

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held on Wednesday, April 29, 2015, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by District Administrator, Jerry Roth. Roll call was taken. Members present: Swanson, Busse, Rasmussen, Spanton Nelson, Hammann, Koenecke, and Braunschweig.

**APPROVE AGENDA**

Motion by Mr. Braunschweig, seconded by Mr. Rasmussen, moved to approve the agenda as presented. Motion carried, 7- (voice vote).

**ANNUAL BOARD REORGANIZATION**

Mr. Roth opened nominations for President. Ms. Hammann nominated Ms. Swanson. Ms. Spanton Nelson nominated Mr. Braunschweig. Nominations closed. Vote: Ms. Swanson, five votes, Mr. Braunschweig, two votes (paper ballot). Ms. Swanson elected as President.

Ms. Swanson opened nominations for Vice President. Mr. Braunschweig nominated Mr. Busse. Nominations closed. Vote: 7-0 (voice vote). Mr. Busse elected as Vice President.

Ms. Swanson opened nominations for Clerk. Ms. Koenecke moved to elect Mr. Rasmussen, Ms. Spanton Nelson seconded. Nominations closed. Motion carried, 7-0 (voice vote).

Ms. Swanson opened nominations for Treasurer. Mr. Braunschweig nominated Ms. Spanton Nelson. She declined. Ms. Swanson nominated Ms. Hammann. Mr. Busse nominated Mr. Braunschweig. Nominations closed. Vote: Ms. Hammann, three votes, Mr. Braunschweig, four votes (paper ballot). Mr. Braunschweig elected as Treasurer.

Ms. Swanson asked for appointment of Deputy Clerk. Motion by Mr. Rasmussen, moved to appoint Kelly Mosher, seconded by Mr. Braunschweig. Motion carried, 7-0 (voice vote).

Ms. Swanson led discussion of Board Committees, Committee Structure and Board Assignments. Discussion. Board Committees of the Whole will include: Board Development, Chair Ms. Swanson; Budget Finance, Chair Mr. Braunschweig; Strategic Planning will be CSI, with Board and Administrative Team. Board Sub-Committees will include: Employee Handbook, Chair Ms. Koenecke and members, Mr. Rasmussen and Ms. Hammann; Insurance, Chair Mr. Braunschweig and member Ms. Spanton Nelson; Policy, Chair Ms. Hammann and member Ms. Koenecke; Co- and Extra-Curricular, Ms. Spanton Nelson and Ms. Hammann, as needed; 4K, Ms. Spanton Nelson and Ms. Hammann, as needed; and CAC, Ms. Koenecke, to report out semi-annually. Committees to be removed as are incorporated in CSI: Communications and Facilities. Open Enrollment to be removed, Ms. Hammann and Mr. Roth to work on process in presenting information. Negotiations/Compensation Assignments: Support Staff and Teachers, Ms. Swanson, Mr. Busse, and Mr. Braunschweig. Transportation will be removed. Board Representatives to District Administrative Committees: Technology removed as falls under CSI.

Ms. Swanson led discussion of meeting times and dates. Discussion. Consensus to continue to meet on the second and fourth or last Wednesday of the month, at 6:00 pm and evaluate the upcoming May meetings to determine if future May meetings need to be changed.

Ms. Swanson led discussion of setting the June and July Board meeting dates. Discussion. Consensus to meet on June 10 and 24 and July 15.

Ms. Swanson presented the document, What Every New Board Member Needs to Know. Discussion. The Group/Meeting Agreement will be discussed at a future meeting under Board Development.

Ms. Swanson reviewed documents in their Board binders, including the 100 policies. Discussion.

Ms. Swanson shared she was willing to serve as the Board Member as the Evansville Education Foundation Representative. Consensus to appoint Ms. Swanson as Representative.

Ms. Swanson led discussion of appointing a Delegate Representative to CESA 2. Discussion. Consensus to appoint Board Member, John Rasmussen, to serve as the CESA 2 Delegate Representative.

#### **PRESENTATION OF LAUDE SYSTEM**

High School Principal, Mr. Everson, presented High School Class Rank vs. Laude System. Discussion. Mr. Everson to bring back additional information.

#### **BUDGET FINANCE**

Interim Director of Student Services, Ms. Nelson, presented a 2015-2016 staffing update recommended change in special education staffing. Discussion.

Business Manager, Ms. Treuden, gave an update on the 2015-2016 budget.

Ms. Treuden presented a food service report, with three options for the District breakfast program. Discussion. Ms. Treuden will bring back additional information.

Ms. Treuden presented a recommendation to establish a Fund 46, Long Term Capital Improvement Trust Fund. Discussion. Will come back for approval.

Mr. Roth presented a Job Share Agreement, for Ms. Nicole Forster. Discussion. Will come back for approval.

Elementary Principal, Ms. Dobbs, gave an update on 4K. Discussion. Consensus to add a pm class section, due to numbers, and to allow open enrolled students to come in.

Mr. Braunschweig presented the minutes of the Teacher and Staff Compensation Committees. Discussion. Committees will continue to meet.

Ms. Swanson gave an update on the Evansville Education Foundation. Discussion.

Mr. Braunschweig presented the Insurance Committee minutes. Discussion. Information on the Wellness Committee will be shared.

Budget Finance agenda items discussed for May 27 meeting.

### **BUSINESS (Action Items)**

Motion by Mr. Braunschweig, seconded by Ms. Hammann, moved to approve the Technology Request for Proposals, for the Server and Storage Infrastructure project to Heartland Business Systems (HBS). Discussion. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Ms. Spanton Nelson, moved to approve the April 8, 2015, minutes as presented. Motion carried, 7-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Mr. Busse, moved to approve the teacher resignation of Laura Martin, Kindergarten Teacher, effective at the end of the 2014-2015 school year, and the resignation of Melissa Gray, special education assistant, effective April 10, 2015. Motion carried, 7-0 (voice vote).

### **POLICIES**

Ms. Koenecke presented for a first reading, policies: #322-Student School Day; #525-Staff Solicitations; #545-Support Staff Assignments and Transfers; #546.1-Resignation of Support Staff; #546.2-Retirement of Support Staff; #546.4-Reduction in Support Staff Workforce; and #547-Staff Development Opportunities for Support Staff. Policies to come back for a second reading.

### **EMPLOYEE HANDBOOK SUGGESTED CHANGES, FIRST READING**

Ms. Koenecke presented a draft document listing of potential changes and housekeeping items for discussion. Discussion. She presented for a first reading, suggested changes: #1-All Employees-pg. 9, Section 1, 1.01, B. Disclaimer and pg. 86, Employee Acknowledgment; #6-All Employees-pg. 36, Section 13.00, 13.02, Unpaid Leave of Absence, Other Than Medical Reasons; #7-All Employees-pg. 30, Section 8, 8.05, Sick Leave Bank; #8-Certified-pg. 43, Section 2, 2.02, Lane Advancement; #10-Certified-pg. 57, Section 8, C. 3. B, Retirement System Contributions; #11-Certified-pg. 57, Section 8, C. 4, Retirement System Contributions, and Part 3, Support Staff, pg. 74, Section 11, D, Retirement System Contributions; and #20-Support, pg. 70, Section 9, 9.01, C, Sick Days and pg. 73, Section 11, 11.02, A, Retirement Benefits. Suggested changes to come back for a second reading.

### **BOARD DEVELOPMENT**

Ms. Swanson led discussion of Board Development suggestions. Discussion.

Ms. Swanson led discussion of Board Goals. Discussion. Consensus to use suggested sample, replacing information pertaining to our District. Updated version to come back.

Board Development agenda items discussed for May 27 meeting.

### **FUTURE AGENDA**

May 13, 2015, regular meeting agenda discussed.

**ADJOURN**

Motion by Mr. Busse, seconded by Mr. Braunschweig, moved to adjourn the meeting. Motion carried, 7-0 (voice vote). Meeting adjourned at 9:17 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_ Approved: 5/13/15  
Kathi Swanson, President