

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Wednesday, October 29, 2014

6:00 p.m.

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: www.evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Tina Rossmiller John Rasmussen Amanda Koenecke
 Kathi Swanson Sandra Spanton Nelson
 Eric Busse Melissa Hammann

- II. Approve Agenda.

- III. TRIS Go Math Presentation.

- IV. 2015-2016 School Calendar.

- V. Budget Finance – Chair, Tina Rossmiller
 - A. Discussion Items:
 - 1) Employee Compensation Committees Update.
 - 2) Evansville Education Foundation Update.
 - 3) Continuous System Improvement Update.
 - 4) Referendum Update.
 - 5) Insurance Committee Update.
 - 6) 111 Liberty Street and 660 Hillside Properties.
 - 7) Third Friday Attendance/Open Enrollment/Home-Schooled/JEDI/Alternative Education Student Reports.
 - 8) Press Box Update/Final.
 - B. Develop Budget Finance Agenda Items for January 28 Meeting.

- VI. Business (Action Items):
 - A. Approval of October 8, 2014, Regular and October 13, 2014, Special Meeting Minutes.
 - B. Approval of Property Simultaneous Exchange Agreement – 111 Liberty Street and 660 Hillside Properties.
 - C. Approval of the 2014-2015 Tax Levy Amount and Revised Budgets.
 - D. Approval of Fund 10 Balance to Meet the 2014-2015 Budget.
 - E. Approval of Policies: #163-Opportunities for Development; #447.1-Use of Physical Restraint and Seclusion By Staff; and #751-Student Transportation Services.

- F. Approval of Staff Changes: Resignation of Support Staff; Hiring of Co-Curriculars, EHS Math Team Advisor and EHS Robotics Team Advisor.
 - G. Approval of Consultant for High School Drama Assistant.
- VII. Board Development – Chair, Kathi Swanson
- A. First Reading of Policies:
 - 1. #165-School Board Code of Ethics.
 - 2. #166-Conflict of Interest.
 - B. Develop Board Development Agenda for January 28 Regular Meeting.
- VIII. Future Agenda – Chair, Kathi Swanson
- A. Develop November 12, 2014, Regular Board Meeting Agenda.
- IX. Five Minute Break.
- X. Executive Session – Under Wisconsin State Statute 19.85(1)(c) to Discuss District Administrator Evaluation.

Mission Statement:

The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.

Vision Statement:

Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, effort will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing special accommodations or more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 10/23/14

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda/Briefs

Wednesday, October 29, 2014
6:00 p.m.

District Board and Training Center
340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: www.evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

I. **Roll Call:** Tina Rossmiller John Rasmussen Amanda Koenecke
 Kathi Swanson Sandra Spanton Nelson
 Eric Busse Melissa Hammann

II. **Approve Agenda.**

Suggested Motion: I move we approve the agenda as presented (OR ADD – after moving items(s) _____).

III. **TRIS Go Math Presentation** – *Teachers from TRIS will present on Go Math.*

IV. **2015-2016 School Calendar** – *Enclosed is the 2015-2016 school calendar that the Teachers and the Administration have agreed upon. You will approve this calendar at the November 12 Board meeting.*

V. **Budget Finance – Chair, Tina Rossmiller**

A. Discussion Items:

1) Employee Compensation Committees Update – *The Teachers Compensation Committee September 15, 2014, minutes are enclosed. The Support Staff Compensation Committee September 17, 2014, minutes are enclosed. Both groups continue to meet monthly.*

2) Evansville Education Foundation Update – *Ms. Swanson to present.*

- 3) Continuous System Improvement Update – *The sub-committees will be meeting or have met:*
 - Teaching and Learning - Date not set yet
 - Workforce Engagement and Development – October 23
 - Communications and Community Engagement – October 22
 - Technology – October 22
 - Facilities and Operations – November 5
 - Climate and Culture – week of October 27

- 4) Referendum Update – *Mr. Roth and Ms. Treuden have completed the community meetings. Less than 100 people total attended all of the meetings that were available to the public. Post card one (1) was sent via US mail the week of 10/13/14 and post card two (2) will go out the week of 10/27/14.*

- 5) Insurance Committee Update – *The May 5, 2014, minutes are enclosed. The Committee agreed to change employee flex benefit companies.*

- 6) 111 Liberty Street and 660 Hillside Properties – *The house and garage at 111 Liberty Street has been removed. I will be asking for your approval to make the exchange between these two properties later in the meeting.*

- 7) Third Friday Attendance/Open Enrollment/Home-Schooled/JEDI/Alternative Education Student Reports – *Enclosed are the 3rd Friday September school enrollment count numbers. Also enclosed are the home-school, open enrollment in and out, JEDI, alternative education, and part-time home-school numbers.*

- 8) Press Box Update/Final – *Ms. Treuden, has enclosed information.*

B. Develop Budget Finance Agenda Items for January 28 Meeting.

VI. Business (Action Items):

- A. Approval of October 8, 2014, Regular and October 13, 2014, Special Meeting Minutes –

Suggested Motion: I move we approve the October 8, 2014, regular and the October 13, 2014, special meeting minutes, as presented.

- B. Approval of Property Simultaneous Exchange Agreement – 111 Liberty Street and 660 Hillside Properties –

Suggested Motion: I move the District approve the exchange of the property we currently own at 660 Hillside, with the Union Bank & Trust Company property at 111 Liberty Street, and allow District Administrator Jerry Roth to manage the details and sign all legal documents related to the property simultaneous exchange agreement.

Roll call vote.

- C. Approval of the 2014-2015 Tax Levy Amount and Revised Budgets –

Suggested Motion: I move we approve the revised budgets as presented and the total tax levy including debt of \$8,387,913.

Roll Call Vote.

- D. Approval of Use of Fund 10 Balance to Meet the 2014-2015 Budget –

Suggested Motion: I move we approve the use of Fund Balance not to exceed \$95,651 for the 2014-2015 budget cycle.

Roll Call Vote.

- E. Approval of Policies: #163-Opportunities for Development; #447.1-Use of Physical Restraint and Seclusion By Staff; and #751-Student Transportation Services –

Suggested Motion: I move we approve policies: #163-Opportunities for Development; #447.1-Use of Physical Restraint and Seclusion By Staff; and #751-Student Transportation Services, as presented.

- F. Approval of Staff Changes: Resignation of Support Staff; Hiring of Co-Curriculars, EHS Math Team Advisor and EHS Robotics Team Advisor.

1. Resignation of Hillary Peterson, Business Services Assistant/Receptionist, effective October 29, 2014.

Suggested Motion: I move to approve the resignation of Hillary Peterson, effective October 29, 2014.

2. Hiring of Mark Stano, as the EHS Math Team Advisor, for a stipend of \$1,640.
3. Hiring of Betsy Stalder, as the EHS Robotics Team Advisor, for a stipend of \$1,640.

Suggested Motion: I move to approve the hiring of Mark Stano, EHS Math Team Advisor, for a stipend of \$1,640, and Betsy Stalder, EHS Robotics Team Advisor, for a stipend of \$1,640.

- G. Approval of Consultant for High School Drama Assistant – *Please approve Pete Diedrich as the consultant for the High School Drama Assistant for a stipend of \$2,009.*

Suggested Motion: I move we hire Pete Diedrich, consultant for the High School Drama Assistant position, for \$2,009.

VII. Board Development – Chair, Kathi Swanson

A. First Reading of Policies:

1. #165-School Board Code of Ethics – *Ms. Swanson has suggested changes to this enclosed policy.*
2. #166-Conflict of Interest – *Ms. Swanson has suggested changes to this enclosed policy.*

B. Develop Board Development Agenda for January 28 Regular Meeting.

VIII. Future Agenda – Chair, Kathi Swanson

- A. Develop November 12, 2014, Regular Board Meeting Agenda – *Enclosed is a draft agenda.*

IX. Five Minute Break.

X. Executive Session – Under Wisconsin State Statute 19.85(1)(c) to Discuss District Administrator Evaluation.

Suggested Motion: I move we move into executive session, under Wisconsin State Statute 19.85(1)(c) to Discuss District Administrator Evaluation.

Roll Call Vote.

FOR YOUR INFORMATION:

1. Upcoming Board Meetings:
 - October 30, 2014, Special Meeting
 - November 6, 2014, Special Meeting
 - November 12, 2014, Regular Meeting
 - December 10, 2014, Regular Meeting

EVANSVILLE COMMUNITY SCHOOL DISTRICT 2015-2016 CALENDAR

AUGUST – 2015 – 3#, 1W						
S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	NT	NT	#	#	#	29
30	W					

SEPTEMBER – 1H; 20T; ½ col						
S	M	T	W	R	F	S
		1	2	3	X	5
6	H	8	9	10	11	12
13	14	15	16/col	17	18	19
20	21	22	23	24	25	26
27	28 ls	29	30			

OCTOBER – 22T; ½ col						
S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14 pt	15 pt	16	17
18	19 pt	20	21/ col	22	23	24
25	26 ls	27	28	29	30	31

NOVEMBER – 18T; 1 H; 1cc; ½ col						
S	M	T	W	R	F	S
1	2	3	4	5	6*	7
8	9	10 pt	11	12pt	13	14
15	16	17	18/col	19	20	21
22	23 ls	24	X	H	cc	28
29	30					

DECEMBER – 16T, ½ #						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16/#	17	18	19
20	21	22	X	X	X	26
27	X	X	X	X		

JANUARY – 2016 – 19T, 1#; ½ col						
S	M	T	W	R	F	S
					X	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	#	19	20	21	22*	23
24	25 ls	26	27/col	28	29	30
31						

CODE:

- */ End of Quarter
- NT New Teachers
- X Non Paid Day

Aug	24, 25	New Teachers
	26-28	Staff Development
	31	Work Day
Sept	1	First Day of School
	4	NO SCHOOL
	7	Labor Day- NO SCHOOL
	16	Early Release/PM Collaboration
Oct	14	HS Parent/Teacher Conferences
	15, 19	K-8 Parent/Teacher Conferences
	21	Early Release/PM Collaboration
Nov	6	End of 1 st Quarter; ½ day K-8 Grading
	18	Early Release/PM Collaboration
	25	NO SCHOOL
	26-27	Thanksgiving-No School
Dec.	16	Early Release-PM Staff Dev.
	23-3	Winter Break-NO SCHOOL
Jan	4	Students Return
	18	Staff Development-NO SCHOOL
	22	End of 2 nd Quarter; ½ Day K-8 Grading
Feb	27	Early Release/PM Collaboration
	17	Early Release/PM Collaboration
	26	Conference Comp NO SCHOOL
Mar	16	Early Release/PM Collaboration
	16	HS Parent/Teacher Conferences
	17, 21	K-8 Parent/Teacher Conferences
	25	End of 3 rd Quarter; ½ Day K-8 Grading
	27	Easter
	28-31	Spring Break-NO SCHOOL
Apr	1-3	Spring Break-NO SCHOOL
	20	Early Release/PM Collaboration
	29	Staff Development-NO SCHOOL
May	18	Early Release/PM Collaboration
	30	Memorial Day-NO SCHOOL
June	9	End of 4 th Quarter; ½ Day K-8 Students
	10	½ Workday for Staff
	12	High School Commencement

DPI Days of Instruction (T)

- Q1 – 47 days
- Q2 – 43 days
- Q3 – 44 days
- Q4 – 47 days
- 181 Days

Contract Days

- 174.5 Student Contact Days
- 4 8-½ Collaboration Days (col)
- 2 4-½ Grading Days
- 1.5 **Work Days (W)**
- 3 **Paid Holidays (H)**
- 5.5 **Staff Development Days (#)**
- 190.5

FEBRUARY – 20T; ½ col; 1cc						
S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17/col	18	19	20
21	22 ls	23	24	25	cc	27
28	29					

MARCH – 19T; ½ col						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16/col/ pt	17 pt	18	19
20	21 pt	22	23	24	25*	26
27	X	X	X	X		

APRIL – 19T; 1#; ½ col						
S	M	T	W	R	F	S
					X	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20/col	21	22	23
24	25 ls	26	27	28	#	30

MAY – 21T; 1H; ½ col						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18/col	19	20	21
22	23	24	25	26	27	28
29	H	31				

JUNE – 7T; ½ W						
S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9*	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 2013-2014-Added minutes to school days
- 4 Snow Days Built In

Board Approved:

- pt Parent/Teacher Conferences
- ls HS Late Start
- cc Comp Day

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Teachers (EEA) Employee Compensation Committee Meeting Minutes

The Teachers Employee Compensation Committee meeting was held on Monday, September 15, 2014, at 5:32 pm in the District Board and Training Room.

Attendance

Members in attendance: Julie Creek Hessler, Gary Feldt, Deb Fritz, Jolene Hammond, Kim Katzenmeyer, Rob Kostroun, Jim Kvalheim, Kyle McDonald, Deanna Pickering, Dee Jay Redders, Tina Rossmiller, Jerry Roth, Kathi Swanson, and Doreen Treuden. Absent: Eric Busse, Dave Kopf, Chris Schullo, Kim Sperandeo Wehner, and Jon Wopat.

Approve Minutes

Motion by Ms. Katzenmeyer, seconded by Mr. Kvalheim, moved to approve the May 12, 2014, minutes. Motion carried, voice vote.

Review Past Work

Last year the Committee looked at several samples. Some were tossed and some kept. Committee leaned toward the South Milwaukee model. There was direction to bring forward our scatter gram and possible incorporate the South Milwaukee model.

Mr. Roth and Ms. Treuden will continue to bring forward compensation models from other districts as they become available. Discussion has taken place on hard to fill positions, bidding wars, etc.

FTE Salary Chart – Evansville Model

Ms. Treuden shared and explained a four page salary schedule FTE chart. Comment, the data shows the impact of the state on the teaching profession.

FTE Salary Chart – South Milwaukee Model

Ms. Treuden was not able to transfer the Evansville information into the South Milwaukee model without first having discussion with the Committee.

Hard to Fill Positions

Mr. Roth talked about this issue, so that it is not the elephant in the room. It is difficult to know what to do when you cannot find a person to hire for a specific position. He indicated that he does not have an answer to solving the issue of paying more for a hard to fill position that ends up being more than a current staff member in the same hard to fill position. The District is moving to a process that is much like the private sector, but we don't have the money to be like the private sector. It is an open market for teachers according to a WSJ article. An example, Oregon is paying \$10,000 per year to current staff in hard to fill positions. This isn't going to be possible here in Evansville as we don't have the money. What we can offer is to build a base of what we do have to offer besides pay. Climate, culture, and professional development opportunities?

Discussion:

- Question of what the message to staff is? If a teacher has been here five years and received a 1.46% raise and still makes less than the new hire who has the same experience? What do we do when one of our hard to fill teacher positions gets headhunted by another district? What are we going to do? Do we pay the extra \$5,000?
- The District can't do what we have done before with step/lane. In the end, not everyone is going to be happy. Hopefully, we are able to make the majority of employees happy with the final outcome.
- Sometimes people get stuck on the base salary amount, is it feasible to have a list of extra duties to assign to new hires in hard to fill positions so that it makes more sense to give them more money? Nothing is off the table at this point.
- It is difficult to not see the gap widening between an elementary teacher and a high school physics teacher. Applications for elementary teachers are also declining.
- How many people at the top of the salary schedule have double or more certifications?
- What would be the cost of lane movement if everyone is made whole? Give a 1.46% increase across the board gives the 33 at the top the majority of the money available.
- Last year we talked about what a master's really does for education. When we look at a new model, is it possible to consider something besides a master's degree that improves education? How do we move or where do we move going forward? What is going to be the focus? People who have stopped taking classes to earn their master's degree have stopped taking classes until this gets decided.
- Tied to license/certification or performance based? We need some type of system that values our best teachers when that system has a guaranteed structure to it.
- We are not ready to use performance as an indicator of salary. Educator Effectiveness is not ready. This is a few years down the road.
- We need to start putting on paper what will be used now for a model.
- Give the hard to fill positions who get more money, more duties without more pay....such as supervision.
- Right now we are paying our hard to find teachers the most money and not the best teachers the most money. We need to communicate this to the public that Act 10 is not doing what the newspaper says. We are not any closer to paying our best teachers the most money than we were 20 years ago.
- What can we give to our employees beside money? Such as the Mayo Model....A really strong calendar, more prep time, strong staff development, handbook needs to be employee oriented, fun respectful place to be.
- South Milwaukee model – BA base and MA base. What would be the add-ons? Hard to fill position = \$2,500 or \$1,500, experience = what?

Set Next Meeting Date and Agenda

Next agenda items:

1. Deeper discussion on whether we want the South Milwaukee model or not. Broad band or not? Grandfathering? Making people whole discussion.
2. Extra duties? High paid staff.
3. Elmbrook and Sun Prairie model examples – send out in advance
4. What is a reasonable base salary? Poverty?
5. Percentage increases or dollar amount increases?
6. What are the climate/culture ideas? Everyone come back with an idea.
7. Base wage from other districts.

Mr. Roth will send out some potential meeting dates.

Adjourn

Motion by Ms. Katzenmeyer, seconded by Ms. Creek Hessler, to adjourn the meeting. Motion carried, voice vote. Meeting adjourned at 6:52 pm.

Submitted by Doreen Treuden, Business Manager

Approved: 10/6/14

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Support Staff Employee Compensation Committee Minutes

The Support Staff Employee Compensation Committee meeting was held on Wednesday, September 17, 2014, at 4:15 pm in the District Board and Training Room.

Attendance

Members in attendance: Eric Busse, Barb Krumwiede, Kelly Mosher, Jerry Roth, Jane Sperry, Tina Thornton, and Doreen Treuden. Absent: Mary Beth Anderson, Linda Gard, Mindy Laron, Ivy Otto, Sue Parsons, Tina Rossmiller, and Kathi Swanson.

Approve Minutes

Motion by Ms. Sperry, seconded by Ms. Thornton, moved to approve the August 20, 2014, minutes as presented. Motion carried, voice vote.

Review High School Counselor Secretary and Administrative Assistant to the District Administrator Job Descriptions

Ms. Mosher reviewed the changes made from the last meeting for the High School Counselor Secretary job description. Discussion.

Ms. Mosher reviewed the changes made from the last meeting for the Administrative Assistant to the District Administrator job description and shared updates made by her and Mr. Roth.

Review and Draft District Office Administrative Assistant, Lunch Room Supervisor, Study Hall Supervisor, and Alternative Educational Assistant

Committee members reviewed the Educational Assistant for Students With Disabilities job description to see if it was possible to have the job description include regular educational assistants, and alternative educational assistants. Committee agreed to make slight changes to the job description, including the title, Educational Assistant.

The Committee decided to not create a job description for study hall supervisor because there is not an employee in this position at this time.

Set Next Meeting and Agenda

The next meeting is Wednesday, October 15 at 4:15 pm.

Agenda items: review District Office Administrative Assistant and Lunch Room Supervisor.

Adjourn

Motion by Ms. Mosher, seconded by Ms. Sperry, moved to adjourn the meeting. Meeting adjourned at 4:50 pm.

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Insurance Committee Minutes
Minutes of May 5, 2014

Opening: A regular meeting of the Insurance Committee was called to order at 5:30 p.m. on Monday, May 5, 2014, in the District Board and Training Center by Superintendent Jerry Roth.

Present: Deb Arnold, Deb Fritz, Bill Hartje, Penny Messling, Kelly Mosher, Ivy Otto, Jerry Roth, Sandi Spanton Nelson, Doreen Treuden, and Greg Kuelz. **Absent:** Tina Rossmiller and Jolene Hammond.

Appoint Notetaker: Greg Kuelz volunteered to take notes for this meeting.

Approve April 1, 2014 Minutes: Jerry Roth moved to approve the April 1, 2014, Insurance Committee meeting minutes. Deb Arnold seconded the motion. Motion approved unanimously.

Discuss CESA2 Wellness Mission Statement: Greg Kuelz shared the CESA2 Wellness Mission Statement that was created in tandem between AFG and CESA2 leadership. The statement exemplifies a multi-district effort with the CESA to positively impact staff wellness through education and support of staff. The purpose of the handout at the meeting was to identify that other nearby districts are interested in the effort that Dean Health Plan would talk about momentarily.

Dean Wellness initiatives: Dean Health Plan Expert, Kelly Nemo, walked the Committee through the wellness programming available through the District's current vendor. Dean uses a three (3) step approach to Wellness with staff:

1. Stage 1 – Planning
2. Stage 2 – Data Collection
3. Stage 3 – Education and Intervention

Most discussion centered on Phase 2 and how other districts have mobilized staff interest in wellness offerings, including incentives offered by both employers and the Dean Health Plan.

The Committee decided informally to sample staff, with Kelly Nemo's template to do so, to get the process started for further action at the beginning of the next school year.

Delta Dental Voluntary Vision Plan: Sunshine Mulkahik from Delta, explained the voluntary vision plan offered by Delta and how it is a "win/win" for both the District and the staff. Premiums for Delta's Dental plan are reduced by 1% if the District instituted the voluntary vision plan, and it is an expanded benefit offering for staff who wishes to purchase it. The Committee voted unanimously to recommend the District offer such a plan and arrange for enrollment before the end of the current school year.

Review Policy #662.3 - General Fund Balance and Policy #662.31- Committed Fund Balance: Doreen Treuden shared a modified version of the two (2) policies that had been changed to be in compliance with standards shared by the District's auditors. These are Board Policies, so no Committee action was needed.

Set Date of Next Meeting and Agenda: There was no plan for the next meeting at this time.

Adjourn: Jerry Roth moved, seconded by Sandi Spanton Nelson, that the meeting be adjourned. Unanimous vote to do so. Meeting adjourned at 7:00 pm.

2014-2015 Enrollment

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Average</u>
	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Sections</u>	<u>Class Size</u>
	<u>12-Sep</u>	<u>18-Sep</u>	<u>10-Sep</u>	<u>16-Sep</u>	<u>21-Sep</u>	<u>20-Sep</u>	<u>10-Jan</u>		<u>2014-15</u>
S/L Only	4	5		5	2				
ECH	13	12	17	15	14	12	11	2	5
K	146	148	131	124	145	104	95	6	18
K-1						36		2	18
1	130	154	148	126	122	145	141	5	16
2	<u>139</u>	<u>130</u>	<u>144</u>	<u>143</u>	<u>122</u>	<u>118</u>	<u>117</u>	<u>8</u>	<u>18</u>
	432	449	440	413	405	379	364	23	16
3	156	141	138	142	152	121	120	7	18
4	147	151	134	136	140	147	147	5	25
5	<u>130</u>	<u>144</u>	<u>144</u>	<u>138</u>	<u>138</u>	<u>144</u>	<u>145</u>	<u>6</u>	<u>23</u>
	433	436	416	416	430	412	412	18	22
6	146	126	144	143	139	138	137	6	25
7	112	146	133	140	144	134	136	6	23
8	<u>135</u>	<u>107</u>	<u>146</u>	<u>136</u>	<u>141</u>	<u>142</u>	<u>142</u>	<u>6</u>	<u>23</u>
	393	379	423	419	424	414	415	18	23
9	161	134	115	151	137	144	139		
10	134	154	126	105	144	130	131		
11	133	123	141	128	99	138	139		
12	<u>145</u>	<u>131</u>	<u>127</u>	<u>143</u>	<u>118</u>	<u>100</u>	<u>100</u>		
	573	542	509	527	498	512	509		
District	<u>1,831</u>	<u>1,806</u>	<u>1,788</u>	<u>1,775</u>	<u>1,757</u>	<u>1,717</u>	<u>1,700</u>		
									<u>1,735</u>

EVANSVILLE COMMUNITY SCHOOL DISTRICT

As of 9/19/2014 count date

Home-Schooled Students

School Year	PreK-8	High School	Total / Total Students Enrolled in District
2014-2015	19	8	27/1735
2013-2014	46/45	13/12	59/1717;57/1696
2012-2013	46	17	63 / 1,757
2011-2012	45	19	64 / 1,788
2010-2011	39	12	51 / 1,788
2009-2010	36	16	52 / 1,803
2008-2009	31	13	44 / 1,831

Open Enrollment Out

School Year	Pre K-8			High School			Total	Never Attended Evansville	Previous Home Schooled
	Virtual	Janesville	Other	Virtual	Janesville	Other			
2014-15	14	14	39	5	13	16	101	78	11
2013-14	8/8	11/11	54/53	3/3	9/9	14/14	99/98	76	7
2012-13	10	12	37	5	11	10	85	69	4
2011-12	1	11	24	6	13	7	62	49	1
2010-11	2	13	20	5	6	5	51	7	2
2009-10	1	13	23	9	5	9	60	46	2
2008-09	1	13	19	11	7	7	58	47	1

Open Enrollment In

School Year	Pre K-8		High School		Total	Previously Attended Evansville
	Janesville	Other	Janesville	Other		
2014-15	1	33	5	20	59	44
2013-14	2/2	30/28	6/4	12/12	50/46	41/37
2012-13	2	25	4	11	42	34
2011-12	4	18	4	12	38	38
2010-11	6	20	4	11	41	38
2009-10	8	19	0	16	43	29
2008-09	8	21	0	18	47	19

2014-2015 Open Enrolled Out by grade level

KG	6
01	7
02	8
03	9
04	6
05	10
06	10
07	9
08	6
09	7
10	6
11	7
12	10

Total 101

2014-2015 Open Enrolled In by grade level

KG	8
01	2
02	4
03	3
04	1
05	5
06	3
07	6
08	2
09	10
10	4
11	6
12	5

Total 59

2014-2015 Homeschooled by grade level

KG	1
01	1
02	5
03	3
04	2
05	1
06	1
07	3
08	3
09	2
10	2
11	1
12	2

Total 27

PRESS BOX REBUILD PROJECT SUMMARY

		<u>REVENUES</u>	
DONATIONS		\$	17,459.85
INSURANCE PAYMENTS		\$	186,333.77
DEDUCTIBLE		\$	25,000.00
		\$	<u>228,793.62</u>
<u>REBUILD STRUCTURE</u>		<u>ACTUAL EXPENSES</u>	
9/8/2014 AP	ACTION FENCE UNLIMITED	\$	4,664.98
6/25/2014 AP	ALLEN CUSTOM FLATWORK	\$	1,660.00
5/29/2014 AP	BAUMBERGER FOUNDATIONS	\$	3,693.00
6/25/2014 AP	BJ ELECTRIC SUPPLY INC.	\$	761.64
9/8/2014 AP	BLOCK IRON & SUPPLY CO.	\$	687.40
12/3/2013 AP	BLOWFISH ARCHITECTS LLC	\$	3,961.31
10/1/2014 AP	BUTTCHEN ELECTRIC	\$	977.94
6/25/2014 AP	CITY GLASS COMPANY	\$	14,976.00
10/30/2013 AP	CORVUS INDUSTRIES LTD	\$	4,850.00
9/8/2014 AP	COUNTRY DOORS INC	\$	1,050.00
6/25/2014 AP	CRESCENT ELECTRIC SUPPLY	\$	1,607.67
8/12/2014 AP	DOUBLE D BUILDERS	\$	13,275.50
10/6/2014 AP	DUANE SEVERSON	\$	2,129.02
9/8/2014 AP	FULL COMPASS SYSTEMS LTD	\$	4,036.95
10/30/2013 AP	JW INDUSTRIES, INC.	\$	8,550.00
9/8/2014 AP	MALY ROOFING CO INC	\$	10,732.00
4/9/2014 AP	MASTERGRAPHICS INC	\$	134.10
9/8/2014 AP	MENARDS	\$	36.86
8/11/2014 AP	MJ LAVERY & SONS MASONRY	\$	48,900.00
6/25/2014 AP	NELSON-YOUNG LUMBER	\$	11,873.74
5/29/2014 AP	R&K & SONS CONSTRUCTION	\$	1,736.15
9/18/2014 AP	RON KJELLAND	\$	140.00
10/30/2013 AP	ACTION FENCE UNLIMITED	\$	735.00
10/30/2013 AP	R&K & SONS CONSTRUCTION	\$	3,800.00
10/30/2013 AP	AERIAL WORK PLATFORMS INC	\$	762.50
10/30/2013 AP	BADGER SPORTING GOODS	\$	13,633.22
10/30/2013 AP	EVANSVILLE COMMUNITY FIRE	\$	500.00
10/30/2013 AP	GRAEF	\$	2,584.01
10/30/2013 AP	JW INDUSTRIES, INC.	\$	36,300.00
1/29/2014 AP	OFFICE DEPOT	\$	319.99
10/30/2013 AP	RIDDELL INC	\$	32,351.25
		\$	<u>231,420.23</u>
2014-2015 Capital Projects Budget		\$	(2,626.61)

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held on Wednesday, October 8, 2014, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Rossmiller, Swanson, Busse, Rasmussen, Hammann, Koenecke, HS Reps Gallagher and Michael. Absent: Spanton Nelson.

APPROVE AGENDA

Motion by Mr. Busse, seconded by Ms. Hammann, moved to approve the agenda as presented. Motion carried, 6-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- Wisconsin School Board Appreciation Week, October 5-11, 2014
- National School Lunch Week – October 13-17, 2014
- November 4, Referendum Election
- Introduction of 6-12 New Staff
- High School Board Representatives Reported on Upcoming Events

PUBLIC PRESENTATIONS

None.

INFORMATION & DISCUSSION

Retiree, Butch Beedle, and High School Science Teacher, Betsy Stalder, presented a proposed Panama Trip, June 25-July 6, 2015. Discussion.

Levi Leonard Elementary Principal, Ms. Dobbs, presented an update on 4K. Discussion.

District Administrator, Mr. Roth, presented the Department of Public Instruction (DPI) State Report Card results. He shared comparisons with other districts. Discussion.

Mr. Roth gave an update on the Continuous System Improvement Plan process. Discussion.

Ms. Rossmiller presented for a second reading, policies: #152-Employee Handbook; Appendix A of the Employee Handbook-Proposed Change Form; #164-Board Member Compensation and Expenses; #171.2-Meeting Agendas; #346-Student Assessment System (Testing Programs); #346.1-Achievement Testing Program; #346.2-Testing and Counseling Services; #346.3-Assessment of Student Learning; #430-School Attendance; #430 Form-E-Mail Consent Form for Student Absence; #431-Compulsory Student Attendance & Alternative Programs; and #491-Students of Divorced/Separated Parents. Discussion and suggested changes to be made to some of the policies. Policies will come back for approval.

Mr. Roth gave an update on the referendum community sessions where he and Business Manager, Ms. Treuden, have presented.

Mr. Roth gave an update on the 111 Liberty Street and 660 Hillside properties.

Ms. Treuden, gave an update on the 2014-2015 budget. Mr. Roth and Ms. Dobbs, had submitted a proposal for additional elementary school counseling time. Discussion. Consensus to add .5 time, for one year, to the elementary counselor position.

Ms. Treuden shared a memo on the Employee Flex Benefit Plan.

PUBLIC PRESENTATIONS

None.

BUSINESS (Action Items)

Motion by Ms. Hammann, seconded by Ms. Koenecke, moved to accept the generous donation from the Knights of Columbus in the amount of \$2,625.63, to be used for the use of technology for individual needs for students in the special education department. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to hire Steve Shulta, Director of Buildings & Grounds, for an annual salary of \$70,000, prorated July 1, to October 9, 2014. Mr. Shulta introduced. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to hire Stacy Mauch, as a Cook 1, at a rate of \$12.00/hour. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to hire Stacy Mauch, as a crossing guard, at a rate of \$18.00/day. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Ms. Rossmiller, moved to accept the resignation of Shawn Simmons, cleaner, effective September 11, 2014. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Hammann, moved to hire Peter Diedrich, consultant for the High School Musical Director position, for \$3,616. Discussion. Motion carried, 6-0 (voice vote).

CONSENT (Action Items)

Ms. Hammann asked to remove from the consent agenda, the following items: policy, #163- Opportunities for Development; #447.1- Use of Physical Restraint and Seclusion By Staff; and #751-Student Transportation Services.

Motion by Ms. Hammann, seconded by Ms. Koenecke, moved to approve the consent agenda items: 2015-2016 School Insurance & Risk Management Cooperative (SIRMC); September 24, 2014, Regular Meeting Minutes; policies: #163.1-School Board Memberships; #447-Student Discipline: Detention, Suspension and Expulsion; #447.1 Form-Seclusion/Restraint Report; #751.1-Procedures for Student Transportation Services; #751.2-School Bus Safety Program; #751.3-Use of Video Cameras on School Buses; #751.4-Co- And Extra-Curricular Transportation;

and #751.4 Form-Contest Travel Release; and the August bills and reconciliation, as presented. Motion carried, 6-0 (roll call vote).

Motion by Ms. Hammann, seconded by Ms. Koenecke, moved to discuss the following policies: #163-Opportunities for Development; #447.1- Use of Physical Restraint and Seclusion By Staff; and #751-Student Transportation Services. Discussion. Motion not voted on.

Motion by Ms. Hammann, seconded by Ms. Koenecke, moved to bring policies: #163-Opportunities for Development; #447.1- Use of Physical Restraint and Seclusion By Staff; and #751-Student Transportation Services, with suggested changes for a final reading at the October 29 regular Board meeting. Motion carried, 6-0 (voice vote).

FUTURE AGENDA

October 29, 2014, regular meeting agenda discussed.

ADJOURN

Motion by Ms. Rossmiller, seconded by Ms. Hammann, moved to adjourn the meeting. Motion carried, 6-0 (voice vote). Meeting adjourned at 7:57 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____
Kathi Swanson, President

Dated: _____

Approved: _____

UNAPPROVED MINUTES

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF SPECIAL MEETING

A special meeting of the Board of Education of the Evansville Community School District was held Monday, October 13, 2014, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Swanson, Busse, Rasmussen, Koenecke, and Spanton Nelson arrived at 6:08 pm. Absent: Rossmiller, and Hammann recused herself.

Motion by Mr. Busse, seconded by Ms. Koenecke, moved to move into executive session, under Wisconsin Statute Sections 19.85 (1)(a), (f), and (g) and Wisconsin Statute Section 118.125 (2) to conduct a pupil expulsion hearing, review pupil records, and deliberate and decide the case, to review pupil records and consider medical or personal histories or disciplinary data of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such information, and to confer with legal counsel. Motion carried, 4-0 (voice vote).

Reconvened in open session at 9:28 pm.

Motion by Ms. Spanton Nelson, seconded by Mr. Busse, moved to adjourn the meeting. Motion carried, 5-0 (voice vote). Meeting adjourned at 9:28 pm.

Submitted by John Rasmussen, Clerk

Approved: _____ Dated: _____ Approved: 10/29/14
Kathi Swanson, President

Evansville

Community School District

MEMO

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: 2014-2015 Final Budget for Approval
Date: October 22, 2014

Attached you will find the 2014-2015 budget for approval. This budget represents the final budget version that will be used to set the 2014-2015 tax levy.

Below are highlights of the 2014-2015 budget:

- General budget revenues = \$18,665,150.08
- General budget expenses = \$18,760,800.84

- There is a budget deficit of \$95,650.76

- The projected ending General Fund Balance as of June 30, 2015 would be \$2,482,671.73 or 13.2%.

- The total tax levy including debt is \$8,387,913.00

- The mil rate is \$12.58 (\$.28 increase or 2.28%)

- Equalized Property Value is \$665,791,207 as compared to last year Equalized Property Value of \$661,105,278 (.71% increase).

**2014-2015 BUDGET ADOPTION
EVANSVILLE COMMUNITY SCHOOL DISTRICT**

BUDGET ADOPTION 2014-2015			
GENERAL FUND (FUND 10)	Audited 2012-2013	Unaudited 2013-2014	Budget 2014-2015
Beginning Fund Balance (Account 930 000)	2,162,992.30	2,507,926.58	2,578,322.49
Ending Fund Balance, Nonspendable (Acct. 935 000)	32,563.82	32,563.82	0.00
Ending Fund Balance, Restricted (Acct. 936 000)	0.00	0.00	0.00
Ending Fund Balance, Committed (Acct. 937 000)	0.00	98,663.02	0.00
Ending Fund Balance, Assigned (Acct. 938 000)	0.00	0.00	0.00
Ending Fund Balance, Unassigned (Acct. 939 000)	2,475,362.76	2,099,765.11	0.00
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	2,507,926.58	2,578,322.49	2,482,671.73
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	0.00	0.00	0.00
Local Sources			
210 Taxes	5,125,299.89	5,184,885.84	5,311,576.00
240 Payments for Services	0.00	0.00	0.00
260 Non-Capital Sales	0.00	0.00	0.00
270 School Activity Income	35,231.95	32,492.50	30,000.00
280 Interest on Investments	15,812.99	13,683.06	13,000.00
290 Other Revenue, Local Sources	134,601.09	132,129.34	131,000.00
Subtotal Local Sources	5,310,945.92	5,363,190.74	5,485,576.00
Other School Districts Within Wisconsin			
310 Transit of Aids	8,546.00	15,969.62	15,735.00
340 Payments for Services	268,604.00	313,400.00	391,465.00
380 Medical Service Reimbursements	0.00	0.00	0.00
390 Other Inter-district, Within Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts within Wisconsin	277,150.00	329,369.62	407,200.00
Other School Districts Outside Wisconsin			
440 Payments for Services	0.00	0.00	0.00
490 Other Inter-district, Outside Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts Outside Wisconsin	0.00	0.00	0.00
Intermediate Sources			
510 Transit of Aids	993.74	993.42	1,000.00
530 Payments for Services from CCDEB	0.00	0.00	0.00
540 Payments for Services from CESA	0.00	0.00	0.00
580 Medical Services Reimbursement	0.00	0.00	0.00
590 Other Intermediate Sources	0.00	0.00	0.00
Subtotal Intermediate Sources	993.74	993.42	1,000.00
State Sources			
610 State Aid -- Categorical	187,977.00	232,971.50	357,456.74
620 State Aid -- General	11,937,386.00	11,975,385.00	11,844,485.00
630 DPI Special Project Grants	7,618.89	12,720.00	12,400.00
640 Payments for Services	0.00	0.00	0.00
650 Student Achievement Guarantee in Education (SAGE Grant)	294,613.87	279,761.07	279,761.00
660 Other State Revenue Through Local Units	8,092.71	8,262.96	8,300.00
690 Other Revenue	12,921.00	13,521.00	12,120.00
Subtotal State Sources	12,448,609.47	12,522,621.53	12,514,522.74
Federal Sources			
710 Transit of Aids	0.00	0.00	0.00
720 Impact Aid	0.00	0.00	0.00
730 DPI Special Project Grants	29,368.70	32,269.45	46,725.55
750 IASA Grants	139,772.00	157,920.00	143,942.00
760 JTPA	0.00	0.00	0.00
770 Other Federal Revenue Through Local Units	0.00	0.00	0.00
780 Other Federal Revenue Through State	0.00	36,340.00	0.00
790 Other Federal Revenue - Direct	0.00	0.00	0.00
Subtotal Federal Sources	169,140.70	226,529.45	190,667.55

Other Financing Sources			
850 Reorganization Settlement	0.00	0.00	0.00
860 Compensation, Fixed Assets	0.00	0.00	0.00
870 Long-Term Obligations	0.00	436,578.97	0.00
Subtotal Other Financing Sources	0.00	436,578.97	0.00
Other Revenues			
960 Adjustments	19,176.12	114,578.23	17,342.79
970 Refund of Disbursement	42,089.04	53,203.36	43,841.00
980 Medical Service Reimbursement	0.00	0.00	0.00
990 Miscellaneous	6,321.21	3,192.05	5,000.00
Subtotal Other Revenues	67,586.37	170,973.64	66,183.79
TOTAL REVENUES & OTHER FINANCING SOURCES	18,274,426.20	19,050,257.37	18,665,150.08
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	167,656.78	167,199.34	169,695.75
120 000 Regular Curriculum	7,504,630.91	7,851,278.29	7,691,655.05
130 000 Vocational Curriculum	722,828.69	705,978.22	824,394.34
140 000 Physical Curriculum	650,989.06	596,149.62	620,959.23
160 000 Co-Curricular Activities	266,153.79	249,616.41	286,060.11
170 000 Other Special Needs	177,932.17	124,505.39	162,366.49
Subtotal Instruction	9,490,191.40	9,694,727.27	9,755,130.97
Support Sources			
210 000 Pupil Services	411,993.87	407,447.14	438,071.06
220 000 Instructional Staff Services	584,921.28	456,030.54	484,212.57
230 000 General Administration	561,213.45	558,673.60	579,934.66
240 000 School Building Administration	795,605.55	869,103.37	834,783.55
250 000 Business Administration	2,538,823.29	2,775,994.83	2,687,132.88
260 000 Central Services	465,293.78	843,218.69	444,746.08
270 000 Insurance & Judgments	135,343.07	145,011.08	163,052.27
280 000 Debt Services	69,290.21	179,709.54	171,185.62
290 000 Other Support Services	378,116.49	387,159.77	367,627.16
Subtotal Support Sources	5,940,600.99	6,622,348.56	6,170,745.85
Non-Program Transactions			
410 000 Inter-fund Transfers	1,950,185.78	2,029,369.20	2,140,805.02
430 000 Instructional Service Payments	548,313.83	632,014.87	694,119.00
490 000 Other Non-Program Transactions	199.92	1,401.56	0.00
Subtotal Non-Program Transactions	2,498,699.53	2,662,785.63	2,834,924.02
TOTAL EXPENDITURES & OTHER FINANCING USES	17,929,491.92	18,979,861.46	18,760,800.84

SPECIAL PROJECT FUNDS (FUNDS 21, 23, 27, 29)	Audited 2012-2013	Unaudited 2013-2014	Budget 2014-2015
900 000 Beginning Fund Balance	20,811.80	26,459.89	38,232.64
900 000 Ending Fund Balance	26,459.89	38,232.64	38,232.64
TOTAL REVENUES & OTHER FINANCING SOURCES	3,400,838.06	3,396,739.80	3,517,102.27
100 000 Instruction	2,538,045.51	2,426,583.06	2,549,960.10
200 000 Support Services	776,814.35	841,891.79	830,727.17
400 000 Non-Program Transactions	80,330.11	116,492.20	136,415.00
TOTAL EXPENDITURES & OTHER FINANCING USES	3,395,189.97	3,384,967.05	3,517,102.27

DEBT SERVICE FUND (FUNDS 38, 39)	Audited 2012-2013	Unaudited 2013-2014	Budget 2014-2015
900 000 Beginning Fund Balance	512,718.83	474,213.32	425,013.21
900 000 ENDING FUND BALANCES	474,213.32	425,013.21	425,213.95
TOTAL REVENUES & OTHER FINANCING SOURCES	2,817,517.03	2,964,791.17	3,085,092.00
281 000 Long-Term Capital Debt	2,727,322.52	2,882,947.50	2,948,947.50
282 000 Refinancing	0.00	0.00	0.00
283 000 Operational Debt	0.00	0.00	0.00
285 000 Post Employment Benefit Debt	0.00	0.00	
289 000 Other Long-Term General Obligation Debt	128,700.02	131,043.78	135,943.76
400 000 Non-Program Transactions	0.00	0.00	
TOTAL EXPENDITURES & OTHER FINANCING USES	2,856,022.54	3,013,991.28	3,084,891.26
842 000 INDEBTEDNESS, END OF YEAR	20,307,750.12	0.00	0.00

CAPITAL PROJECTS FUND (FUNDS 41, 48, 49)	Audited 2012-2013	Unaudited 2013-2014	Budget 2014-2015
900 000 Beginning Fund Balance	500.00	0.00	0.00
900 000 Ending Fund Balance	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
100 000 Instructional Services	0.00	0.00	0.00
200 000 Support Services	500.00	0.00	0.00
300 000 Community Services	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	500.00	0.00	0.00

FOOD SERVICE FUND (FUND 50)	Audited 2012-2013	Unaudited 2013-2014	Budget 2014-2015
900 000 Beginning Fund Balance	98,780.03	78,713.01	29,620.97
900 000 ENDING FUND BALANCE	78,713.01	29,620.97	29,620.97
TOTAL REVENUES & OTHER FINANCING SOURCES	693,480.39	677,436.90	681,514.24
200 000 Support Services	713,547.41	726,528.94	681,514.24
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	713,547.41	726,528.94	681,514.24

COMMUNITY SERVICE FUND (FUND 80)	Audited 2012-2013	Unaudited 2013-2014	Budget 2014-2015
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 ENDING FUND BALANCE	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
200 000 Support Services	0.00	0.00	0.00
300 000 Community Services	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

PACKAGE & COOPERATIVE PROGRAM FUND (FUNDS 91, 93, 99)	Audited 2012-2013	Unaudited 2013-2014	Budget 2014-2015
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 ENDING FUND BALANCE	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	5,854.80	4,813.87	0.00
100 000 Instruction	0.00	0.00	0.00
200 000 Support Services	5,854.80	4,813.87	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	5,854.80	4,813.87	0.00

Approved: June 10, 1985

163

Revised: July 9, 2001

Revised:

1st Reading: 8/27/14; 2nd Reading: 9/10/14; 3rd Reading: 10/8/14; 4th Reading: 10/29/14

OPPORTUNITIES FOR DEVELOPMENT

The Evansville Community School District Board of Education believes that inservice training for its members is vital in order for the Board to govern the District in the most informed manner. The continuing development of Board members with regard to the role, responsibility, and knowledge required to function effectively is an important component of the Board's overall activity.

In keeping with this position, the Board encourages the participation of its members at appropriate conferences, conventions, seminars and workshops. The attendees at out-of-district meetings are encouraged to take notes and gather information, and report back to the Board at a subsequent meeting. The Board shall offer financial support to attending Board members for fees and travel outside the District, including out-of state and other necessary expenses in accordance with District policy. The District shall pay no expenses for the spouse/guest of any Board member. An expense report must be completed and presented to the District business office along with appropriate receipts for subsequent reimbursement.

Legal Ref.: Sections 120.10(4) Wisconsin Statutes (Powers of Annual Meeting)
120.13(16)(32) (School Board Powers)

Local Policy #671.2 (Reimbursement of Expenses)

USE OF PHYSICAL RESTRAINT AND SECLUSION BY STAFF

The Evansville Community School District employees may use reasonable and necessary force in certain situations. Physical restraint/seclusion may be used only when non violent crisis interventions have proved ineffective or the student's behavior poses an imminent threat of serious, physical harm to staff, students and/or others. Such restraint/seclusion shall only be used for the amount of time needed to remove or prevent injury and as a last resort. The use of mechanical or chemical restraint is not appropriate for use in schools.

Seclusion also called "seclusion timeout" or "isolated timeout" as defined by the Wisconsin Department of Public Instruction (DPI) means:

Removing a student from the general activity and isolating him/her in a separate supervised area/room for a set period of time or until the student has regained control. It does not include such things as:

1. In-school suspension;
2. Detention;
3. Student requested break;
4. The student is instructed to return to his/her desk and/or sit on the sidelines.

Physical restraint also called "manual restraint" as defined by the Wisconsin Department of Public Instruction (DPI) means:

Holding a student in order to restrain his/her movement; use of physical force, without the use of any device or materials, to restrict the free movement of all or a portion of a student's body. It does not include:

1. Briefly holding a student in order to calm or comfort the student;
2. holding a student's hand or arm to escort the student safely from one area to another when the student is complying with the request to move;
3. intervening in a fight;
4. using protective or stabilizing devices, including adaptive equipment prescribed by a health care professional; using a weighted glove or wide arm cuff to hold one of the student's arms, allowing him/her to refrain from stereotypy (the constant repetition of certain meaningless gestures or movement) and work with the free arm/hand.

Staff may have physical contact with students to gently guide or reinforce student behavior.

School personnel may use reasonable physical force or restraint under the following conditions:

1. to quell a disturbance or prevent an act that threatens physical injury to any person;
2. to obtain possession of a weapon or other dangerous object within a student's control;
3. for the purpose of self-defense or the defense of others;
4. for the protection of property in accordance with state statutes;
5. to remove a disruptive student from school premises, a motor vehicle, or school sponsored activities, when nonphysical interventions to de-escalate the situation have proved ineffective;
6. to prevent a student from inflicting harm on him/herself; and
7. to protect the safety of others.

Decisions regarding the use of seclusion or physical restraint may be made on a case-by-case basis. The District shall not unlawfully discriminate in the use of seclusion or physical restraint between disabled and nondisabled students. If the behavior of a student with a disability interferes with the learning of others, it shall be the responsibility of the student's Individualized Educational Program (IEP) team to determine the appropriate plan to address the behavior. Behavior interventions and other supports and strategies shall be included in the student's IEP and revised as necessary based upon the functional behavior assessment.

All special education teachers, educational assistants and administrators will receive training and demonstrate proficiency in the use of non-violent crisis intervention techniques, including the use of seclusion/physical restraint, within one (1) year of their hiring and refreshers on an annual basis. No A staff member may use physical restraint on a pupil student at school only if unless he or she has received this training. In an emergency and if a trained staff member is not immediately available, any staff member may use physical restraint on a student. in and demonstrated proficiency in the use of physical restraint that includes the component of non-violent crisis intervention techniques. All special education teachers, educational assistants and administrators will receive training in the use of non-violent crisis intervention techniques, including the use of seclusion/physical restraint, within one year of their hiring and refreshers on an annual basis.

~~Any employee who has not received training may use physical restraint of a student in an emergency and only if a covered individual who has received training is not immediately available due to the unforeseen nature of an emergency.~~

No official, employee or agent of the Board may subject any student enrolled in the District to corporal punishment or unreasonable physical force. Corporal punishment means the intentional inflicting or causing to be inflicted physical pain for the sole purpose of punishment or as a disciplinary action. Corporal punishment includes, but is not limited to, paddling, slapping, or prolonged maintenance of physically painful positions when used as a means of discipline. Corporal punishment does not include actions consistent with an IEP or reasonable physical activities associated with athletic training or therapy provided by a licensed and certified therapy professional or under the direction of such person when trained.

All employees of the District shall be apprised of this policy annually and reminded that violation will be deemed cause for disciplinary action. A completed Evansville Community School District restraint/seclusion policy 447.1-Form must be submitted to the principal whenever physical restraint or force is used against any student within one (1) business day and a copy of the report must be forwarded to the district administrator or designee and available for the student's parent/guardian to review within three (3) business days.

Annually, by September 1 the district administrator or their designee shall submit to the Board a report containing the number of incidents of seclusion and restraint, any injury to a student prior to or during the use of physical restraint and seclusion and/or any destruction of property prior to or during the use of physical restraint and seclusion.

Guidelines for the use of physical restraint shall be developed and annually reviewed by the Director of Student Services and shared with staff annually.

Legal Ref.: Sections 118.31 Wisconsin Statutes (Corporal Punishment)
118.305 (Use of Seclusion and Physical Restraint)
939.48 (Self-Defense and Defense of Others)
2011 WI Act 125

Local Ref.: Policy #447.1 Form – Seclusion/Restraint Report

STUDENT TRANSPORTATION SERVICES

A. Ridership Eligibility

The Evansville Community School District shall provide transportation services to all students attending school within the District who reside two (2) or more miles from the school they are to attend. Transportation may also be provided for students who reside less than two (2) miles from the school they are to attend if in the Board's judgment the health and safety of the student is at issue. In addition, all students with disabilities who physically or otherwise are unable to walk to their school will be offered transportation regardless of distance. The District shall provide transportation for the students attending private schools in accordance with the directives of Wisconsin Statutes.

B. Route and Schedules

The District Contracted Transportation Provider (Bus Contractor) shall conduct studies of bus routes to provide the safest, shortest routes which will get all eligible riders to school and back in the most economical way. Routes shall be arranged in such a way as to equalize, as nearly as possible, the length of routes and loads to provide for the efficient utilization of buses. Parent(s)/guardian(s) who would like their children either picked-up or dropped off at a point other than their residence along the established bus route, must make a written request to the Bus Contractor. The Bus Contractor will either approve or deny the request. If denied, the parents/guardians may appeal the decision to the District Administrator. Requests will be automatically denied if a bus is filled to capacity or if the request would cause the bus to deviate from the established route.

The Bus Contractor shall organize bus routes in such a manner as to realize maximum utilization of each vehicle subject to the approval of the Board. All questions or complaints shall be made directly to the Bus Contractor first. If the party is not satisfied, they should submit their complaint in writing, to the District Administrator with their preferred solution. Only the most exceptional circumstances are to involve the Board.

Except as noted in paragraph one (1) above, transportation will not be provided to students living within the municipal limits and within two (2) miles of the school as measured door to door along the most direct route in which the school exists except for students with disabilities. Students outside the municipal limits will be transported if their residence is more than a half (.5) mile from school.

C. Location of Bus Stops, Pick-Up and Discharge Points

If a safe turn-around exists and the student lives half (.5) of a mile or more from the main road, the bus will make a pick-up. If a safe turn-around or drive is not available, or the student lives less than half of a mile from the main road, the student shall be expected to walk to the main road or a safe, designated pick-up point. The Bus Contractors will judge the relative safety of a turn-around area.

1. Where students' homes are located in near proximity (one block), a central stop area will be designated for all students involved. Safety will be the prime factor in choosing the central pick-up spot. Stops should be at least .1 mile apart.
2. Student(s) living in concentrated population areas will be required to assemble at a bus-loading point(s) unless a safety factor is involved. The bus will not pick up at individual homes in concentrated population areas.
3. Dead end lanes and roads will not be entered by any bus unless the lane or road is 1/4 mile long for students in grades 4K-4 and half mile long for students in grades 5-12. Such pick-ups must be examined and approved individually by the Bus Contractor. A condition of pick-ups on dead-end lanes or roads shall include the availability of a safe and adequate turn around for the bus and complete and timely snow removal.
4. Parent(s)/guardian(s) wanting a change in drop-off or pick-up points must file a signed permanent transportation change form/request with the Bus Contractor. Changes must be approved by the Bus Contractor and meet the following criteria:
 - a. Changes must be permanent in nature and for the duration of the school year, if possible.
 - b. Room must be available on the bus if the requested change requires a change in buses.
 - c. Temporary bus changes will be approved on a short-term basis for emergency situations. Requests of a social nature will not be approved without 24 hour prior approval and space availability. (Example: slumber parties, scout meetings, overnight stays.)

All students are expected and encouraged to walk reasonable distances to bus stops or to school. Riders may be required to board the bus up to and including one (1) mile of roadway from the point of intersection of their home driveway and the public road.

Legal Ref.: Sections 115.787 Wisconsin Statutes (Individualized Education Programs)
 118.51(14) (Full-Time Open Enrollment, Transportation)
 120.13(27m) (School Board Powers)
 121.51-121.56 (Transportation Aid)
 TRANS 300, PI 7, Wisconsin Administrative Code
 McKinney-Vento Homeless Assistance Act

Local Ref.: Policy #751.1 – Procedures for Student Transportation Services
 Policy # 751.2 – School Bus Safety Program
 Policy #751.3 – Use of Video Cameras on School Buses
 Policy #751.4 – Co-and Extra-Curricular Transportation
 Policy #751.4 Form – Contest Travel Release

SCHOOL BOARD CODE OF CONDUCT/ETHICS

As representatives of all the citizens in the Evansville Community School District, the Board of Education is responsible for serving the best interests of the students and the community, utilizing all available resources toward that end. The oath of office requires that Board members uphold the laws and Constitutions of the United States and the State of Wisconsin.

~~School Board members are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Wisconsin and United States Constitutions, carry out impartially all applicable state and federal laws, observe in their official acts the highest ethical standards and discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their prime concern. Their official conduct should be above reproach so as to foster respect for the entire school system.~~

~~Therefore, Evansville Schools Board members consider themselves trustees of public education and will do their best to protect, conserve, and advance education. The Board intends to give the children of this community educational opportunities that are as high quality, comprehensive and meaningful as possible.~~

Consequently, Evansville School Board members will: **of the Board subscribe to the following code:**

1. **A Board member should honor the high responsibility which his/her membership demands:**
 - a. **By thinking always in terms of children first;**
 - b. **By understanding that the basic function of the Board is policymaking and not administrative and by accepting the responsibility of learning to discriminate intelligently between these two functions;**
 - c. **By accepting the responsibility along with his/her fellow Board members of seeing that maximum of facilities and resources is provided for the proper functioning of schools;**
 - d. **By refusing to play politics in either the traditional partisan, or in any other sense;**
 - e. **By representing at all times the entire school community;**
 - f. **By accepting and recognizing the responsibility of a school district official to seek the improvement of education throughout the school district and the state.**

2. **A Board member should respect his/her relationships with other members of the Board:**
 - a. **By recognizing that authority rests only with the Board in official meetings, and that the individual member has no legal status to bind the Board outside of such meetings, unless he/she is a Board officer carrying out duties authorized by law.**

- b. **By recognizing the integrity of his/her predecessors and associates, and the merit of their work;**
 - c. **By refusing to make statements or promises as to how he/she will vote on any matter which should properly come before the Board as a whole;**
 - d. **By making decisions only after all facts bearing on a question have been presented and discussed;**
 - e. **By respecting the opinion of others and by graciously conforming to the principle of majority rule;**
 - f. **By refusing to participate in irregular meetings which are not official and which all members do not have the opportunity to attend.**
3. **A Board member should meet his/her responsibility to his/her community:**
 - a. **By attempting to appraise fairly both the present and future educational needs of the community;**
 - b. **By regarding it as a major responsibility of the Board to interpret the aims and the methods of the schools to the community;**
 - c. **By insisting that all school business transactions be on an open, ethical, and above-board basis;**
 - d. **By vigorously seeking adequate financial support for the schools;**
 - e. **By winning the community's confidence that all is being done in the best interest of school children;**
 - f. **By being fiscal responsible to the community.**
4. **A Board member should maintain desirable relations with the District Administrator and his/her staff:**
 - a. **By acting upon the recommendation of the District Administrator in matters of employment or dismissal of school personnel;**
 - b. **By following proper Board policy and procedure when dealing with complaints and discussing them only at a regular meeting in accordance with Board policy;**
 - c. **By presenting personal criticisms of any employee directly to the District Administrator.**
5. **A Board member should strive to improve public education and to that end:**
 - a. Remember always that **his/her** ~~the~~ first and greatest concern must be for the educational welfare of the students attending the public schools;
 - b. Work under state and federal laws and communicate with state and federal legislators concerning the problems and needs involved in providing a quality education;
 - c. Attend all regularly scheduled Board/**Committee** meetings insofar as possible and become informed concerning the issues to be considered at those meetings;
 - d. **Recognize that he/she should** endeavor to make policy decisions only after full discussion at publicly held Board meetings;
 - e. Render all decisions based on the available facts and their independent judgments, and refuse to surrender such judgments to individuals or special interest group;
 - f. Encourage the free expression of opinion by all Board members and seek systematic communications between the Board, and students, staff and all members of the community;

- g. Communicate to other Board members and the District Administrator expressions of public reaction to Board policies and school programs;
- h. Keep informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by state and national school boards associations;
- i. Support the employment of those persons best qualified to serve as school staff and insist on a regular impartial evaluation of all staff;
- j. Avoid being placed in a position of conflict of interest and refrain from using their Board positions for personal or partisan gain;
- k. Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable laws.

Legal Ref.: Chapter 19 Subchapter III Wisconsin Statutes (Code of Ethics for Public Officials and Employees)

120.12 (School Board Duties)

120.13 (School Board Powers)

946.10 (Bribery of Public Officers and Employees)

946.12 (Misconduct in Public Office)

946.13 (Private Interest in Public Contract Prohibited)

Approved: June 10, 1985
Revised: August 13, 2001
Revised:
1st Reading: 10/29/14

166

CONFLICT OF INTEREST

The Evansville Community School District Board of Education shall avoid conflicts of interest related to their roles and responsibilities associated with the District. A conflict of interest is generally defined as a conflict between the private interests of a Board member and their official responsibilities or duties to the District.

Therefore, in the event a Board member is employed by a corporation or business, or has a secondary interest in a corporation or business, which furnishes goods or services to the District, the Board member shall declare that interest and refrain from debating/~~discussing~~ or voting upon the question of contracting with the company.

Further, a Board member may not use the public position or office to obtain financial gain or anything of substantial value for the private benefit of self or immediate family, or for an organization with which s/he is associated.

Each individual Board member shall be responsible for identifying and taking appropriate action with respect to his/her own conflicts of interest. However, the presiding officer of any Board or committee meeting, or the Board or committee by motion, may request that an individual Board member avoid participating in a matter due to a belief that a conflict of interest exists that, either under applicable law or Board policy, requires the Board member to abstain from participation. If the Board member refuses to avoid participating in the matter notwithstanding the request, the request and the refusal shall be expressly identified and recorded in the minutes of the meeting.

Legal Reference: Sections 19.42 Wisconsin Statutes (Definitions)

19.59 (Codes of Ethics for Local Government Officials, Employees and Candidates)

946.12 (Misconduct in Public Office)

946.13 (Private Interest in Public Contract Prohibited)

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Wednesday, November 12, 2014

6:00 p.m.

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Tina Rossmiller John Rasmussen Amanda Koenecke
 Kathi Swanson Sandra Spanton Nelson HS Rep Aliye Gallagher
 Eric Busse Melissa Hammann HS Rep Sydney Michael
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:
 - American Education Week – November 17-21, 2014
 - High School Board Representatives Report of Events
- IV. Public Presentations.
- V. Information & Discussion:
 - A. Referendum Results.
 - B. Presentation on High School Suggested Course Offerings: FACE; English 11 and 12 Courses; and Art Classes.
 - C. 2015-2016 Budget Process and Calendar.
 - D. 4K Update.
 - E. Continuous System Improvement Plan Update.
 - F. Update on 111 Liberty Street and 660 Hillside Properties.
 - G. School Board Election Timeline.
 - H. Selection of Delegate and Alternate to WASB Convention in January.
 - I. Second Reading of Policies: #165-School Board Code of Ethics and #166-Conflict of Interest.
 - J. 2014-2015 Budget Update.
- VI. Public Presentations.
- VII. Business (Action Items):
 - A. Approval of Panama Trip, June 25-July 6, 2015.
 - B. Approval of Staff Changes: Levi School Counselor From PT to FT;
- VIII. Consent (Action Items):
 - A. Approval of October 29, 2014, Regular Meeting Minutes.
 - B. Approval of Policies: #152-Employee Handbook; Appendix A of the Employee Handbook-Proposed Change Form; #164-Board Member Compensation and Expenses; #171.2-Meeting Agendas; #346-Student Assessment System (Testing Programs); #346.1-Achievement Testing Program; #346.2-Testing and Counseling Services; #346.3-Assessment of Student Learning; #430-School Attendance; #430 Form-E-Mail Consent Form for Student Absence; #431-Compulsory Student Attendance & Alternative Programs; and #491-Students of Divorced/Separated Parents.
 - C. Approval of September and October Bills and Reconciliation.
- IX. December 10, 2014, Regular Meeting Agenda.
- X. Adjourn.