

2. #529.1-Family & Medical Leave.
 3. #671.2-Reimbursement of Expenses.
 4. #671.2 Form-Reimbursement of Expenses.
 5. #683-Asset Management.
 6. #840-Public Gifts to the Schools (#841-Bequests and Gifts).
- C. Approval of Middle and High School Student Handbooks.
- VII. Policies – Chair, Hammann:
- A. First Reading of Policies:
 1. #435-Early Dismissal.
 2. #441.1-Student Government.
 3. #480 – Student Support Services.
- VIII. Board Development – Chair, Swanson:
- A. Review Chain of Command and Process.
 - B. Develop Board Development Agenda for August 26 Meeting.
- IX. Future Agenda – Chair, Swanson:
- A. July 15 Regular Meeting Agenda.
- X. Adjourn.

Mission Statement:

The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.

Vision Statement:

Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, effort will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 6/18/15

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda/Briefs
Wednesday, June 24, 2015
6:00 p.m.

District Board and Training Center
340 Fair Street (Door 36)

- I. **Roll Call:** Kathi Swanson Sandra Spanton Nelson Mason Braunschweig
Eric Busse Melissa Hammann
John Rasmussen Amanda Koenecke

II. **Approve Agenda.**

Suggested Motion: I move we approve the agenda as presented (OR add/delete items).

III. **Information & Discussion:**

- A. Youth Options Report – *High School Principal, Mr. Everson, reports: In summary, we had seven students take a total of 11 classes through Youth Options throughout the school year (total of 12 credits in Fall semester; 19 credits Spring semester). Locations for courses taken include Black Technical College and UW-Rock County. Looking ahead to the 2015-2016 school year, we have two students approved to take Fall courses -- one student at UW-Madison, and one at Blackhawk Technical College.*
- B. High School Laude System – *Enclosed is the handout that Mr. Everson had presented at the June 10 Board meeting. Policy #345.52 has been updated since the last meeting.*
- C. May 2016, School Board Meetings – *A Board Member requested that this be on the agenda. Enclosed is a calendar.*
- D. Hiring of an Interim Director of Instruction – *Mr. Roth will lead discussion.*

IV. **Budget Finance – Chair, Braunschweig:**

- A. Discussion Items:
1. 2014-2015 Budget Update – *Business Manager, Ms. Treuden, will give a verbal update.*
 2. 2015-2016 Budget Update – *Ms. Treuden will present the attached.*
 3. Schools Donations/Fund Raising Activities – *Enclosed is information from each of the schools.*

4. Continuous System Improvement (CSI) Plan Update – *Nothing new to report since the last Board meeting.*
5. 4K Update – *Levi Leonard Elementary Principal, Mrs. Dobbs, shares: The 4K Committee for the 2015-2016 has been formed and will be meeting regularly as needed throughout the school year. The first meeting is being held on 6.16.2015 to discuss the family outreach hours for the upcoming school year. We will focus on the August, September and October outreach activities at our first meeting. The current plan for August is to have a summer social for all the incoming 4K students and then following that up with an Open House closer to the end of August. Each month the sites will prepare a newsletter, have a family take home activity and a reading log. The Homecoming Parade and an Open Gym time will round out September.*
6. Employee Compensation Committees Update – *Enclosed are the Teachers Committee minutes of May 11. They meet again June 30. The Support Staff Committee has not met since March, and are waiting for Board approval on a model, which will come forward at the same time as the Teachers model.*
 - a. Deadline for Completion of Teacher/Support Staff Compensation Models – *Discussion to take place.*
7. Evansville Education Foundation Update – *Ms. Swanson will give a verbal update.*

B. Develop Budget Finance Agenda Items for August 26 Meeting.

V. **Business (Action Items):**

A. Approval of Preliminary 2015-2016 Budget.

Suggested Motion: I move we approve the preliminary 2015-2016 budget as presented.

Roll Call Vote –

B. Approval of Staff Changes: Teacher's Resignations.

Please approve the resignations from:

1. Jenny Wiedel, Elementary Special Education Teacher, effective June 30, 2015.
2. Ali Thoftne, Middle/High School English Language Learner Teacher, effective June 18, 2015.

Suggested Motion: I move we approve the teacher's resignations of Jenny Wiedel, Elementary Special Education Teacher, effective June 30, 2015, and Ali Thoftne, MS/HS ELL Teacher, effective June 18, 2015.

- C. Approval of Deadline for Completion of Teacher/Support Staff Compensation Models.

Suggested Motion: I move that we direct the work of the staff Compensation Committees to be ready for approval by the August 12 School Board meeting.

- D. Approval of Implementation of \$38,000 Base Teacher Salary for the 2015-2016 School Year.

Suggested Motion: I move we implement a \$38,000 base teacher salary for the 2015-2016 school year, effective with existing staff and all new hires.

VI. Consent (Action Items): Do you want to remove any items?

- A. Approval of June 10 Regular Meeting Minutes.
- B. Approval of Policies:
 - 1. #152-Employee Handbook.
 - 2. #529.1-Family & Medical Leave.
 - 3. #671.2-Reimbursement of Expenses.
 - 4. #671.2 Form-Reimbursement of Expenses.
 - 5. #683-Asset Management.
 - 6. #840-Public Gifts to the Schools (#841-Bequests and Gifts).
- C. Approval of Middle and High School Student Handbooks.

Suggested Motion: I move we approve the consent agenda items: June 10 Regular Meeting Minutes; policies: #152-Employee Handbook; #529.1-Family & Medical Leave; #671.2-Reimbursement of Expenses; #671.2 Form-Reimbursement of Expenses; #683-Asset Management; and #840-Public Gifts to the Schools; and the Middle and High School Student Handbooks, as presented.

VII. Policies – Chair, Hammann:

- A. First Reading of Policies:
 - 1. #435-Early Dismissal – for removal.
 - 2. #441.1-Student Government – for removal.
 - 3. #480-Student Support Services – for removal.

Enclosed are minutes of the May 11, 2015, meeting.

VIII. Board Development – Chair, Swanson:

- A. Review Chain of Command and Process – Ms. Swanson will lead discussion.
- B. Develop Board Development Agenda for August 26 Meeting.

IX. Future Agenda – Chair, Swanson:

- A. July 15 Regular Meeting Agenda – A draft is enclosed.

X. Adjourn.

Suggested Motion: I move we adjourn the meeting.

For Your Information:

1. Letter from Wegner CPAs.
2. Upcoming Board Meeting Dates:
 - a. July 15, 2015
 - b. August 12, 2015
 - c. August 26, 2015
 - d. September 9, 2015
 - e. September 30, 2015 – Regular and Annual Meeting

Evansville High School

LAUDE SYSTEM

Implementation Proposal FAQ

Summer 2015

1. What is a Laude System?

A Laude System is a way to recognize academic honors in graduates. Although the Latin origins of Laude systems in Universities dates back 150 years, there is no “one true system” or universal Laude system. The Laude System referred to throughout this document is specific to Evansville High School. The EHS proposed Laude System is a point based system that combines honor points (based off of designated honors courses taken) and cumulative grade point average to create a Laude Score. The Laude Score determines which laude rank a student falls under at graduation.

2. What will a Laude System at EHS do exactly?

The proposed Laude system would replace the current grade point average class rank system. The contemporary education literature regarding class rank is clear: it is a poor statistic to use in public education.

3. I understand Laude will replace the GPA class rank system. But what about the overall purpose(s) of a Laude System?

Our primary purposes of proposing a Laude System is to encourage rigor in student coursework, decrease unnecessary competition between classmates, and increase students’ academic and intellectual risks. The addition of the Laude System – and the concurrent elimination of the existing class rank system – will have a positive impact on students.

4. When will the Laude System go into place?

We are proposing the Laude System goes into place for the incoming Freshmen – the Class of 2019.

5. How will all the Laude System information be communicated to those incoming Freshmen and their parents (and all incoming Freshmen and parents in subsequent years)?

In addition to posting this information on our EHS website and school counseling website, we will send an automated email and voice message informing parents of the change. Additionally, prior to Freshmen Orientation meeting at 7:00pm on Monday, August 24, we will have a Laude System overview meeting at 6:15pm that evening prior to the Orientation meeting.

6. What are the ranks within the Laude System?

Upon meeting a certain minimum criteria, students could obtain Cum Laude (“with honor”), Magna Cum Laude (“with great honor”), or Summa Cum Laude (“with highest honor”) status.

7. How will students be recognized at graduation?

Students will be asked to stand as their name is called for each ranking. Students at Cum Laude will receive white honors cords; Magna Cum Laude will receive silver honors cords; Summa Cum Laude will receive gold honors cords.

8. Even though class rank is no longer reported, will it be available upon request?

No. We will not report class rank at all unless we encounter the rare exception of it being absolutely required for a specific college application.

9. If class rank is not provided on most college applications, will that hurt our students' chances to be accepted into college?

Highly doubtful. On the contrary, not reporting class rank will force college admissions into evaluating our graduates via a more holistic approach, putting greater emphasis on rigor of coursework and corresponding grades in that coursework, ACT/SAT scores, letters of recommendation, etc., and will likely be advantageous for our students. The trend across our nation is fewer high schools reporting class rank, and fewer colleges considering class rank.

10. But if there is no class rank, how will the top two students be determined for the Academic Excellence Award?

We will keep track of the Laude Score internally within our School Counseling office. The two students with the highest Laude Score rank at the end of 14 terms will be the awardees. These changes will be reflected in Board policy.

11. If the Academic Excellence Award is determined at the 14th term, will that mean that students could then "slack off" the 2nd half of their senior year?

There has always been a chance of this since the inception of the Academic Excellence Award. However, this issue is addressed in proposed policy: we propose to utilize an adjusted honors point score that takes into account AP and/or designated honors courses a student is registered for 2nd semester for the purpose of determining this award. Furthermore, final Laude designation for graduation is determined at the conclusion of the 15th term which also encourages students to take a rigorous 2nd semester their Senior year.

12. Will there still be a designated class Valedictorian and class Salutatorian?

No. Instead, we are honoring all students graduating with "the highest honor" aka Summa Cum Laude.

13. So who will speak at graduation in place of the Valedictorian and/or Salutatorian?

Any students graduating Summa Cum Laude can express an interest to speak at graduation. All students in the Summa Cum Laude rank will vote on who they would like to speak. The student with the most votes will have the opportunity to speak.

14. What about other scholarships? Don't some of our local scholarship criteria include class rank?

The local scholarship groups, foundations, and/or individual donors will be notified that within the next three years, the criteria language will need to change so that the term "class rank" is no longer included. We will happily work with our local providers on ways to creatively change criteria to better reflect the Laude System changes, if necessary.

15. Currently the national criteria for admissions into National Honor Society is a minimum 3.0 grade point average. ECSD Board Policy has a 3.6 grade point average minimum. Have you considered a "marriage" between the Laude System and local NHS criteria as it relates to admissions, and continued acceptance?

This is a very interesting idea that we have recently researched. After much consideration and conversation, we have decided not to crosswalk these two entities...for now. National Honor Society has four foundational pillars (scholarship, service, leadership, and character) and we believe the choice not to crosswalk respects all four pillars equally. We suspect we will continue to discuss this idea in the future.

16. What if a student transfers into EHS her/his Junior year. Will/how they be eligible for Laude recognition.

Yes they will be eligible. This is addressed in proposed Board policy. Students transferring in will have their AP courses recognized; however, given the lack of consistency between districts and states, no credit will be given for departmental honors coursework.

17. If the Laude System is officially adopted and implemented, will there be any plan for evaluating the system to see if it is truly better than GPA class rank?

Definitely. The Plan-Do-Study-Act cycle applies to Laude as well: we will be bringing the Board policy forward for revision every two years.

18. Will the list of courses designated as AP and departmental honors ever change?

Probably. This also will be evaluated every year on an every other year revision cycle. The incorporation of newly approved AP or departmental honors courses at EHS may very well drive future changes.

19. Will the Laude system drive students to overload courses in some departments and in turn lead to deserted courses in other departments?

We do not believe so. The Evansville High School mission is to ensure all students are learning – that they are acquiring the knowledge and skills essential to achieving their full potential and becoming productive citizens. We believe our wide variety of offered courses – including the fact every department has a means for students to acquire honors/Laude points – is reflective of our mission.

Revised: July 14, 2003

345.51

Revised: April 9, 2007

Revised:

1st Reading: 1/28/15; 2nd Reading: 2/11/15; 3rd Reading: 3/11/15

ACADEMIC HONORS

High School Honor Rolls

The Evansville Community School District shall maintain an honor roll for high school students who demonstrate high academic achievement. There shall be high honor roll and honor roll categories, which is established accordingly.

Each quarter, student grades will be calculated and honor rolls established and published according to the following ranges:

High Honor Roll = 3.60 - 4.00

Honor Roll = 3.00 - 3.59

Academic Awards

Students will receive academic honors based on the accumulation of points and names of students on honor rolls shall be published, each quarter, throughout high school as follows:

3.00 - 3.24 = 1 point

3.25 - 3.74 = 2 points

3.75 - 4.00 = 3 points

Students will receive awards for accumulated points as follows. For transfer students, grades earned in schools other than Evansville will be converted if necessary and included in the total accumulation of points.

21 points = Letter (or pin if already a letter winner)

33 points = Academic Medal

45 points = Academic Plaque (must be earned by the end of a senior's third quarter)

All students who have met the above criteria will receive an award at the spring awards night ceremony. Senior honors and high honors students will be recognized at the graduation and awards night ceremonies.

Starting with the Class of 2019, any student graduating Summa Cum Laude (determined by the end of a senior's third quarter) will receive an Academic Plaque.

Valedictorian and Salutatorian Awards (through the Class of 2018)

Students selected for Valedictorian and Salutatorian honors shall be chosen from the graduating class membership on the basis of their accumulated grade point average (G.P.A.), calculated to the third decimal place, after the conclusion of the 14th quarter of a sequence of 16 quarters, as shown on the official high school transcript. The student(s) ranked first in G.P.A. will be named valedictorian and the student(s) ranked second in G.P.A. will be named salutatorian.

To become eligible for the Valedictorian and Salutatorian awards a student must have been enrolled at Evansville High School on a full-time basis for six consecutive complete quarters, including the conclusion of the 14th quarter of schooling for the senior class. The student must

have earned enough credits to qualify as a member of the senior class and may be considered as a candidate for an award one time.

A student who joins a graduating class as a result of satisfying the District's early graduation policy and rules is also eligible for Valedictorian or Salutatorian honors.

Wisconsin Academic Excellence Scholarship

The class Valedictorian top ranked student(s) shall be awarded the State of Wisconsin Academic Excellence Scholarship according to the conditions of state statute, the Wisconsin Higher Education Board Rules, and local policy or rules. The scholarship is awarded to the top two students in a class attending an in state school provided our current high school enrollment is at least 500 students. We will receive one scholarship if our enrollment is below 500 students.

~~If more than two students are top ranked, named as class Valedictorian, the student(s) with the highest ACT test score recorded, at the conclusion of the 14th quarter, will receive the scholarship(s). If there is only one valedictorian, the salutatorian will receive the scholarship. If the valedictorian(s) or salutatorian(s) top ranked student(s) are not attending a state school, the scholarship will go to the next eligible student.~~

For the Class of 2019 and all subsequent graduating classes, the Laude System procedures will be used to determine the Wisconsin Academic Excellence Scholarship awardees. Top ranking will be determined by Laude Score at the end of 14th term. The Laude score for this determination will credit students for AP and/or Departmental Honors courses they are registered for during their 15th and 16th terms while utilizing their end of 14th term G.P.A.

Breaking a Tie

The following progressive tie breaker criteria will be in effect if more than two students are top ranked:

1. Highest ACT test score recorded;
2. If the highest ACT scores are of equal value, the student with the greatest number of academic course credits (credits received in English/Language Arts, Mathematics, Science, Social Studies, and Spanish/World Languages courses), at the conclusion of the 14th quarter, will receive the scholarship. Academic courses completed at accredited post-secondary institutions will count as academic credit if the student earns a grade of B- or higher. For every 3 or 4 post-secondary credits completed with a grade of B- or above, a student will earn 1 high school credit. The exact determination will be made by the high school based on the rigor of the post-secondary course. Students will be informed in advance of enrollment in the post-secondary class whether it will count as an academic course and the number of high school credits that will be earned. Students are responsible to present their post-secondary transcripts to the high school guidance office when the class is completed.
3. If still equal, then the student with the greatest G.P.A. of academic courses (English/Language Arts, Mathematics, Science, Social Studies, and Spanish/World Languages) taken, at the end of the 14th quarter, will receive the scholarship. Courses are noted in the registration handbook.

4. If still equal, then the student with the highest SAT test score recorded, at the conclusion of the 14th quarter, will receive the scholarship.
5. If still equal, then ~~a coin flip~~ a name drawn from a hat will make the final determination.

Legal Ref.: Sections 39.41 Wisconsin Statutes (Academic Excellence Higher Education Scholarships)

PI 9 Wisconsin Administrative Code

HEA 9

Local Ref.: Policy #460- Student Scholarships

Policy #462 – WI Technical Excellence Scholarship

Policy #345.52 Laude System

LAUDE SYSTEM

Starting with the graduating class of 2019, Evansville High School will recognize graduating seniors through the Laude System. The Laude System acknowledges student achievement through a combination of student cumulative grade point average and the number of honor class points completed in their high school career. The cumulative grade point average and honor points mathematically create an overall Laude Score. Possible laude distinctions include Cum Laude (meaning “with honors”), Magna Cum Laude (“with great honor”), or Summa Cum Laude (“with highest honor”).

Minimum qualifications for Cum Laude recognition at graduation are a 3.4 cumulative grade point average and a Laude score of 17 as calculated at the end of the 15th term. Cum Laude (white honors cord) designation requires a Laude score of 17 – 31.99; Magna Cum Laude (silver honors cord) 32 – 49.99; Summa Cum Laude (gold honors cord) 50 and more. Students receive 1.0 honor points for each term of AP course and 0.5 honor points for each block schedule term of Departmental Honors Course passed with a minimum grade of ‘C’.

Transfer students will receive honors points toward the Laude System for Advanced Placement courses only, completed with a minimum grade of ‘C’. Courses designated as honors are as follows:

DEPARTMENT	COURSE/POINTS PER BLOCK TERM
English/Language Arts	AP Composition and Language 1.0 AP Composition and Literature 1.0
Math	Pre-Calculus/Trigonometry 0.5 AP Calculus AB 1.0 AP Calculus BC 1.0
Science	Anatomy and Physiology 0.5 Advanced Biology 0.5 AP Chemistry 0.5 (four-term course) Honors Physics 0.5 AP Environmental Science 1.0
Social Studies	AP US History 1.0
World Language	Spanish IV 0.5 AP Spanish 1.0
Art	AP Studio Art 1.0
Music	4 th year of band + A solo/duet (Solo & Ensemble) 1.0 total point 4 th year of choir + A solo/duet (Solo & Ensemble) 1.0 total point
FACS	Health Occupations 0.5
Agricultural Science	Large Animal Science 0.5
Business	CAPP Accounting 1.0 Business Law 0.5
Tech Ed	Engineering Drawing & Design (3D) 0.5 Building Construction Trades 0.5

JEDI (online AP courses)	All JEDI AP courses that are not offered onsite at EHS (e.g., AP Statistics; AP European History, etc.) will be awarded equivalent of 1.0 per traditional semester, or block schedule term.
Youth Options college courses Online AP courses (non-JEDI) JEDI course special request Youth Apprenticeship Study Abroad Transfer student special course request	Unique situations such as those listed will be considered on an individual basis based on the rigor of the course

The following chart will be reviewed every two years and revisions will be made when deemed necessary by the Administration. If revisions are made to this chart and/or policy, the revisions will go into effect with the next incoming Freshmen class.

CGPA→		4.0	3.9	3.8	3.7	3.6	3.5	3.4
	20	80	75	76	74	72	70	68
	19.5	75	76.05	74.1	72.15	70.2	68.25	66.3
	19	70	74.1	72.2	70.3	68.4	66.5	64.6
	18.5	71	72.15	70.3	68.45	66.6	64.75	62.9
	18	72	70.2	68.4	66.6	64.8	63	61.2
H	17.5	70	68.25	66.5	64.75	63	61.25	59.5
O	17	68	66.3	64.6	62.9	61.2	59.5	57.8
N	16.5	66	64.35	62.7	61.05	59.4	57.75	56.1
O	16	64	62.4	60.8	59.2	57.6	56	54.4
R	15.5	62	60.45	58.9	57.35	55.8	54.25	52.7
S	15	60	58.5	57	55.5	54	52.5	51
	14.5	58	56.55	55.1	53.65	52.2	50.75	49.3
	14	56	54.6	53.2	51.8	50.4	49	47.6
	13.5	54	52.65	51.3	49.95	48.6	47.25	45.9
P	13	52	50.7	49.4	48.1	46.8	45.5	44.2
O	12.5	50	48.75	47.5	46.25	45	43.75	42.5
I	12	48	46.8	45.6	44.4	43.2	42	40.8
N	11.5	46	44.85	43.7	42.55	41.4	40.25	39.1
T	11	44	42.9	41.8	40.7	39.6	38.5	37.4
S ↓	10.5	42	40.95	39.9	38.85	37.8	36.75	35.7
	10	40	39	38	37	36	35	34
	9.5	38	37.05	36.1	35.15	34.2	33.25	32.3
	9	36	35.1	34.2	33.3	32.4	31.5	30.6
	8.5	34	33.15	32.3	31.45	30.6	29.75	28.9
	8	32	31.2	30.4	29.6	28.8	28	27.2
	7.5	30	29.25	28.5	27.75	27	26.25	25.5
	7	28	27.3	26.6	25.9	25.2	24.5	23.8
	6.5	26	25.35	24.7	24.05	23.4	22.75	22.1
	6	24	23.4	22.8	22.2	21.6	21	20.4
	5.5	22	21.45	20.9	20.35	19.8	19.25	18.7
	5	20	19.5	19	18.5	18	17.5	17
	4.5	18	17.55	17.1	16.65	16.2	15.75	15.3
	4	16	15.6	15.2	14.8	14.4	14	13.6
	3.5	14	13.65	13.3	12.95	12.6	12.25	11.9
	3	12	11.7	11.4	11.1	10.8	10.5	10.2
	2.5	10	9.75	9.5	9.25	9	8.75	8.5
	2	8	7.8	7.6	7.4	7.2	7	6.8
	1.5	6	5.85	5.7	5.55	5.4	5.25	5.1
	1	4	3.9	3.8	3.7	3.6	3.5	3.4

May 2016

May 2016						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Regular Board Meetings:

- May 11
- May 25

High School Events on Wednesday:

- May 11 - HS Honors & Awards ?
- May 18 - HS Scholarship Night ?
- May 25 - HS Fine Arts Night ?

District Music Events:

- May 9 – African Drumming and Xylo/TRIS Singers – 6:30 pm
- May 12 – MS Band Concert, 6:30 pm
- May 13 – HS Band, 7:00 pm
- May 20 – HS Choir Concert, 7:00 pm
- May 23 – MS Choir Concert, 6:30 pm

Athletic Events:

Monday, Tuesday, Thursday, Friday of each week

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: 2015-2016 Preliminary Budget
Date: June 17, 2015

You have received three Budget documents in the Board packet. All three documents show three years of Budget data that includes final totals for 2013-2014, the approved 2014-2015 Budget and the Preliminary 2015-2016 Budget. The first two-page document is the DPI required format for Budget publication. This document includes all District Funds and provides a summary and tax levy information at the bottom of the second page and represents an example of what will be published in the newspaper when the budget is finalized in October. At this time the tax levy is projected to increase by 0.38%. The final tax levy will be set in October.

The next document shows Budget data for Funds 10 and 27 (General Fund and Special Education Fund). Pages 1-3 show the proposed Budget by account Function and pages 3-8 show the Budget by account Object and Source. I have included a column to show the change in amounts from the approved 2014-2015 Budget and the Preliminary 2015-2016 Budget, and a column to show the percentage change. Some of the dollar/percentage change figures will not be meaningful because of account number adjustments made due to WUFAR account number changes or to District specific changes made by me.

And finally, I've included the budget memo to the Board in February 2015 and the Baird Budget Forecast Model summary titled, "Stay the Course" for your reference.

The 2015-2016 Fund 10 Budget is being presented as a deficit Budget of \$393,154.85. Budget highlights include:

- 4K program budget impact - \$343,321 in expenses, offset by projected 4K Grant revenue of \$119,000 for a net of \$224,321.
- Staffing increase for Levi educational assistant approved by BOE - \$34,563.
- Teacher base wage increase to \$38,000 for a cost of \$31,101.
- Final telephone lease payment - \$96,181.
- Removed E-Rate funding - \$23,841.
- Increased property insurance and worker's comp insurance expense - \$49,581.
- Reduced student fee revenue by \$41,500.
- Reduced the capital projects budget by \$64,000.
- Building Budgets requests increased by \$24,757.65.
- 1.5% percent salary increase.
 - Administration - \$13,201.74
 - Custodians - \$8,125.60
 - Food Service - \$2,667.11
 - Non-represented - \$7,535.66
 - Teachers - \$132,827.81

Consideration by the Board to approve the Preliminary Budget is a formality at this time. The Budget continues to change in relatively small ways based on a variety of things such as changes to employee benefit options, changes to needs of students, etc. The Budget may also change in significant ways due to final enrollment counts set in September and the final state aid amount to be certified in October. Other unknowns at this time include the Wisconsin Retirement rates effective January 1, 2016, final salaries and benefits for new hires, premium increases for employee life insurance benefit and the final amount for the 4K grant. The final Budget will not be available for Board approval until the end of October 2015.

Approving a Preliminary 2015-2016 Budget at this time allows for the Budget to be published for the purpose of public input. The Board can make changes to the Preliminary Budget through October and prior to setting the tax levy in early November. State Statute does allow the Board to make Budget revisions if necessary during the fiscal year.

Date: June, 2015

BUDGET PUBLICATION, 2015-2016
Required Published Budget Summary Format
Evansville Community

PRELIMINARY 2015-2016 BUDGET

GENERAL FUND	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
Beginning Fund Balance	2,507,926.58	2,578,322.49	2,482,671.73
Ending Fund Balance	2,578,322.49	2,482,671.73	2,089,516.88
REVENUES & OTHER FINANCING SOURCES			
Transfers-In (Source 100)	0.00	0.00	0.00
Local Sources (Source 200)	5,363,190.74	6,174,579.00	6,016,976.00
Inter-district Payments (Source 300 + 400)	329,369.62	407,200.00	399,489.00
Intermediate Sources (Source 500)	993.42	1,000.00	1,000.00
State Sources (Source 600)	12,522,621.53	12,515,519.74	12,986,591.00
Federal Sources (Source 700)	226,529.45	190,667.55	175,944.00
All Other Sources (Source 800 + 900)	607,552.61	66,183.79	42,342.79
TOTAL REVENUES & OTHER FINANCING SOURCES	19,050,257.37	19,355,150.08	19,622,342.79
EXPENDITURES & OTHER FINANCING USES			
Instruction (Function 100 000)	9,693,697.41	9,755,130.97	10,010,180.97
Support Services (Function 200 000)	6,623,378.42	6,860,745.85	7,069,835.50
Non-Program Transactions (Function 400 000)	2,662,785.63	2,834,924.02	2,935,481.17
TOTAL EXPENDITURES & OTHER FINANCING USES	18,979,861.46	19,450,800.84	20,015,497.64

SPECIAL PROJECTS FUND	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
Beginning Fund Balance	26,459.89	38,232.64	38,232.64
Ending Fund Balance	38,232.64	38,232.64	38,232.64
REVENUES & OTHER FINANCING SOURCES	3,396,739.80	3,517,102.27	3,515,090.39
EXPENDITURES & OTHER FINANCING USES	3,384,967.05	3,517,102.27	3,515,090.39

DEBT SERVICE FUND	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
Beginning Fund Balance	474,213.32	425,013.21	425,213.95
Ending Fund Balance	425,013.21	425,213.95	361,576.69
REVENUES & OTHER FINANCING SOURCES	2,964,791.17	3,085,092.00	3,234,191.50
EXPENDITURES & OTHER FINANCING USES	3,013,991.28	3,084,891.26	3,297,828.76

CAPITAL PROJECTS FUND	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

FOOD SERVICE FUND	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
Beginning Fund Balance	78,713.01	29,620.97	29,620.97
Ending Fund Balance	29,620.97	29,620.97	29,620.97
REVENUES & OTHER FINANCING SOURCES	677,436.90	681,514.24	616,789.19
EXPENDITURES & OTHER FINANCING USES	726,528.94	681,514.24	616,789.19

COMMUNITY SERVICE FUND	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

PACKAGE & COOPERATIVE PROGRAM FUND	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES	4,813.87	0.00	0.00
EXPENDITURES & OTHER FINANCING USES	4,813.87	0.00	0.00

Total Expenditures and Other Financing Uses

ALL FUNDS	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
GROSS TOTAL EXPENDITURES -- ALL FUNDS	26,110,162.60	26,734,308.61	27,445,205.98
Interfund Transfers (Source 100) - ALL FUNDS	2,029,369.20	2,140,805.02	2,189,362.17
Refinancing Expenditures (FUND 30)	0.00	0.00	0.00
NET TOTAL EXPENDITURES -- ALL FUNDS	24,080,793.40	24,593,503.59	25,255,843.81
PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR		2.13%	2.69%

PROPOSED PROPERTY TAX LEVY

FUND	Audited 2013-2014	Approved Budget 2014-2015	Preliminary Budget 2015-2016
General Fund	5,296,195.00	6,117,121.00	6,008,020.00
Referendum Debt Service Fund	2,833,448.00	2,948,948.00	3,092,447.50
Non-Referendum Debt Service Fund	0.00	0.00	0.00
Capital Expansion Fund	0.00	0.00	0.00
Community Service Fund	0.00	0.00	0.00
TOTAL SCHOOL LEVY	8,129,643.00	9,066,069.00	9,100,467.50
PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YEAR		11.52%	0.38%

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Supplemental Budget Data for Preliminary 2015-2016 Budget Approval

Tuesday, June 17, 2014

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>Change</u>	<u>% Change</u>
	<u>FY Activity</u>	<u>Approved Budget</u>	<u>Preliminary Budget</u>	<u>in Budget</u>	<u>in Budget</u>
				<u>FY 15 to FY 16</u>	<u>FY 15 to FY 16</u>
Fund 10 Revenues					
1 DISTRICT WIDE	19,050,257.37	19,355,150.08	19,622,342.79	267,192.71	1.38%
2 GENERAL FUND TOTAL REVENUES	19,050,257.37	19,355,150.08	19,622,342.79	267,192.71	1.38%
=====					
Fund 10 Expenditures					
3 UNDIFFERENTIATED CURRICULUM	167,199.34	169,695.75	171,808.33	2,112.58	1.24%
4 REGULAR CURRICULUM	7,763,508.20	7,562,825.89	7,811,773.40	248,947.51	3.29%
5 ART	10,772.66	11,300.00	19,384.00	8,084.00	71.54%
6 ENGLISH	24,151.72	54,342.21	36,953.85	-17,388.36	-32.00%
7 FOREIGN LANGUAGE	4,046.94	4,725.00	5,732.50	1,007.50	21.32%
8 MATH	4,976.15	4,700.00	3,600.00	-1,100.00	-23.40%
9 MUSIC	18,650.51	17,299.95	25,978.90	8,678.95	50.17%
10 SCIENCE	12,038.40	29,166.00	10,837.00	-18,329.00	-62.84%
11 SOCIAL STUDIES	2,805.94	2,750.00	6,909.50	4,159.50	151.25%
12 OTHER CURRICULUM	10,327.77	4,546.00	9,546.00	5,000.00	109.99%
13 AGRICULTURE	78,386.08	84,892.76	82,896.64	-1,996.12	-2.35%
14 BUSINESS EDUCATION	175,451.33	270,381.28	261,776.28	-8,605.00	-3.18%
15 HOME ECONOMICS	167,331.12	169,569.04	173,870.52	4,301.48	2.54%
16 INDUSTRIAL ARTS	284,809.69	299,551.26	297,179.36	-2,371.90	-0.79%
17 PHYSICAL CURRICULUM	588,349.20	610,126.63	619,354.61	9,227.98	1.51%
18 HEALTH	2,408.72	3,432.60	1,642.60	-1,790.00	-52.15%
19 PHYSICAL EDUCATION	5,391.70	7,400.00	10,290.25	2,890.25	39.06%
20 COACHING	4,176.15	7,865.00	15,841.14	7,976.14	101.41%
21 CO-CURRICULAR ACADEMIC	16,857.70	27,762.49	29,233.48	1,470.99	5.30%
22 CO-CURRICULAR ATHLETIC	194,418.28	214,832.79	213,615.54	-1,217.25	-0.57%
23 CO-CURRICULAR MUSIC	33,750.99	34,453.33	34,404.95	-48.38	-0.14%
24 CO-CURRICULAR-NON-ATHLETICS	413.29	1,146.50	1,144.50	-2.00	-0.17%
25 ENGLISH AS SECOND LANGUAGE	1,283.37	1,000.00	2,393.08	1,393.08	139.31%
26 GIFTED AND TALENTED	123,222.02	161,366.49	164,014.54	2,648.05	1.64%

Tuesday, June 17, 2014

	2013-14 FY Activity	2014-15 Approved Budget	2015-16 Preliminary Budget	Change in Budget FY 15 to FY 16	% Change in Budget FY 15 to FY 16
27 SOCIAL WORKER	35,871.59	34,684.51	35,213.61	529.10	1.53%
28 GUIDANCE	291,607.65	324,469.66	286,606.44	-37,863.22	-11.67%
29 NURSE HEALTH ROOM	44,366.64	48,117.83	48,248.21	130.38	0.27%
30 PSYCHOLOGICAL SERVICES	30,667.10	30,199.06	30,664.52	465.46	1.54%
31 OTHER PUPIL SERVICES	4,934.16	600	600	0.00	0.00%
32 IMPROVEMENT OF INSTRUCTION	224,284.23	260,050.67	251,606.97	-8,443.70	-3.25%
33 EDUCATIONAL MEDIA	231,746.31	224,161.90	312,009.12	87,847.22	39.19%
34 BOARD OF EDUCATION	51,485.80	64,533.85	49,233.85	-15,300.00	-23.71%
35 DISTRICT ADMINISTRATION	507,187.80	515,400.81	530,566.45	15,165.64	2.94%
36 SCHOOL BUILDING ADMINISTRATION	869,103.37	834,783.55	850,683.01	15,899.46	1.90%
37 FISCAL SUPPORT SERVICES	161,805.93	163,653.32	166,228.68	2,575.36	1.57%
38 OPERATION OF PLANT	1,797,692.46	2,127,895.74	2,180,606.65	52,710.91	2.48%
39 MAINTENANCE	258,342.46	193,771.82	190,702.55	-3,069.27	-1.58%
40 PUPIL TRANSPORTATION	558,153.98	551,812.00	617,546.00	65,734.00	11.91%
41 PUBLIC INFORMATION	525,399.80	93,497.50	69,250.00	-24,247.50	-25.93%
42 TECHNOLOGY SERVICES	317,818.89	691,248.58	777,860.80	86,612.22	12.53%
43 INSURANCE AND JUDGMENTS	145,011.08	163,052.27	206,673.62	43,621.35	26.75%
44 LONG TERM CAPITAL DEBT	128,995.98	133,107.82	133,107.82	0.00	0.00%
45 TEMPORARY OPERATIONAL DEBT	50,713.56	38,077.80	38,077.80	0.00	0.00%
46 TERMINATION OF BENEFITS	51,888.45	62,781.89	43,400.00	-19,381.89	-30.87%
47 OTHER RETIREMENT BENEFITS-OPEB	335,271.32	304,845.27	250,949.40	-53,895.87	-17.68%
48 OPERATING TRANSFERS	2,029,369.20	2,140,805.02	2,189,362.17	48,557.15	2.27%
49 GENERAL TUITION	26,449.22	23,984.00	75,984.00	52,000.00	216.81%
50 OPEN ENROLLMENT	605,565.65	<u>670,135.00</u>	<u>670,135.00</u>	<u>0.00</u>	<u>0.00%</u>
51 CASH BALANCE ADJUSTMENT	<u>1,401.56</u>				
52 FUND 10 TOTAL EXPENSES	<u>18,979,861.46</u>	<u>19,450,800.84</u>	<u>20,015,497.64</u>	<u>564,696.80</u>	<u>2.90%</u>
53 DIFFERENCE	<u>70,395.91</u>	<u>-95,650.76</u>	<u>-393,154.85</u>	<u>-297,504.09</u>	<u>311.03%</u>
=====					
Fund 27 Revenues					
54 OPERATING TRANSFERS	2,029,369.20	2,140,805.02	2,189,362.17	48,557.15	2.27%

Tuesday, June 17, 2014

	2013-14 FY Activity	2014-15 Approved Budget	2015-16 Preliminary Budget	Change in Budget FY 15 to FY 16	% Change in Budget FY 15 to FY 16
55 DISTRICT WIDE	<u>1,321,732.31</u>	<u>1,376,297.25</u>	<u>1,325,728.22</u>	<u>-50,569.03</u>	<u>-3.67%</u>
56 SPECIAL EDUCATION TOTAL REVENUES	3,351,101.51	3,517,102.27	3,515,090.39	-2,011.88	-0.06%

	2013-14 FY Activity	2014-15 Approved Budget	2015-16 Preliminary Budget	Change in Budget FY 15 to FY 16	% Change in Budget FY 15 to FY 16
Fund 27 Expenses					
57 EARLY CHILDHOOD	97,571.56	110,428.28	142,231.98	31,803.70	28.80%
58 PHYSICAL/SENSORY HANDICAPPED	309,172.56	309,778.26	256,036.21	-53,742.05	-17.35%
59 COMBINED COST REPORTING	1,187,617.40	1,239,421.77	1,304,493.74	65,071.97	5.25%
60 SPECIAL ED CURRICULUM	832,221.54	890,331.79	939,959.23	49,627.44	5.57%
61 SOCIAL WORKER	51,620.08	49,233.77	49,994.28	760.51	1.54%
62 GUIDANCE	31,877.85	35,765.23	30,575.71	-5,189.52	-14.51%
63 NURSE HEALTH ROOM	16,887.52	18,979.81	19,190.33	210.52	1.11%
64 PSYCHOLOGICAL SERVICES	161,002.29	158,545.05	160,988.73	2,443.68	1.54%
65 PHYSICAL THERAPY	243,027.40	257,732.20	252,463.12	-5,269.08	-2.04%
66 OTHER PUPIL SERVICES	29,705.36				
67 IMPROVEMENT OF INSTRUCTION	3,530.39	3,000.00		-3,000.00	-100.00%
68 SUPERVISION & COORDINATION	115,359.88	117,022.06	113,489.77	-3,532.29	-3.02%
69 OTHER INSTRUCTIONAL STAFF		30,000.00		-30,000.00	-100.00%
70 SCHOOL BUILDING ADMINISTRATION	28,702.28	29,077.85	29,334.09	256.24	0.88%
71 FISCAL SUPPORT SERVICES		4,500.00	4,500.00	0.00	0.00%
72 PUPIL TRANSPORTATION	126,313.20	126,871.20	126,871.20	0.00	0.00%
73 SPEC ED TUITION- NON OE	<u>116,492.20</u>	60,415.00	<u>84,962.00</u>	24,547.00	40.63%
74 SPECIAL ED OPEN ENROLLMENT		<u>76,000.00</u>		<u>-76,000.00</u>	<u>-100.00%</u>
75 SPECIAL EDUCATION TOTAL EXPENSES	3,351,101.51	3,517,102.27	3,515,090.39	-2,011.88	-0.06%

	2013-14 FY Activity	2014-15 Approved Budget	2015-16 Preliminary Budget	Change in Budget FY 15 to FY 16	% Change in Budget FY 15 to FY 16
Fund 10 Revenues					
76 LOCAL PROPERTY TAX	5,166,670.00	5,981,177.00	5,866,476.00	-114,701.00	-1.92%
77 LOCAL PROPERTY TAX STATE PAID	200	1,402.00		-1,402.00	-100.00%
78 MOBILE HOME TAX	18,015.84	18,000.00	18,000.00	0.00	0.00%
79 ADMISSIONS & DUES	32,492.50	30,000.00	30,000.00	0.00	0.00%
80 INTEREST ON INVESTMENTS	13,683.06	13,000.00	13,000.00	0.00	0.00%

Tuesday, June 17, 2014

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>Change</u>	<u>% Change</u>
	<u>FY Activity</u>	<u>Approved Budget</u>	<u>Preliminary Budget</u>	<u>in Budget</u>	<u>in Budget</u>
				<u>FY 15 to FY 16</u>	<u>FY 15 to FY 16</u>
81 STUDENT FEES	104,057.70	104,000.00	62,500.00	-41,500.00	-39.90%
82 RENTALS	28,071.64	27,000.00	27,000.00	0.00	0.00%
83 STATE AID TRANSIT FORM WI DIST	8,075.62	8,400.00	8,024.00	689.00	9.39%
84 FEDERAL AIDS TRANSIT FROM WID	7,894.00	7,335.00	391,465.00	0.00	0.00%
85 OPEN ENROLLMENT	313,400.00	391,465.00	1,000.00	0.00	0.00%
86 TRANSIT OF FEDERAL AIDS	993.42	1,000.00	34,970.00	0.00	0.00%
87 STATE TRANSPORTATION AID	38,369.50	34,970.00	59,585.00	3,348.26	5.95%
88 STATE LIBRARY AID	61,027.00	56,236.74	264,300.00	-1,950.00	-0.73%
89 OTHER STATE AID	133,575.00	266,250.00	12,195,111.00	350,626.00	2.96%
90 EQUALIZATION AID	11,975,385.00	11,844,485.00	131,400.00	119,000.00	959.68%
91 SPECIAL PROJECT GRANT	12,720.00	12,400.00	279,761.00	0.00	0.00%
92 SAGE FUNDS	279,761.07	279,761.00	8,300.00	0.00	0.00%
93 DNR AID	8,262.96	8,300.00	13,164.00	47.00	0.36%
94 TAX EXEMPT COMPUTER AID	13,521.00	13,117.00	46,725.55	-15,766.55	-33.74%
95 SPECIAL PROJECT GRANTS	32,269.45	46,725.55	144,985.00	1,043.00	0.72%
96 OTHER FEDERAL AID CHAPTER 1	157,920.00	143,942.00			
97 FEDERAL AID	36,340.00				
98 CAPITAL LEASES	436,578.97				
99 INSURANCE ADJUSTMENTS	90,131.19				
100 PREMIUM & ACCRUED INTEREST	24,447.04	17,342.79	17,342.79	0.00	0.00%
101 AIDABLE REFUND OF DISBURSEMENT	53,203.36	43,841.00	20,000.00	-23,841.00	-54.38%
102 MISCELLANEOUS REVENUE	3,192.05	5,000.00	5,000.00	0.00	0.00%
103 GENERAL FUND TOTAL REVENUES	19,050,257.37	19,355,150.08	19,622,342.79	267,192.71	1.38%
=====					
Fund 10 Expenditures					
104 ADMINISTRATIVE STIPEND	5,280.00	5,280.00	5,280.00	0.00	0.00%
105 INTERNAL SUBBING	7,021.46	7,300.00	9,300.00	2,000.00	27.40%
106 TEACHER SALARY	6,476,389.89	6,678,750.62	6,763,038.55	84,287.93	1.26%
107 NURSE SALARY	32,167.56	30,530.00	30,987.95	457.95	1.50%
108 ADMINISTRATION SALARY	774,223.10	762,989.85	782,940.49	19,950.64	2.61%
109 BOE SALARIES	8,800.00	10,900.00	10,900.00	0.00	0.00%

Tuesday, June 17, 2014

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>Change</u>	<u>% Change</u>
	<u>FY Activity</u>	<u>Approved Budget</u>	<u>Preliminary Budget</u>	<u>in Budget</u>	<u>in Budget</u>
				<u>FY 15 to FY 16</u>	<u>FY 15 to FY 16</u>
110 TECH SALARY	30,959.12	38,192.00	38,656.88	464.88	1.22%
111 TECH DIR SALARY	57,971.96	57,762.08	58,623.08	861.00	1.49%
112 SUBSTITUTES	25,518.89	17,000.00	8,000.00	-9,000.00	-52.94%
113 NON REPRESENTED SALARY	283,863.91	298,031.13	302,404.56	4,373.43	1.47%
114 SUPPORT STAFF SALARY	159,357.61	148,225.70	150,449.07	2,223.37	1.50%
115 CR GUARD SALARY	7,353.08	12,000.00	12,000.00	0.00	0.00%
116 CHAPERONE/ACCOMP/MISC.	3,572.00	5,010.00	5,010.00	0.00	0.00%
117 BUILDING AND GROUNDS SALARY	490,759.63	506,816.96	496,985.18	-9,831.78	-1.94%
118 B&G DIR SALARY	65,193.43	62,207.92	71,231.20	9,023.28	14.51%
119 COACH SALARIES	114,219.76	114,027.00	120,201.00	6,174.00	5.41%
120 ATHLETIC WORKER SALARY	18,811.00	23,854.00	22,117.00	-1,737.00	-7.28%
121 CO-CURR SALARY	40,553.73	43,695.00	43,695.00	0.00	0.00%
122 RETIREMENT EMPLOYER SHARE	574,046.78	602,351.79	603,121.10	769.31	0.13%
123 F.I.C.A. TAX	532,497.19	559,577.32	566,063.99	6,486.67	1.16%
124 MEDICARE	124,722.44	131,141.40	132,651.96	1,510.56	1.15%
125 LIFE INSURANCE	23,726.47	25,007.45	16,923.11	-8,084.34	-32.33%
126 HEALTH INSURANCE	1,480,462.91	1,340,100.48	1,298,217.54	-41,882.94	-3.13%
127 EMP DEDUCTIBLE	236,245.29	269,100.00	253,890.00	-15,210.00	-5.65%
128 DENTAL INSURANCE	274,905.40	229,741.55	219,602.05	-10,139.50	-4.41%
129 HRA FOR ACTIVE EMPLOYEES	54,000.00	21,000.00	21,000.00	0.00	0.00%
130 DISABILITY INSURANCE	41,903.04	34,450.75	41,827.17	7,376.42	21.41%
131 SICK LEAVE PAYOUT	42,039.36	41,721.89	20,000.00	-21,721.89	-52.06%
132 ANNUITY-403B	4,500.00	4,500.00	4,500.00	0.00	0.00%
133 CASH IN LIEU	217,127.99	210,149.32	208,300.00	-1,849.32	-0.88%
134 TUITION REIMB.	335	11,000.00	3,000.00	-8,000.00	-72.73%
135 MISC. BENEFITS	335,271.32	304,845.27	250,949.40	-53,895.87	-17.68%
136 PERSONAL SERVICES	476,632.25	450,651.72	738,618.24	287,966.52	63.90%
137 OPERATIONAL SERVICES	65,427.32	59,000.00	72,700.00	13,700.00	23.22%
138 EQUIPMENT REPAIR	105,982.46	75,510.00	61,700.00	-13,810.00	-18.29%
139 CONSTRUCTION	248,973.19	514,000.00	550,000.00	36,000.00	7.00%
140 GAS FOR HEAT	207,743.04	183,450.00	188,200.00	4,750.00	2.59%
141 GAS OTHER THAN HEAT	69,179.51	73,000.00	73,000.00	0.00	0.00%

Tuesday, June 17, 2014

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>Change</u>	<u>% Change</u>
	<u>FY Activity</u>	<u>Approved Budget</u>	<u>Preliminary Budget</u>	<u>in Budget</u>	<u>in Budget</u>
				<u>FY 15 to FY 16</u>	<u>FY 15 to FY 16</u>
142 ELECTRICITY NON HEAT	389,479.82	375,000.00	402,000.00	27,000.00	7.20%
143 WATER	17,151.20	17,500.00	16,500.00	-1,000.00	-5.71%
144 SEWERAGE	20,252.71	19,000.00	17,900.00	-1,100.00	-5.79%
145 OTHER UTILITIES	33,249.91	24,000.00	27,000.00	3,000.00	12.50%
146 STUDENT TRANSPORTATION LOW INC	479,307.44	474,512.00	540,246.00	65,734.00	13.85%
147 EMPLOYEE TRAVEL	14,127.71	18,585.00	26,332.00	7,747.00	41.68%
148 VEHICLE FUEL	6,128.99	5,000.00	5,000.00	0.00	0.00%
149 COMMUNICATIONS	52,938.01	35,400.00	32,400.00	-3,000.00	-8.47%
150 ADVERTISING	2,037.00	1,500.00	5,000.00	3,500.00	233.33%
151 POSTAGE AND CARTAGE	5,088.58	6,500.00	8,350.00	1,850.00	28.46%
152 TELEPHONE AND TELEGRAPH	37,081.14	36,097.50	10,000.00	-26,097.50	-72.30%
153 EDUCATIONAL SERVICES NONGOVERN	12,656.58	11,500.00	11,500.00	0.00	0.00%
154 INTERDISTRICT TRANSFER IN WIS	623,605.04	695,379.00	742,157.00	46,778.00	6.73%
155 TRANSFERS TO CESA	10,614.00	38,484.00	3,484.00	-35,000.00	-90.95%
156 PAYMENT TO STATE	5,191.14				
157 SUPPLIES	488,152.96	696,372.20	1,043,518.75	347,146.55	49.85%
158 WORKBOOKS	2,307.36				
159 MEDICAL SUPPLIES	1,867.13	1,500.00	1,265.00	-235.00	-15.67%
160 PAPER	18,456.00	18,500.00	18,500.00	0.00	0.00%
161 AUDIO VISUAL MEDIA	1,049.29	2,750.00	2,000.00	-750.00	-27.27%
162 LIBRARY BOOKS	35,731.47	29,476.24	30,600.00	1,123.76	3.81%
163 NEWSPAPERS	259.99	600	295	-305.00	-50.83%
164 PERIODICALS	3,352.68	3,700.00	3,600.00	-100.00	-2.70%
165 COMPUTER PROGRAMS	13,850.79	22,210.50	16,670.00	-5,540.50	-24.95%
166 TEXTBOOKS	1,247.68				
167 PROFESSIONAL REFERENCE BOOKS	1,667.53	2,500.00	920	-1,580.00	-63.20%
168 SMALL EQUIPMENT	1,177.59	1,000.00	1,650	650.00	65.00%
169 TEXTBOOKS	88,658.77	51,485.00	21,000.00	-30,485.00	-59.21%
170 NON-INSTR COMPUTER SOFTWARE	47,278.25	63,591.56	80,766.78	17,175.22	27.01%
171 EQUIPMENT PURCHASE ADDITION	28,938.16	284,000.00	10,500.00	-273,500.00	-96.30%
172 EQUIPMENT PURCHASE REPLACEMENT	437,378.97	20,000.00	35,000.00	15,000.00	75.00%
173 CAPITAL LEASE PRINCIPAL PAY.	123,195.83	108,339.69	108,339.69	0.00	0.00%

Tuesday, June 17, 2014

	2013-14 FY Activity	2014-15 Approved Budget	2015-16 Preliminary Budget	Change in Budget FY 15 to FY 16	% Change in Budget FY 15 to FY 16
174 INTEREST ON SHORT TERM LOANS	43,276.06	33,177.80	33,177.80	0.00	0.00%
175 CAPITAL LEASE INTEREST PAY.	5,800.15	24,768.13	24,768.13	0.00	0.00%
176 DEBT SERVICE PROCESSING/BONDS	7,437.50	4,900.00	4,900.00	0.00	0.00%
177 DISTRICT LIABILITY INSURANCE	18,053.00	19,611.00	18,766.00	-845.00	-4.31%
178 DISTRICT PROPERTY INSURANCE	37,633.00	36,224.00	70,000.00	33,776.00	93.24%
179 WORKERS COMPENSATION	82,377.27	94,971.00	109,744.00	14,773.00	15.56%
180 UNEMPLOYMENT COMPENSATION	4,658.82	10,000.00	5,000.00	-5,000.00	-50.00%
181 FUND 27 TRANSFER	2,029,369.20	2,140,805.02	2,189,362.17	48,557.15	2.27%
182 DUES AND FEES DISTRICT	2,797.36	4,850.00	4,850.00	0.00	0.00%
183 DUES AND FEES EMPLOYEE	19,440.52	31,504.00	54,925.80	23,421.80	74.35%
184 DUES AND FEES PUPIL	6,400.21	22,636.00	21,425.00	-1,211.00	-5.35%
185 NON-AIDABLE REFUND	1,401.56				
186 FUND 10 TOTAL EXPENSES	18,979,861.46	19,450,800.84	20,015,497.64	564,696.80	2.90%

Fund 27 Revenues

187 GENERAL FUND TRANSFER	2,029,369.20	2,140,805.02	2,189,362.17	48,557.15	2.27%
188 TRANSIT OF AID	10,571.36	10,084.00	1,785.32	-8,298.68	-82.30%
189 STATE HANDICAPPED AID	786,091.00	783,292.18	813,942.90	30,650.72	3.91%
190 STATE HIGH COST EEN	53,457.00	50,000.00	50,000.00	0.00	0.00%
191 SPECIAL PROJECT GRANTS	309,787.85	352,921.07	310,000.00	-42,921.07	-12.16%
192 FEDERAL AID	161,825.10	180,000.00	150,000.00	-30,000.00	-16.67%
193 SPECIAL EDUCATION TOTAL REVENUES	3,351,101.51	3,517,102.27	3,515,090.39	-2,011.88	-0.06%

Fund 27 Expenditures

194 ADMINISTRATIVE STIPEND	660	660	660	0.00	0.00%
195 TEACHER SALARY	1,305,942.32	1,297,423.89	1,324,175.44	26,751.55	2.06%
196 OT/PT SALARY	176,295.81	199,727.59	195,263.27	-4,464.32	-2.24%
197 NURSE SALARY	13,138.87	12,470.00	12,657.05	187.05	1.50%
198 ADMINISTRATION SALARY	86,124.12	87,378.89	85,181.18	-2,197.71	-2.52%
199 SUBSTITUTES	2,369.66				

Tuesday, June 17, 2014

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>Change</u>	<u>% Change</u>
	<u>FY Activity</u>	<u>Approved Budget</u>	<u>Preliminary Budget</u>	<u>in Budget</u>	<u>in Budget</u>
				<u>FY 15 to FY 16</u>	<u>FY 15 to FY 16</u>
200 NON REPRESENTED SALARY	18,100.82	18,115.53	18,387.26	271.73	1.50%
201 SUPPORT STAFF SALARY	457,097.69	500,010.42	524,326.78	24,316.36	4.86%
202 DRIVER SALARY	5,917.64	6,000.00	6,000.00	0.00	0.00%
203 RETIREMENT EMPLOYER SHARE	140,781.92	145,711.60	147,257.63	1,546.03	1.06%
204 F.I.C.A. TAX	129,123.93	135,976.54	139,077.85	3,101.31	2.28%
205 MEDICARE	30,198.69	31,801.12	32,526.41	725.29	2.28%
206 LIFE INSURANCE	2,258.57	2,662.39	2,266.35	-396.04	-14.88%
207 HEALTH INSURANCE	389,340.36	414,864.42	452,409.27	37,544.85	9.05%
208 EMP DEDUCTIBLE	56,624.09	46,620.00	79,380.00	32,760.00	70.27%
209 DENTAL INSURANCE	76,425.67	79,151.11	80,810.08	1,658.97	2.10%
210 HRA FOR ACTIVE EMPLOYEES	3,000.00	3,000.00	3,000.00	0.00	0.00%
211 DISABILITY INSURANCE	8,351.21	9,043.55	10,446.57	1,403.02	15.51%
212 CASH IN LIEU	78,316.62	80,671.80	77,200.00	-3,471.80	-4.30%
213 MISC. BENEFITS		660	660	0.00	0.00%
214 PERSONAL SERVICES	93,899.40	45,500.00	4,500.00	-41,000.00	-90.11%
215 STUDENT TRANSPORTATION LOW INC	115,932.10	117,000.00	117,000.00	0.00	0.00%
216 EMPLOYEE TRAVEL	3,525.39	3,000.00	2,000.00	-1,000.00	-33.33%
217 VEHICLE FUEL	3,747.44	3,000.00	3,000.00	0.00	0.00%
218 EDUCATIONAL SERVICES NONGOVERN	59,896.20	46,760.00	73,760.00	27,000.00	57.74%
219 INTERDISTRICT TRANSFER IN WIS	3,066.00	76,000.00		-76,000.00	-100.00%
220 TRANSFERS TO CESA	53,630.00	76,415.00	43,962.00	-32,453.00	-42.47%
221 SUPPLIES	24,756.51	61,331.42	56,336.25	-4,995.17	-8.14%
222 MEDIA		10,750.00	10,750.00	0.00	0.00%
223 NON-INSTR COMPUTER SOFTWARE	4,257.00	4,257.00	4,257.00	0.00	0.00%
224 DUES AND FEES EMPLOYEE	8,323.48	1,800.00	8,500.00	6,700.00	372.22%
225 SPECIAL EDUCATION TOTAL EXPENSES	3,351,101.51	3,517,102.27	3,515,090.39	-2,011.88	-0.06%

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: 2015-2016 Budget Update
Date: February 20, 2015

Attached are several documents for your review related to the 2015-2016 Budget:

- Baird Budget Forecast Model dated January 31, 2015
- Baird Budget Forecast Model – Governor’s proposed Budget - \$150 out/\$165 in/\$150 out
- Baird Budget Forecast Model – “Stay the Course”
- Baird Model “Levy and Misc.” adjustment worksheet for “Stay the Course” output summary
- Proposed Student Fee Schedule for 2015-2016
- Current Student Fee Policy and Schedule

The Governor’s proposed budget eliminates a \$150 per pupil categorical aid for the 2015-16 budget year and then gives the per pupil aid back for 2016-17 at a rate of \$165 per pupil. This loss of revenue increases the projected budget deficit to \$675,911 for 2015-16. A review of options available to reduce budget deficits include:

- Increasing revenues
- Reducing expenses
 - Eliminate programs
 - Reduce staffing
 - Freeze salaries and benefits
- Use of General Fund Balance

Another option for the Board to consider is to supplant budget dollars with referendum dollars. Prior to the Governor’s budget announcement, this was not a popular budget reduction option, but the school funding landscape has changed. Over the past 4 years, state funding for schools has been inconsistent and it appears that schools may expect more inconsistency of school funding in the future.

I am proposing that the Board consider “staying the course” regarding decisions that have already been considered to build the 2015-16 school budget. The decisions/options include:

- Fund the new 4K program in the first year with the General Fund balance - \$300,000
- Pay for the last year of the telephone lease with the General Fund balance - \$96,000
- Eliminate the student materials fee and set flat rates for all other student fees to no longer overtly identify low income students – revenue decrease of \$30,000
- Provide employee pay increases of 1.5%
- Freeze the cost of employee benefits

- Remove the one-time expenditures as proposed at the Board budget retreat - \$148,598
- Supplant technology and capital project budget dollars with referendum dollars for 2015-16 only - \$89,000
- Use General Fund balance for the remaining projected budget deficit for 2015-16 - \$120,911

In the coming months, the budget will continue to change. The Governor's proposed budget will change. The 4K grant may provide additional revenue. Expenses will continue to be adjusted. Should any of the changes reduce the projected budget deficit, the Board should consider what budget reduction options to eliminate first. For example, if the final state budget includes a per pupil increase, the extra revenue should be used to eliminate supplanting with referendum funds first (if the Board decides to do this) and then eliminate the use of General Fund balance second, etc.

Please let me know if you have questions. I would be happy to provide more information prior to the Board meeting if requested.

School District of Evansville Community

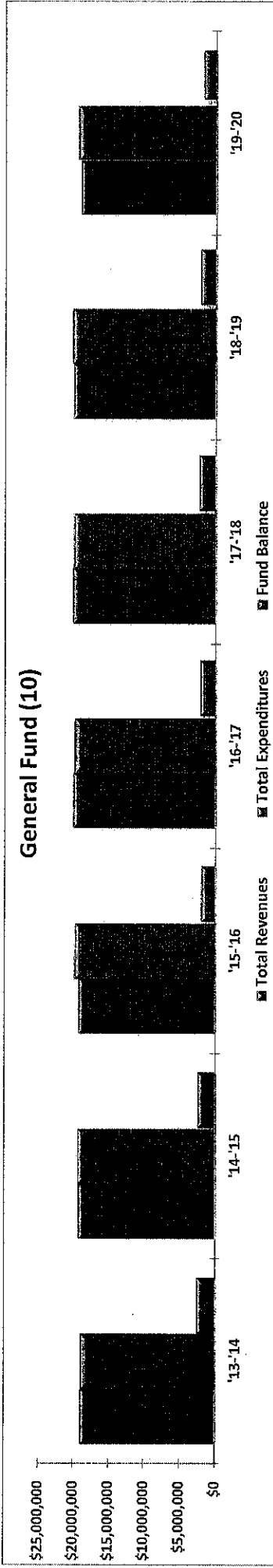
"Stay the Course"

20-Feb-15

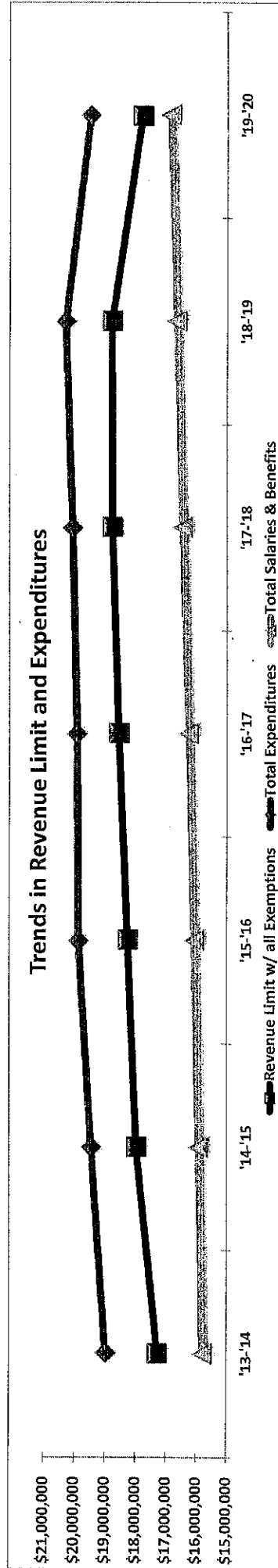
Forecast Model Scenario | Current Scenario

	'13-'14	'14-'15	'15-'16	'16-'17	'17-'18	'18-'19	'19-'20
Sept Membership (FTE) Growth:	-1.73%	0.63%	3.33%	0.00%	0.00%	0.00%	0.00%
Per Pupil Increase:	\$75	\$75	\$0	\$0	\$0	\$0	\$0
Equalized Valuation Growth:	0.84%	0.71%	0.00%	0.00%	0.00%	0.00%	0.00%
Fund 10 Revenues	\$19,050,257	\$19,355,151	\$19,349,133	\$20,143,442	\$20,165,240	\$20,129,680	\$19,124,577
Fund 10 Expenditures	\$18,979,861	\$19,450,801	\$19,866,044	\$19,915,128	\$20,052,521	\$20,276,999	\$19,474,244
Surplus (Deficit)	\$70,396	(\$95,650)	(\$516,911)	\$228,313	\$112,718	(\$147,319)	(\$349,667)
Fund Balance	\$2,578,322	\$2,482,672	\$1,965,761	\$2,194,074	\$2,306,792	\$2,159,473	\$1,809,807
Fund Balance as % of Expenditures	13.58%	12.76%	9.90%	11.02%	11.50%	10.65%	9.29%
Total School-Based Tax Levy % change	\$8,129,843	\$9,067,471	\$9,142,911	\$8,857,884	\$9,305,845	\$9,341,749	\$8,369,524
Total Tax Rate per \$1,000 Equalized Valuation % change	\$12.30	\$13.62	\$13.73	\$13.30	\$13.98	\$14.03	\$12.57
Non-Recurring Referendum \$	\$0	\$690,000	\$905,000	\$978,897	\$990,000	\$1,002,200	\$0
Recurring Referendum \$	\$0	\$0	\$0	\$0	\$0	\$0	\$0

General Fund (10)



Trends in Revenue Limit and Expenditures



Approved: February 12, 2007

374 Exhibit 3

FUND RAISING ACTIVITIES

Building/Organization: Levi Leonard Elementary

Date of Fund Raiser	Student Group	# Students Involved	Amount of Funds Raised	Cost of Items	Net Profits	Use of Funds Raised
All School Year	Popcorn Sales	384	478.35	127.95	350.40	Playground equipment – Reading Materials
March-April	Art to Remember	384	5311.00	3198.50	2112.50	Art room supplies - replacements
12/09/2014	2 nd Grade Music Concert	144	295.60		295.60	Music equipment
03/18/2015	1 st Grade Music Concert	96	238.87		238.87	Music equipment
May-June	Book Fair	384	2955.31	1836.77	1118.54	Library/teacher supplies
Sept.-Oct.	Geckler Fall Fundraiser	384	9065.00	3426.90	5638.10	Playground equip/any items needed and used for students

Due to District Office by June 15, each year

Levi Leonard Elementary Donations

2014-2015

PTO:

- Provide dinner for staff members on parent/teacher conference night.
- Contributed \$2000.00 toward books for the book room.
- Organized the Jack-O-Lantern Jamboree family event.
- Contributed money to Science is Fun night.

Grants:

- Evansville Education Foundation-Kids First Fund. The fund is used to help purchase lunches for students, field trip fees, clothing and school supply needs.

Others:

- Bridget's Bakery: Birthday cake coupons for each student.
- McDonald's: food coupons to support students going above and beyond.
- UB&T: treats for staff during Staff Appreciation Week.
- Local dentists: free toothbrushes for students during Dental Health Week and cookies to staff during American Education Week.
- Sharon Magee: chicken eggs for students to observe hatch.
- High School teacher aide volunteers.
- Middle School teacher aide mentors.
- Community volunteers who reread with students, give spelling tests, practice math facts and help with various projects and events.
- Deb Fritz and many community members that donate books for the Little Free Libraries.
- Ringhand Bus Company for transporting kindergarten students to Larson Acres each spring for no charge.
- Parent monetary and classroom supply donations to individual classrooms.
- Pam Heritage and Doris Franklin for crocheting many pairs of gloves and mittens and numerous hats.

Approved: February 12, 2007

374 Exhibit 3

FUND RAISING ACTIVITIES

Building/Organization: Theodore Robinson Intermediate

Date of Fund Raiser	Student Group	# Students Involved	Amount of Funds Raised	Cost of Items	Net Profits	Use of Funds Raised
All School Year	Popcorn Sales	392	500.00	663.70	-163.70	Cost of fixing machine and items needed for supplies
March-April	Art to Remember	392	4358.00	3286.35	1071.65	Art room supplies - replacements
03/18/2015	3 rd Grade Music Concert	125	459.11		459.11	Music equipment
12/04/2014	4 th Grade Music Concert	126	359.95		359.95	Music equipment
02/25/2015	5 th Grade Music Concert	141	420.47		420.47	Music equipment
May-June	Book Fair	392	5035.37	3760.97	1274.40	Library/teacher supplies
Sept.-Oct.	Geckler Fall Fundraiser	425	8642.00	4269.06	4372.94	Playground equip/any items needed and used for students

Due to District Office by June 15, each year

TRIS 2014 – 15 Donations

- EEF: \$1000 parent donation to Teresa Doyle and Judy Strieker for books for book room
- EEF: Kids First – \$1000 to purchase coats, boots, school supplies, snow pants, shoes for students in need
- PTO: \$2000 to Judy Strieker for books for book room
- PTO: provided dinner for staff during Parent Teacher Conferences
- McDonald's: food coupons to support PBIS
- UB&T: provided a snack during Teacher Appreciation Week & supported visit by Erin Daluge Rock County Agriculture Ambassador to 4th grade classrooms
- Local Dentists: puts on presentation for 3rd graders and provides treat one day during Dental Health Week

JC McKenna Middle School 2014-15 Donations

- Parent donations at Music Concerts
- UB&T – Staff Appreciation treats
- Evansville Fund – Kids First
- Boulders for Outdoor Classroom
- Soccer nets and balls from Evansville Youth Soccer
- PBIS awards/prizes;
 - McDonalds Coupons
 - Oil Pros, oil change
 - Sew Many Threads, t-shirt
 - Rock n Rollz, sandwich
 - Real Coffee at Daun, gift certificate

FUND RAISING ACTIVITIES

2014-2015

Date of Fundraiser	Student Group	# Students	Amount Raised	Cost of Items	Net Profits	Use of Funds Raised
Aug-14	Football	75-80	\$ 7,000.00	\$ 4,200.00	\$ 2,800.00	team equipment & supplies
8/2/2014	FFA	6	360+	\$ 381.00	\$ -	
Sept. 2014	FBLA	42	\$ 640.00	\$ 581.00	\$ (59.00)	
9/19/2014	FFA	15	1160-1400	\$ 1,295.00		
Sept - Oct 2014	SADD	10	\$ 1,464.00	\$ 668.74	\$ 795.26	SADD events
9/15/14-9/19/14	Varsity Poms	sold from offices	\$ 683.00	\$ 300.00	\$ 383.00	defray cost of squad jackets & uniform items
Nov. 2014	Panama & Devil Robot	30	\$ 1,191.00	\$ 1,191.00	\$ 1,191.00	registration fees, help pay for Panama trip
12/6/2014	Class of 2016	?	\$ 506.00	\$ -	\$ 506.00	prom
1/1/15-3/1/15	BBB, GBB	63	\$ 4,385.00	\$ 1,754.31	\$ 2,669.00	equipment, tournaments, banquets
2/4/15-3/21/15	FFA	?	\$ 12,000.00		\$ 12,000.00	workshops, conferences, Yth Ldrship
2/9/15-2/15/15	NHS	20	\$ 36.00	\$ 14.00	\$ 22.00	graduation & NHS breakfast
2/20/2015	Varsity Poms	?	\$ 1,500.00	\$ -	\$ 1,500.00	new uniforms & poms
April 21-14	NHS	20	\$ 153.75	\$ -	\$ 153.75	graduation stoles & breakfast
4/27/15-5/1/15	NHS	20	\$ 40.25	\$ -	\$ 40.25	graduation stoles & breakfast
Spring 2015	Girls Soccer		~3000		~3000.00	fence around soccer field
5/24/2015	Varsity Poms	?	\$ 300.00	\$ -	\$ 300.00	uniforms & poms
5/21/2015	Class of 2016	Profit: from Kona Ice not received yet				Graduation & prom expenses
4/1/2015	Softball	20	\$ 2,676.00	\$ 1,946.00	\$ 730.00	Softball items
	FFA - Future Farmers of America					
	FBLA - Future Business Leaders of America					
	SADD - Students Against Destructive Decisions					
	BBB, GBB - Boys & Girls Basketball					
	NHS - National Honor Society					

MEMO

TO: ECSD School Board

RE: Evansville High School donations 2014-2015

- UB&T – staff appreciation; Homecoming lunch for athletes/coaches
- Anonymous cash donation -- \$2000 – designated for Math, Science, and/or Computer Programming
- Anonymous cash donation -- \$250 – designated for Art in honor of former teacher Richard Krake
- Evansville Fund – Kids First, \$250 toward Driver’s Education Scholarships for 11 students

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Teachers (EEA) Employee Compensation Committee Meeting Minutes

The Teachers Employee Compensation Committee meeting was held Monday, May 11, 2015, at 4:04 pm in the District Board and Training Room.

Attendance

Members in attendance: Julie Creek Hessler, Gary Feldt, Deb Fritz, Jolene Hammond, Kim Katzenmeyer, Rob Kostroun, Jim Kvalheim, Deanna Pickering, Dee Jay Redders, Jerry Roth, Kathi Swanson, Doreen Treuden, Jon Wopat, and Rob DeMeuse. Absent: Eric Busse, Dave Kopf, Kyle McDonald, Kim Sperandeo-Wehner, and Mason Braunschweig.

Approve Minutes

Motion by Ms. Creek Hessler, seconded by Mr. Feldt, moved to approve the minutes, with suggested change on page 2, bullet #3. Motion carried, as amended, voice vote.

Review List of What is Going to be Included

Discussion on list of items:

- Teachers aren't going to be compensated separately anymore?
- The amount of time and effort is not equitable to the time required for other items on the list.
- These advancements are for going down on the schedule.
- It was discussed that college credits can be banked from year to year.
- Items can be carried over?
- Organizational nightmare?
- There are a few items that are not related to student learning.
- Items such as lunch duty and volunteer at District events should be removed from the list.
- Difference between stipend and movement is one-time money versus ongoing money.
- Give choice between stipend and movement?
- Who makes that decision? Don't know.
- Community Education Course instructor should be added to item #69.
- Add facilitator to item #69.
- Administrator Approved Activity criteria – administrative team review, must be based on student achievement or professional development. Time required must be equivalent to other items on the list.
- All items on the list should include work that is equal to at least 20 hours – minimum of 20 hours.
- Item #104 – required by all teachers. For every two credits earned, teacher will get three step movements from 6 credits.
- Credits earned between July 1 – June 30, will count toward advancement on the schedule for the next school year.
- Teacher working on a PDP would need to show 20 hours of PDP work each year.

- Item #58 – equal to 6 credits according to the state regardless of whether you obtain the certificate or not.
- Item #29 – should be included in the administrator approved activity category.
- 20 hours is the minimum criteria for all items on the list. Hours will NOT carry over, only credits/PDP work will carry over.
- Credits and PDP can be banked at the same time.

Reading Specialist Licensure

This should have read, reading teacher licensure. Getting credits to get the reading teacher add-on license would fall under the same criteria as all earned credits. Should this license get special treatment? No, same as the first item on the list.

Review Salary Schedule Draft

Reviewed and discussed briefly.

Set Next Meeting Date and Agenda

The next meeting is Monday, June 1, at 4:00 pm, in the Board Room. Agenda items: review list again and review salary schedule draft.

Adjourn

Motion by Ms. Fritz, seconded by Ms. Pickering, moved to adjourn the meeting. Motion carried, voice vote. Meeting adjourned at 5:35 pm.

Submitted by Doreen Treuden, Business Manager

Approved: 6/1/15

Jenny Wiedel
143 West Liberty Street
Evansville, WI 53536

June 17, 2015

Mr. Jerry Roth, District Administrator
Mrs. Joanie Dobbs, Elementary Principal
Evansville Community School District
340 Fair Street
Evansville, WI 53536

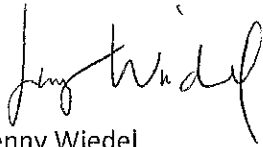
Dear Mr. Roth, Mrs. Dobbs and School Board Members,

Please accept this letter as formal notice of resignation from my position as Elementary Special Education Teacher with the Evansville Community School District effective June 30, 2015. I have recently been extended the opportunity to return to school full-time in the fall.

I would like to thank the district for the opportunity that it has provided for me for the last eight years. I have loved working with a committed group of educators, supportive families and the very best students!

I wish ECSD all the best in providing a 1+ education to all of the students in the community.

Sincerely,



Jenny Wiedel

*Rec'd 6-17-15
RM*

06/18/2015

Evansville Community School District
340 Fair Street
Evansville, WI 53536

Dear Superintendent Jerry Roth,

Please accept my official resignation as ELL Teacher at JC McKenna Middle School and Evansville High School effective June 18th, 2015. I have decided to accept a Middle School ESL position in another district.

I have greatly enjoyed my time working in Evansville and will miss all of the relationships I have built with students and staff. I felt a part of the ECSD community and no doubt will miss it in the future.

I have had many opportunities to grow as an educator in Evansville and have been a part of a lot of valuable professional development. I will take all of these wonderful experiences with me in my future endeavors. Please know that my resignation is not a testament to my experiences at Evansville, but simply because another opportunity to grow has presented itself.

I plan on returning my keys to buildings and clearing my classrooms of my personal belongings by the end of this week. I will also leave job notes for the new teacher hired so things go smoothly for him/her.

Please let me know if there is anything else I need to do to comply with district regulations for exiting.

Sincerely,



Ali Thoftne

Rec'd 6-18-15
KR

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held on Wednesday, June 10, 2015, at 6:00 pm in the District Board and Training Room.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Swanson, Busse, Rasmussen, Spanton Nelson, Hammann, Koenecke and Braunschweig arrived at 7:05 pm.

APPROVE AGENDA

Motion by Mr. Busse, seconded by Ms. Spanton Nelson, moved to approve the agenda as presented. Motion carried, 6-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- Back To School Days – August 4, 3:00-7:00 pm; August 12, 10:00 am-2:00 pm
- First Day of School, September 1, 2015

PUBLIC PRESENTATIONS

None.

INFORMATION & DISCUSSION

High School Associate Principal, Mr. Cashore, presented high school student handbook proposed changes. Discussion. Middle School Principal, Mr. Knott, had no middle school student handbook changes. He will be reworking the entire handbook in the near future. Discussion.

District Administrator, Mr. Roth, presented the 2014-2015 bullying report. Discussion.

High School Principal, Mr. Everson, shared a handout on Laude System Implementation Proposal FAQ. Discussion.

Ms. Swanson presented for a second reading, policies: #152-Employee Handbook; #529.1-Family & Medical Leave; #671.2-Reimbursement of Expenses; #671.2 Form-Reimbursement of Expenses; #683-Asset Management; and #840-Public Gifts to the Schools (#841-Bequests and Gifts). Discussion.

PUBLIC PRESENTATIONS

None.

BUSINESS (Action Items)

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to hire Katie Johnson, Special Education Teacher, for the 2015-2016 school year for a salary of \$52,011, and Meghann Proper, .17 Middle School Choir Teacher, making her full-time, for additional salary of \$8,202. Motion carried, 6-0 (voice vote).

Motion by Ms. Hammann, seconded by Mr. Rasmussen, moved to approve an additional Special Educational Assistant position, as presented. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Ms. Koenecke, moved to approve the retirement of Mary Kettle, and thank her for her 13 years in the District. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Mr. Rasmussen, moved to approve the resignation of Mackensie Wade, Elementary Teacher, effective June 8, 2015. Motion carried, 6-0 (voice vote).

CONSENT (Action Items)

Motion by Ms. Hammann, seconded by Mr. Busse, moved to approve the consent agenda items: 2015-2016 Board of Education Goals; 2015-2016 CESA2 Contract; May 27 Regular Meeting Minutes; and the May Bills and Reconciliation, as presented. Motion carried, 6-0 (roll call vote).

FUTURE AGENDA

June 24, 2015, Regular meeting agenda discussed.

TEN MINUTE BREAK

A ten minute break taken.

EXECUTIVE SESSION

Motion by Ms. Hammann, seconded by Mr. Busse, moved under Wisconsin State Statute 19.85(1) (c), (f), and (g), considering employment, promotion, compensation or performance evaluation data of district employees, considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in order to consider the employment of an administrative employee, to discuss compensation for a teacher, to address a concern raised by a parent and student about a staff member, and to confer with legal counsel. Motion carried, 7-0 (roll call vote).

ADJOURN

Meeting adjourned from executive session at 9:02 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved:
Kathi Swanson, President

EMPLOYEE HANDBOOK

The Evansville Community School District Employee Handbook is set by statutes and District policies. In case of a direct conflict between the Employee Handbook, and any specific provisions of an individual contract, the individual contract shall control.

An Employee Handbook Committee shall be established consisting of the three (3) Board members, District Administrator, and one (1) employee representative from each employee group. The Committee will meet one time during each of the first three quarters of the school year, and the Committee Chair will forward recommendations to the entire Board during the Board's second meeting of the month. The Board will approve suggested changes quarterly, after three readings, with implementation of approved changes effective July 1 of each year.

The Committee will discuss and review all proposals regarding the Employee Handbook and forward recommendations to the Board for review and approval. Proposals may originate from administration, the Board and/or employees. Proposed new or revised Employee Handbook sections shall state their potential contribution in furthering the mission of the District. In some cases a proposed change will be considered a clerical item and will not go to the Committee or the Board. These changes have been identified as those that will not affect the functioning of or performance of any employee group. A list of these items may be found on the District website with the Employee Handbook.

An Employee Handbook section shall be adopted or amended after the Board has had three opportunities to read and discuss the proposals at successive Board meetings. Where implementation of a new or revised Employee Handbook section needs to occur prior to the next board meeting, the Board may approve the section of the Employee Handbook at the meeting where the first or second readings occur.

The Employee Handbook is intended to provide employees with information regarding policies, procedures, ethics, expectations and standards of the District; however, the Employee Handbook should not be considered all inclusive. Copies of Board Policies and the Employee Handbook are available in each administrative office to all personnel and are on the District website at www.ecsdnet.org/. It is important that each employee is aware of the policies and procedures related to his/her position. The rights and obligations of all employees are governed by all applicable laws and regulations, including, but not limited by enumeration to the following: Federal laws and regulations, the laws of the State of Wisconsin, Wisconsin State Administrative Code and the policies of the Evansville Community School District Board of Education.

Legal Ref.: Section 120.12(2) Wisconsin Statutes (School Board Duties)

Local Ref.: Policy #151- Board Policy Development
Employee Handbook, Appendix A

To replace our current policy –

FAMILY & MEDICAL LEAVE

A. General Provisions

It is the policy of the Evansville Community School District (ECSD) to grant up to 12 weeks (or 26 weeks, if leave is taken to provide care for wounded military personnel) of family and medical leave during a 12-month calendar period to eligible employees, in accordance with the Family and Medical Leave Act (FMLA), and 2 and/or 6 weeks of leave under the Wisconsin Family and Medical Leave Act (WFMLA). In most cases, FMLA and WFMLA will run concurrently, so that employees will generally be limited to a maximum of 12 weeks of leave in any 12-month period.

B. Eligibility

Under the FMLA, the employee must meet all of the following conditions:

1. The employee must have worked for ECSD at least 12 months (these 12 months need not have been consecutive);
2. The employee must have worked at least 1250 hours during the 12-month period immediately before the date when the leave would begin; and
 - This calculation includes only actual hours worked, and will not include any holiday, vacation, sick time, or other forms of paid leave that may occur during the relevant 12-month review period, regardless of whether such time is counted as hours worked for overtime purposes.
 - This calculation includes all periods of absence from work due to or necessitated by military service (active duty and reserve) under ECSD's Military Leave policy.
3. The employee must work in an office or worksite where 50 or more employees are employed within 75 miles of that office or worksite. (Remote employees with no fixed office or who work out of their home will be treated as though they work in the office to which they report.)

Under the WFMLA, in order to qualify to take family and medical leave the Wisconsin employee must meet all of the following conditions:

1. The employee must have worked for the ECSD for more than 52 consecutive weeks; and
2. The employee must have worked at least 1000 hours during the 52-week period immediately before the date when the leave would begin (this calculation includes holiday, vacation, sick time, or other forms of paid leave).

C. Reasons for Leave

In order to qualify as FMLA leave under this policy, the employee must be taking the leave for one of the reasons listed below:

1. The birth of a child; (*also qualifies for WFMLA leave*);
2. The adoption of a child, or the placement of a child with the employee for foster care; (*adoption of a child also qualifies for WFMLA leave*);

3. The employee's own serious health condition (a "serious health conditions" under the FMLA includes those requiring inpatient care, those involving a doctor's visit plus follow up treatment that results in more than 3 days of incapacity, or chronic health conditions accompanied by continuing care from a licensed health care provider); *(also qualifies for WFMLA leave)*;
4. To care for a spouse, child or parent with a serious health condition; *(also qualifies for WFMLA leave, and additionally the WFMLA allows leave to care for an in-law or stepparent with a serious health condition)*;
5. To care for a domestic partner (registered or unregistered) with a serious health condition; or to care for a domestic partner's parent with a serious health condition *(only permitted under the two-week family leave allotment under WFMLA)*;
6. Due to a "qualifying exigency" for the spouse, children or parents of individuals who are on, or are about to be on, "covered active duty";
 - (A "qualifying exigency" includes attending certain military events, arranging for alternative child care, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings, and care for a military member's parent who is incapable of self-care when the care is necessitated by the member's covered active duty, as defined in applicable Department of Labor regulations)
 - ("Covered active duty" means members of either the regular or reserve components of the Armed Forces and National Guard who have been deployed to a foreign country)
7. To provide care for a "covered service member" with a serious injury or illness incurred or aggravated in the line of duty while on active duty (employees eligible to take caregiver leave include the spouse, children, parents and next of kin of military personnel).

Employees with questions about whether their leave needs may be covered under this policy are encouraged to consult with the Business Manager.

D. Duration of Leave

12 Weeks

Under the FMLA, eligible employees can take up to 12 weeks of leave under this policy during a 12-month calendar period (except for leaves taken to provide care for wounded military personnel). ECSD will use a calendar year as the 12-month period.

2 or 6 Weeks

Under the WFMLA, eligible employees can take up to 6 weeks of leave in a calendar year for the birth or adoption of a child, up to 2 weeks of leave in a calendar year for their own serious health condition, and up to 2 weeks of leave in a calendar year to care for a spouse, domestic partner (registered or unregistered), parent (including parents in-law or your domestic partner's parents) or child with a serious health condition.

In most cases, absences under this policy will be covered by both the FMLA and the WFMLA. As a result, the FMLA leave and the WFMLA leave will run concurrently, i.e., the leave will be counted against the employee's leave allowances under both leave programs.

26 Weeks

For all FMLA covered leaves taken to provide care for wounded military personnel, eligible employees can take up to 26 weeks of leave under this policy during any single 12-month

period. Leave under this provision of the FMLA is limited to a single 26-week leave period on a per covered service member, per injury basis (i.e., employees will not be eligible for anything more than 26 weeks of leave for any single injury that an individual service member may suffer).

As required by law, the 12 month period for determining whether an employee has exhausted his or her 26 weeks of leave will be on a looking forward basis that will begin on the first day that leave begins to provide care for wounded military personnel (this is true regardless of the 12 month period ECSD uses for all other forms of FMLA leave). Leave taken to provide care for wounded military personnel is not exclusive of other forms of FMLA leave, and any leave taken for other FMLA purposes will count against the 26 weeks that may be available to provide care for wounded military personnel. Similarly, any leave taken to provide care for wounded military personnel will be applied against the 12 weeks available for other forms of FMLA leave.

E. Employee Benefits During Leave

While an employee is on leave under this policy ECSD will continue the employee's health and dental benefits during the leave period at the same level and under the same conditions as if the employee had continued to work. While on a paid leave, ECSD will continue to make payroll deductions as normal to collect the employee's share of the premiums.

ECSD will continue to provide health and dental insurance benefits until the employee ceases to be eligible under the terms, conditions, and limitations of the applicable plans. While on unpaid leave, employees will continue to be responsible for their share of the insurance premiums, and will be required to make monthly payments while out on leave. The premium payments must be received in the Accounting Department by the 1st day of each month. If the payment is more than 30 days late, the employee's health care coverage may be dropped for the duration of the leave.

If the employee chooses not to return to work, for reasons other than a continued serious health condition, ECSD may require the employee to reimburse ECSD the amount it paid for the employee's health insurance premium during the leave period.

F. Use and Accrual of Paid and Unpaid Leave

Both FMLA and WFMLA leaves under this policy are unpaid. However, employees may choose to use any available vacation, personal time, and/or sick time during any family and medical leave. Vacation, personal and sick leave is taken as part of the family and medical leave, not in addition to such leave. ECSD will require employees to use their vacation, personal time off and/or sick time during FMLA leave after any WFMLA leave has expired.

Leave that qualifies for workers' compensation, short-term disability, or other wage replacement benefits may still be covered by the FMLA and WFMLA (even though the leave is paid), and will count against the employee's overall FMLA balance.

Benefit accruals, such as holiday, personal time off, vacation and sick leave, will be suspended during the unpaid portions of the leave, and will resume upon return to active employment.

G. Intermittent Leave or a Reduced Work Schedule

Under the FMLA, in addition to taking leave in consecutive blocks of time, eligible employees may be allowed to take time off intermittently (i.e., reduced workweeks or reduced workdays) if needing leave for one of the following reasons:

1. The employee's serious health condition; *(also qualifies for intermittent leave under the WFMLA)*;
2. The serious health condition of a spouse, parent or child; *(also qualifies for intermittent leave under the WFMLA)*; To provide care for a "covered service member" with a serious injury or illness incurred or aggravated in the line of duty while on active duty; or
3. Due to a "qualifying exigency" for the spouses, children or parents of individuals who are on, or are about to be on, active military duty.

To qualify for intermittent leave, the employee must show that the intermittent leave is medically necessary or related to a "qualifying exigency." If leave is taken on an intermittent or reduced leave schedule due to foreseeable leave needs (other than qualifying exigencies), ECSD may temporarily transfer an employee to an alternative position with equivalent pay and benefits. Intermittent leave may be available in other circumstances, as required by law.

H. Certification of the Need for Leave

ECSD may ask for certification to verify the need for leave for the reason requested by the employee. The employee must respond to such a request within 15 days of the request, or provide a reasonable explanation for the delay. Failure to provide certification may result in a denial of the leave. ECSD may also require recertification during the leave to verify the status of the need for leave.

ECSD may directly contact the health care provider or other third-party to verify and clarify information contained in the certification. Employees are responsible for signing or obtaining any authorization necessary to permit the health care provider or other third party to provide ECSD with the required information.

ECSD has the right to ask for a second opinion of a certification of a serious health condition. Should we choose to do so, we will pay for the employee to get a certification from a second health care provider, which we will select. If it is necessary to resolve a conflict between the original certification and the second opinion, we will require the opinion of a third health care provider. ECSD and the employee will jointly select the third doctor, and we will pay for the opinion. This third opinion will be considered final.

I. Returning From Leave

Employees taking leave under this policy will be returned to the same jobs they held when their leaves began. If this is not feasible, employees will be returned to a position that entails substantially equivalent skill, effort, responsibility and authority as the position they had previously held. The only exceptions to this rule will be in circumstances of layoffs or reorganizations, where the employees' positions would have been eliminated even if they had not been on leave. Employees returning from a leave of absence for their own serious health condition, may be required to provide a fitness for duty assessment.

J. Procedure for Requesting Leave

When an employee plans to take leave under this policy, the employee must give ECSD 30 days' notice. If it is not possible to give 30 days' notice, the employee must give as much notice as is practicable. An employee undergoing planned medical treatment is required to

make a reasonable effort to schedule the treatment to minimize disruptions to ECSD's operations. If an employee fails to provide 30 days' notice of foreseeable leave, the leave request may be denied until at least 30 days from the date we received notice.

All employees requesting leave under this policy must submit the request in writing to their immediate supervisors, with a copy to the Business Manager. Where the need for leave is not foreseeable, employees must verbally notify their supervisors of the need for leave as soon possible, and follow ECSD's normal call-in procedures for unexpected absences. Failure to follow our normal call-in procedures under such circumstances will be treated like any other violation of our call-in procedures, and may result in discipline or termination, even though the leave itself would otherwise be covered by the FMLA. Employees may be required to confirm their need for FMLA leave in writing after giving verbal notice.

While on leave, employees may be required to periodically report to ECSD regarding the status of their intent to return to work.

K. Rights, Remedies, and Additional Information

ECSD fully complies with the provisions of the FMLA. Accordingly, any employee who has questions regarding this policy is encouraged to contact the Business Manager. Further information on your rights and remedies under the FMLA can be located on the FMLA poster (which can be found on the employee bulletin board in each building) or on the District website.

Additional information about the WFMLA may be found at the following website:
http://www.dwd.state.wi.us/ER/family_and_medical_leave/default.htm.

Legal Ref.: Section 103.10 Wisconsin Statutes (Family or Medical Leave)
DWD 225, Wisconsin Administrative Code
Federal Family and Medical Leave Act (29 C.F.R. -- Part 825)

Revised: June 28, 2004

671.2

Revised: May 8, 2006

Revised: 1st Reading: 5/27/15; 2nd Reading: 6/10/15; 3rd Reading: 6/24/15

REIMBURSEMENT OF EXPENSES

The Evansville Community School District shall reimburse Board members and staff for actual, reasonable, and necessary expenses incurred in the performance of authorized and approved school business.

Travel expenses eligible for reimbursement may include: meals, transportation, lodging, parking, portorage, business-related telephone calls, internet connection, faxes, facsimile, and photocopying. Reimbursement for expenses unrelated to travel are subject to approval by the district administrator. Approval of staff development requests may place limits on which expenses will be reimbursed.

Travelers should make all efforts to secure the lowest possible rates. Reimbursement for expenses that exceed the established rates require prior approval of the district administrator for school staff and the Board President for Board members.

Employees must submit an electronic reimbursement request or fill out an expense form and present the completed form along with appropriate receipts, to the district business office before the bill will be reimbursed. Original receipts for all expenses, other than meals, privately-owned vehicle mileage, and portorage, are required.

Employees are expected to provide their own means of covering travel expenses subject to reimbursement after the trip is completed. When practical, direct-bill arrangements should be made through the district business office in advance of travel.

Reimbursement will not be made when employee expenses are paid from any source other than the employee.

Travel expenses incurred by guests accompanying the employee will not be reimbursed.

The provisions of this policy are applicable to all employees except when not in accord with specific provisions of collective bargaining agreements.

Meal Expenses

Payment for meals and tips (including tax) while on approved travel will be made to a daily maximum of \$35 in-state and \$45 out-of-state if detailed receipts are submitted. All receipts/invoices must be original and show the details of the purchase. Check stubs or credit card receipts are not acceptable. No reimbursement will be provided for alcoholic beverages. Meal reimbursement for travel that is not overnight is a taxable fringe benefit according to the Internal Revenue Service (IRS). The District is required to withhold the applicable federal employment taxes and report these wages on Form W-2.

Lodging Expenses

When most advantageous, employees should request a government employee discount when obtaining lodging. They should also claim tax-exempt status when paying for lodging while traveling in-state. Documentation verifying the employee's status with the district should be obtained from the business office prior to the trip.

Expenses incurred for avoidable canceled or unused room reservations or for avoidable "late check-outs" will not be reimbursed without an adequate written explanation.

Guests may accompany the employee, but reimbursement for lodging expenses incurred by the employee will be limited to the single room rate.

Transportation Expenses

The District reimburses at rates set forward by the IRS. Reimbursable expenses in the transportation category are limited to: privately-owned vehicle mileage, parking, tolls, mass transit, taxi (including a maximum gratuity of 15%), airfare, and train fare. Mileage is paid on the shortest route basis, and the District is the preliminary point for starting from and returning to unless the employee's home is closer to the point of destination.

When practical, employees traveling to the same destination at the same time should pool transportation resources. Reimbursement for commercial air transportation is limited to the lowest available coach fare.

Expenses incurred for traffic citations, parking tickets, insurance, repairs, towing service, or locksmith calls on privately-owned vehicles or rental cars are not reimbursable.

Legal Ref.: Sections 118.21(3) Wisconsin Statutes (Teacher Contracts)
118.24(5) (School District Administrator)
120.10(4) (Powers of Annual Meeting)
120.13(16)(32) (School Board Powers)

Approved:

683

1st Reading: 5/13/15; 2nd Reading: 6/10/15; 3rd Reading: 6/24/15

ASSET MANAGEMENT

The Evansville Community School District assets shall be adequately maintained and protected from unnecessary risk. An annual inventory of District-owned assets (sites, buildings, equipment, furniture, supplies, etc.) shall be maintained for insurance and accounting purposes under the supervision of the Business Manager and building principals. Inventory procedures must all be in accordance with generally accepted accounting principles and applicable legal requirements. District staff shall be responsible for assisting with the annual inventory.

The building principals shall be responsible for accounting for all stock supplies, equipment, instructional and library materials and media in his/her assigned school.

Values of District asset inventories shall be established by the Business Manager and reported to the District's insurance company. Professional appraisers may be employed to assist in determining District asset values when so designated by Board action.

It shall be the responsibility of the Business Manager to ensure that District asset inventories are recorded systematically and accurately and that property records of District assets are updated and adjusted annually. All District assets with a value of \$5,000 or more and with a useful life beyond one year shall be recorded as fixed assets on the District's fixed asset accounting system.

Legal Ref.: Section 120.12(1) Wisconsin Statutes (School Board Duties)
Wisconsin Uniform Financial Accounting Requirements (WUFAR)
Governmental Accounting Standards Board Statement #34 (GASB 34)

To replace our current policy 841, Bequests and Gifts

PUBLIC GIFTS TO THE SCHOOLS

The Evansville Community School District Board of Education appreciates the generosity of individuals and organizations within the community that wish to donate money or other gifts to enhance the work of the schools and extend student learning opportunities. At the same time, the Board feels it must maintain control over the District's educational programs and student activities and assure equity among District schools.

The Board may accept and use gifts of money or property and bequests for a purpose deemed by the Board to be consistent with District mission and goals.

The following guidelines shall be considered in accepting a gift.

- Gifts and bequests ~~may~~ **shall** not place unreasonable restrictions on the school program.
- Gifts and bequests ~~may~~ **shall** not add unnecessarily to other costs.
- Gifts and bequests ~~may~~ **shall** not add to staff load.
- Gifts and bequests ~~may~~ **shall** not start a program the Board may be unwilling or unable to continue.
- Gifts ~~may~~ **shall** not be accepted with any contingencies or promises of special privileges or consideration.
- Acceptance of gifts does not imply an endorsement of any business or product.
- The District shall not unlawfully discriminate in the acceptance and administration of gifts, bequests, scholarships and other aids, benefits or services to students from private agencies, organizations or persons. Discrimination complaints shall be processed in accordance with established procedures.
- Gifts must be in compliance with all provisions of policy, school code or public law.

Individual Gifts under \$5,000.00 in value:

Gifts offered to the District with a value under \$5,000.00 may be made directly to schools or programs and deposited into the appropriate District account through the business manager. The Board shall be notified of these donations at the next board meeting following the date of donation.

Individual Gifts at or above \$5,000.00 in value:

Gifts offered to the District with a value at or above \$5,000.00 must be approved in advance by the Board. Receipt of the gift shall be arranged after final Board approval.

For all approved gifts, a letter of appreciation by the District Administrator will be sent to the donor or the donor's designee. ~~In addition, all gifts shall be acknowledged with a letter of thanks from the District Business Office, which~~ **This letter** will serve as a receipt for the donor in acknowledgement of a non-profit donation to the District.

All gifts, grants and bequests will become school property to be used at the discretion of the school unless otherwise specified in the bequest.

Legal Ref.: Section 118.13 Wisconsin Statutes (Pupil Discrimination Prohibited)
118.27 (Gifts and Grants)
PI 9.03(1)(d) Wisconsin Administrative Code (Pupil Nondiscrimination)

Local Ref.: Policy 842 Donation and Memorial Signage

Evansville High School

NEW ADD-Extra/Co-Curricular Code

ACADEMIC ELIGIBILITY

ALTERNATIVE EDUCATION STUDENTS

First Academic Standard

Alternative education students must earn four competencies for the 9 week term.

Second Academic Standard

Ineligible if: Did not meet the eligibility standard listed above

An alternative education student that is academically ineligible is unable to compete in athletics for a minimum of 15 consecutive school days. If the sport is in session at the end of the 9 week term and the student is determined to be ineligible, the fifteen days will begin at that time.

A student ineligible for competition must meet with the athletic director or designee at the beginning of the ineligibility period to commit to a plan for academic remediation if he/she wishes to attempt to regain eligibility sometime during the current 9-week grading period. An ineligible student is not allowed in competition for 15 consecutive school days. If the ineligible student has followed this plan appropriately, at the end of this 15-day period, the athletic director or designee will contact the alternative education instructor for current progress which must meet the eligibility requirements or suspension will be immediate for the remainder of the 9-week grading period. An ineligible student who refuses to commit to and follow through with an academic remediation plan will be ineligible for the entire 9-week grading period.

Student athletes who were ineligible at the beginning of a given 9-week term but follow the stated procedures to regain eligibility at the 15 day mark are eligible academically for the remainder of the 9-week term. Student-athletes who are ineligible for competition for a period of time for academic or training rule violations must continue to attend practice sessions to remain eligible in that sport upon completion of the suspension.

Approved: January 11, 1988
1st Reading: 6/24/15

435

Recommendation – for removal from Policy Manual – is in policy #430

EARLY DISMISSAL

No staff member shall excuse any student from school prior to the end of the school day, or into any person's custody, without the direct prior approval and knowledge of the school office.

The school office shall not excuse a student before the end of the school day without a request for the early dismissal by the student's parent or guardian. Additional precautions shall be taken by the school administration appropriate to the age of students, and as needs arise.

Approved: January 11, 1988
1st Reading: 6/24/15

441.1

Recommendation – to remove from Policy Manual – information in student handbooks and covered in policy #133

STUDENT GOVERNMENT

The Evansville Board of Education sanctions and recommends the organization of student councils in the middle school and high school. The purpose of such councils shall be to promote the welfare of the student body, foster ideas of student government and leadership, promote good student-faculty relationships and to plan and carry out student activities.

Student councils shall not have authority to make policies for the district or regulations for the school. The councils may, however, make recommendations to the administration on any topic of student concern.

The principal and each student council shall keep channels of communication open, not only between themselves, but between all students and the council.

Members of the student councils shall be elected democratically. Specific student council guidelines shall be developed by the middle and high school principals. An advisor for each student council shall be selected by the administration.

Approved: January 11, 1988
1st Reading: 6/24/15

480

Recommendation from WASB, to Remove as Should be covered in Emergency Nursing Services, Student Assistance Program, Suicide Prevention, Guidance Counseling, Special Education, etc.

STUDENT SUPPORT SERVICES

The Board recognizes its responsibility to promote the positive social and emotional development of students in the school district. Social awareness and emotional stability serve to enhance the development of basic knowledge and skills and help to insure a well rounded education.

It is the intent of this school district to produce a well-adjusted, adaptable, loving human being who will continue to seek new knowledge and skills throughout life and who can contribute in a positive way to both family and society.

The district shall organize a Student Services Advisory Committee of school board members, administrators, faculty members, students and community members to participate in the planning, development and evaluation of our student support programs.

EVANSVILLE COMMUNITY SCHOOL DISTRICT

POLICY COMMITTEE MINUTES

The Policy Committee meeting was held Monday, May 11, 2015, at 1:00 pm in the District Conference Room.

Committee Members Present: Melissa Hammann and Amanda Koenecke. Others in attendance at times: Doreen Treuden and Kelly Mosher.

Approve March 2, 2015, Minutes: Motion by Ms. Koenecke, seconded by Ms. Hammann, moved to approve the March 2, 2015, minutes as presented. Motion carried, voice vote.

Review Policy Committee Process: Mr. Roth will no longer be on the Committee but will be available for any questions the Committee may have. All policies to be reviewed will be presented to the Policy Chair (Ms. Hammann) and she will recommend if further action is needed from the Administrative Team. If so, they will suggest changes to the Policy Committee for final review prior to the Board.

Old Business:

Policy #529.1 – Family & Medical Leave - Policy brought forward from Ms. Treuden. She suggests changes that were coming from the insurance consultants as our old one is a cut and paste from multiple sample policies. Discussion. Policy to go before the Board for a first reading with suggested changes.

New Business:

Policy #671.2- Reimbursement of Expenses - Policy brought to Committee from Ms. Treuden. Discussion. Policy to go before the Board for a first reading with suggested changes.

Policy #671.2 Form- Expense Reimbursement - Form brought to Committee from Ms. Treuden. She suggested to remove the form. Discussion. Policy to go before the Board for a first reading with suggestion to remove.

Policy #683 – Asset Management – Policy brought to Committee from Ms. Treuden. This is a new policy. Discussion. Policy to go before the Board for a first reading with suggested implementation.

Policy #152 – Employee Handbook - Policy brought to Committee from Ms. Koenecke (Employee Handbook Chair). Discussion to include previously discussed housekeeping items. Policy to go before the Board for a first reading with suggested implementation.

Policy #841 – Bequests and Gifts - Policy brought to Committee from previous Board meeting. Discussion. Policy to go before the Board for a first reading with suggested implementation.

Future Policies to Review: Policy #221, #424, #433.1, #435, #441.1, #448, #456, and #480 will be reviewed next due to their importance and the lapse in time since the last review.

Set Date of Next Meeting and Agenda: No meeting set at this time.

Adjourn: Motion by Ms. Koenecke, seconded by Ms. Hammann, moved to adjourn the meeting. Motion carried, voice vote. Meeting adjourned at 2:45pm.



June 18, 2015

To the School Board
Evansville Community School District
Evansville, Wisconsin

We are engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Evansville Community School District for the year ended June 30, 2015. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under Auditing Standards Generally Accepted in the United States of America, Government Auditing Standards, and OMB Circular A-133

As stated in our engagement letter dated April 3, 2015, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider Evansville Community School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether Evansville Community School District's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with OMB Circular A-133, we will examine, on a test basis, evidence about Evansville Community School District's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on Evansville Community School District's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on Evansville Community School District's compliance with those requirements.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to Management's Discussion and Analysis (MD&A), the Budgetary Comparison Schedule, the Schedule of Funding Progress for Postemployment Benefit Plans Other than Pensions, the Schedule of Funding Progress for Pensions, and the Schedule of Employer Contributions, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to

Janesville Office:
101 E. Milwaukee Street
Suite 425
Janesville, WI 53545
P: (608) 756-4020

Baraboo Office:
123 Second Street
P.O. Box 150
Baraboo, WI 53913
P: (608) 356-3966
F: (608) 356-2966

Pewaukee Office:
W239 N3490 Pewaukee Road
Suite 200
Pewaukee, WI 53072
P: (262) 522-7555
F: (262) 522-7550

Madison Office:
2110 Luann Lane
Madison, WI 53713
P: (608) 274-4020
F: (608) 274-0775

www.wegnercpas.com
info@wegnercpas.com
(888) 204-7665

express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the Combining Balance Sheet – Nonmajor Governmental Funds, the Combining Statement of Revenues, Expenditures, and Changes in Fund Balance – Nonmajor Governmental Funds, the Schedule of Changes in Assets and Liabilities – Pupil Activity Fund, and the Schedule of Expenditures of Federal and State Awards, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately July 20, 2015 and issue our report on approximately November 1, 2015.

This information is intended solely for the use of the School Board and management of Evansville Community School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Wegner CPAs, LLP



Danielle Moyer, CPA
Senior Accountant