

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Wednesday, January 29, 2014

6:00 p.m.

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: www.evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Dennis Hatfield Eric Busse Mason Braunschweig
 Tina Rossmiller John Rasmussen HS Rep. Hunter Johnson
 Kathi Swanson Sandra Spanton Nelson HS Rep. Marissa Haegele

- II. Approve Agenda.

- III. Public Presentations.

- IV. Business (Action Item):
 - A. Approval of January 15, 2014, Regular Minutes.

- V. Budget Finance – Chair, Kathi Swanson –
 - A. Discussion Items:
 - 1) Food Service Request for Proposal (RFP).
 - 2) Evansville Education Foundation Update.
 - 3) Citizens Advisory Committee (CAC) Update.
 - 4) 4K Investigation Update.
 - 5) Insurance Committee Update.
 - 6) Press Box Update.
 - B. Develop Budget Finance Agenda Items for February 26 Meeting.

- VI. Board Development – Chair, Eric Busse –
 - A. WASB (Wisconsin Association of School Boards) Convention Feedback.
 - B. Paperless Board Packets.
 - C. Discussion of Board Member Process to Add Input to Board Development Agenda.
 - D. Develop Board Development Agenda for February 26 Regular Meeting.

- VII. Future Agenda – Chair, Eric Busse -
 - A. Develop February 12 Regular Board Meeting Agenda.

- VIII. Adjourn.

Mission Statement: *The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.*

Vision Statement:

Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about agenda items should call 882-5224, ext. 3387 at least 24 hours prior to the meeting.

Posted: 1/23/14

Re-Posted: 1/29/14

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda/Briefs

Wednesday, January 29, 2014
6:00 p.m.

District Board and Training Center
340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: www.evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

I. **Roll Call:** Dennis Hatfield Eric Busse Mason Braunschweig
 Tina Rossmiller John Rasmussen HS Rep. Hunter Johnson
 Kathi Swanson Sandra Spanton Nelson HS Rep. Marissa Haegele

II. **Approve Agenda.**

Suggested Motion: I move we approve the agenda as presented.

III. **Public Presentations.**

IV. **Business (Action Item):**

A. Approval of January 15, 2014, Regular Minutes – *Enclosed are the minutes.*

Suggested Motion:

I move we approve the January 15, 2014, regular minutes as presented.

V. **Budget Finance – Chair, Kathi Swanson –**

A. Discussion Items:

- 1) Food Service Request for Proposal (RFP) – *Ms. Treuden has enclosed information.*
- 2) Evansville Education Foundation Update – *Ms. Swanson has enclosed information.*
- 3) Citizens Advisory Committee (CAC) Update – *Survey is at the printers and we anticipate it to be mailed to the community on January 27. Please plan on attending the February 24 CAC meeting to review the survey results with Bill Foster of School Perceptions. Enclosed are the December 16 minutes.*

- 4) 4K Investigation Update – Enclosed are the minutes of the Committee’s October 28 and December 10 meetings. The Committee will be presenting to the Board their recommendation at the February 26 meeting.
- 5) Insurance Committee Update – Enclosed are the November 19 minutes. No updates since the January 15 Board meeting.
- 6) Press Box Update – Mr. Roth will update after a meeting the week of January 27.

B. Develop Budget Finance Agenda Items for February 26 Meeting.

V. Board Development – Chair, Eric Busse –

- A. WASB (Wisconsin Association of School Boards) Convention Feedback – Mr. Busse will lead discussion.
- B. Paperless Board Packets – Mr. Busse will lead discussion.
- C. Discussion of Board Member Process to Add Input to Board Development Agenda – Mr. Busse will lead discussion.
- D. Develop Board Development Agenda for February 26 Regular Meeting.

VI. Future Agenda – Chair, Eric Busse

- A. Develop February 12 Regular Board Meeting Agenda – Enclosed is a draft of the agenda.

VII. Adjourn.

Suggested Motion: I move to adjourn the meeting.

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Wednesday, January 15, 2014, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Eric Busse. Roll call was taken. Members present: Rossmiller, Swanson, Busse, Rasmussen, Spanton Nelson, Braunschweig, and Hatfield arrived at 6:11 pm. Absent: HS Reps. Johnson and Haegele.

APPROVE AGENDA

Motion by Mr. Braunschweig, seconded by Ms. Swanson, moved to approve the agenda as presented. Motion carried, 6-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS:

- Wisconsin Association of School Board Convention (WASB) – January 22-24
- Open Enrollment – February 3-April 30, 2014
- Energy Fair – April 25, 2014

PUBLIC PRESENTATIONS

Teacher, Dave Kopf, spoke in opposition of 20 pay period schedule.

Community member, Sarah Lehman, spoke in opposition of 20 pay period schedule.

Teacher, Beth Oswald, spoke in opposition of 20 pay period schedule.

INFORMATION AND DISCUSSION

District Administrator, Mr. Roth, had provided information on number of pay periods from previous meetings dated back to March 2013. Discussion. Mr. Roth was directed to conduct a staff survey, investigate outsourcing option, and provide costing comparison of District current and potentially new staff.

Director of Buildings and Grounds, Mr. Francis, presented an update on safety and security and 2013-2014 facilities projects. Discussion.

Mr. Busse reminded Board members to share their input on the 2013 Wisconsin Association of School Boards resolutions with Ms. Spanton Nelson.

Mr. Roth shared elementary/middle school principal search update and timeline. Discussion.

Mr. Roth presented the Citizens Advisory Committee (CAC) minutes of December 9. Members of CAC in attendance were recognized.

Mr. Roth reported on the January 8 Employee Compensation Committee meetings, for support staff and teachers. Next meetings are February 5 for teachers and 6 for support staff.

Business Manager, Ms. Treuden, gave an update on the January 14 Insurance Committee meeting. Next meeting is February 18.

Ms. Swanson shared minutes of November 6 and December 11 Communications Committee meetings. Next meeting is February 12.

Mr. Roth shared an update on rebuilding of the press box. A design is scheduled to come before the Board in February. Discussion.

Mr. Busse shared the school board member candidates for the April 1 election and introduced candidates, Melissa Hammann and Amanda Koenecke.

Mr. Busse presented for a second reading, policies: #333-Student Privacy; #342.1-Programs for Students With Disabilities; #443.5-Electronic Communication Devices on School Premises; #460-Student Scholarships; #522.4-Employee Ethics/Conflict of Interest; and #850-Public Sales and Solicitations on School Premises. Policies to go before the Board for approval.

PUBLIC PRESENTATIONS

None.

BUSINESS (ACTION ITEMS)

Motion by Mr. Braunschweig, seconded by Ms. Swanson, moved to approve the community survey that was created by the Citizens Advisory Committee (CAC) as presented. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Rossmiller, moved that we deny any open enrolled applications for grades KG-5 due to class size limits and space. Motion approved, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Rossmiller, moved that in grades 6-12 we will not consider the availability of space (we will accept applications). Motion carried, 7-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Braunschweig, moved that in ECH and grades K-12 we deny applications of students who qualify to receive special education services due to space and caseload. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Swanson, moved that in grades K-12 we deny applications of students who qualify to receive special education related services due to space and caseload. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Spanton Nelson, moved to approve the high school JV baseball coach contract of Timothy Paton for a stipend of \$1,968. Ms. Swanson recused herself. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Braunschweig, moved to approve the resignation of Susan Shepherd effective 1/8/14. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Rossmiller, moved to approve the two year, 2014-2016, administrative contracts of Joan Wick, Scott Everson, and Vauce Ashby as written. Motion carried, 6-0-1 (Hatfield abstained)(voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Braunschweig, moved to approve the following resolution: Resolved: that the Plan be amended in the form attached hereto, which amendment is hereby adopted and approved; Resolved Further: that the appropriate officers of the Company be, and they hereby are, authorized and directed to execute said amendment on behalf of the Company; Resolved Further: that the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law. Discussion. Motion carried, 7-0 (voice vote).

CONSENT (Action Items)

Motion by Mr. Braunschweig, seconded by Ms. Spanton Nelson, moved to approve the consent agenda items: December 11, 2013, regular and January 4, 2014, Financial Retreat meeting minutes; and the November bills and reconciliation as presented. Motion carried, 6-0-1 (Hatfield abstained)(roll call vote).

FUTURE AGENDA

The January 29, 2014, regular meeting agenda discussed.

A ten minute break taken.

EXECUTIVE SESSION

Motion by Mr. Braunschweig, seconded by Ms. Rossmiller, moved to move into executive session, under Wisconsin State Statute 19.85(1)(c)(f) to discuss employee's matters, FMLA request and retirement benefit, and District Administrator evaluation. Motion carried, 7-0 (roll call vote).

Meeting adjourned from executive session at 8:36 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved:

Evansville Community School District

340 Fair Street
Evansville, WI, 53536
Phone: (608) 882-3383
Fax: (608) 882-6564

Doreen Treuden
Business Manager
treudend@evansville.k12.wi.us

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: Request for Proposal for Food Service Management
Date: January 20, 2014

The Food Service Management contract between the District and Taher, Inc. expires on June 30, 2014. The District has been doing business with Taher, Inc. since July 2000. Previous contracts between the District and Taher, Inc. have been for one year with an option for yearly renewals not to exceed four additional years. Taher, Inc. manages the District food service program by providing the Director position and all related food service administration. All other food service staff members are employed by the District.

It is time to begin the Request for Proposal (RFP) process in order to have a new contract in place for the 2014-2015 school year. The new contract will be for one year and include an option for annual renewals for four additional years. Below is a tentative timeline. The process is regulated through the DPI for compliance with the USDA and takes several months to complete. I am looking for direction from the Board to continue to use a food service management company to manage the District meal program and to move forward with the RFP process.

Timeline

1. RFP "Draft" to DPI for approval – by March 3, 2014
2. Send out Notification (letters/email) to Potential Bidders – by April 3, 2014
3. Advertisement in Paper – week of April 3, 2014
4. Specs available for Vendors - after DPI approval
5. Mandatory Bidder's Conference – April 14, 2014
6. Proposals Due – April 30, 2014
7. Award of Bid by School Board – May 14, 2014

Evansville Education Foundation
Report for
Board of Education
January, 2014

The Evansville Education Foundation (EEF) met on November 21 and December 10, 2013, and January 16, 2014. The following is a summary of the meetings:

- Board Membership – Mr. Tris Lahti was introduced to the Board and has agreed to serve on the Board and chair the Technology Committee.
- The student community service club continues to work on the Alumni lists.
- Endowment Committee - \$650.00 was designated to be used for Environmental Education. \$545.00 was designated to be used for the STEM fund (Science, Technology, Engineering and Math).
- Wish List – Received a \$1,000.00 donation to be used for the TRIS grade 3 - 5 Reading Program.
- Special Events – Garden event has been postponed for this year. Fundraising events discussed were traveling Euchre tournament, garage sale and trivia event.
- Technology Committee – Board voted for Tris Lahti to set up 4 domain names for use by the Foundation. They are: supporteef.org, evansvilleeducationfoundation.com, evansvilleeducationfoundation.org and evansvilleeducationfoundation.org. The website subcommittee is continuing to work on the development of the website.
- EEF will have a booth at the Activity Fair at Creekside Place on Saturday, January 18, 2014 and at the Energy Fair, April 25, 2014, to maintain visibility in the community. Discussion also regarding a tent at a football game in the Fall.
- Board approved the application process for using Piggly Wiggly receipts as a form of fundraising for the Foundation. Piggly Wiggly receipts can be accepted after December 11, 2013.

Next Meeting is to be held on February 20, 2014, at 7:00 p.m. at the Heights.

Respectfully Submitted by Kathi Swanson

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Citizens Advisory Committee (CAC) Minutes December 16, 2013

The Citizens Advisory Committee (CAC) Meeting was held on Monday, December 16, 2013, at 6:04 pm in the District Board and Training Center.

Welcome and Introduction

Members in attendance: Jeanna Blume, William Davis, Tracy Hall, Bill Hartje, Jennifer Hauxwell, Amanda Koenecke, and Tiffini Schwenn. Absent members were: Jami Becker, Brad Boll, Dustin Fischer, Phil Hamilton, Ally and Kurt Krueger, Greg Kuelz, Tris Lahti, Bridget Rolek, and Bryan Rudser.

Amanda Koenecke called the meeting to order. Motion by William Davis, seconded by Bill Hartje, to approve the December 9, 2013, as presented. Minutes approved, voice vote.

Our rough draft of the survey was presented to the School Board last week, with little feedback from them. Doreen and Jerry will be in attendance at the Board meeting on January 4, 2014, to discuss the survey more in depth. Going forward we'd like to see the Community Survey promoted more at staff meetings, school newsletters, and school functions.

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Tonight we went over Draft 9a of the survey. We made a few changes to the first page (adding a comma between parent and community member), added the CAC background info, and also added Kelly Mosher's contact information.

RESPONDENT INFORMATION

Second page we took out the relationship title of Citizen.

PROGRAMS AND SERVICES

No changes were made to this section; the Board felt this information was adequate.

FUTURE PLANNING

We decided to take out the heading title of Future Planning, since the CAC members felt it was out of place. We looked over the needed budget numbers, and felt it was important to round the numbers off, so it looks a little better. Doreen will be fixing those numbers, and creating new budget needs for the next four (4) years.

SCHOOL SAFETY/SECURITY

We will be adding a sentence about parental concern above the question of bringing on a Police Liaison.

UPDATING TECHNOLOGY

No changes were made in this section.

UPDATING CURRICULUM

No changes were made in this section.

STAFF RETENTION

We decided to change the title of Attracting/Retaining Staff to using the word Employees.

FACILITY PLANNING

We took the underline off the word Facility Study. We will also be adding this question block to facility planning [Conceptually what advice would you give the Board in terms of addressing the middle school needs at some point in the future? Renovate MS, Replace MS, and Not Sure]

4-YEAR-OLD KINDERGARTEN

We decided to keep this section for now, and hope to have more information on this subject at next week's meeting. We also decided to move this whole section to be located above **Facility Planning**.

OVERALL SATISFACTION

No changes were made.

PARENTS ONLY

No changes were made.

FUTURE AGENDA

The next meeting of the CAC will be held on Monday, January 6, 2014. There will also be a staff meeting that day in the Middle School Art Center, from 3:30-5:00 pm; all members are encouraged to attend, where the draft survey will be presented to all staff members. On January 15, 2014, our survey will be presented to the School Board for approval. On January 16, 2014, the survey will be sent to the printer, with the survey to follow in the mail (January 26-February 17, 2014)

Again committee members are not to discuss issues outside the meeting room due to the Open Meeting Law.

ADJOURN

The meeting adjourned at 7:09 pm.

Submitted by Jeanna Blume, Secretary of the Citizens Advisory Committee

Approved: 1/9/2014

EVANSVILLE 4K INVESTIGATION COMMITTEE
Evansville, WI

MINUTES OF 4KIC MEETING
October 28, 2013

Attendance - All committee members were in attendance.

4KIC Meetings - all are scheduled for 5:00 p.m. - 7:00 p.m.

- 10/28/13
- 12/10/13
- 1/13/14
- 2/17/14
- 2/26/14 Board Meeting (Recommendation from 4KIC to the Board)

Sub-committee responsible for bringing in snacks

- Operations - 12/10
- Program - 1/13
- Communications - 2/17

Meeting Minutes will be taken by Michelle Samuelson

Develop Group Norms (Paula shared a Handout to start discussion)

- Start and end meetings on time
- Disagree without being disagreeable
- If unable to attend, notify the facilitator
- The committee will not re-do work due to a member's absence
- All voices are important
- Member conversations occur at the meeting - due to open meeting laws, committee members cannot engage in conversation (including emails) about committee work with other committee members outside of the 4KIC meetings
- Conversation (including emails) about committee work with people not members of the committee
 - Communicate positively about 4KIC group work
 - Message as a group, not an independent
 - "Committee hasn't decided yet" when questioned about decisions being made
- Send out minutes within 24-48 hours of the meeting

Purpose of 4KIC (Refer to Purpose Handout - Paula distributed)

- Purpose: Discuss, research, and make recommendation to the School Board regarding a potential offering of 4K programming in the District with respect to the following components:
 - Operations
 - Program
 - Communications & Outreach
- Advisory in nature - serves at the direction of the Board and in an advisory capacity only
 - Honor and adhere to the District mission and vision
 - Be brought forth in good faith, researching all components
 - Reflect the consensus of the committee membership - if a member cannot live with a decision, they will communicate this to the committee and present an alternative/idea

- **Duties**
 - Review existing data and information relevant to 4K operations, programming and communication practices
 - Gather additional information from existing 4K programs in other communities, including site visits or attendance of 4K relevant workshops
 - Meet in subcommittees to develop an understanding and plan for potential 4K program in each of the subcommittee components
 - Present and discuss research and suggested plans at the 4KIC meetings
 - Develop and present a written recommendation for 4K programming at the 2/26 Board Meeting at 6pm
- **Discussion:**
 - Our committee needs to communicate / educate the community about what a 4K would look like in Evansville
 - The CAC will be sending out a survey to the community in January 2014 and 4K will be included on this survey

Paula walked the committee through the 4KIC Binder given to the committee members

Committee Structure / Work Assignments

- Paula Landers - Facilitator for 4KIC Meetings
- Operations Subcommittee
 - Jerry Roth - Co-facilitator
 - Joan Wick - Co-facilitator
 - Michelle Samuelson
 - Nikki Soto
 - Jamie Fellows
 - Sonya keyser
 - Melissa Hammann
 - Jasmine Sharp
 - Tina Harnack
- Program Subcommittee
 - Vaunce Ashby - Facilitator
 - Joanie Dobbs
 - Kiara Krohn
 - Emma Dieter
 - Cheryl Thomas
 - Jenn Johnson
- Communication Subcommittee
 - Lou Havlik – Facilitator
 - Andrew Ortmyer
 - Beryl Gribbon Fago
 - Bill Davis
 - Sandi Spanton Nelson

Resources:

- DPI - <http://dpi.wi.gov/>
 - http://ec.dpi.wi.gov/ec_ec4yrpag
- Collaborating Partners website - resource for Operations and Program - <http://www.collaboratingpartners.com/>
- Existing 4K Communities - Paula will be emailing the contact list of those that participated in the 4K panel to the 4KIC members

EVANSVILLE 4K INVESTIGATION COMMITTEE
Evansville, WI

MINUTES OF 4KIC MEETING

December 10, 2013

Motion by Bill to Change Agenda to the following
Second by Joanie
Passed

Agenda for 12/10 meeting

- Welcome
- Approve 10/28/13 minutes
 - Motion - Bill
 - Second - Sonya
- Program subcommittee update
- Operations subcommittee update
- Communication subcommittee update
- Next Meeting Dates for 4KIC
 - 1/13/14
 - 2/17/14
 - 2/26/14 (Board Meeting)
- Adjourn
 - Bill - Move to adjourn
 - Second by Joan

Program Subcommittee

- Handouts referenced
 - Wisconsin Model Early Learning Standards (WMELS) Alignment with Common Core Standards and the Common Core Essentials Elements for English Language Arts and Mathematics dated 12/20/13
 - Early Childhood / Four-Year Old Kindergarten License Information
 - 4KIC Curriculum Overview
 - 4KIC Program Committee Curriculum Review
- Propose these 3 curriculum choices for centers to choose from - all are aligned with WMELS and other 4K requirements - passed by committee
 - *Read it Once Again*
 - 15 hours a month to put together materials
 - Book a month - child gets to keep the book at the end of the month
 - *Get Set for School*
 - *Creative Curriculum*
- Costs
 - Upfront
 - Consumables
- 4KIC Agreed on the three proposed curriculum choices
- 4KIC tabled decision to next meeting to either allow centers to choose one of the three or narrow to one

Operations Subcommittee

- Provided informational presentation of their research and findings via PowerPoint Presentation
- Paula will send out PPT
- Doreen indicated - committee needs to be prepared that it is not a revenue generating program from the beginning - there is a financial commitment for the program to move forward - it is an investment
- Questions / Comments
 - In Jan. - Operations will be meeting with Edgerton district - childcare owner and 4K Coordinator for Edgerton
 - Have a representative from each subcommittee attend this visit/meeting
 - Paula will send out the date, once confirmed to the entire 4KIC

Communications Subcommittee - we need to educate the community

- Quantity
- Handouts -the subcommittee will screen for accurate dates before printing
 - Why 4K for Evansville? Brochure - pre-approval of the ECSD Board - distributed December 2013 - approved by 4KIC committee with changes
 - The subcommittee will add a contact for 4KIC - Paula Landers with email address
 - The subcommittee will add 2/26/14 - the date that the 4KIC Committee will be presenting their proposal to the board to this brochure
 - Q&A Brochure - distributed after approval of the ECSD Board - hold on this piece until after approval
 - 4K Position Statement - subcommittee will make suggested changes and send out to 4KIC for approval before distributing
 - Change to early learning center to "centers"
 - Change second sentence to have a more positive spin. "When schooling starts at age 4, it enables children the opportunity to maximize the most of this critical period."
 - Last sentence change to " We believe that the Evansville Area School District, in partnership with early learning centers, want to provide a public 4K education for all 4 year old students."
 - Community Contacts - distribute posters/brochures
 - Subcommittee suggested adding various businesses and will email to 4KIC to approve before moving forward
 - 4K for Evansville - Media Release - December 2013 - 4KIC suggested adding 2/26/14 date to the media release as the date the 4KIC will present proposal to the ECSD Board before sending out
 - Media Release 2 for 4KIC -Research Regarding 4 Year Old Kindergarten (follow-up communication) - January 2014
 - Feedback - Melissa indicated that *The High/Scope Perry Preschool Study Through Age 40: Summary, Conclusions, and Frequently Asked Questions* has no comparison to what a public 4K can offer. The committee will re-work the section that references this and send it out for approval from 4KIC committee members.
 - Dear Friend of Children letter - Personal Outreach to compassionate community members - 4KIC suggested adding 2/26/14 date to this letter as the date the 4KIC will present proposal to the ECSD Board before sending out

- Send a letter to encourage members to attend board meetings and state their passion for this community
- Send to local child care centers to distribute to families
- Send to local parenting groups
- Follow-up calls
- Suggestions
 - Create Facebook page for 4KIC committee
 - Feed communication to community member to start a Families for 4K FB page
 - Michelle will reach out to passionate families to ask someone to start the page and feed them the information going out to the community
- CAC - Survey the community on community needs (mid Jan 2014 - Feb 2014 (3-4 weeks)- there is a question on the survey - should we have a 4K program in ECSD - need to confirm dates
 - 4KIC will present proposal for 4K program
 - Survey results will come back late February 2014
 - March meeting- approval for CAC
- Timing of communication - start in December
- Communications and Operations Committee will merge after approval from the board

Approved: 1/13/14

Insurance Committee Meeting Minutes
November 19, 2013

The Insurance Committee met on Tuesday, November 19, 2013, at 5:30 pm in the District Board and Training Center.

Members Present: Deb Arnold, Bill Hartje, Penny Messling, Kelly Mosher, Ivy Otto, Jerry Roth, Kathi Swanson, Doreen Treuden, and Deb Fritz arrived at 6:03 pm. Absent: Mason Braunschweig and Jolene Hammond.

Approve Minutes: Motion by Kelly Mosher, seconded by Kathi Swanson, moved to approve the October 22 minutes as presented. Motion carried (voice vote).

Review of First Meeting: Facilitator, Greg Kuelz, reviewed from the last meeting the current plan design that the District has and the Affordable Care Act. Current plan design – we have Dean coverage with a \$2,000/\$4,000 deductible, where the employee is responsible for only the deductible of \$200/\$400 and are reimbursed through an HRA, through EBC, for the remaining deductible. Of the districts Mr. Kuelz works with, an estimated 65 have HRAs. Affordable Care Act – mandated on 1-1-2014, all people should have insurance and if not they will be taxed 1% in 2014, 2% in 2015 and 2.5% in 2016, when they file their taxes. Insurance companies cannot turn down anyone and cannot deny someone due to pre-existing conditions.

Three boxes:

- 1) Medicaid.
- 2) Exchanges – market place (can qualify for subsidy and if they receive subsidy and don't qualify, they will have to pay back on their taxes).
- 3) Employer Sponsored Insurance – if an employer has 50+ staff, they have to offer insurance to those who work 30+ hours/week. Two qualifiers that districts need to be aware of: look back and stability periods. Districts can be penalized \$2,000 for each staff or the affordable penalty (\$3,000/one staff). Cadillac Tax comes into play in 2018.

Law is to get all people covered by health insurance.

Question of what can be done about the rising costs. Shop by price does not work with Dean. Nothing in the law to control prices.

Discussion of Common Plan Design Options – Drug Cards/Co-Pays, Etc.: Mr. Kuelz shared sheet on Dean's variables and discussed briefly. District went with HRA this past school year as the lesser amount of money spent, the more the District saves. Only certain amount of options available. Lots of variables to consider.

Discussion of Carrier Options – Dean, Unity, GHC, WCA, WEA: The District switched from WEA to Dean a number of years ago to save money. Last year Insurance Committee looked at Mercy Care and employees were not interested. Could look at Mercy, Unity (includes Mercy), WEA, WCA (WI County Association), and possibly WPS. GHC does not cover Rock County at this time.

Discussion of HRA Options: District can do whatever we want and be creative.

Discussion of Contributions Options: Currently employees pay 10.4% towards coverage. Could have employees participate in wellness activity (bio metrics) to lower cost or set up coinsurance plan.

Follow-Up With EBC on HRA Payments: Ms. Treuden had shared EBC cheat sheets with staff since the last meeting and believes issues are resolved at this time.

Discussion on: ease of staff understanding \$2,000/\$4,000; having staff do wellness; rising cost of insurance; number of staff who take cash-in lieu; and assumption that premiums will increase.

Next Meeting: December 17, 2013.

Meeting adjourned at 6:50 pm.

Submitted by Kelly Mosher

Approved: 1/14/14

- VIII. Consent (Action Items): 2 min
- A. Approval of Policies: #333-Student Privacy; #342.1-Programs for Students With Disabilities; #443.5-Electronic Communication Devices on School Premises; #460-Student Scholarships; #522.4-Employe Ethics/Conflict of Interest; and #850-Public Sales and Solicitations on School Premises.
 - B. Approval of January 29 Regular Meeting Minutes.
 - C. Approval of December Bills and Reconciliation.
- IX. February 26, 2014, Regular Meeting Agenda. 5 min
- X. Adjourn. 1 min

Mission Statement:

The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.

Vision Statement:

Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about the agenda items should call 882-5224, Ext. 3387, at least 24 hours prior to the meeting.

Posted: 1/9/14