

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Wednesday, September 25, 2013

6:00 p.m.

High School Media Room

640 S. Fifth Street

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: www.evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Dennis Hatfield Eric Busse Mason Braunschweig
 Tina Rossmiller John Rasmussen HS Rep. Hunter Johnson
 Kathi Swanson Sandra Spanton Nelson HS Rep. Marissa Haegele

- II. Approve Agenda.

- III. Information & Discussion:
 - A. Middle School Request to Change the Dates of the Parent Teacher Conferences.

- IV. Budget Finance – Chair, Kathi Swanson –
 - A. Discussion Items:
 - 1) Evansville Education Foundation Update.
 - 2) Citizens Advisory Committee Update.
 - 3) 4K Investigation Update.
 - 4) Insurance Committee Update.
 - 5) 2012-2013 Budget Update.
 - 6) 2013-2014 Budget Update.
 - 7) Football Press Box Fire Update.
 - 8) Continuation to Participate in Cooperative Agreement: School Insurance & Risk Management Cooperative (SIRMC).
 - B. Develop Budget Finance Agenda Items for October 30 Meeting.

- V. Business (Action Item):
 - A. Approval of School Perceptions Community Survey.
 - B. Approval of September 11, 2013 Regular Minutes.

- VI. Policy – Chair, Tina Rossmiller –
 - A. First Reading of Policies:
 - 1) Policy #142-Board Consultants.

- 2) Policy #425 – Enrollment of and Services Available to District Students Who Attend Private, Parochial or Home Based School.
 - 3) Policy #428 – Public School Open Enrollment.
 - 4) Policy #751.5-Use of Private Vehicles on School Business or to Transport Students.
 - 5) Policy #753-Operating School Owned Vehicles.
 - 6) Policy #751.5/753 Form-Alternative Vehicle Driver Information Request Form.
 - 7) Policy #751.5/753 Form 1-Driver Information.
 - 8) Policy #751.5/753 Form 2-Verification of Fitness to Drive.
 - 9) Policy #751.5/753 Form 3-Vehicle Inspection Form.
- B. Develop Policy Draft Agenda for October 30 Regular Meeting.
- VII. Approximately 6:45 pm, Motion for Recess From This Meeting to Open the Annual Meeting.
- VIII. Return From Recess at the Conclusion of the Annual Meeting.
- IX. Board Development – Chair, Eric Busse –
- A. WASB (Wisconsin Association of School Boards) Seminars Board Members Attending.
 - B. Employee Group Board Representatives Discussion.
 - C. Develop Board Development Agenda for October 30 Regular Meeting.
- X. Future Agenda – Chair, Eric Busse
- A. Develop October 9 Regular Board Meeting Agenda.
- XI. Adjourn.

Mission Statement: *The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.*

Vision Statement:

Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about agenda items should call 882-5224, ext. 3387 at least 24 hours prior to the meeting. Posted: 9/19/13

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda / Briefs

Wednesday, September 25, 2013

6:00 p.m.

High School Media Room
640 S. Fifth Street

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: www.evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

I. **Roll Call:** Dennis Hatfield Eric Busse Mason Braunschweig
 Tina Rossmiller John Rasmussen HS Rep. Hunter Johnson
 Kathi Swanson Sandra Spanton Nelson HS Rep. Marissa Haegele

II. **Approve Agenda.**

Suggested Motion: I move to approve the agenda as presented.

III. **Information & Discussion:**

A. Middle School Request to Change the Dates of the Parent Teacher Conferences –
Enclosed is a memo from Mr. Flaherty.

IV. **Budget Finance – Chair, Kathi Swanson –**

A. Discussion Items:

- 1) Evansville Education Foundation Update – *Ms. Swanson will present.*
- 2) Citizens Advisory Committee Update – *Mr. Roth will present.*
- 3) 4K Investigation Update – *Ms. Landers has enclosed an update.*
- 4) Insurance Committee Update – *Meeting is scheduled for October 22, 2013.*
- 5) 2012-2013 Budget Update – *Ms. Treuden has enclosed an update.*
- 6) 2013-2014 Budget Update – *Ms. Treuden will present.*
- 7) Football Press Box Fire Update – *Mr. Roth has enclosed a memo.*

- 8) Continuation to Participate in Cooperative Agreement: School Insurance & Risk Management Cooperative (SIRMC) – Ms. Treuden has enclosed a memo and will discuss.

B. Develop Budget Finance Agenda Items for October 30 Meeting.

V. Business (Action Item):

A. Approval of School Perceptions Community Survey.

Suggested Motion: I move we approve the hiring of Bill Foster, School Perceptions, to develop and conduct a community survey.

B. Approval of September 11, 2013 Regular Minutes.

Suggested Motion: I move we approve the September 11, 2013, Regular Minutes as presented.

VI. Policy – Chair, Tina Rossmiller –

A. First Reading of Policies: These policies come forward with suggested changes by the Administration and the Policy Committee.

- 1) Policy #142-Board Consultants.
- 2) Policy #425 – Enrollment of and Services Available to District Students Who Attend Private, Parochial or Home Based School.
- 3) Policy #428 – Public School Open Enrollment.
- 4) Policy #751.5-Use of Private Vehicles on School Business or to Transport Students.
- 5) Policy #753-Operating School Owned Vehicles.
- 6) Policy #751.5/753 Form-Alternative Vehicle Driver Information Request Form.
- 7) Policy #751.5/753 Form 1-Driver Information.
- 8) Policy #751.5/753 Form 2-Verification of Fitness to Drive.
- 9) Policy #751.5/753 Form 3-Vehicle Inspection Form.

B. Develop Policy Draft Agenda for October 30 Regular Meeting.

VII. Approximately 6:45 pm, Motion for Recess From This Meeting to Open the Annual Meeting.

Suggested Motion: I move for a recess, to attend the annual meeting, take a five minute break after the conclusion of the annual meeting, and then return to this meeting.

VIII. Return From Recess at the Conclusion of the Annual Meeting.

President Busse will tap the gavel and indicate; the meeting will come to order.

IX. Board Development – Chair, Eric Busse –

A. WASB (Wisconsin Association of School Boards) Seminars Board Members Attending – *Mr. Busse will lead discussion. A 2013 WASB Program Calendar of Events is enclosed.*

B. Employee Group Board Representatives Discussion – *Mr. Busse will lead discussion.*

C. Develop Board Development Agenda for October 30 Regular Meeting.

X. Future Agenda – Chair, Eric Busse

A. Develop October 9 Regular Board Meeting Agenda – *Enclosed is a draft agenda of the meeting.*

XI. Adjourn.

Suggested Motion: I move to adjourn the meeting.

To: Jerry Roth

From: Robert Flaherty

Date: 9/18/13

Re: Change of Dates for Middle School Parent/Teacher Conferences

I heard back from Rich Fanning today regarding the request from the J.C. McKenna Leadership team to move parent/teacher conferences to November. Rich told me I should move forward to the Board with the request. I included my memo to Rich and the building leadership team because it gives an outline of the reasons why we should move the conference dates (see attached).

I am requesting that I be allowed to present this request to the Board at the September 25, 2013 Board Meeting. The staff feels strongly that we will better serve the needs of students by having more time for them to develop sample work that demonstrates what standards they have mastered.

In addition, giving parents two separate weeks in which they can attend conferences will give us a better opportunity to meet more parents. I plan to send notice of the changes out as soon as the Board sees fit to approve this proposal. Since individual conferences are scheduled with parents, all parents will know the new date for conferences. If we have a parent who has a conflict with the new conference dates, we will meet their individual needs and schedule conferences at a mutually agreeable time. I support the request because I believe it will improve the quality of parent conferences.

Thank you for your consideration Mr. Roth.

To: Rich Fanning, John Hanson, Rya Stewart, and Tom Bethke

From: Bob Flaherty

Date: September 12, 2013

Re: Change of Conference Dates:

As you may already know via our leadership notes, the leadership team approached me to change the dates of parent conferences from October 16-17, to November 7, 2013 and November 12, 2013. The staff made a number of solid arguments for this change including:

The October conferences will interfere with our support of students during Foundations since staff would have to meet with students prior to conferences when Team Time is not currently scheduled.

Teachers want to assign a specific assessment to students that will highlight their current knowledge of the standards taught in the classroom up to this point.

Splitting the dates of the conferences will give more parents an opportunity to attend because they will have a choice of weeks to schedule conferences.

I am in favor of the change of dates, but I want to make sure the Association leadership is on board since the request came from staff members. I am ready to forward this to the Board for the end of the month meeting so we can notify staff members and parents of the change as soon as possible. Let me know if we need to discuss this proposal any further.

Bob

MEMORANDUM

To: Board of Education
From: Paula Landers, Director of Instruction
Re: 4K Panel Discussion
Date: September 18, 2013

On September 17, 2013, starting at 6:30 pm, the Evansville Community School District hosted a 4K Panel Discussion at Creekside Place. Jerry Roth welcomed the panelists, facilitators, and attendees and framed the purpose of the event for the group. Joanna Parker, a DPI Collaboration Coach for the Southern region of Wisconsin, facilitated the discussion. The nine panelists for the discussion included:

- Lisa Buechner, 4K Program Support, Stoughton Area School District
- Mindy Holverson, 4K Program Support, Stoughton Area School District
- Kristen Moisson, Principal and P4J Coordinator, Janesville School District
- Ann Higgins, Dir. of Administrative Services, DeForest Area School District
- Judi Ramsett, 4K Coordinator, DeForest Area School District
- Tracy Deavers, Dir. of Teaching and Learning, Edgerton School District
- Lori Van Himbergen, Dir. of Student Services, Edgerton School District
- Chris Sadler, Early Learning Center Principal, Marshall School District
- Jennifer Skibba, Early Learning Coordinator, Verona Area School District

The discussion focused on questions that were generated at the August 7, 2013, Community 4K Information Session:

- **Panelists described the 4K programming in their community:** programming options included school provided 4K only (Marshall), blended school and community sites (Janesville), and community sites only (Edgerton, Stoughton, DeForest, Verona).
- **Panelists explained the positive outcomes for early learners in their districts:** incoming kindergarteners are school ready and have learned social skills necessary to begin school. This allows kindergarten teachers to spend less time teaching social skills and start on academics earlier in the year.
- **Panelists discussed the timeline for implementation of their 4K program:** districts stated that collaborating with community child care providers was critical to the success of 4K programming. This collaboration began at the planning stages and continued through establishment and refinement of the programming. Participant consensus was that once 4K received Board approval, it took a year to implement.
- **Panelists discussed which community sites offered 4K programming:** in general, participating districts stated that any state licensed child care provider that wanted to offer 4K was invited to participate. This gave families a wide variety of 4K settings to choose from. Day care providers were responsible to hire a licensed 4K teacher to work at the center, and the school district collaborated with the center to provide professional

development, materials and resources, and services such as LMC, field trips, nurse and special education services. This ensured a consistent quality of 4K programming in all sites.

- **Panelists discussed the curriculum used for 4K programming:** while the specific materials varied from district to district, participants agreed that the Wisconsin Model Early Learning Standards (WMELS) were the definitive guide for curriculum development. Additionally, they cited the Early Childhood Environment Rating Scale (ECERS) as a measure that was applied to all 4K sites. DeForest specifically allocated resources in an effort to ensure that all 4K sites achieved a similar rating on the ECERS rubric.
- **Panelists discussed transportation for 4K students:** transportation methods varied across districts, but the bottom line was that all districts provided bussing transportation for 4K students. Often the 4K transportation was combined with bus routes for school-aged children. Some districts offered door-to-door service, other districts offered bussing by zone between home and 4K program. Some districts said that they were still working on this issue because it was very complex.
- **Panelists discussed 4K budgeting in general terms:** budgeting for 4K is very district specific and depends upon a number of variables including the number of 4K sites, teacher licensing, transportation, instructional materials and resources needed to provide 4K learning opportunities, among other considerations. All districts stated that the initial outlay for 4K was recovered within three years, and that by the fourth and fifth years, additional revenue was coming to the district because of the 4K program.

After the initial discussion, Joanna Parker provided time for questions from the audience. Paula Landers presented a participation form for the 4K Investigation Committee (4KIC) and explained the purpose and timeline for committee work. Parallel to the Citizen's Advisory Committee (CAC), the 4KIC application forms are requested to be completed by September 23, 2013, and returned to the District Office.

Thirty seven community members registered as attending the 4K panel discussion. The discussion ended at 8:30 pm.

Evansville Community School District
4K Investigation Committee
Interest to Participate Form

4K Investigation Committee Purpose:

The purpose of the 4K Investigation Committee (4KIC) is to advise the school board and administration on a recommendation and future planning needs regarding the potential implementation of 4 year old kindergarten in the Evansville Community School District.

4KIC Membership:

- 8-10 members

Tasks of the 4KIC:

- Research the requirements of districts to offer 4K programming
- Research different programming possibilities for 4K
- Learn about the academic needs of the District to improve student achievement
- Research the cost of implementing a 4K
- Synthesize researched information and develop a recommendation to the Board of Education

Meetings:

- Approximately two meetings per month, (1-2 hours per meeting)
- October 2013 – March 2014

Tentative Timeline:

September 17, 6:30 pm	Invite Public to Participate Meeting
September	Form 4KIC
October	Present information related to the state requirements for 4K programming
November-December	Discuss the availability of local resources to meet state requirements
December-January	Discuss ways to model a 4K Program in ECSD to meet state requirements
February	Discuss finances required to implement a 4K program
March	Recommendation to the Board

Name: _____ Phone Number: _____

Address: _____ City: _____

Email: _____

What is your age?

- 14-18 (student) 19-25 26-35 36-45 46-55 56-64 65 and older

How long have you lived in the Evansville Community School District (ECSD)?

- Less than one year 1-5 years 6-10 years 11-20 years
 More than 20 years

In which municipality do you reside?

- Town of Brooklyn Town of Center Evansville
 Town of Janesville Town of Magnolia Town of Porter
 Town of Union Town of Rutland
 Other _____

Are you a current or former employee of the ECSD? Yes No

Do you have children attending our schools? Yes No

If you have school-aged children, what school(s) do they attend? (Select all that apply)

- Levi Leonard Elementary School
 Theodore Robinson Intermediate School
 J.C. McKenna Middle School
 Evansville High School
 Private school _____
 Home school
 Public school outside of the District _____

Please mark any additional relationship you have with the District:

- Parent of child younger than elementary school age
 Parent of an ECSD graduate
 Grandparent of an ECSD student/graduate
 ECSD graduate
 Relative of an ECSD employee
 Volunteer/business partner at the ECSD
 Community member/taxpayer
 Other _____

Please explain your interest in participating on the 4KIC:

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: 2012-2013 Budget Update
Date: September 18th, 2013

Attached you will find a report summarizing last year's budget. The report shows Fund 10 information as follows:

- 2012-2013 budget by function category (revenues and expenses)
- Final year-to-date category totals
- Year-to-date percentages
- Difference in budget vs. year-to-date

The 2012-2013 Budget was approved as a balanced budget with expenses equaling revenues. The final year-to-date budget amounts are:

	Budget	Actual	Difference
Fund 10 - Revenues	18,309,668.85	18,274,426.20	35,242.65
Fund 10 - Expenses	18,309,668.85	17,929,491.92	380,176.93
		UNDERSPENT	344,934.28

Because the budget represents the best information at the time of approval, it is common to have differences between specific budget line accounts and actual year-end account totals. Below is a comparison of the last four years of budget vs. year-end totals.

Year	Budgeted Deficit	Actual Deficit/Surplus	Difference
2009-2010	(\$60,473.00)	\$512,801.72	\$573,274.72
2010-2011	(\$39,818.00)	\$131,047.95	\$170,865.95
2011-2012	(\$672,784.00)	(\$157,101.65)	\$515,682.35
2012-2013	\$0	\$344,934.28	\$344,934.28

Please feel free to contact me with any questions you may have after tonight's meeting.

Fd	T	Loc	Obj	Func	Prj	Obj	2012-13	2012-13	2012-13	Unexpended
							Revised Budget	FYTD Activity	FYTD %	
10							GENERAL FUND			
10	R			500			18,309,668.85	18,274,426.20	99.81	35,242.65
10	R					Revenue	18,309,668.85	18,274,426.20	99.81	35,242.65
10	E			110		UNDIFFERENTIATED CURRICULUM	168,582.84	167,656.78	99.45	926.06
10	E			120		REGULAR CURRICULUM	7,570,995.10	7,407,342.17	97.84	163,652.93
10	E			121		ART	10,700.00	11,258.30	105.22	-558.30
10	E			122		ENGLISH	29,991.00	25,936.17	86.48	4,054.83
10	E			123		FOREIGN LANGUAGE	3,126.00	2,371.73	75.87	754.27
10	E			124		MATH	22,400.00	19,884.70	88.77	2,515.30
10	E			125		MUSIC	17,905.00	16,964.70	94.75	940.30
10	E			126		SCIENCE	13,774.00	12,667.72	91.97	1,106.28
10	E			127		SOCIAL STUDIES	4,500.00	3,760.34	83.56	739.66
10	E			129		OTHER CURRICULUM	7,309.68	4,445.08	60.81	2,864.60
10	E			131		AGRICULTURE	76,066.78	81,258.87	106.83	-5,192.09
10	E			132		BUSINESS EDUCATION	172,763.46	175,725.17	101.71	-2,961.71
10	E			135		HOME ECONOMICS	172,557.50	170,556.43	98.84	2,001.07
10	E			136		INDUSTRIAL ARTS	295,271.73	295,288.22	100.01	-16.49
10	E			140		PHYSICAL CURRICULUM	636,209.03	638,273.68	100.32	-2,064.65
10	E			141		HEALTH	2,400.00	1,310.50	54.60	1,089.50
10	E			143		PHYSICAL EDUCATION	8,400.00	11,404.88	135.77	-3,004.88
10	E			160		COACHING	25,425.00	6,435.39	25.31	18,989.61
10	E			161		CO-CURRICULAR ACADEMIC	13,813.95	16,691.12	120.83	-2,877.17
10	E			162		CO-CURRICULAR ATHLETIC	183,989.07	204,171.91	110.97	-20,182.84
10	E			163		CO-CURRICULAR MUSIC	31,111.45	35,104.04	112.83	-3,992.59
10	E			164		CO-CURRICULAR NON-ATHLETICS	5,264.88	3,751.33	71.25	1,513.55
10	E			171		ENGLISH AS SECOND LANGUAGE	1,000.00	994.44	99.44	5.56
10	E			172		GIFTED AND TALENTED	176,994.03	176,937.73	99.97	56.30
10	E			212		SOCIAL WORKER	34,468.50	35,018.55	101.60	-550.05
10	E			213		GUIDANCE	300,242.88	301,938.54	100.56	-1,695.66
10	E			214		NURSE HEALTH ROOM	42,123.09	44,771.47	106.29	-2,648.38
10	E			215		PSYCHOLOGICAL SERVICES	28,247.93	30,046.36	106.37	-1,798.43
10	E			219		OTHER PUPIL SERVICES	3,352.00	218.95	6.53	3,133.05
10	E			221		IMPROVEMENT OF INSTRUCTION	215,075.50	233,832.01	108.72	-18,756.51
10	E			222		EDUCATIONAL MEDIA	362,008.30	351,089.27	96.98	10,919.03
10	E			231		BOARD OF EDUCATION	48,073.00	40,576.22	84.41	7,496.78
10	E			232		DISTRICT ADMINISTRATION	517,562.14	520,637.23	100.59	-3,075.09
10	E			240		SCHOOL BUILDING ADMINISTRATION	784,369.93	795,605.55	101.43	-11,235.62
10	E			252		FISCAL SUPPORT SERVICES	155,871.47	158,669.82	101.80	-2,798.35
10	E			253		OPERATION OF PLANT	1,698,519.10	1,614,348.97	95.04	84,170.13
10	E			254		MAINTENANCE	188,106.45	222,401.77	118.23	-34,295.32
10	E			256		PUPIL TRANSPORTATION	548,105.00	543,402.73	99.14	4,702.27
10	E			263		PUBLIC INFORMATION	76,942.00	123,211.53	160.14	-46,269.53
10	E			266		TECHNOLOGY SERVICES	363,497.19	342,082.25	94.11	21,414.94
10	E			270		INSURANCE AND JUDGMENTS	148,168.00	135,343.07	91.34	12,824.93
10	E			281		LONG TERM CAPITAL DEBT	14,354.42	22,503.42	156.77	-8,149.00
10	E			283		TEMPORARY OPERATIONAL DEBT	46,786.79	46,786.79	100.00	
10	E			291		TERMINATION OF BENEFITS	411,564.54	89,285.68	21.69	322,278.86
10	E			292		OTHER RETIREMENT BENEFITS-OPEB		288,830.81		-288,830.81
10	E			411		OPERATING TRANSFERS	2,121,038.12	1,950,185.78	91.94	170,852.34
10	E			431		GENERAL TUITION	15,707.00	16,953.83	107.94	-1,246.83
10	E			435		OPEN ENROLLMENT	534,935.00	531,360.00	99.33	3,575.00
10	E			492		CASH BALANCE ADJUSTMENT		199.92		-199.92
10	E					Expense	18,309,668.85	17,929,491.92	97.92	380,176.93
10	-					GENERAL FUND		344,934.28		-344,934.28

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Jerry Roth, District Administrator
Re: Press Box Fire Update
Date: September 17, 2013

We continue to move forward with the insurance claim process. As you know, we have submitted one batch of information to the insurance adjuster that included invoices and quotes. Another batch of invoices will be submitted by the end of this week.

The preliminary cost estimate to rebuild the press box structure is \$58,820.99, less the deductible of \$25,000 equals \$33,820.99. Please be aware that the cost estimate is a work in progress and we are working with the insurance company to get to an accurate final claim amount. When the claim amount has been finalized, we will provide another update to the Board for discussion. At that time, the next steps in the process need to be finalized.

Potential next steps include: meeting with all groups that use the press box to provide input on the new structure; meeting with local builders to determine their willingness to assist with the project; and meeting with the high school building trades department to determine if there is an opportunity for students to assist with the rebuild. Information from all meetings will be forwarded to the Board.

To summarize, here are the next steps:

1. Insurance claim is finalized and reported to the BOE
2. Meet with groups utilizing the press box to gather input
3. Meet with local builders
4. Meet with the high school building trades department
5. Provide proposal to BOE on the rebuild
6. Following BOE approval – begin rebuild

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: SIRMC Contract Approval
Date: July 24, 2013

Evansville Community School District has contracted with SIRMC for property/liability and workers comp. insurance for the past several years. SIRMC (School Insurance and Risk Management Cooperative) is a consortium of 30+ school districts bound by a 66:0301 agreement to obtain district insurance coverage. SIRMC is organized by a board of five elected school officials from the group of member districts. The annual membership expense is \$2,288.99 for 2013-2014 and is based on district enrollment. The 66:0301 Agreement automatically renews annually on July 1st unless the District provides termination notification by December 1st of the preceding year. It would be my recommendation that the Board consider the continuation of this relationship for the following reasons:

- Independent Insurance Consultant service
 - SIRMC contracts with an insurance consultant to provide expert advice and direction for the members. The consultant is constantly looking for alternatives that may be more cost effective and/or provide more coverage for the districts involved in the cooperative. The District auditors approved of using a consultant for insurance coverage needs.
- Dedicated agent with great knowledge of school issues
 - SIRMC has a dedicated agent, Tim Patterson of Ansay & Assoc., who works with the schools and the insurance company to provide all necessary services. Tim attends all SIRMC meetings and provides valuable informational presentations.
- Value-Added of being in a cooperative
 - The SIRMC group meets three times per year throughout the state to discuss current issues, hold training sessions, and allow business managers to network with each other to see how other districts may be handling issues we are currently facing. I have been attending the meetings and the information I have received has ranged from transportation liability issues to student allergy issues. The information has been excellent and very helpful.

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held Wednesday, September 11, 2013, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President, Eric Busse. Roll call was taken. Members present: Hatfield, Rossmiller, Swanson, Busse, Rasmussen, Spanton Nelson, and Braunschweig. Absent: HS Rep. Haegele and Johnson.

APPROVE AGENDA

Motion by Mr. Braunschweig, seconded by Ms. Swanson, moved to approve the agenda as presented. Motion carried, 7-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- September 17, 2013, Investigating 4 Year Old Kindergarten-Panel Discussion
- September 25, 2013, Annual Meeting, 7:00 pm, HS Media Room
- Introduction of K-5 New Staff (will introduce 6-12 staff on October 9)

PUBLIC PRESENTATIONS

Teacher, Julie Creek-Hessler, spoke on union recertification.

DISTRICT ADMINISTRATOR REPORT

Mr. Roth's submitted report was the start of the school year message that he presented to all staff. Discussion.

INFORMATION & DISCUSSION

School Perceptions President, Bill Foster, presented a proposal on a potential community survey. Discussion.

Mr. Roth shared that an informational Citizens Advisory Committee (CAC) meeting took place on Monday, September 9, 2013, with approximately 25 community members attending. Next meeting is scheduled for September 30, 2013. Discussion.

Mr. Busse shared that the next 4K Investigation meeting is scheduled for Tuesday, September 17 at Creekside.

Mr. Roth shared that he is waiting to hear from our insurance company on the football press box fire.

Mr. Busse presented for a second reading, policies #150-Board Powers and Responsibilities and #723.3-Emergency Closings. Discussion. Policies to come back for approval.

Mr. Roth shared an update on the status of union petitions to recertify. Discussion.

BUSINESS (Action Items)

Motion by Mr. Rasmussen, seconded by Mr. Braunschweig, moved to approve the resignation of support staff, Dana Dowden, with thanks for her contributions to the District. Motion carried, 7-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Mr. Braunschweig, moved to approve the hiring of Jill Schultz as the Middle School Volleyball Coach for a stipend of \$1,550 and Mark Simonson for a one year contract as a .50 Levi Guidance Counselor for a salary of \$16,396. Discussion. Motion carried, 7-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Braunschweig, moved to approve the 2013-2014 preliminary budget as presented. Discussion. Motion carried, 7-0 (roll call vote).

Mr. Roth shared that the budget publication in the Review was misprinted, by the Review.

PUBLIC PRESENTATIONS

Teacher, Kim Katzenmeyer, spoke on union recertification.

CONSENT (Action Items)

Motion by Mr. Braunschweig, seconded by Ms. Rossmiller, moved to approve the consent agenda items: Future Business Leaders of America (FBLA) extra-curricular position; 2013-2014 FFA overnight field trips; policies: #171-Board Meetings, #760-Food Service Programs, and to remove policies: #513-Personnel/Payroll Management, #522.8-Staff Dress, #529.3-Bereavement Leave, and #536-Reduction in Work Force; August 28 regular meeting minutes; and the July bills and reconciliation as presented. Motion carried, 7-0 (roll call vote).

FUTURE AGENDA

September 25, 2013, regular meeting agenda discussed.

ADJOURN

Motion by Mr. Braunschweig, seconded by Ms. Spanton Nelson, moved to adjourn the meeting. Meeting adjourned at 7:23 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved:
Eric Busse, President

Approved: ~~June 10, 1985~~

Revised: August 13, 2001

142

Revised: November 26, 2012

Revised:

1st Reading: 9/25/13

BOARD CONSULTANTS

The Evansville Community School District Board of Education recognizes that in order to pursue its educational mission and to protect the public's financial investment in the schools, the Board may engage qualified consultants to provide advice and services beyond the expertise of staff.

Before engaging any consultant, the Board may require submission of a written proposal. Proposals will detail: 1) objectives, 2) tasks to be performed, 3) procedures to be used, 4) target dates for completion of tasks, and 5) method to be used to report results to the Board or deliver any product.

The Board will routinely secure the services of the following:

ATTORNEY

The Board will appoint an attorney/legal firm for the District. The attorney/legal firm will act as legal counsel for the District on matters pertaining to the District. The Board will designate the District Administrator or designee to initiate legal service contacts when appropriate. An annual retainer fee for legal services may be paid by the Board. The Board may secure additional legal services, if necessary.

AUDITOR

The Board will have the annual audit of the books and affairs of the District made either by private auditors or Department of Public Instruction.

At the completion of an audit contract, the District Administrator or designee will recommend to the Board a firm to conduct the audit. The audit must be completed by December 1st following the close of the fiscal year. The auditing firm will file appropriate financial statements.

OTHER

In situations where knowledge and/or technical skills are needed that cannot be supplied by regular staff positions, technical and consultant assistance will be considered as an alternative for providing the desired service. The service to be provided will be carefully planned consistent with budget appropriations and related implementation procedures. The selection of consultant and technical resources will include criteria of background, professional standing in the field, knowledge, and quality of past performance as related to the requirements needed for the task to be performed.

All services provided in this manner will be evaluated during the progress and upon the completion of the assignment. All services, financial arrangements, and consultants must be approved by the Superintendent or his/her designee prior to the invitation and visitation by such person(s) to the District.

Legal Ref.: Section 120.10(14) Wisconsin Statutes (Powers of Annual Meeting)
120.13(9m) (School Board Powers)
120.14 (Audit of School District Accounts)

ENROLLMENT OF AND SERVICES AVAILABLE TO DISTRICT STUDENTS WHO
ATTEND PRIVATE, PAROCHIAL OR HOME BASED SCHOOL

The **Evansville Community School District Board of Education** recognizes the right of parents to educate their children at home or other State approved educational institutions in accordance with the state statutes.

The District will permit qualified students who are enrolled in a private school or home-based private educational program to participate in selected courses and related activities offered by the District provided the District does not incur additional costs.

A non-public school student may apply for enrollment in an Evansville school to the appropriate building principal whose decision will be based on satisfying the following **minimum standards for admission: conditions for part-time enrollment:**

1. The request is made in a timely manner.
2. ~~The student presently resides within Evansville School District boundaries.~~
3. The student satisfies local standards for admission, i.e., completion of enrollment and attendance forms.
3. **A maximum of two (2) courses is permitted per semester.**
4. ~~The requested course is suitable for part-time enrollment.~~
5. ~~The student participates in up to 40% of the school day.~~
6. There is sufficient space in the classes selected.
7. There will be random selection of overflow-qualified applicants.
8. Participants may be revoked if attendance is below the District average.
9. Eligibility to participate in future classes will depend on successful completion of classes. ~~A contract outlining these expectations is encouraged.~~

The Director of Instruction/Principal may provide parents with general information about grade level academic expectations, however, this should in no way be construed to include lesson plans or the provision of instruction materials. All such students are subject to the same expectations, rules, and regulations as full-time students. Fees will not be pro-rated for any students. Part-time students from non-public schools are not eligible to participate in the Evansville School District's activities and organizations, except for activities that are extensions of classes in which they are enrolled.

Transportation to and from the District courses, programs or activities for students enrolled part-time shall be the responsibility of the student's parent(s)/guardian(s), except as otherwise specifically provided.

Legal Ref.: Sections: 118.13 Wisconsin Statutes (Pupil Discrimination Prohibited)
118.145(4) (Admission to High School)
118.53 (Attendance by Pupils Enrolled in a Home-Based Private
Educational Program)

Individuals With Disabilities Act

Local Ref.: Policy 428 – Public School Open Enrollment

PUBLIC SCHOOL OPEN ENROLLMENT

The Evansville Community School District will provide the opportunity for students to attend public schools outside the District and will accept nonresident Open Enrollment students. All nonresident public school Open Enrollment students attending a school or high school classes in the District shall have all the rights and privileges of resident students. They also are subject to the same expectations, rules, and regulations during their term of enrollment.

Nonresident Students Coming Into the District

The parent(s)/guardian(s) of nonresident students who wish to attend school in the Evansville School District shall submit the required application form to the Open Enrollment Coordinator, in the District Office during the Open Enrollment Application period. Parents may contact the District Office if they need assistance.

A nonresident student may apply for ~~full-time~~ enrollment in an Evansville School under the State Open Enrollment Law and Program. When accepting or rejecting a nonresident student's application for ~~full-time~~ enrollment, the District shall consider the following criteria:

1. Application is submitted during the required time period.
2. Space in buildings is available.
3. Space in the class is available.
4. Impact on student-teacher ratios.
5. Projection for future school growth.
6. Status as an Evansville student during the current school year. Any applicant who is currently attending the Evansville Community School District will be included in the count of occupied spaces.
7. Expulsion (current or prior two school years) or expulsion proceedings.
8. Habitual truancy.
9. Ability to satisfy individualized education program (IEP)/services needs of a student with disabilities.
10. Whether the student has been referred for a special education evaluation that has not been completed.
11. Undue financial burden due to special education program or related services.

Guidelines for Termination Due to Habitual Truancy

2009 WI Act 304 provides that a nonresident school board may notify the parent of a habitual truant, that the pupil may not attend the nonresident school district in the following semester or school year.

“Habitual truant” means a pupil who is absent from school without an acceptable excuse for part or all of five or more school days on which school is held during a school semester.

Students With Disabilities

If the District determines that the special education program or related services described in the nonresident student's Individualized Education Program (IEP) are available in the District, there is space available in the special education program identified in the student's IEP, and it is not an undue financial burden due to special education program or related services, the Open Enrollment application shall be accepted. If the special education program or services described in the student's IEP are not available or there is no space available in the program, the application shall be denied. If a nonresident student receives his/her initial IEP while attending the District under open enrollment, or if a nonresident student's IEP changes after the student begins attending school in the District, and the special education program or services required by that initial or revised IEP are not available in the District or there is no space available in the program or services identified within the IEP, the nonresident student may be returned to the resident district.

Students Referred for a Special Education Evaluation

An Open Enrollment application shall be denied if the nonresident student has been reported or identified as having a possible disability but not yet evaluated by an IEP team in the resident district. Assuming other acceptance criteria are and continue to be met, the District may reconsider a denial under this criteria if the IEP is completed, forwarded to the District, and reviewed by the District prior to the close of the period during which applications would normally continue to be reviewed or accepted from any waiting list.

Space Availability

If space available limits the District's ability to accept Open Enrollment students, the Board will set limits by grade level no later than the regular January board meeting if there are substantial factors that limit our ability to accept students. The Board will hear preliminary recommendations on enrollment limits at the December board meeting.

If the number of applicants exceeds space available, students will first be accepted if they are:

1. Continuing students.
2. Siblings of continuing students.

Remaining spaces will be filled by a random lottery. Any unassigned students will be placed on a waiting list created by a random lottery. If an opening occurs, the district administrator will review the waiting list by the grade level of the opening and the next eligible student will be selected. Parent(s)/guardian(s) will be notified by phone and mail. They will have 10 calendar days to accept the opening. If they do not respond or if they decline, another applicant will be selected. No applicants will be selected after the third Friday in August.

Only full-time nonresident Open Enrollment students are eligible to participate in all co-curricular and extra-curricular student activities and organizations. WIAA sports are governed by WIAA laws and bylaws.

The District does not require students to reapply for open enrollment when entering middle or high school.

~~Nonresident Part-Time High School Students Coming Into the District~~

~~A nonresident high school student may apply for enrollment in a course(s) at Evansville High School under the State Open Enrollment Law and Program. Students must apply through the Open Enrollment Coordinator in the District Office and be accepted for each course. When accepting or rejecting a nonresident's application for part-time enrollment, the District shall consider the following criteria:~~

- ~~1. The request is made according to the required timeline.~~
- ~~2. Nonresident students take no more than 2 courses at a time.~~
- ~~3. The prerequisites for entry into a course are met.~~
- ~~4. Availability of space in the course selected for enrollment.~~
- ~~5. Enrollment preference in a course will be given to resident students.~~

~~Part-time students will participate in their resident school district's activities and organizations, except for activities that are extensions of Evansville courses in which they are enrolled.~~

Resident Students Going Out of the District

Evansville resident students may apply for ~~full-time~~ enrollment in another public school district as a nonresident student under the State Open Enrollment Law and Program. When accepting or rejecting a resident application for ~~full-time~~ enrollment in another school district, the Evansville District shall consider the following criteria:

1. The application is submitted during the required time period.
2. A student IEP or a change in services required does not place an undue financial burden on the Evansville District.

Resident students enrolled in other public school districts, including virtual charter schools, will be eligible to participate in Evansville District courses or programs based on satisfying the following ~~conditions~~ **minimum standards**:

- a. The request is made in a timely manner.
- ~~b. The student presently resides within Evansville Community School District boundaries.~~
- c. The student satisfies local standards for admission, i.e., completion of enrollment and attendance forms.
- ~~d. The requested course is suitable for part-time enrollment.~~
- ~~e. The student participates in up to 40% of the school day.~~
- f. There is sufficient space in the classes selected.
- g. There will be random selection of overflow-qualified applicants.
- h. Participants may be revoked if attendance is below the District average.
- i. Eligibility to participate in future classes will depend on successful completion of classes. ~~A contract outlining these expectations is encouraged.~~

Resident Part-Time High School Students Going Out of the District

~~Resident Evansville high school students may apply for part-time enrollment in another public school district under the State Open Enrollment Law and Program. When accepting or rejecting a resident application for part-time enrollment in another school district, the District shall consider the following criteria:~~

- ~~1. The request is made according to the required timeline.~~
- ~~2. Students may take no more than 2 courses at a time.~~
- ~~3. For students with disabilities, courses must be consistent with the student's IEP.~~
- ~~4. Each course must be consistent with Evansville High School graduation and transfer credit requirements.~~
- ~~5. The tuition cost of the course(s) must not impose an undue financial burden on the Evansville operating budget.~~

Pre-School Children

A child who resides in Evansville may attend a District operated pre-kindergarten, 4-year old kindergarten, early childhood education, or school-operated day care only if Evansville offers the same

type of program, and the child is eligible to attend that program in the Evansville Community School District.

Transportation

Transportation for all students selecting an Open Enrollment option shall be the responsibility of the parent/guardian. The parent/guardian of students who are eligible for free or reduced price lunch is also eligible for reimbursement of transportation costs by the Department of Public Instruction. As a resident district, Evansville Community School District will not allow non-resident districts to enter the District to pick up or drop off Open Enrollment students. As a non-resident district, Evansville will not pick up students within their resident school districts. Students who can get to a district bus stop will be transported, provided space is available. Transportation for students with disabilities, if included as a related service in the student's IEP, will be provided.

Appeal of Rejection

If an application for enrollment is rejected as outlined above, the student's parent(s)/guardian(s) may appeal the decision to the Department of Public Instruction within 30 days after the decision.

APPLICATIONS SUBMITTED UNDER ALTERNATIVE OPEN ENROLLMENT CRITERIA AND PROCEDURES

Eligibility Criteria

A parent/guardian of a student who wishes to attend school in a nonresident school district may submit an Open Enrollment application outside of the regular Open Enrollment application period or in lieu of it if the application is for the current school year, the student meets one of the following criteria, and the parent/guardian describes the criteria that the student meets in the application:

1. The resident school board determines that the student has been the victim of a violent criminal offense in a school in the resident school district. The application must be made within 30 days of the resident school board's determination.
2. The student is or has been a homeless student in the current or immediately preceding school year.
3. The student has been the victim of repeated bullying and harassment and all of the following apply:
 - a. The student's parent/guardian must have reported the bullying or harassment to the school board or designee under a bullying/harassment complaint process and;
 - b. In spite of action taken by the Board or designee the repeated bullying and harassment continues.
4. The place of residence of the student's parent/guardian and of the student has changed as a result of military orders. The application must be made within 30 days of the date on which the military orders changing the place of residence were issued.
5. The student moved into Wisconsin. The application must be made within 30 days after moving into the state.
6. The student's residence has changed as a result of a court order or custody agreement or because the student was placed in or removed from a foster home or with a person other than the student's parent/guardian. The application must be made within 30 days after the student's change in residence.
7. The student's attendance in a school in the nonresident school district is considered to be in the best interests of the student. The application must explain the reasons for requesting this

exception and why attendance at the nonresident school district is in the best interest of the student.

Application Review and Approval Process

1. When the District receives an Open Enrollment application that has been submitted under the Alternative Open Enrollment criteria outlined above, whether it is submitted by a nonresident student or a resident student, the application shall be forwarded to the District Administrator or his/her designee for review and recommendations.
 - a. If the application involves a nonresident student seeking to attend school in the District under Open Enrollment, the District will:
 - 1) Immediately send a copy of any paper application received by the District to the student's resident school district, or, if applicable, the student's anticipated resident school district;
 - 2) Work with the resident district (or the anticipated resident district) identified in the application to determine where the applicant is currently attending school, and to determine from which school the District will receive any relevant special education records (e.g., the student's current IEP) and/or disciplinary records (e.g., expulsion records). If the applicant is not currently attending school in the resident district, the District will request such records from the school or school district the student is attending or most recently attended; and
 - 3) Within 10 days after receiving, or, if necessary, developing, an IEP for a student with a disability, provide an estimate to the resident district of the costs to provide the student with special education or related services.
 - b. If the application involves a resident student who is attending, or who previously attended, school in the District, the District shall send the nonresident school district to which the Open Enrollment application was made a copy, if applicable, of the student's IEP and any expulsion or other relevant discipline-related records within 10 days of receiving the application.
2. The District Administrator, along with other members of the administrative staff, shall review the application using the acceptance/denial criteria outlined in Board policy. The District Administrator or his/her designee shall submit recommendations regarding acceptance or denial of the application to the Board for action.
 - a. The District may deny an application of a resident student if:
 - 1) It determines that the criteria relied on by the parent/guardian to submit the application do not apply to the student or;
 - 2) It determines that the cost of special education and related services required in the IEP for a student with a disability is an undue financial burden (except for an applicant whom the Board determines was the victim of a violent crime).
 - b. The District may deny an application of a nonresident student:
 - 1) For the same reasons it may deny an application submitted during the regular Open Enrollment application period; or
 - 2) If the application relies on the best interests of the student criteria and the District determines that open enrollment is not in the student's best interests.
3. If the application involves a nonresident student seeking to attend school in the District, the District will notify the applicant, in writing, whether the application has been approved or denied no later than 20 days after receiving the application.
 - a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, acceptance of an application may be contingent or subject to revocation.

- b. If the District has approved the Open Enrollment application of a nonresident student, the notification provided to the applicant shall identify the specific school or program the student may attend. A nonresident student accepted for enrollment may immediately begin attending the assigned school or program in the District and shall begin attending the school or program no later than the 15th day following receipt of the notice of acceptance. If the nonresident student has not enrolled in or attended school in the District by that date, the District may notify the student's parent/guardian, in writing, that the student is no longer authorized to attend the school or program in the District.
 - c. If there is a delay in the District's receipt of any relevant disciplinary records from another school or school district, the District will review and act upon such records promptly, and, if necessary, inform the student that the District's ability to confirm or deny the application is contingent upon the District's receipt and review of such records. If the DPI allows the District to conditionally approve such an application subject to that contingency, the District may do so. Otherwise, such application may be held in abeyance until the relevant records are received, or, if necessary, the application may be denied.
4. If, for purposes of the application, the District is identified as the resident school district, the District shall notify the applicant whether the application has been approved or denied in accordance with any deadlines established by state law or DPI rule. Normally, the District will issue such notifications no later than 20 days after the District's receipt of the application. In addition:
- a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, approval of an application may be contingent or subject to revocation.
 - b. To the extent that there is a delay in the District's receipt of any relevant records or information such that the District is unable to determine whether the criteria upon which the application was based apply to the student, the District will act upon such records/information promptly upon receipt and notify the applicant of its decision to approve or deny the application within five days of making the determination.
 - c. If the student is a student with a disability, the District shall normally make a determination whether the nonresident school district's estimate of relevant special education and services costs constitutes an undue financial burden on the District within 15 days after the District has received the relevant estimate. The District will notify the applicant of a denial relying on this criteria within five (5) days of making the determination.

Legal Ref.: Sections 115,787 Wisconsin Statutes (Individualized Educational Programs)

118.13 (Pupil Discrimination Prohibited)

118.16(1)(a) (School Attendance Enforcement)

118.51 (Full-Time Open Enrollment)

118.52 (Course Options)

118.53 (Attendance by Pupils in a Home-Based Private Educational Setting)

120.13(1)(f)(h) (School Board Powers)

121.54(3)(10) (Transportation by School Districts)

121.55 (Methods of Providing Transportation)

PI 36, Wisconsin Administrative Code (Public School Inter-District Open Enrollment)

Local Ref.: Policy #425 – Enrollment of and Services Available to District Students Who Attend Private, parochial or Home Based School

USE OF DISTRICT OWNED OR PRIVATE VEHICLES ~~ON SCHOOL BUSINESS~~
~~OR~~ TO TRANSPORT STUDENTS

The **Evansville Community School District Board of Education** recognizes the need for some school employees, or other persons serving in an official capacity, to ~~use their own motor vehicle for school purposes~~ **transport students to or from school or school-related activities in a District owned or private motor vehicle.** To safeguard the District, employees and students in matters of liability, particularly as it relates to the transporting of students, the following policy guidelines will be observed:

1. The vehicle driver must have a valid Wisconsin driver's license or a valid driver's license issued by another jurisdiction, as defined by state law.
2. The driver must submit to a criminal background check on an annual basis.
3. The driver must submit to a Motor Vehicle Record (MVR) check on an annual basis.
4. **The driver may not have been convicted of any offenses or crimes listed in State Statutes.**
4. ~~Based on information obtained from the MVR, the following criteria shall be used to determine if the employee is an approved driver:~~
 - ~~The individual shall not have:~~
 - a. ~~Any moving violations within the past 24 months.~~
 - b. ~~Received a major moving violation, such as reckless driving, operating while intoxicated, etc. in the last seven years.~~
 - c. ~~Had more than three (3) or more preventable accidents or minor moving violations over the most recent five (5) year period.~~
5. The employee driver must be at least 18 years of age **and have at least two years of driving experience.**
6. The vehicle driver must have sufficient use of both hands and the foot normally employed to operate the foot brake and foot accelerator. The Board may waive this requirement if the driver has sufficient use of one hand to safely operate the vehicle which the Board proposes the driver use, as substantiated by a special driving examination conducted by the Wisconsin Department of Transportation (DOT).
7. Every three (3) years the driver must submit a medical opinion on the Verification of Fitness to Drive form stating that he/she is not suffering from any mental or physical

disability or disease such as to prevent the driver from exercising reasonable control over a motor vehicle.

8. The vehicle may not be used to transport more persons than can be seated on the permanently mounted seats facing forward without interfering with the driver. The driver and all passengers must wear seatbelts at all times. **Use of vans with a passenger capacity of eleven (11) persons or more including the driver is prohibited by law.**
9. Any student under the age of eight (8) must be restrained in compliance with Wisconsin Statutes in a safety restraint system that is appropriate to the child's age and size (i.e. car seat, booster seat) that meets the standards established by the DOT.
10. Drivers must refrain from the use of alcoholic beverages or controlled substances (any drug or medicine which may impair the ability of the driver to perform safely) for a period of not less than 24 hours prior to the transportation of pupils.
11. Any individual who has been approved on a yearly basis to operate a motor vehicle must report to ~~Human Resources~~ the **Business Manager** in writing within ~~three (3)~~ **ten (10)** days of the occurrence of any accident in which the individual was involved as the driver of a motor vehicle, regardless of whether the individual was issued a uniform traffic citation or charged with any offense or any suspension or revocation of the individual's operating privileges.
12. There shall be no personal use of ~~school~~ **District owned** vehicles.
13. **Drivers shall not operate any electronic device (such as a cellular phone, tablet, laptop or portable television) while the vehicle they are driving is moving. The ONLY time these devices can be utilized is when the vehicle is parked.**
14. **All traffic violations incurred while conducting school business are the sole responsibility of the driver.**
15. **Drivers who will be operating the District lift van to transport students must first be trained to operate the lift and to secure a wheelchair for transport.**
16. **Use of private motor vehicle for school business.**
 - a. Transportation by private vehicle shall be strongly discouraged and shall be used only when no other transportation is available.
 - b. District employees or other persons serving in an official capacity shall have the written permission of the district administrator, or designee, in order to use a private motor vehicle for ~~school purposes~~ transporting students. Permission may only be granted if the person providing transportation has satisfactorily met all District and state laws requirements.

- c. The District shall assume no responsibility for liability in case of accident, unless the employee or other person serving in an official capacity has obtained the necessary authorization. In all cases, however, the driver's automobile insurance is the primary carrier, with the District's insurance being secondary.
- d. **Private vehicles used for school business must be inspected prior to use by the District Buildings and Grounds Director.**
- e. **For private vehicle use, the owner must show proof of the following minimum insurance coverage before the vehicle's use is authorized and provide updated proof upon expiration of coverage:**
 - i. **Property damage coverage - \$100,000.00**
 - ii. **Bodily injury liability coverage - \$100,000 per person**
 - iii. **Subject to the limit for each person: total bodily injury liability limits of not less than \$300,000 per accident.**

~~17. Employee must provide proof of insurance. The minimum acceptable limits of liability (including uninsured/underinsured motorist coverage) on the vehicle should be \$100,000/\$300,000.~~

Legal Ref: Sections 121.555 Wisconsin Statutes (Alternative Methods of Providing Transportation), s. 343.12 (7) or Chapter Trans. 112.15 Wisconsin Administrative Code.

Local Ref: 751.5/753 Form – Alternative Vehicle Driver Information Request Form
751.5/753 Form 1 – Driver Information
751.5/753 Form 2 – Verification of Fitness to Drive
751.5/753 Form 3 – Vehicle Inspection Form

~~OPERATING SCHOOL OWNED VEHICLES~~
USE OF SCHOOL OWNED OR PRIVATE VEHICLES
(NON STUDENT TRANSPORTATION)

The **Evansville Community School District Board of Education** recognizes the need for some school employees to operate District owned vehicles in the process of their job function ~~or for transferring of students in approved situations.~~ To safeguard the District **and** employees ~~and students~~ in matters of liability, the following policy guidelines must be observed:

1. The vehicle driver must have a valid Wisconsin driver's license or a valid driver's license issued by another jurisdiction, as defined by state law.
2. The driver must submit to a criminal background check on an annual basis.
3. The driver must submit to a Motor Vehicle Record (MVR) check on an annual basis.
4. **The employee may not have been convicted of any offenses or crimes listed under State Statutes.**
- ~~4. Based on information obtained from the MVR, the following criteria shall be used to determine if the employee is an approved driver:~~
 - ~~a. Any moving violations within the past 24 months.~~
 - ~~b. Received a major moving violation, such as reckless driving, operating while intoxicated, etc. in the last seven (7) years.~~
 - ~~c. Had more than three (3) or more preventable accidents or minor moving violations over the most recent five (5) year period.~~
5. The employee must be at least 18 years of age **and have two years of licensed driving experience.**
6. The vehicle driver must have sufficient use of both hands and the foot normally employed to operate the foot brake and foot accelerator. The Board may waive this requirement if the driver has sufficient use of one hand to safely operate the vehicle which the Board proposes the driver use, as substantiated by a special driving examination conducted by the Wisconsin Department of Transportation (DOT).
7. Every three (3) years the driver must submit a medical opinion on the Verification of Fitness to Drive form stating that he/she is not suffering from any mental or physical disability or disease such as to prevent the driver from exercising reasonable control over a motor vehicle.

8. The vehicle may not be used to transport more persons than can be seated on the permanently mounted seats facing forward without interfering with the driver. The driver and all passengers must wear seatbelts at all times.
- ~~9. Any student under the age of eight (8) must be restrained in compliance with Wisconsin Statutes in a safety restraint system that is appropriate to the child's age and size (i.e. car seat, booster seat) that meets the standards established by the DOT.~~
- ~~10. Drivers must refrain from the use of alcoholic beverages or controlled substances (any drug or medicine which may impair the ability of the driver to perform safely) for a period of not less than 24 hours prior to the transportation of pupils.~~
11. Any individual who has been approved on a yearly basis to operate a motor vehicle must report to ~~Human Resources~~ **the Business Manager** in writing within ~~three (3)~~ ten (10) days of the occurrence of any accident in which the individual was involved as the driver of **any** motor vehicle, regardless of whether the individual was issued a uniform traffic citation or charged with any offense or any suspension or revocation of the individual's operating privileges.
- ~~12. A vehicle pre-trip checklist must be completed on the vehicle, signed and turned in to the Director of Buildings and Grounds whenever transporting students. Other District owned vehicles must be inspected at least weekly, the form completed and turned in. Any defects noted must be communicated to the Director of Buildings and Grounds upon discovery.~~
- ~~13. If students are being transported on field trips, athletic events, etc., parents must be notified via written notice, where the students are going, how long it will take to get there, who is operating the vehicle and what vehicle is being used.~~
14. There shall be no personal use of ~~school~~ **District owned** vehicles.
15. **Drivers shall not operate any electronic device (such as a cellular phone, tablet, laptop or portable television) while the vehicle they are driving is move. The ONLY time these devices can be utilized is when the vehicle is parked.**
16. **All traffic violations incurred while conducting school business are the sole responsibility of the driver.**
17. **Use of private motor vehicle for school business.**
 - a. **Use of private vehicles for school business shall be strongly discouraged and shall be used only when District owned vehicles are not available.**
 - b. **District employees or other persons serving in an official capacity shall have the written permission of the district administrator, or designee, in order to use a private motor vehicle for school purposes. Permission may only be**

granted if the person providing transportation has satisfactorily met all District and state laws requirements.

- c. The District shall assume no responsibility for liability in case of accident, unless the employee or other person serving in an official capacity has obtained the necessary authorization. In all cases, however, the driver's automobile insurance is the primary carrier, with the District's insurance being secondary.**
- d. Private vehicles used for school business must be inspected prior to use by the District Buildings and Grounds Director.**
- e. For private vehicle use, the owner must show proof of the following minimum insurance coverage before the vehicle's use is authorized and provide updated proof upon expiration of coverage:**
 - i. Property damage coverage - \$100,000.00**
 - ii. Bodily injury liability coverage - \$100,000 per person**
 - iii. Subject to the limit for each person: total bodily injury liability limits of not less than \$300,000 per accident.**

Legal Ref.: Sections 121.55 Wisconsin Statutes (Methods of Providing Transportation)
121.555 (Alternative Methods of Providing Transportation)
s. 343.12(7) or Chapter Trans. 112.15 Wisconsin Administrative Code

Local Ref: 751.5/753 Form – Alternative Vehicle Driver Information Request Form
751.5/753 Form 1 – Driver Information
751.5/753 Form 2 – Verification of Fitness to Drive
751.5/753 Form 3 – Vehicle Inspection Form

**ALTERNATIVE VEHICLE DRIVER
INFORMATION REQUEST FORM**
Wisconsin Department of Public Instruction

Please print

Applicant Name – First	Middle Initial	Last	Birth Date (Month/Day/Year)
Driver License Number or Social Security Number – For Verification Purposes			

YES NO

- Have you ever been convicted of a crime or other offense listed under s.343.12(7) Wis. Stats., or Ch. Trans. 112.15 WI Admin. Code within the time frame listed on the attached list of crimes?
- Are you currently listed on any sex offender registry?
- Are you currently listed on any nurse abuse registry?

Explain "YES" answers

YES NO

- Have you been a resident in another state within the previous 2 years?

If you checked "YES", list all other state(s) in which you have been a resident during the previous 2 years:

Applicant Statements

As an alternative vehicle driver, I agree to report in writing to my employer, within 10 days:

1. Any accident in which I was involved as the operator of any motor vehicle regardless of who was at fault or if citations were issued;
2. Any conviction or operating privilege withdrawal listed under s.343.12(7) Wis. Stats., or Ch. Trans. 112.15 WI Admin. Code that makes the operator ineligible to operate a motor vehicle to transport pupils;
3. If I hold a school bus endorsement, any incidents that would disqualify me for holding that endorsement;
4. Any suspension or revocation of my operating privilege;
5. Any cancellation of my school bus endorsement of this state or another jurisdiction.

I understand that I may not falsify or provide incomplete information in respect to any material fact on this or any other background information form.

I also understand that it is my responsibility to report any new medical condition or a medical condition that has significantly changed since my last report.

(Applicant Signature)

(Date)

For Employer Use Only -- Please check one			
<input type="checkbox"/>	Original Application	<input type="checkbox"/>	Interim CIB Check
<input type="checkbox"/>	Renewal	<input type="checkbox"/>	CCAP Check

School Bus and Alternative Vehicle Driver Disqualifications

As adopted from Wisconsin Department of Transportation Form MV3740 12/2004

Effective November 4, 2004, any driver who wishes to apply for, renew or transfer a school bus endorsement or be an alternative vehicle driver must self-certify and submit to a criminal background check to ensure they have not been convicted of any of the felonies listed in the following chart. Any of these convictions can result in from two years to a lifetime disqualification from driving a school bus or alternative vehicle.

Offenses or Crimes under s.121.555, s.343.12(7) Wisconsin Statutes, or Chapter Trans. 112.15 Wisconsin Administrative Code

Felony	Length of Disqualification	Felony	Length of Disqualification
Abandonment of a child	Lifetime	Criminal damage to railroads	2 years
Abduction of another's child; constructive custody	Lifetime	Criminal gang member solicitation and contact	Lifetime
Abuse of vulnerable adults	Lifetime	Destruction of documents subject to subpoena	5 years
Abuse and neglect of patients and residents	Lifetime	Drug related crimes – Any of the following drug-related crimes: **Distribution or delivery or intent to deliver or distribute are Lifetime, all others are 5 year disqualifiers	**See note at left
Acquire or obtain possession of controlled substance by fraud or forgery – counterfeit substance or packaging	5 years	❖ Manufacture, distribution or delivery	See above
Administering dangerous or stupefying drug	Lifetime	❖ Possession with intent to manufacture, distribute or deliver	See above
Arson of buildings; damage of property by explosives	5 years	❖ Possession of piperidine	See above
Arson of property other than buildings	5 years	❖ Possession – gamma-hydroxybutyric acid, gamma-butyrolactone, ketamine or flunitrazepam	See above
Arson with intent to defraud	5 years	❖ Distribute or deliver or attempt to deliver or distribute an imitation controlled substance	See above
Assaults by prisoners	5 years	❖ Conspiracy	See above
Assisting or permitting escape	5 years	❖ Counterfeit substance	See above
Assisting suicide	5 years	❖ Possession	See above
Attempt to elude officer	5 years	Distribution of controlled substances to persons under age 18	Lifetime
Battery; substantial battery; aggravated battery	Lifetime	Disarming a peace officer	5 years
Battery to a pregnant woman or unborn child	Lifetime	Endangering safety by use of a dangerous weapon	2 years
Bomb scares	5 years	Exposing genitals or pubic area to child	Lifetime
Burglary	5 years	Exposing a child to harmful material or harmful descriptions or narrations	Lifetime
Careless driving (out of state)	2 years	Engaging in repeated acts of sexual assault of the same child	Lifetime
Causing a child to view or listen to sexual activity	Lifetime	Falsified application	2 years
Causing mental harm to a child	Lifetime	Failure to comply with officer's attempt to take person into custody	5 years
Child enticement	Lifetime	Failure to stop after accident	5 years
Child sex offender working with children	Lifetime	Felony murder	Lifetime
Commercial alcohol	5 years	Firearm silencers	5 years
Commercial alcohol causing death	5 years	First-degree intentional homicide	Lifetime
Commercial alcohol causing great bodily harm	5 years	First-degree reckless homicide	Lifetime
Commercial alcohol causing injury	5 years	Forgery	5 years
Commercial OWI causing great bodily harm	5 years	Great bodily harm	5 years
Commercial careless driving (out of state)	2 years	Harboring or aiding felons	5 years
Commercial controlled substance felony	5 years	Hazardous commercial alcohol causing death	5 years
Commercial OWI – controlled substance	5 years	Hazardous commercial alcohol causing great bodily harm	5 years
Commercial failure to stop after accident -- attended vehicle	5 years	Hazardous commercial OWI causing great bodily harm	5 years
Commercial negligent homicide intoxicated	5 years	Hazardous commercial alcohol	5 years
Commercial Implied Consent and not a drop	5 years	Hazardous commercial controlled substance felony	2 years
Commercial OWI causing injury	5 years	Hazardous commercial OWI -- controlled substance	5 years
Commercial failure to stop at accident-unattended vehicle	5 years		
Commercial 0.0 not a drop	5 years		
Commercial possession of intoxicate beverage	5 years		
Commercial reckless driving	2 years		
Commercial vehicle used in commission of felony	5 years		
Commercial Operating While Intoxicated (OWI)	5 years		
Concealing death of a child (at birth)	Lifetime		
Contributing to the delinquency of a minor	Lifetime		

Felony	Length of Disqualification	Felony	Length of Disqualification
Hazardous commercial failure to stop after accident-attended vehicle or unattended	5 years	Physical abuse of a child	Lifetime
Hazardous commercial negligent homicide intoxicated	5 years	Placing foreign objects in edibles	5 years
Hazardous commercial implied consent and implied consent not a drop	2 years	Possession of child pornography	Lifetime
Hazardous commercial OWI causing Injury	5 years	Possession and disposal of waste from manufacture of methamphetamine	5 years
Hazardous commercial vehicle used in commission of felony	5 years	Possession of electric weapon	5 years
Hazardous commercial Operating While Intoxicated (OWI)	5 years	Possession of explosives	5 years
Treason	Lifetime	Possession of a firearm (by felon)	5 years
Threats to Injure or accuse of crime	5 years	Possession of firearm in school zone	Lifetime
Homicide by intoxicated use of vehicle or firearm	Lifetime	Possession of short-barreled shotgun or rifle	5 years
Homicide by negligent operation of a vehicle	Lifetime	Prohibited alcohol concentration	5 years
Implied consent	2 years	Prostitution	Lifetime
Implied consent underage	2 years	Public fornication	Lifetime
Incest	Lifetime	Reckless driving	2 years
Incest with a child	Lifetime	Recklessly endangering safety	5 years
Injury by intoxicated use of a vehicle	5 years	Reckless injury	Lifetime
Keep or maintain any place for drug use, manufacture, keeping or delivering	Lifetime	Robbery	Lifetime
Keeping a place of prostitution	Lifetime	Sabotage	Lifetime
Kidnapping	Lifetime	Second-degree intentional homicide	Lifetime
Kidnapping or missing persons – false information	5 years	Second-degree reckless homicide	Lifetime
Leaving or storing a loaded firearm within the reach or easy access of a child	Lifetime	Sedition	Lifetime
Lewd and lascivious behavior	Lifetime	Serious Violation with Occupational Holder	2 years
Loan sharking prohibited (Extortionate means-use or threat of violence for non-payment)	5 years	Sending obscene or sexually explicit electronic messages	Lifetime
Machine guns and other weapons	5 years	Sexual assault	Lifetime
Mayhem	Lifetime	Sexual assault of a child	Lifetime
Making lewd, obscene or indecent drawings	Lifetime	Sexual assault of a student age 16 or older by a school instructional staff person	Lifetime
Molotov cocktails	5 years	Sexual exploitation by a therapist	5 years
Neglecting a child	Lifetime	Sexual intercourse with a child age 16 or older	Lifetime
Negligent homicide	5 years	Sexual exploitation of a child	Lifetime
Negligent homicide intoxicated	5 years	Sexual gratification	Lifetime
Negligent operation of a motor vehicle	2 years	Soliciting a child for prostitution	Lifetime
Obscene material or performance	Lifetime	Solicitation of a child to commit a felony	Lifetime
Obstructing emergency or rescue personnel	2 years	Soliciting prostitutes	Lifetime
Obstructing justice	5 years	Taking hostages	Lifetime
Operating after revocation	2 years	Tampering with household products	5 years
Operating while intoxicated causing injury	5 years	Unauthorized use of an individual's personal identifying information or documents	5 years
Operating under the influence of intoxicant or controlled substance	5 years	Underage alcohol operation	5 years
Operating while disqualified	2 years	Unsafe burning of building	5 years
Operating while suspended	2 years	Use or possession of a handgun and an armor-piercing bullet during crime	5 years
Pandering	Lifetime	Using a child for illegal drug distribution or manufacturing	Lifetime
Patronizing prostitutes	Lifetime	Use of a computer to facilitate a child sex crime	Lifetime
Perjury	2 years	Violation of Occupational License	2 years
		Vehicle used in commission of felony (Operating without owner's consent)	5 years

DRIVER INFORMATION

I agree to use my personal vehicle for work purposes and/or I agree to transport Evansville Community School District students to and from a school sponsored activity at which time they are subject to all school rules. In case of an accident, I understand that my insurance policy is the primary coverage and that the District will provide secondary coverage.

DRIVER INFORMATION (Please Print)

Name _____

Address _____
Street City State Zip Code

Driver's License Number _____ / _____ Date of Birth _____ / _____ / _____
Number State Month Day Year

Driver's License Expiration Date _____

VEHICLE INFORMATION (Please Print)

Make _____ Model _____

Year _____ Vehicle License Number _____

Registered Owner _____ Phone Number () _____

Address _____
Street City State Zip Code

INSURANCE INFORMATION (Please Print)

Insurance Carrier _____

Insurance Agent _____ Phone Number () _____

Address _____
Street City State Zip Code

Policy Number _____

Date Issued _____ Expiration Date _____

***Limits of Liability - Please attach a copy of the page of your insurance policy showing the limits.**

*The minimum acceptable limits of liability (including uninsured/underinsured motorist coverage) on the vehicle should be \$100,000/\$300,000

Driver's Signature _____ Date _____

Vehicle Owner's Signature _____ Date _____

340 Fair Street
Evansville, WI 53536
Phone: (608) 882-5224
Fax: (608) 882-6564

Evansville

Community School District

**VERIFICATION OF
FITNESS TO DRIVE**

NAME _____ BIRTHDATE _____

STAFF MEMBER _____ NON-STAFF MEMBER _____

ADDRESS _____

TELEPHONE NUMBER _____

Persons driving school-owned vehicles or private vehicles to transport Students must submit at least once every three years to the ~~Human Resources~~ **Business Manager** a medical opinion stating that he/she is not afflicted with or suffering from any mental or physical disability or disease such as to prevent reasonable control of a motor vehicle.

ATTEST:

This is to certify that I find the above-named individual is not afflicted with or suffering from any mental or physical disability or disease such as to prevent reasonable control of a school-owned vehicle or a private vehicle transporting students.

PHYSICIAN: _____ DATE: _____
(Signature)

NAME: _____
(Please print name)

NOTE: This verification must be renewed every three (3) years and filed with ~~Human Resource~~ the Business Office of Evansville Community School District.

VEHICLE INSPECTION FORM

Vehicle Identification:

Make _____

Year _____ License Plate Number _____

Owner _____

Your signature below certifies that you have inspected the vehicle and that all required safety equipment items below, except those marked "NOT OK" are in legal operating condition. Only vehicles meeting all of these safety requirements may be used for transporting students.

NOT OK	OK			NOT OK	OK	
		Head lamps				Parking lamps
		Directional lamps				Flashing warning lamps
		Sidemarkers lamps & reflectors				Tail lamps
		Back up lamps				Brake lamps
		Steering system				Suspension system
		Bumpers and fenders				Hood & trunk latches
		Door latches and locks				Tires
		Exhaust system				Fuel system
		Windshield				Windows: Vent, side, rear
		Windshield wipers & washers				Windshield defroster/defogger
		Horn				Mirrors
		Speed indicator				Odometer
		*Restraining devices & seats				Brakes
		Parking brake				Floor and trunk pans

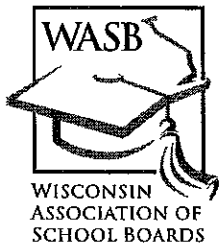
* Use of vans with a passenger capacity of eleven (11) persons or more including the driver is prohibited by law.

Yes ___ No ___ Are all seats permanently mounted and facing forward?

I have personally inspected the vehicle described above as indicated by the preceding check list and in my opinion it presently complies with the safety laws of the state and is in such mechanical condition that its operation on public streets and highways should not jeopardize the safety of motorists or pedestrians. This inspection is valid for one year.

This vehicle is authorized for use to transport students effective _____, 20__ through _____, 20__

Signature _____ Date _____



122 W. WASHINGTON AVENUE, SUITE 400
MADISON, WI 53703
WASB.ORG

2013 WASB

Program Calendar of Events

Mark your calendars! WASB has an excellent line-up of events for 2013 to improve your board development skills and knowledge of public education topics and issues. School leaders from across the state meet and discuss solutions to today's challenges throughout the year. Locations are being confirmed.

FEBRUARY

- 15 **Legal and Human Resources Conference, Part 1**
Stevens Point (10 points)
This seminar will cover a broad range of topics, with three distinct tracks of session including one that will focus on the development of alternative compensation plans.

MARCH

- 7 **Legal and Human Resources Conference, Part 2**
- 12 **School Finance Seminar, Madison** (10 points)
This seminar will provide school board members with the finance information needed to govern their districts effectively and efficiently. Learn about the state's school funding system, key deadlines in the district budgeting cycle and relevant statutory changes.
- 13 **Day at the Capitol, Madison** (10 points)
Join school board members and administrators from around the state to take our 2013-15 state budget message to the Capitol. The day includes an information-packed morning along with individual meetings with state legislators in the afternoon.

APRIL

- 2 **Spring Elections for School Board Members**
- 13-15 **NSBA Annual Conference, San Diego, CA** (30 points)
- 15-19 **New Board Member Gatherings** (5 points)
Newly elected board members are invited to these "get-acquainted" meetings where important legal, policy and board governance topics will be briefly introduced to aid members toward successful board service. (Held in all regions of the state, locations TBD.)

MAY

- 4 **Spring Academy, Waukesha** (10 points)
Designed to provide a foundation in board governance and policy-based decision making, this conference will deliver contemporary information about effective board leadership and emerging education issues.

AUGUST

- TBD **WASB/WASDA/AWSA Conference**
Watch for more information.

SEPTEMBER

- Fall Regional Meetings Begin** (5 points)
Connect with school leaders from around your region, meet with your regional WASB director and celebrate local accomplishments. (Held in all regions of the state, locations TBD.)
- 25 **Superintendent's Reception, WASB Madison Office**
Join us for the WASB Open House / Superintendents Reception. Enjoy complimentary refreshments and network with WASB Staff.
- 27-28 **Policy and Resolutions Committee Meeting, Madison** (10 points for serving on the committee)
Selected by the WASB Board of Directors, the WASB Policy and Resolutions Committee sets the agenda for the annual WASB Delegate Assembly, held in conjunction with the annual State Education Convention.

OCTOBER

- 10-11 and 31-Nov 1
WSAA/WASB School and Employment Law Seminar, Wausau, Madison (10 points)
Attend this two-day event in either Wausau on Oct 10-11 or in Madison on Oct 31-Nov 1 to ensure your district is up to speed on the latest statutory changes and court rulings. The School and Employment Law Seminar includes two full days of sessions.
- WASB Fall Regional Meetings End**

NOVEMBER

- 8 **Policy and Resolutions Committee Meeting, Neenah**
Preparations continue for the 2014 Delegate Assembly at the January 2014 State Education Convention.
- 9 **Legislative Advocacy Conference, Neenah** (10 points)
Hear updates on legislative topics that will affect public education and learn important advocacy strategies that are critical to your board role.

JANUARY 2014

- 21-24 **93rd State Education Convention, Milwaukee** (30 points)
The premier education convention in the state, this four-day event brings state and national experts on an array of education topics to our state's school leaders.

IX. Public Presentations.

X. Business (Action Item):

- A. Approval of Staff Changes: Support Staff Resignation; Hiring of Support Staff.
- B. Approval of a Donation – Knights of Columbus.
- C. Approval to Change the Date of the Middle School Parent Teacher Conferences.

XI. Consent (Action Items):

- A. Approval of School Insurance & Risk Management Cooperative (SIRMC).
- B. Approval of Policies: Policy #150-Board Powers and Responsibilities and #723.3-Emergency Closings.
- C. Approval of September 25, 2013, Regular Meeting Minutes.
- D. Approval of August Bills and Reconciliation.

XII. October 30, 2013, Regular Meeting Agenda.

XIII. Adjourn.

Mission Statement:

The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.

Vision Statement:

Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about the agenda items should call 882-5224, Ext. 3387, at least 24 hours prior to the meeting.

Posted: