co-Op Work and Youth Options Programs; #460-Student Scholarships; #443.5-Electronic Communication Devices on School Premises. Discussion. Suggestions to Policy Committee to review. Policies #343.3-Virtual School Program, #343.3 Form-Virtual School Program Form, and #343.31-Virtual School Program-Administrative Rule, were not included in the Board packets. Policy Committee to review. Policy #851-Advertising in the Schools; Policy Committee looking for direction the Board wants to go. Discussion. Policy Committee to review.

## **PUBLIC PRESENTATIONS**

Teacher, Kim Katzenmeyer, spoke on pay periods.

Support staff, Ivy Otto, spoke on supporting support staff.

## **BUSINESS (Action Items)**

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the 2014-2015 budget development process as presented. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Rossmiller, moved to approve the hiring of Jennifer Hopkins, 6.75 hours/day and Kristin Howlett, 3.75 hours/day as special educational assistants at a rate of \$11.72/hour and Steven Scherber, full-time pm cleaner at a rate of \$13.19/hour. Discussion. Ms. Spanton Nelson recused herself. Motion carried, 5-1 (Hatfield)(voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Spanton Nelson, moved to regretfully accept the retirement of Cindy Beedle, elementary teacher, at the end of the 2013-2014 school year and thank her for her 32 years of service to the District. Discussion. Motion carried, 7-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Braunschweig, moved to approve the voicemail and telephone system, option 2, \$93,345.64 budget impact for three years, as presented. Discussion. Motion carried, 7-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Braunschweig, moved to approve the use of Fund Balance not to exceed \$280,036.92. Discussion.

Motion amended by Mr. Hatfield, seconded by Mr. Braunschweig, to add language, to pay for the upgrading of the voicemail and telephone system. Motion carried, 7-0 (voice vote).

Original motion as amended carried, 7-0 (roll call vote).

Motion by Mr. Braunschweig, seconded by Mr. Rasmussen, moved we approve the use of up to \$280,036.92 to offset General Fund 10 budget expenses to engage in a three (3) year financing agreement for the purpose of upgrading the District telephone system. Motion carried, 7-0 (roll call vote).

Motion by Ms. Rossmiller, seconded by Mr. Braunschweig, moved to approve the copy machine vendor, Rhyme, with a five year lease at a cost not to exceed \$38,000 per year. Discussion. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Spanton Nelson, moved to approve the 2014-2015 school calendar as presented. Discussion. Motion carried, 7-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Braunschweig, moved to approve the rolling contract extension, 2014-2015 to 2015-2016 for the District Administrator. Motion carried, 6-0-1 (Hatfield abstained)(voice vote).

### **CONSENT (Action Items)**

Motion by Mr. Braunschweig, seconded by Ms. Rossmiller, moved to approve the consent agenda items: approval of policies, #529.45-Personal Leave, #534-Substitute Teacher Employment, #830 Form 3-Special Equipment/Materials or Setup Needed, #830 Form 4/860 Form 1-Community Walkers Agreement, and #110-Philosophy of the Evansville Community Schools, for removal, and updated #830-Use of School Facilities, #830 Form-Facility Use Agreement, #830 Form 1-Key and Swipekey Checkout Form, #830 Form 2-Request for Kitchen Use, #111-District Vision, Mission, Objectives and Goals, #111.1-Expectations of the Evansville Community School District, and #833-Motorized Vehicles on School Property; the November 13, 2013, regular meeting minutes; and the October bills and reconciliation, as presented. Motion carried, 7-0 (roll call vote).

**FUTURE AGENDA**

January 15, 2014, regular meeting agenda discussed.

**ADJOURN**

Motion by Mr. Braunschweig, seconded by Ms. Spanton Nelson, moved to adjourn the meeting. Motion carried, 7-0 (voice vote). Meeting adjourned at 8:04 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_  
Eric Busse, President

Dated: \_\_\_\_\_ Approved: 1/15/14