

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held on Wednesday, May 27, 2015, at 5:00 pm in the District Board and Training Center.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Swanson, Busse, Rasmussen, Spanton Nelson, Hammann, Koenecke, and Braunschweig.

APPROVE AGENDA

Motion by Ms. Swanson, seconded by Ms. Hammann, moved to approve the agenda, moving agenda item, III. B. Discussion of Middle and High School Choir Positions, prior to III. A. Presentation of Content Area Literacy Samples by JC McKenna Staff. Motion carried, 7-0 (voice vote).

INFORMATION & DISCUSSION

District Administrator, Mr. Roth, presented three recommendations for the Middle and High School choir positions: 1) full-time status quo with full-time at the high school and .83 at the middle school (the high school teacher will be shared with the middle school and teach one section at the middle school); 2) full-time status quo with full-time at the middle school and .83 at the high school (no sharing of staff); and 3) increase full-time in the secondary music department by .17 and make middle and high school both full time positions. His recommendation is for option 2. Discussion. Consensus, to go with option 2, full-time status quo with full-time at the middle school and .83 at the high school.

JC McKenna Middle School Principal, Mr. Knott, and staff, Leslie Ferrell, Bruce Curtis, Meghann Proper, Cathy Kruckenberg, and Beth Oswald, presented the content-area literacy strategies and student work samples.

BUDGET FINANCE

Mr. Braunschweig presented the 2014-2015 Membership Audit.

Mr. Braunschweig presented the Dane County New Teacher Project Shared Services Contract.

Mr. Braunschweig presented the 2015-2016 CESA2 Contract.

Mr. Braunschweig presented the Continuous System Improvement (CSI) Plan sub-committee upcoming meeting dates. Mr. Roth will ask for final action plan approval at the July Board meeting.

Mr. Braunschweig presented the 4K update.

Mr. Braunschweig presented the Employee Compensation Committee's meeting minutes. Discussion.

Mr. Braunschweig presented the Insurance Committee's Wellness Committee Report for the 2014-2015 school year.

Budget Finance agenda items for June 24, 2015, meeting discussed.

BUSINESS (Action Items)

Motion by Mr. Braunschweig, seconded by Mr. Busse, moved to accept the resignation of Sharon Magee, effective at the end of the 2014-2015 school year and thank her for her 20 years of service to the District. Motion carried, 7-0 (voice vote).

Motion by Mr. Braunschweig, seconded by Mr. Busse, moved to approve the hiring of Rebecca Elmer, part-time cleaner, at \$12.79/hour and Kristin Howlett, part-time educational assistant, at \$12.04/hour. Motion carried, 7-0 (voice vote).

CONSENT (Action Items)

Mr. Braunschweig asked to remove, E. Approval of Employee Handbook Suggested Change, #1, All Employees-pg. 9, Section 1, 1.01, B. Disclaimer and pg. 86, Employee Acknowledgment.

Motion by Mr. Braunschweig, seconded by Ms. Koenecke, moved to approve the consent agenda items: 2015-16 Textbook Adoption; Dane County New Teacher Project Shared Services Contract; May 13, 2015, Minutes; Policies: #322-Student School Day; #525-Staff Solicitations; #545-Support Staff Assignments and Transfers; #546.1-Resignation of Support Staff; #546.2-Retirement of Support Staff; #546.4-Reduction in Support Staff Workforce; #547-Staff Development Opportunities for Support Staff, and Appendix A, Employee Handbook Proposed Change Form; and Employee Handbook Suggested Changes: #6-All Employees-pg. 36, Section 13.00, 13.02, Unpaid Leave of Absence, Other Than Medical Reasons; #7-All Employees-pg. 30, Section 8, 8.05, Sick Leave Bank; #8-Certified-pg. 43, Section 2, 2.02, Lane Advancement; #10-Certified-pg. 57, Section 8, C. 3. B, Retirement System Contributions; #11-Certified-pg. 57, Section 8, C. 4, Retirement System Contributions, and Part 3, Support Staff, pg. 74, Section 11, D, Retirement System Contributions; and #20-Support, pg. 70, Section 9, 9.01, C, Sick Days and pg. 73, Section 11, 11.02, A, Retirement Benefits, as presented. Motion carried, 7-0 (roll call vote).

Motion by Mr. Braunschweig, seconded by Ms. Koenecke, moved to follow the recommendation of the Employee Handbook Committee, and not approve #1, All Employees-pg. 9, Section 1, 1.01, B. Disclaimer and pg. 86, Employee Acknowledgment. Motion carried, 7-0 (voice vote).

OPEN ENROLLMENT

Motion by Ms. Swanson, seconded by Mr. Braunschweig, moved to approve the October 27, 2014, Open Enrollment minutes, as presented. Motion carried, 7-0 (voice vote).

Ms. Hammann presented the open enrollment trends. Discussion.

Ms. Hammann presented a schedule of proposed open enrollment updates. Discussion. Schedule was fine with all.

No discussion or need to determine future meeting schedule.

POLICIES

Ms. Hammann presented for a first reading, policies: #152-Employee Handbook; #529.1-Family & Medical Leave; #671.2-Reimbursement of Expenses; #671.2 Form-Reimbursement of Expenses; #683-Asset Management; and #840-Public Gifts to the Schools (#841-Bequests and Gifts). Discussion. Policies to be updated and brought back for a second reading.

Ms. Hammann left the meeting.

Ms. Koenecke presented a document, Policy Review Pilot Process. Discussion. Consensus to update document and follow process.

BOARD DEVELOPMENT

Ms. Swanson presented Board of Education Goals for 2015-2016. All OK with these.

Ms. Swanson presented the Group/Meeting Agreement document. Discussion. Document will be kept as is.

Board Development agenda for June 24, 2015, meeting discussed.

FUTURE AGENDA

June 10, 2015, Regular meeting agenda discussed.

ADJOURN

Motion by Mr. Busse, seconded by Mr. Braunschweig, moved to adjourn the meeting. Motion carried, 6-0 (voice vote). Meeting adjourned at 7:14 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____
Kathi Swanson, President

Approved: 6/10/15