

EVANSVILLE COMMUNITY SCHOOL DISTRICT

**Board of Education Regular Meeting Agenda
Wednesday, August 13, 2014
6:00 p.m.**

**District Board and Training Center
340 Fair Street (Door 36)**

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Tina Rossmiller John Rasmussen Amanda Koenecke
 Kathi Swanson Sandra Spanton Nelson
 Eric Busse Melissa Hammann

- II. Approve Agenda.

- III. Public Announcements/Recognition/Upcoming Events:
 - Back to School Days – August 19, 10:00 am-2:00 pm
 - September 2 – First Day of School
 - September 24, Annual School Board Meeting, 7:00 pm
 - November 4, Referendum Election

- IV. Public Presentations.

- V. Information & Discussion:
 - A. 2014-2015 FFA Overnight Field Trips.
 - B. First Reading of Policies: #447-Student Discipline: Detention, Suspension and Expulsion; #447.1-Use of Physical Restraint and Seclusion By Staff; #447.1 Form-Seclusion/Restraint Report; #751-Student Transportation Services; #751.1-Procedures for Student Transportation Services; #751.2-School Bus Safety Program; #751.3-Use of Video Cameras on School Buses; #751.4-Co- And Extra-Curricular Transportation; and #751.4 Form-Contest Travel Release.
 - C. Strategic Planning Discussion.
 - D. Referendum Communication Plan/Strategy.
 - E. Press Box Update.

- VI. Public Presentations.

- VII. Business (Action Items):
 - A. Approval of Staff Changes: Resignations of Assistant Track Coach and Teachers; Hiring of JV Boys Soccer; JV and Head Varsity Volleyball; Teachers; School Nurse; Occupational Therapist; Physical Therapist Assistant; and Special Educational Assistants.
 - B. Approval of 2014-2016 Bus Transportation Contract.
 - C. Approval of Policy #322-Student School Day.
 - D. Approval of Donation From Gridiron Club for Press Box of \$15,284.85

E. Approval of Employee Salary Increases for 2014-2015 School Year.

VIII. Consent (Action Items):

- A. Approval of Policies: #151-Board Policy Adoption, Review and Implementation; #151.1-Definition, Adoption, Amendment and Termination of Policy; #151.2-Access to Board Policies; #151.3-Administration in Policy Absence; #151.4-Definition and Board Review of Administrative Rules; #454-Reporting Child Abuse and Neglect; #454.1-Reporting Child Abuse and Neglect, Administrative Guidelines; and #454.1 Form-Child Protective Services Referral.
- B. Approval of July 16, 2014, Regular Meeting Minutes.
- C. Approval of June Bills and Reconciliation.

IX. August 27, 2014, Regular Meeting Agenda.

X. Ten Minute Break.

XI. Executive Session – Under Wisconsin State Statute 19.85(1)(b)(c)(f) to Discuss Personnel Issues and a Student Issue.

Mission Statement:

The Evansville Community School District, in active partnership with families and the community, will provide a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.

Vision Statement:

Creating a culture of excellence in:

- *Academic achievement*
- *Character development*
- *Pursuit of arts, athletics, and other activities*
- *Community engagement*
- *Highly effective staff*

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Persons needing special accommodations or more specific information about the agenda items should call 882-5224, Ext. 3387, at least 24 hours prior to the meeting.

Posted: 8/7/14

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda/Briefs
Wednesday, August 13, 2014
6:00 p.m.

District Board and Training Center
340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

I. **Roll Call:** Tina Rossmiller John Rasmussen Amanda Koenecke
 Kathi Swanson Sandra Spanton Nelson
 Eric Busse Melissa Hammann

II. **Approve Agenda.**

Suggested Motion: I move we approve the agenda as presented (OR ADD – after moving items(s) _____).

III. **Public Announcements/Recognition/Upcoming Events:**

- Back to School Days – August 19, 10:00 am-2:00 pm
- September 2 – First Day of School
- September 24, Annual School Board Meeting, 7:00 pm
- November 4, Referendum Election

IV. **Public Presentations.**

V. **Information & Discussion:**

- A. 2014-2015 FFA Overnight Field Trips – Mr. Kvalheim, FFA Advisor, has enclosed information on 2014-2015 FFA overnight excursions. This is an annual request. You will act on the request at the September 10 meeting.
- B. First Reading of Policies – First Reading of Policies: #447-Student Discipline: Detention, Suspension and Expulsion; #447.1-Use of Physical Restraint and Seclusion By Staff; #447.1 Form-Seclusion/Restraint Report; #751-Student Transportation Services; #751.1-Procedures for Student Transportation Services; #751.2-School Bus Safety Program; #751.3-Use of Video Cameras on School Buses; #751.4-Co- And Extra-Curricular Transportation; and #751.4 Form-Contest Travel Release – These policies come forward from the Policy Committee with suggested changes.

- C. Strategic Planning Discussion – *Mr. Roth and Ms. Swanson will continue discussion.*

- D. Referendum Communication Plan/Strategy – *Mr. Roth and Ms. Treuden will present a power point on referendum information and continue the discussion on the communication plan. Enclosed is information.*

- E. Press Box Update – *Mr. Francis will give an update.*

VI. Public Presentations.

VII. Business (Action Items):

- A. Approval of Staff Changes: Resignations of Assistant Track Coach and Teachers; Hiring of JV Boys Soccer; JV and Head Varsity Volleyball; Teachers; School Nurse; Occupational Therapist; Physical Therapist Assistant; and Special Educational Assistants.

1. Tina Thornton, resigning as .50 Assistant Track Coach.
2. Terrie Schmoldt, resigning as First Grade Teacher, to take another position within our District. Enclosed is her letter. Suggest that we waive the liquidated damages of \$300.
3. Ryan Watson, resigning as High School Spanish Teacher. Enclosed is his letter and he paid the liquidated damages of \$300.

Suggested Motion: I move we approve with regrets, the resignation of Tina Thornton, .50 Assistant Track Coach.

Suggested Motion: I move we approve with regrets, the resignations of Terrie Schmoldt, as a First Grade Teacher, waiving the liquidated damages for Terrie; and Ryan Watson, as High School Spanish Teacher.

4. Robert Von Kaenel, JV Boys Soccer Coach. Bobby comes to us with three years of JV and three years of Varsity Boys Soccer coaching experience from Beaver Dam High School. Bobby is replacing Kendall Buttchen and will be paid a stipend of \$2,211.
5. Kendall Buttchen, High School Head Varsity Volleyball Coach. Kendall is a physical education/health teacher at JC McKenna Middle School and is currently coaching varsity girls' soccer and JV boys basketball. Kendall is replacing Jessica Backes and will be paid a stipend of \$2,624.
6. Jerry Dean, HS JV Girls Volleyball Coach. Jerry comes with 22 years of Girls Varsity Volleyball Coaching experience and two years of experience at the college level (UW Rock). Jerry replaces Karla Wickersham and will be paid a stipend of \$2,410.

Suggested Motion: I move we approve the co-curriculars of Robert Von Kaenel, JV Boys Soccer Coach, for a stipend of \$2,211; Kendall Buttchen, High School Head Varsity Volleyball Coach, for a stipend of \$2,624; and Jerry Dean, HS JV Girls Volleyball Coach, for a stipend of \$2,410.

7. Abbey Tway, School Nurse. She has a Bachelor of Science Degree in Nursing from the University of Wisconsin-Oshkosh. Abbey has worked in a clinic setting in Janesville, WI since graduating nursing school in 2013. As a nurse, her background working with school age children comes from the family practice and pediatric clinics. Additionally, going through each developmental stage with her own children has provided her with opportunities to gain knowledge about this population and the different needs of children. She is looking forward to combining her nursing experience and love for children and their well-being in the school system. Abbey replaces Teresa Baker and will be paid a salary of \$43,000.
8. Terrie Schmoldt, Reading & Math Interventionist/Advanced Learner and Elementary Teacher. Terrie has been 11 years with the ECSD teaching kindergarten and most recently first grade. She has been an instrumental committee member on several initiatives at Levi Leonard. Terrie has presented at several conferences annually and has more conferences planned for this upcoming school year. Terrie has a passion for learning and pushing kids to reach his/her highest potentials. Terrie replaces Heather Hanson and will be paid a salary of \$55,558.
9. Jennifer Maves, Occupational Therapist. Jennifer has been a school based occupational therapist for 12 years. She has worked with students in early childhood through high school. She also has extensive experience with children with autism as well as specialized training in this area. She has a strong interest in the use of assistive technology and has focused additional training in this area. She has extensive specialized training in several areas including autism, sensory integration, auditory integration training, therapeutic listening, Wilbarger Deep Pressure Protocol, Kinesiotape, and Interactive Metronome. Jennifer replaces Katie Tomaszewski and will be paid a salary of \$59,339.
10. Molly Deegan, First Grade Teacher. Molly graduated in December from UW-Whitewater with an Elementary Education major and a minor in Special Education. She completed her student teaching here in Evansville with Terrie Schmoldt as a supervising teacher. Molly has worked with Go Math and the Lucy Calkins model, administered PALS and STAR tests, and participated in curriculum mapping. One of Molly's strengths is her ability to create a rapport with students, staff, parents and community members. Molly will be replacing Terrie Schmoldt and will be paid a salary of \$34,114.
11. Peggy Teubert, PT Assistant. Peggy graduated in 2012 from the Physical Therapist Assistant program at Blackhawk Technical College. She completed a clinical experience with the Janesville School District. She has worked as a PTA at Beloit Health and Rehab center since September 2012. Peggy replaces Kris Ceder and will be paid \$25.00/hour.
12. Gina Collins, High School Spanish. Gina is a veteran Spanish teacher who is excited about the prospect of helping build and solidify our AP Spanish and Spanish language program here at Evansville High School. In addition to

teaching one year in Appleton, two years in Milwaukee, and a year in Costa Rica, Gina has most recently taught 8 years at Stoughton High School. In addition to teaching, Gina has traveled abroad to a variety of Spanish language countries including Costa Rica, Brazil, Mexico, Nicaragua, Panama, Peru, and Spain. When not teaching, Gina spends most of her time with her husband and her 5-year old and 2-year old daughters. Gina replaces Ryan Watson and will be paid a salary of \$68,396.

Suggested Motion: I move we approve the hiring of: Abbey Tway, School Nurse, for a salary of \$43,000; Terrie Schmoltdt, Reading & Math Interventionist/Advanced Learner and Elementary Teacher, at a salary of \$55,558; Jennifer Maves, Occupational Therapist, for a salary of \$59,339; Molly Deegan, First Grade Teacher, at a salary of \$34,114; Peggy Teubert, PT Assistant, at \$25.00/hour; and Gina Collins, High School Spanish Teacher, at a salary of \$68,396.

We will not have any special educational assistants for Board approval at this meeting.

B. Approval of 2014-2016 Bus Transportation Contract – *Please approve this contract.*

Suggested Motion: I move we approve the 2014-2016 Bus Transportation Contract as presented.

C. Approval of Policy #322-Student School Day – *This policy comes forward for approval, with a change to the middle school end time. We are asking that you waive the three readings due to the start of the school year approaching. After reviewing the minutes at the Middle School, we have plenty of extra minutes for emergency days. The change to the middle school end time will also allow five minutes for busses to get to the high school. Would also like to change the early dismissal times for the schools. Changes are in bold.*

Suggested Motion: I move we approve policy #372 - Student School Day, as presented, waiving the three readings.

D. Approval of Donation From Gridiron Club for Press Box of \$15,284.85 – *Please approve the donation of \$15,284.85, towards the press box.*

Suggested Motion: I move we approve the generous donation of \$15,284.85 from the Gridiron Club, and thank them for all they do.

E. Approval of Employee Salary Increases for 2014-2015 School Year – *Please approve.*

Suggested Motion: I move we approve a 1.46% employee salary increase for the 2014-2015 school year as presented.

VIII. Consent (Action Items): Do you want to remove any item(s)?

- A. Approval of Policies: #151-Board Policy Adoption, Review and Implementation; #151.1-Definition, Adoption, Amendment and Termination of Policy; #151.2-Access to Board Policies; #151.3-Administration in Policy Absence; #151.4-Definition and Board Review of Administrative Rules; #454-Reporting Child Abuse and Neglect; #454.1-Reporting Child Abuse and Neglect, Administrative Guidelines; and #454.1 Form-Child Protective Services Referral.
- B. Approval of July 16, 2014, Regular Meeting Minutes.
- C. Approval of June Bills and Reconciliation.

Suggested Motion: I move we approve the consent agenda items of: policies: #151-Board Policy Adoption, Review and Implementation; #151.1-Definition, Adoption, Amendment and Termination of Policy; #151.2-Access to Board Policies; #151.3-Administration in Policy Absence; #151.4-Definition and Board Review of Administrative Rules; #454-Reporting Child Abuse and Neglect; #454.1-Reporting Child Abuse and Neglect, Administrative Guidelines; and #454.1 Form-Child Protective Services Referral; July 16, 2014, Regular Meeting Minutes; and the June Bills and Reconciliation, as presented.

Roll Call Vote –

IX. August 27, 2014, Regular Meeting Agenda – *Enclosed is a draft of the August 27 meeting.*

X. Ten Minute Break.

XI. Executive Session – Under Wisconsin State Statute 19.85(1)(b)(c)(f) to Discuss Personnel Issues and a Student Issue.

Suggested Motion: I move we move into executive session, under Wisconsin State Statute 19.85(1)(b)(c)(f) to Discuss Personnel Issues and a Student Issue.

Roll Call Vote –

You will adjourn from executive session.

Suggested Motion: I move we adjourn the meeting.

FOR YOUR INFORMATION:

- 1. Upcoming Board Meetings:
 - August 27, Regular Meeting
 - September 10, Regular Meeting

- September 24, Regular Meeting
 - September 24, Annual Meeting
 - October 8, Regular Meeting
 - October 29, Regular Meeting
 - November 6, Special Meeting
2. Minutes from Support Staff Employee Compensation Committee.
 3. Minutes from Communications Committee.
 4. Minutes from Policy Committee.

EVANSVILLE AGRI-SCIENCE DEPARTMENT
EVANSVILLE FFA
640 SOUTH FIFTH STREET
EVANSVILLE, WI 53536

PHONE (608) 882-3541

FAX (608) 882-6157

Advisor: James Kvalheim

August 7, 2014

To: School Board

From: Mr. Jim Kvalheim

Re: FFA overnight excursion request to school board for 2014-2015

*National Convention in Louisville, Kentucky October 29-November 1. We'll be staying in a hotel in Louisville and will be traveling with a group of 55 from Janesville Craig, Janesville Parker, Edgerton and Evansville. For 8-10 students.

Student cost-\$125.00

Cost to District- Substitute Teacher for Wednesday, Thursday, Friday

The FFA Alumni will provide the rooming costs for each student to attend (approx..\$100)

Funds from fundraising will cover the rest ~\$50-\$100

Transportation: Coach bus

Number of Chaperones: 7-8 for entire bus-1 adult per school-Agriculture teachers

Mr. Kvalheim and will attend

Forms-students will all sign an Overnight Excursions form and an FFA Conduct form in addition to receiving an itinerary of the four day trip.

*FFA Officer Training. Fall (September, October or November). This will be a Friday to Saturday evening event. We will be doing team building activities, leadership training, and planning activities. During this trip the students will develop the Program of Activities for the entire year.

Student cost: snacks and a meal

Cost to district: ½ day substitute on a Friday and the FFA will fund this leadership training

Location: Cabin or camping in Chippewa Falls, Wisconsin Dells, Wyalusing State Park, or

Green Lake

Transportation: Mr. Kvalheim's Vehicle

Number of chaperones: 2 Mr. Kvalheim will attend

Forms: overnight excursion forms will be completed

***212 degree Leadership Conference and 360 degree Advanced Leadership Training Conference.**
November 14th -15th in Green Bay, WI. I will be taking 2-8 members with another school from the area.

Student cost: \$50 The FFA and FFA Alumni will cover the remaining costs
Cost to district: ½ day substitute
Location: Green Bay, WI
Transportation: Bus shared with Janesville or surrounding schools
Number of chaperones: 1-Mr. Kvalheim will attend with chaperones from Janesville and other schools
Forms: overnight excursion forms will be completed

***Half-Time Leadership Workshop for 2 upperclassmen FFA Officers. Stevens Point, WI. January 9th and 10th. Leadership workshop for officers to motivate and encourage new ideas for the 2nd half of the year. FFA Advisor workshops for Mr. Kvalheim.**

Student cost: \$25 The Evansville FFA Chapter will cover the rest
Cost to district: 1 day substitute (Friday)
Location: Country Springs Hotel, Stevens Point, WI
Transportation: joint ride with Janesville FFA advisor and 2 members
Number of chaperones: 1-Mr. Kvalheim will attend
Forms: overnight excursion forms will be completed

***Wisconsin FFA Farm Forum** February 20th-21st in Wisconsin Rapids. I will be taking 2-4 FFA members that are Juniors in High School and have strong interests in production agriculture.

Student cost: Free
Cost to district: ½ day substitute and the Evansville FFA will cover the rest of the expenses
Location: Wisconsin Rapids, WI
Transportation: Carpool with Janesville Craig or Mr. Kvalheim's Vehicle
Number of chaperones: 1-2 -Mr. Kvalheim will attend
Forms: overnight excursion forms will be completed

***Evansville FFA Banquet Planning Extravaganza** Sometime in February or March

Student cost: Free
Cost to district: ½ day substitute and the Evansville FFA will cover the rest of the expenses
Location: Madison, Sun Prairie, or Wisconsin Dells
Transportation: Mr. Kvalheim's Vehicle
Number of chaperones: 2 -Mr. Kvalheim will attend
Forms: overnight excursion forms will be completed

***Experiencing Discovery, Growth and Excellence (EDGE) Conference and 212 degrees Leadership Workshop – Eau Claire, WI March 20th- 21st**

I will be taking 2-8 members in grades 7-10 with another school from the area.

Student cost: \$50

Cost to district: ½ day substitute

Location: Eau Claire, WI

Transportation: Vehicle shared with Janesville or surrounding schools

Number of chaperones: 1-Mr. Kvalheim will attend with chaperones from Janesville and other schools

Forms: overnight excursion forms will be completed

***Wisconsin State FFA Convention**

June 15th – 18th at the Alliant Energy Center in Madison, WI

Leave at 7:30am Tuesday and return at 1:00pm on Thursday

Transportation: Mr. Kvalheim's Vehicle

Chaperone: Mr. Kvalheim

Cost to District - \$0

Cost to Student \$50 and Food for 2-3 lunch meals, souvenirs.

The Evansville FFA and Alumni will cover the cost of the Hotel Rooms.

Schedule of events in Brief:

Tuesday: Leave 7:30 a.m. on Tuesday Morning in official dress

Delegate business sessions, workshops, courtesy corps, possible tours, supper at Red Robin and Hypnotist Jim Wand in the evening.

Wednesday: award sessions, leadership workshops, State Degree Ceremony, courtesy corps, dance, band and chorus concerts, announce state officers!

Thursday: Last session, choir/band concert, drive back home ~1:00pm

Approved: ~~September 25, 2000~~

Revised: November 27, 2000

447

Revised: May 10, 2004

Revised:

1st Reading: 8/13/14

TO BE REPLACED WITH NEW LANGUAGE

STUDENT DISCIPLINE: DETENTION, SUSPENSION, EXPULSION

Students are expected to conduct themselves in a manner that brings respect to them and to the school. Behavior that is disrespectful, rude, or which causes harm to the student or others will not be tolerated. The Board believes that when students violate school rules and regulations, they should be disciplined for their actions. The disciplinary action taken can result in a variety of consequences ranging from a verbal reprimand to police referral and may include other appropriate measures such as detention, suspension (in or out of school) and finally, expulsion.

Detention

Student detentions shall occur either before or after school hours or on Saturday and shall be supervised by a person assigned to that duty by the building principal or the district administrator. All students must provide their own transportation when serving detentions.

Detention rules and regulations shall be established by the building principals and published in the student and faculty handbooks. Students who fail to serve assigned detentions may be suspended from school.

Suspension

A student may be suspended for a violation of school rules or for conduct while at school, or under the supervision of a school authority outside of school, which endangers the health, safety or property of others, or for any other reason stated in section 120.13(1)(b), Stats. Any pupil or pupils whose conduct on school provided transportation is such that it represents a threat to the health, security and safety of the other passengers is subject to suspension of school provided transportation by the supervising principal. Riders shall conform to the same standard of conduct and cleanliness that is expected of them at school.

The principal shall be delegated the power to suspend a student for a period not to exceed five (5) school days as provided by law. All suspensions shall be documented. Prior to any suspension, the student shall be advised of the reason for the action and shall be given an opportunity to present his or her side of the story. The parent or guardian of a minor student shall be given prompt notice of the suspension and the reason for the suspension. Within five (5) school days following the commencement of the suspension, the suspended pupil or the pupil's parent or guardian may have a conference with the school district administrator or his or her designee who shall be someone other than a principal, administrator or teacher in the suspended pupil's school.

After a five (5) day suspension, a student is entitled to return to school, even if his/her parents have not had a conference with a school administrator, unless notice of an expulsion hearing has been sent. If a notice of expulsion hearing has been sent, the suspension period may be extended to a maximum of fifteen (15) consecutive school days.

Possession of a weapon is considered endangerment of other students and staff. When a student possesses a weapon while at school or under the supervision of a school authority, the school

administrator must suspend the student from school. If a student inadvertently brings a weapon, other than a firearm, to school, the administrator may exercise discretion if the student turns the weapon into the office prior to discovery or if a school employee or volunteer discovers the weapon and the student surrenders the weapon immediately and in a fully cooperative manner. The determination of whether the student's possession of the non-firearm weapon was inadvertent, will be made by the responsible administrator. Possession of toy or look-alike weapons without prior school approval is prohibited, and may also be considered endangerment of other students and staff, depending on the circumstances.

Weapons are defined as any object that by its design and/or use can cause bodily injury or property damage. This includes, but is not limited to, guns, ammunition, explosives, knives, razors, karate sticks, nonchaku, metal knuckles, chains, chemical sprays and similar items. Articles designed for other purposes (e.g., ice pick) which are used in a manner that would inflict bodily harm and/or to intimidate, are also considered to be weapons. If the weapon is a firearm as defined in Federal Law 18 U.S.C.921(a)(3), the school administrator must suspend the student from school and commence an expulsion hearing.

Suspended students must be allowed to make up all major exams, and to complete course work missed during the suspension period.

Reference: Federal Law: 18 U.S.C. 921(a)(3)
State Law: 120.13 (1)(b)

Expulsion

The Board may expel a pupil from school whenever it finds the pupil guilty of repeated refusal or neglect to obey the rules; or finds that a pupil knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives; or finds that the pupil engaged in conduct while at school or while under the supervision of a school authority which endangered the property, health or safety of others; or finds that a pupil while not at school or while not under the supervision of a school authority engaged in conduct which endangered the property, health or safety of others at school or under the supervision of a school authority; or endangered the property, health or safety of any school district employee or school board member of the school district in which the pupil is enrolled, and is satisfied that the interest of the school demands the pupil's expulsion. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.

In addition, the school board may expel from school a pupil who is at least 16 years old, whenever it finds that the pupil has repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain an orderly educational atmosphere at school or at an activity supervised by a school authority when the board is satisfied that the interest of the school demands the pupil's expulsion.

The school board shall expel a pupil from school for not less than one (1) year whenever it finds that the pupil, while at school or while under the supervision of a school authority, possessed a firearm, as defined in federal law 18 U.S.C. 921(a)(3). However, the board may modify the term of the expulsion on a case-by-case basis, per section 120.13(1)(g), Stats.

Prior to expelling a pupil, the school board shall hold a hearing. The board shall hold the hearing in closed session. Not less than five (5) days written notice of the hearing shall be sent to the pupil, and if the pupil is a minor, to the pupil's parent or guardian, specifying the particulars of the pupil's alleged conduct upon which the expulsion proceeding is based, stating the time and place of the hearing and stating that the hearing may result in the pupil's expulsion.

In addition to the content specified above for the written notice of hearing, the notice shall contain the information in the following paragraph:

Upon request of the pupil and, if the pupil is a minor, the pupil's-parent, or guardian, the hearing shall be closed. The pupil and, if the pupil is a minor, the pupil's parent or-guardian may be represented at the hearing by counsel. The school board shall keep written minutes of the hearing. Upon the ordering by the school board of the expulsion of a pupil, the School District Clerk shall mail a copy of the order to the pupil and, if the pupil is a minor, to the pupil's parent or guardian. The expelled pupil or, if the pupil is a minor, the pupil's parent or guardian may appeal the expulsion to the Department of Public Instruction. If the school board's decision is appealed to the DPI, then within 60 days after the date on which the DPI receives the appeal, the DPI shall review the decision and shall, upon review, approve, reverse or modify the decision. The decision of the school board shall be enforced while the DPI reviews the decision. An appeal from the decision of the DPI may be taken within thirty days to the circuit court of the county in which the school is located. The state statutes relating to pupil expulsion are sections 119.25 and 120.13(1).

The board may specify one or more early reinstatement conditions in the expulsion order if the early reinstatement conditions are related to the reasons for the pupil's expulsion. "Early reinstatement" means the reinstatement to school of an expelled student before the expiration of the term of expulsion specified in the pupil's expulsion order. "Early reinstatement condition" means a condition that a student is required to meet before he or she may be granted early reinstatement, or a condition that a student is required to meet after his or her early reinstatement but before the expiration of the term of expulsion specified in the student's expulsion order. The board and the administration will follow the requirements of section 120.13(1)(h) when ordering and applying early reinstatement conditions.

Legal Ref.: Sections 115.787(3) Wisconsin Statutes (Individualized Education Programs)

118.13 (Pupil Discrimination Prohibited)

118.127 (Law Enforcement Agency)

118.31 (Corporal Punishment)

118.16(4) (School Attendance Enforcement)

120.13(1) (School Board Powers)

PI 9.03(1) of the Wisconsin Administrative Code

Federal Laws: 18 U.S.C. 921 (a)(3)

Individuals With Disabilities Education Act (IDEA)

TO REPLACE CURRENT POLICY # 447

STUDENT DISCIPLINE: DETENTION, SUSPENSION AND EXPULSION

Detention

Detention rules and regulations shall be established by the building principal and published in the student handbook. Student detentions shall occur either before or after school hours or on Saturday and shall be supervised by a person assigned to that duty by the building principal or the District Administrator. All Students must provide their own transportation when serving detentions. Students who fail to serve assigned detentions may be suspended from school.

Suspension

Suspension is defined as a disciplinary action that is issued by an Administrator or their designee as a consequence of a student's inappropriate behavior and requires that a student absent him/herself from the classroom, school activities, school grounds and/or school transportation services for a specified period of time.

An Administrator or designee may suspend a student for not more than five (5) school days (or, if a Notice of Expulsion Hearing has been sent to the student and the student's parent or guardians, for not more than a total of fifteen (15) consecutive school days) for any of the following reasons:

1. Noncompliance with school rules or school board policies and guidelines.
2. Knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives.
3. Conduct by the student while at school or while under the supervision of a school authority that endangers the property, health or safety of others.
4. Conduct while not at school or while not under the supervision of a school authority that endangers the property, health or safety of others at school or under the supervision of a school authority or endangers the property, health or safety of any employee or school board member of the school district in which the student is enrolled.

Prior to any suspension, the student shall be advised of the reason for the proposed suspension. The student may be suspended if it is determined that the student is guilty of noncompliance with a school or school district policy, or of the conduct charged, and that the student's suspension is reasonably justified. The Administration will provide the parent or guardian of a suspended minor student with prompt notice of the suspension and the reason for the suspension.

A suspended student shall not be denied the opportunity to take any quarterly, semester or grading period examinations or to complete course work missed during the suspension period, as provided in the attendance policy.

The Administration may offer suspended students an opportunity to participate in a particular support program or intervention activity related to their misconduct in addition to suspension.

The Administration, in its sole discretion and consistent with applicable law, may offer these options at either District or family expense.

The District will follow applicable state and federal law regarding student suspensions, and the discipline of students with disabilities.

Suspension Appeal

The suspended student or the student's parent/guardian may, within five (5) school days following the commencement of the suspension, have a conference with the District Administrator or designee who shall be someone other than a principal, administrator or teacher in the suspended student's school.

If the District Administrator or designee finds that the student was suspended unfairly or unjustly, or that the suspension was inappropriate, given the nature of the alleged offense, or that the student suffered undue consequences or penalties as a result of the suspension, reference to the suspension on the student's school record shall be expunged. The District Administrator or designee shall make a finding within fifteen (15) days of the conference.

Suspension Review Meeting

When deemed appropriate by an Administrator, a Suspension Review Meeting will be requested before recommending expulsion. During this meeting, the Administrator(s) involved will present the facts of the case and supporting documentation. The review panel (District Administrator or designee) may ask questions of the Administrator(s). This meeting will also provide the student and parent/guardian another opportunity to hear, refute and/or present any additional information pertaining to the offense. The review panel may ask questions of the student and parent/guardian. This is not an expulsion hearing so witnesses will not be called.

The purpose of the meeting is an administrative review of the facts related to a student suspension. Possible outcomes include, but are not limited to, referral for expulsion.

The Administration will invite the student and the student's parent/guardian to the suspension review meeting, and the following administrators will attend: District Administrator and administrator(s) involved in the incident.

Expulsion

Expulsion means an action taken by the Evansville Community School District Board of Education to prohibit a student from further enrollment in the District, presence on school grounds and presence at school-sponsored/school-related activities, and/or prohibited school transportation services for a period of time determined by the Board. Before expelling a student, the school board must hold an expulsion hearing.

Grounds for Expulsion

Students may be expelled from school or school transportation services if the Board determines that the student's conduct constitutes one or more of the grounds for expulsion, below, and that the interest of the school demands the student's expulsion:

1. repeated refusal or neglect to obey the rules,
2. knowingly conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives,
3. conduct while at school, on school transportation services, or while under the supervision of a school authority which endangered the property, health or safety of others,
4. conduct while not at school or while not under the supervision of a school authority engaged in conduct which endangered the property, health or safety of others at

school or under the supervision of a school authority or endangered the property, health or safety of any employee or school board member of the school district in which the student is enrolled,

Note: Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.

5. students at least 16 years old who repeatedly engage in conduct while at school, on school transportation services, or while under the supervision of a school authority that disrupt the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority, that does not constitute grounds for expulsion under paragraphs 1-4, above.

The District will follow applicable state and federal law regarding student expulsions, and the discipline of students with disabilities.

Notice of Expulsion Hearing

The District shall send written notice of the expulsion hearing to the student and, if the student is a minor, to the student's parent/guardian not less than five (5) days before the hearing. The notice shall state all of the following:

- a. The specific statutory grounds for the expulsion and the particulars of the student's alleged conduct upon which the expulsion proceeding is based.
- b. The time and place of the hearing.
- c. That the hearing may result in the student's expulsion.
- d. That, upon request of the student and, if the student is a minor, the student's parent or guardian, the hearing shall be closed.
- e. That the student and, if the student is a minor, the student's parent or guardian may be represented at the hearing by counsel.
- f. That the school board shall keep written minutes of the hearing.
- g. That if the school board orders the expulsion of the student the school district clerk shall mail a copy of the order to the student and, if the student is a minor, to the student's parent or guardian.
- h. That if the student is expelled by the school board the expelled student or, if the student is a minor, the student's parent or guardian may appeal the school board's decision to the Department of Public Instruction (the Department.)
- i. That if the school board's decision is appealed to the Department, within 60 days after the date on which the Department receives the appeal, the department shall review the decision and shall, upon review, approve, reverse or modify the decision.
- j. That the decision of the school board shall be enforced while the Department reviews the school board's decision.
- k. That an appeal from the decision of the Department may be taken within 30 days to the circuit court for the county in which the school is located.
- l. That the state statutes related to student expulsion are ss. 119.25 and 120.13 (1).

Legal Ref.: Sections 115.787(3) Wisconsin Statutes (Individualized Education Programs)

118.13 (Pupil Discrimination Prohibited)
118.127 (Law Enforcement Agency)
118.31 (Corporal Punishment)
118.16(4) (School Attendance Enforcement)
120.13(1) (School Board Powers)

PI 9.03(1) of the Wisconsin Administrative Code
Federal Laws: 18 U.S.C. 921 (a)(3)
Individuals With Disabilities Education Act (IDEA)

USE OF PHYSICAL FORCE OR PHYSICAL RESTRAINT AND SECLUSION BY STAFF

The Board supports an educational climate that promotes learning through responsible and considerate behavior, and the safety of all persons in the schools. To ensure an atmosphere that is safe and conducive to learning, it is necessary to balance a student's individual rights with his/her responsibilities for good citizenship.

All students and staff have a right to work, study, and teach in an atmosphere of mutual respect. Students have the responsibility to respect authority, feelings, physical well-being, and property of all staff members. Each teacher, in turn, must apply a carefully considered approach to classroom discipline that is consistent with school rules and administer it with a sense of humanity, fairness, and due process. All staff are expected to serve as models of good conduct towards students and each other.

No official, employee or agent of the Board may subject any student enrolled in the District to corporal punishment or unreasonable physical force. Corporal punishment means the intentional inflicting or causing to be inflicted physical pain for the sole purpose of punishment or as a disciplinary action. Corporal punishment includes, but is not limited to, paddling, slapping, or prolonged maintenance of physically painful positions when used as a means of discipline. Corporal punishment does not include actions consistent with an individualized education program (IEP) or reasonable physical activities associated with athletic training or therapy provided by a licensed and certified therapy professional or under the direction of such person when trained.

The Evansville Community School District employees may use reasonable and necessary force in certain situations. Physical force or restraint/seclusion may be used only when non-physical violent crisis interventions have proved ineffective or the student's behavior poses an imminent threat of serious, physical harm to staff, students and/or others. Such restraint/seclusion shall only be used for the amount of time needed to remove or prevent injury and as a last resort. **The use of mechanical or chemical restraint is not appropriate for use in schools.**

Seclusion also called "seclusion timeout" or "isolated timeout" as defined by the Wisconsin Department of Public Instruction (DPI) means:

Removing a student from the general activity and isolating him/her in a separate supervised area/room for a set period of time or until the student has regained control.

It does not include such things as:

- 1. In-school suspension;**
- 2. Detention;**
- 3. Student requested break;**
- 4. The student is instructed to return to his/her desk and/or sit on the sidelines.**

Physical restraint also called "manual restraint" as defined by the Wisconsin Department of Public Instruction (DPI) means:

Holding a student in order to restrain his/her movement; use of physical force, without the use of any device or materials, to restrict the free movement of all or a portion of a student's body. It does not include:

- 1. Briefly holding a student in order to calm or comfort the student;**

2. holding a student's hand or arm to escort the student safely from one area to another when the student is complying with the request to move;
3. intervening in a fight;
4. using protective or stabilizing devices, including adaptive equipment prescribed by a health care professional; using a weighted glove or wide arm cuff to hold one of the student's arms, allowing him/her to refrain from stereotypy (the constant repetition of certain meaningless gestures or movement) and work with the free arm/hand.

Staff may have physical contact with students to gently guide or reinforce student behavior.

School personnel may use reasonable physical force or restraint under the following conditions:

1. to quell a disturbance or prevent an act that threatens physical injury to any person;
2. to obtain possession of a weapon or other dangerous object within a student's control;
3. for the purpose of self-defense or the defense of others;
4. for the protection of property in accordance with state statutes;
5. to remove a disruptive student from school premises, a motor vehicle, or school sponsored activities, when nonphysical interventions to de-escalate the situation have proved ineffective;
6. to prevent a student from inflicting harm on him/herself; and
7. to protect the safety of others.

Decisions regarding the use of seclusion or physical restraint may be made on a case-by-case basis. The District shall not unlawfully discriminate in the use of seclusion or physical restraint between disabled and nondisabled students. If the behavior of a student with a disability interferes with the students learning of others it shall be the responsibility of the student's individualized educational program (IEP) team to determine the appropriate plan to address the behavior of the student, including appropriate positive interventions and supports other strategies based upon the functional behavior assessment of the behavior of concern. Such behavior interventions supports and strategies shall be included in the student's IEP and revised as necessary.

No staff member may use physical restraint on a pupil at school unless he or she has received training in and demonstrated proficiency in the use of physical restraint that includes the component of non-violent crisis intervention techniques. All special education teachers, educational assistants and administrators will receive training in the use of non-violent crisis intervention techniques, including the use of seclusion/physical restraint, within one year of their hiring and refreshers on an annually basis.

Any employee who has not received training may use physical restraint of a student in an emergency and only if a covered individual who has received training is not immediately available due to the unforeseen nature of an emergency.

No official, employee or agent of the Board may subject any student enrolled in the District to corporal punishment or unreasonable physical force. Corporal punishment means the intentional inflicting or causing to be inflicted physical pain for the sole purpose of punishment or as a disciplinary action. Corporal punishment includes, but is not limited to, paddling, slapping, or prolonged maintenance of physically painful positions when used as a means of discipline. Corporal punishment does not include actions consistent with an individualized education program (IEP) or reasonable physical activities associated with athletic training or therapy provided by a licensed and certified therapy professional or under the direction of such person when trained.

All employees of the ~~Evansville Community School District~~ shall be apprised of this policy annually and reminded that violation will be deemed cause for disciplinary action. A **completed** ~~“Report of Physical Force or Restraint-**Evansville Community School District** restraint/seclusion policy 447.1-Form~~ must be submitted to the principal as soon as practical whenever substantial physical restraint or force is used against any student **within one (1) business day** and a copy of the report must be forwarded to the district administrator or designee **and available for the student’s parent/guardian to review** within ~~five school [AVI] days~~ **three (3) business days**. Actions consistent with a student’s IEP may be documented as specified in the IEP rather than on form ~~447.1 Form~~.

Annually, by September 1 the district administrator or their designee shall submit to the Board a report containing the number of incidents of seclusion and restraint, any injury to a student prior to or during the use of physical restraint and seclusion and/or any distraction of property prior to or during the use of physical restraint seclusion.

Guidelines for the use of physical restraint shall be developed and annually reviewed by the Director of Student Services and shared with staff annually.

Legal Ref.: Sections 118.31 Wisconsin Statutes (Corporal Punishment)
118.305 (Use of Seclusion and Physical Restraint
939.48 (Self-Defense and Defense of Others)
2011 WI Act 125

Local Ref.: Policy #447.1 Form – Restraint Report

Approved: December 8, 1986
Revised: June 14, 2004
Revised: September 3, 2009

447.1-Form

TO BE REPLACED WITH NEW FORM

Evansville Community School District
Restraint Report

Student Name: _____ Age/Grade: _____ Date of Report: _____

Teacher: _____ Date of restraint _____ Start: _____ Stop: _____

Location: _____

Person making report: _____ Signature _____

Name(s) of staff member(s) or others involved:

Name/Title _____

Name/Title _____

Description of activity in which the student was engaged in prior to use of restraint:

Efforts made to de-escalate behavior, check all that apply:

- | | |
|---|--|
| <input type="checkbox"/> Provided Choices | <input type="checkbox"/> Reduced verbal interactions |
| <input type="checkbox"/> Verbal Redirection | <input type="checkbox"/> Offered alternate place to work |
| <input type="checkbox"/> Calming techniques | <input type="checkbox"/> Processing/think time given |
| <input type="checkbox"/> Reduced Demands | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Changed staff involved | |

Student behavior that prompted the restraint, check all that apply:

- | | |
|---|--|
| <input type="checkbox"/> Imminent serious physical harm to themselves | <input type="checkbox"/> Imminent serious property destruction |
| <input type="checkbox"/> Imminent serious physical harm to others | <input type="checkbox"/> Other: _____ |

Alternatives to restraint that were attempted, check all that apply:

- | | |
|---|--|
| <input type="checkbox"/> Request for assistance | <input type="checkbox"/> Removal of other students |
| <input type="checkbox"/> Voluntary removal of student to another location | <input type="checkbox"/> Other: _____ |

Behavior of student during restraint: _____

Follow-up:

Parent contact: Date: _____ Method: _____

Completed by: _____

Discussion with student, once calm, includes trigger, perceptions, planning for future issues:

Debriefing with staff including suspected triggers, and planning for future interventions or actions:

IEP meeting needed: Yes, date scheduled: _____ No

Observation of student at end of restraint by school nurse/assistant:

Approved: December 8, 1986
Revised: June 14, 2004
Revised: September 3, 2009
Revised:
1st Reading: 8/13/14

447.1-Form

TO REPLACE CURRENT FORM

Evansville Community School District Seclusion/Restraint Report

Student Name: _____ Age/Grade: _____ Date of Report: _____

Teacher: _____ Date of seclusion/restraint (circle one or both): _____

Start time: _____ Stop time: _____ Location: _____

Person making report: _____ Signature _____

Name(s) of staff member(s) or others involved:

Name/Title _____

Name/Title _____

Name/Title _____

Description of activity in which the student was engaged in prior to use of seclusion/restraint:

Efforts made to de-escalate behavior, check all that apply:

- | | |
|--|--|
| <input type="checkbox"/> Provided Choices | <input type="checkbox"/> Verbal Redirection |
| <input type="checkbox"/> Calming technique | <input type="checkbox"/> Reduced Demands |
| <input type="checkbox"/> Changed staff involved | <input type="checkbox"/> Reduced verbal interactions |
| <input type="checkbox"/> Offered alternate place to work | <input type="checkbox"/> Processing/think time given |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Other: |

Student behavior that prompted the seclusion/restraint, check all that apply:

- | | |
|---|--|
| <input type="checkbox"/> Imminent serious physical harm to themselves | <input type="checkbox"/> Imminent serious property destruction |
| <input type="checkbox"/> Imminent serious physical harm to others | <input type="checkbox"/> Other: |

Alternatives to seclusion/restraint that were attempted, check all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Request for assistance | <input type="checkbox"/> Voluntary removal of student to another location |
| <input type="checkbox"/> Removal of other students | <input type="checkbox"/> Other: |

Behavior of student during seclusion/restraint:

Behavior of student after seclusion/restrain:

Follow-up with student after the seclusion/restraint:

Parent communication on the same day.

Phone: _____ Face to Face: _____ Date: _____ By whom: _____

This form will be sent to the student's guardian/parent.

Date mailed to student's guardian/parent: _____

Copy sent to district office: _____

Administrator signature/date: _____

STUDENT TRANSPORTATION SERVICES

A. Ridership Eligibility

The Evansville Community School District shall provide transportation services to all students attending school within the District who reside two (2) or more miles from the school they are to attend. Transportation may also be provided for students who reside less than two (2) miles from the school they are to attend if in the Board's judgment the health and safety of the student is at issue. In addition, all students with disabilities who physically or otherwise are unable to walk to their school will be offered transportation regardless of distance. The District shall provide transportation for the students attending private schools in accordance with the directives of Wisconsin Statutes.

B. Route and Schedules

The **District Contracted Transportation Provider** (Bus Contractor) shall conduct studies of bus routes to provide the safest, shortest routes which will get all eligible riders to school and back in the most economical way. Routes shall be arranged in such a way as to equalize, as nearly as possible, the length of routes and loads to provide for the efficient utilization of buses. Parent(s)/guardian(s) who would like their children either picked-up or dropped off at a point other than their residence along the established bus route, must make a written request to the **Bus Contractor**. The **Bus Contractor** will either approve or deny the request. If denied, the parents/guardians may appeal the decision to the District Administrator. Requests will be automatically denied if a bus is filled to capacity or if the request would cause the bus to deviate from the established route.

The **Bus Contractor** shall organize bus routes in such a manner as to realize maximum utilization of each vehicle subject to the approval of the Board. All questions or complaints shall be made directly to the **Bus Contractor** first. If the party is not satisfied, they should submit their complaint in writing, to the District Administrator with their preferred solution. Only the most exceptional circumstances are to involve the Board.

~~The Board has established the following guidelines and conditions to assist the **Bus Contractor** with scheduling and routing responsibilities.~~

- ~~1. Transportation will not be provided to students living within the municipal limits and within two (2) miles of the school as measured door to door along the most direct route in which the school exists except for students with disabilities. Students outside the municipal limits will be transported if their residence is more than a half (.5) mile from school.~~

- ~~2. Where students' homes are located in near proximity (one block), a central stop area will be designated for all students involved. Safety will be the prime factor in choosing the central pick-up spot. Stops should be at least .1 mile apart.~~
- ~~3. Dead end lanes and roads will not be entered by any bus unless the lane or road is 1/4 mile long for **students in grades 4K-4** kindergartners through grades 4 and half mile long for students in grades 5-12. Such pick-ups must be examined and approved individually by the **Bus Contractor**. A condition of pick-ups on dead end lanes or roads shall include the availability of a safe and adequate turn around for the bus and complete and timely snow removal.~~
- ~~4. Parent(s)/guardian(s) wanting a change in drop-off or pick-up points must file a signed permanent transportation change form/request with the **Bus Contractor**. Changes must be approved by the **Bus Contractor** and meet the following criteria:

 - ~~a. Changes must be permanent in nature and for the duration of the school year, if possible.~~
 - ~~b. Room must be available on the bus if the requested change requires a change in buses.~~
 - ~~c. Temporary bus changes will be approved on a short-term basis for emergency situations. Requests of a social nature will not be approved without 24 hour prior approval and space availability. (Example: slumber parties, scout meetings, overnight stays.)~~~~

C. Location of Bus Stops, Pick-Up and Discharge Points

If a safe turn-around exists and the student lives half of a mile or more from the main road, the bus will make a pick-up. If a safe turn-around or drive is not available, or the student lives less than half of a mile from the main road, the student shall be expected to walk to the main road or a safe, designated pick-up point. The **Bus Contractors** will judge the relative safety of a turn-around area.

- 1. Where students' homes are located in near proximity (one block), a central stop area will be designated for all students involved. Safety will be the prime factor in choosing the central pick-up spot. Stops should be at least .1 mile apart.**
- 2. Student(s) living in concentrated population areas will be required to assemble at a bus-loading point(s) unless a safety factor is involved. The bus will not pick up at individual homes in concentrated population areas.**
- 3. Dead end lanes and roads will not be entered by any bus unless the lane or road is 1/4 mile long for students in grades 4K-4 and half mile long for students in grades 5-12. Such pick-ups must be examined and approved individually by the **Bus Contractor**. A condition of pick-ups on dead-end lanes or roads shall include the availability of a safe and adequate turn around for the bus and complete and timely snow removal.**
- 4. Parent(s)/guardian(s) wanting a change in drop-off or pick-up points must file a signed permanent transportation change form/request with the **Bus Contractor**. Changes must be approved by the **Bus Contractor** and meet the following criteria:

 - a. Changes must be permanent in nature and for the duration of the school year, if possible.****

- b. **Room must be available on the bus if the requested change requires a change in buses.**
- c. **Temporary bus changes will be approved on a short-term basis for emergency situations. Requests of a social nature will not be approved without 24 hour prior approval and space availability. (Example: slumber parties, scout meetings, overnight stays.)**

All students are expected and encouraged to walk reasonable distances to bus stops or to school. Riders may be required to board the bus up to and including one (1) mile of roadway from the point of intersection of their home driveway and the public road.

Legal Ref.: Sections 115.787 Wisconsin Statutes (Individualized Education Programs)
118.51(14) (Full-Time Open Enrollment, Transportation)
120.13(27m) (School Board Powers)
121.51-121.56 (Transportation Aid)
TRANS 300, PI 7, Wisconsin Administrative Code
McKinney-Vento Homeless Assistance Act

Local Ref.: Policy #751.1 – Procedures for Student Transportation Services
Policy # 751.2 – School Bus Safety Program
Policy #751.3 – Use of Video Cameras on School Buses
Policy #751.4 – Co-and Extra-Curricular Transportation
Policy #751.4 Form – Contest Travel Release

Approved: July 11, 2005
Revised:
1st Reading: 8/13/14

751.1

PROCEDURES FOR STUDENT TRANSPORTATION SERVICES
(Alternative Pick-Up and Drop-Off Points)

1. Only students assigned to a bus may ride that bus.
2. Students may only be picked up and dropped off at their residence or designated pick-up and drop-off point, except those students who have satisfied the District policy for transportation to a day care provider. Approval for transportation to a day care provider must meet the following criteria:
 - a. All requests must be made by the parent/guardian to the **District Contracted Transportation Provider (Bus Contractor)** ~~transportation director~~. All requests must include the name, address and phone number of the day care provider.
 - b. There shall be no additional cost to the District.
 - c. There shall be no modification or change in any route to accommodate the request.
 - d. A change of bus assignment will be allowed only if seating is available on the bus.
 - e. The request should identify one (1) bus stop. Alternate schedules for alternate days or weeks will be considered provided they follow a routine, are in writing and include contact information for each destination.
3. A parent/guardian may request that a student be picked up or dropped off at a location other than the student's residence or day care provider only in an emergency. Such request must follow this procedure:
 - a. The parent/guardian must make the request by phone or note to the building principal. The building principal will contact the **Bus Contractor** ~~transportation director~~ to determine that the request meets the District's requirements that a seat is available and that the location is on an existing bus route.
 - b. A bus pass signed by the principal giving permission for the change is issued to the student for presentation to the bus driver. The following information must be on the pass:
 - i. bus number approved to ride on;
 - ii. place to be picked up or dropped off;
 - iii. day and date this will take place; and
 - iv. principal's signature.

If alternate schedules are problematic for the school or Bus **Contractor** ~~company~~ to administer, alternative schedules may be denied or revoked.

Approved: September 12, 2005
Revised:
1st Reading: 8/13/14

751.2

SCHOOL BUS SAFETY PROGRAM

The safety and welfare of student riders shall be the first consideration in all matters pertaining to transportation.

The **Evansville Community School District** Board of Education supports the need for awareness of safety regulations pertaining to school buses. Emergency evacuation procedures will be reviewed annually and drills on buses will be conducted as needed or at least once every two years and documented and filed with the District. Students, parent(s)/guardian(s) and bus drivers will be acquainted with the rules and regulations concerning safety on school buses.

All vehicles used to transport students shall be maintained in such conditions so as to provide safe and efficient transportation services with a minimum of delays and disruption of such service due to mechanical or equipment failure by the **District Contracted Transportation Provider (Bus Contractor)** ~~bus company~~ contracted by the District. Buses shall be replaced at such intervals so as to provide good equipment at all times.

Bus drivers will be trained to respond to basic medical emergencies and on the unique needs of their riders as appropriate. Training will be a joint response of the **Bus Contractor** ~~company~~ and school **District**. Copies of bus transportation policies will be provided to the **Bus Contractor** ~~company~~.

Legal Ref.: Sections 115.76(5) Wisconsin Statutes (Children With Disabilities, Definitions)
121.54(9) (Transportation by School Districts)
PI 7, TRANS 300, Wisconsin Administrative Code

Local Ref.: School Safety Response Plan
Emergency Nursing Services

USE OF VIDEO CAMERAS ON SCHOOL BUSES

The **Evansville Community School** District approves the use of video cameras on the school buses for the primary purpose of reducing disciplinary problems and vandalism on the bus, thereby allowing the driver to focus on the driving of the bus, providing for safer transportation for students. The cameras and surveillance recording are the property of the District.

Parent(s)/guardian(s) shall be notified once a year that video cameras are being used on the buses.

The **District Contracted Transportation Provider (Bus Contractor)** ~~bus contractor or his/her designee~~ shall determine the rotation as to which bus a video camera shall be located and maintain a log including the date, bus number and driver. Logs will be submitted quarterly to the District. Bus drivers do not need to be informed as to which bus has an operating video camera. Individual drivers and building principals may request that the video camera be used on a specific bus on designated dates. Parent(s)/guardian(s) may also contact the **Bus Contractor** and request that a video camera be used on a specific bus.

The **Bus Contractor**, bus driver, building principals, district administrator, and law enforcement personnel shall be authorized to view the surveillance recording for the purpose of documenting a problem and determining which student(s) may be involved. Disciplinary action may be taken based on the viewing. Students and/or their parent(s)/guardian(s) may view the relevant segment(s) of the recording that documents the incident for which they are being disciplined. The **Bus Contractor** or building principal(s) shall view the surveillance recording with the student and/or parent(s)/guardian(s) and document the date and the names of all individuals viewing the recording. Actions by students which are considered to be unlawful shall be reported to the appropriate law enforcement agency who will determine if further investigation is needed.

The surveillance recording shall not be available for viewing by the public in general, employees in general, the media or other individuals, except as required or authorized by law or the District Administrator. The building principal(s) or district administrator may authorize individuals, such as the guidance counselor or school psychologist, to view segments of a specific surveillance recording, if such individuals are working with the student on the surveillance recording because of a behavior, emotional or learning problem and viewing the surveillance recording is beneficial to their role in assisting the student. ~~Actions by students which are considered to be unlawful shall be reported to the appropriate law enforcement agency who will determine if further investigation is needed.~~ A log shall be kept of the date and names of the individuals viewing the surveillance recording.

If there are no bus problems pertaining to the date a video was recorded, the recording may be erased or reused after ten (10) school days.

Legal Ref.: Sections 120.13(27) Wisconsin Statutes (School Board Powers)
121.54(7) (Transportation by School Districts)

Local Ref.: Policy #347 – Student Records

Policy #443.21 – Student Discipline: Detention, Suspension, Expulsion From District
Contracted Transportation Provider

Policy #447 – Student Discipline

Approved: August 15, 2005

751.4

Revised:

1st Reading: 8-13-14

CO- AND EXTRA-CURRICULAR TRANSPORTATION

The **Evansville Community School** District may provide transportation for field trips, co- and extra-curricular trips and after-school activities in accordance with established procedures.

The building principal or athletic director and **District Contracted Transportation Provider (Bus Contractor)** ~~transportation supervisor~~ shall arrange for all co-and extra-curricular transportation.

School bus rider rules and regulations shall apply for persons using co-and extra-curricular transportation.

The District may charge a fee for co-and extra-curricular transportation.

Rules:

1. At least one (1) adult chaperone must be on each bus on any co-and extra-curricular trip sponsored by a school.
2. Co-and extra-curricular trips shall start at the school and end at the school.
3. Participants must use school-provided transportation to and from all co-and extra-curricular events, unless prior written permission is obtained as follows:
 - a. The student's parent/guardian may transport their student home after providing a written request to the coach or advisor prior to leaving the contest.
 - b. Students may ride home with another adult/parent/guardian by obtaining a signed travel release form that must be filed in the school office prior to the dismissal of school on the day of the contest. This form, #751.4 Form, can be obtained in the office.

Legal Ref.: Sections 121.54(7) Wisconsin Statutes (Transportation by School Districts)

Approved: November 12, 2001
Approved by Policy Committee: October 20, 2008
Revised: 1st Reading: 8/13/14

751.4 Form

EVANSVILLE COMMUNITY SCHOOL DISTRICT
CONTEST TRAVEL RELEASE

(Date)

This is to certify that _____ has my permission to
ride (to, or from, to and from) the _____ school contest on
(circle one)
_____, 20_____, at _____.
(month/day) (yr.) (location of contest)

I certify that I ~~am personally transporting the above named student,~~ or have arranged for
transportation with _____ to transport my student home. The reason
for not riding the bus is _____

(reason must be sufficiently urgent to family needs to justify not riding the bus)

I understand that Evansville Community School District's policy requires that students
ride the District-provided transportation to and from all school contests, unless alternative
transportation arrangements have been approved by the school district on this form, and that this
form must be on file in the school office prior to the dismissal of school on the day of the
contest.

In consideration for the District's approval of this request, I hereby release the Evansville
Community School District and its employees and officers from all liability which may arise out
of the transportation I have arranged. I understand that the Evansville Community School
District is relying on my release in considering whether to grant this request.

Signature of Parent or Guardian

Approved

Signature of Administrator

Not Approved

Date: _____

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Referendum November 4, 2014

Communication Plan

August

- Launch Referendum Website at ecsdnet.org (Aug. 11)
- School District Staff Meeting (Aug. 26)
- Press Releases (Website, Newspaper and Facebook)

September

- Parent Emails
- Press Releases (Website, Newspaper and Facebook)
- Community Meetings
 - Local Churches (Dates and times to be determined by each church)
 - City Council (Sept. 9, 6:00 p.m., City Hall)
 - The Heights (Sept. 15, 10:00 a.m.)
 - Chamber of Commerce (Sept. 16, 11:30 a.m.)
 - Lions Club (Sept. 16, 6:30 p.m.)
 - K-8 PTO (Sept. 22, 6:00 p.m., Levi Leonard)
 - Creekside - Community Meeting (Sept. 23, 6:00 p.m.)
- Information Posted at Sports Events

October

- Informational Post Cards Mailed to Residents
- Building Tours
- Parent Emails
- Press Releases (Website, Newspaper and Facebook)
- Community Meetings
 - High School Performing Arts Center (Oct. 9, 6:00 p.m.)
 - Day Care Parents (To be determined)
 - Creekside - Community Meeting (Oct. 23, 6:00 p.m.)
- Information Posted at Sports Events

November 4, 2014, School Referendum

Resolution #1 for \$2,251,200

Curriculum
\$900,000

Technology
\$1,351,200

Five Year Curriculum/Textbook Needs

- ◆ Grades K-12 English/Language Arts
- ◆ Grades 6-12 Spanish
- ◆ Grades 6-12 Math
- ◆ Grades K-12 Science
- ◆ Grades K-12 Health
- ◆ Grades K-12 Social Studies
- ◆ Grades K-12 Art
- ◆ Grades K-12 Music
- ◆ Grades 6-12 Career and Technical Education

Five Year Technology Needs

- ◆ Wired Infrastructure
- ◆ Wireless Infrastructure
- ◆ Server Infrastructure
- ◆ 78 Classroom Projectors
- ◆ Performing Arts Center Projector
- ◆ High School Media Room Projector
- ◆ District Technology Training Lab
- ◆ 632 Devices

Voting Ballot Question #1

Be it resolved by the School Board of the Evansville Community School District, Rock, Dane and Green Counties, Wisconsin, that, for the purpose of funding costs of curriculum programming and technology initiatives in the school district, the school district budget for each of the 2014-15 through 2018-19 school years shall include the following amounts in excess of the revenue limits imposed by Section 121.91(2m), Wisconsin Statutes: for the 2014-15 school year an amount of \$340,000.00 on a nonrecurring basis; for the 2015-16 school year an amount of \$445,000.00 on a nonrecurring basis; for the 2016-17 school year an amount of \$480,000.00 on a nonrecurring basis; for the 2017-18 school year an amount of \$490,000.00 on a nonrecurring basis; and for the 2018-19 school year an amount of \$496,200.00 on a nonrecurring basis.

Please Vote on Tuesday, November 4

November 4, 2014, School Referendum

Resolution #2 for \$2,315,097

Safety
\$302,000

Safety and Security Needs

- ◆ Safe and Secure Main Office Entrances
- ◆ Other Electronic Entrances
- ◆ Cameras for Levi Leonard Elem.
- ◆ Cameras for Theodore Robinson Int.
- ◆ Cameras for J.C. McKenna Middle School
- ◆ Cameras for the High School

Facilities
\$2,013,097

Facility Maintenance Needs

- ◆ Levi Leonard and Theodore Robinson
 - Roofing (Preventative Maintenance)
 - Tuck Pointing/Joint Repair
- ◆ Levi Leonard
 - Windows, Paint Soffit, Brick Column Repair
- ◆ Theodore Robinson
 - Windows, Exterior Doors, Gym Floor Resurfacing
 - HVAC – DDC Control
- ◆ J.C. McKenna
 - Univents
- ◆ High School
 - Outdoor Lighting
- ◆ District-Wide
 - Intruder Lock Sets
 - Concrete Flatwork

Voting Ballot Question #2

Be it resolved by the School Board of the Evansville Community School District, Rock, Dane and Green Counties, Wisconsin, that, for the purpose of funding costs of enhancing building safety/security and maintaining school district facilities, the school district budget for each of the 2014-15 through 2018-19 school years shall include the following amounts in excess of the revenue limits imposed by Section 121.91(2m), Wisconsin Statutes: for the 2014-15 school year an amount of \$350,000.00 on a nonrecurring basis; for the 2015-16 school year an amount of \$460,000.00 on a nonrecurring basis; for the 2016-17 school year an amount of \$498,897.00 on a nonrecurring basis; for the 2017-18 school year an amount of \$500,000.00 on a nonrecurring basis; and for the 2018-19 school year an amount of \$506,200.00 on a nonrecurring basis.

Please Vote on Tuesday, November 4

November 4, 2014, School Referendum

Tax Impact of the 2014 Referendum

Resolution

1

Curriculum and Technology

\$2,251,200

Question #1 Projected 5 Year Tax Impact

\$100,000 Home Value = \$ 51.43 per year

\$300,000 Home Value = \$154.27 per year

\$500,000 Home Value = \$257.15 per year

Resolution

2

Safety/Security and Facilities

\$2,315,097

Question #2 Projected 5 Year Tax Impact

\$100,000 Home Value = \$ 52.94 per year

\$300,000 Home Value = \$178.82 per year

\$500,000 Home Value = \$264.71 per year

Total Tax Impact

\$4,566.297

Questions #1 and #2 Combined Projected 5 Year Tax Impact

\$100,000 Home Value = \$ 104.37 per year

\$300,000 Home Value = \$313.11 per year

\$500,000 Home Value = \$521.85 per year

Please Vote on Tuesday, November 4

June 21, 2014

Brian,

I regret to inform you that I need to resign from my half-time assistant track coaching position. Due to the fact that my regular job is the busiest during the spring, it is just too much to handle both my day job and coach at the same time. I thoroughly enjoy working with the kids and will truly miss that part of coaching the most. I appreciate the opportunity I was given over the past few years and wish my replacement the best of luck.

Thank you,

Tina Thornton

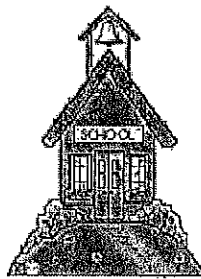
Tina Thornton

*Rec'd 7-21-14
KH*

Levi Leonard Elementary School

@the Grove Campus

401 South Third Street
Evansville, WI 53536
Phone: (608)882-3101
Fax: (608)882-5838
www.evansville.k12.wi.us/levileonard



Joanie Dobbs, Principal
dobbsj@evansville.k12.wi.us
Raquel Mitchel, Administrative Assistant
heissnert@evansville.k12.wi.us

July 24, 2014

Dear Mr. Roth and School Board,

I have been fortunate to have the opportunity to begin a new endeavor here in the Evansville Community School District. I've had a very successful and enjoyable experience teaching kindergarten and first grade here at Levi Leonard for the past 10 years. I have now been offered the position of Reading and Math Interventionist/Advanced Learning Teacher/Teacher. It is with bated breath and an enthusiastic heart that I give my resignation as a classroom teacher so I can be hired as the Levi Leonard Reading and Math Interventionist/Advanced Learning Teacher/Teacher. I look forward to continuing a long, rewarding career here in the E.C.S.D. Thank you for your support.

Sincerely,


Terrie Schmoldt

Levi Leonard Elementary School
401 S. Third Street, Evansville, WI 53536
608-882-3143 (classroom), 608-921-4787 (cell)
schmoldtt@evansville.k12.wi.us, terrieschmoldt@gmail.com

*Rec'd 7-24-14
KM*

Ryan Watson
1514 Adams Street, Apartment #1
Madison, WI 53711
608-334-3377

July 31, 2014

Jerry Roth
Evansville Community School District
340 Fair Street
Evansville, WI 53536

Dear Mr. Roth & Evansville Community Schools,

Please accept this letter as formal notification that I am leaving my position as High School Spanish Teacher with Evansville Community School District. I have recently accepted an offer for employment in the school district where I reside, and look to begin work with them upon release from contract with ECSD.

I am grateful for the opportunity I had to work in Evansville. My experiences and relationships with the students, staff, and community in this district have helped me to grow as a person and as a professional. I hope that my contributions were mostly positive ones; I will definitely look back upon my experience here with good memories, and share those with future colleagues. Please feel free to contact me if there is any way that I can help transition for my replacement.

Sincerely,

Ryan Watson *Ryan Watson* 7/31/14

Ryan Watson
Spanish Teacher

*Rec'd 7.31.14
KW
+ check of \$300⁰⁰*

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: Transportation Contract
Date: July 10, 2014

Attached you will find the 2014-2016 Ringhand Brothers, Inc. Transportation Contract. The proposed cost increase is 1% for daily routes and 1.7% for co-extra-curricular/field trips for 2014-2015. The proposed cost increase is 1% for daily routes for 2015-2016. Ringhands has not received a contract increase since 2012-2013. Below is the estimated cost impact by category.

2014-2015

• Regular route increase	\$4,344.00
• Co/Extra-Curricular/Field Trip increase	\$ 920.57
• Early Childhood route increase	\$ 298.00
• Special Education route increase	<u>\$ 894.00</u>
	\$6,456.57

2015-2016

• Regular route increase	\$4,390.00
• Early Childhood route increase	\$ 301.00
• Special Education route increase	<u>\$ 903.00</u>
	\$5,594.00

Ringhand's will be purchasing two new full size busses that will be put into service for 2014-2015. The cost of a new school bus is estimated at \$92,000.

The contract includes language to renegotiate the contract for the 2015-2016 to incorporate the new 4K transportation needs.

I recommend approval of the proposed 2014-2016 student transportation contract with Ringhand Brothers, Inc.

**AGREEMENT BETWEEN EVANSVILLE COMMUNITY SCHOOL DISTRICT,
EVANSVILLE, WISCONSIN, and RINGHAND BROTHERS, INC.,
FOR THE TRANSPORTATION OF STUDENTS
2014-2016**

IT IS HEREBY CONTRACTED AND AGREED between the Evansville Community School District, Evansville, Wisconsin, by its' Board of Education and Mr. Scott Ringhand, hereinafter designated as Ringhand Brothers, Inc., whereby Ringhand Brothers, Inc. agrees to transport personally, or by an agent or assignee who is qualified, all certified students residing in the Evansville Community School District to the school buildings or other designated sites within the District boundaries within a reasonable time prior to the opening of school and agrees to return them to their respective bus stops within a reasonable time after the end of the school day. This will be done in accordance to the provision and limitations of Sec. 121.51 of the Wisconsin Statutes.

SERVICE

Ringhand Brothers, Inc. agrees to maintain and operate vehicles used to meet the District's transportation needs at all times in a safe, efficient and lawful manner and to satisfy all legal requirements of the Board of Education, the Wisconsin Motor Vehicle Department and the Department of Public Instruction. Ringhand Brothers, Inc. shall meet the standards provided in Sec. 110.06(2) of the Wisconsin Statutes.

It is agreed that failure of Ringhand Brothers, Inc. to provide the service listed herein due to extreme weather conditions or impassable road conditions, sickness or accident, shall not be adjudged as a breach of contract. After consulting appropriate agencies, the district administrator of schools shall determine the opening and closing of school due to inclement weather.

DRIVERS

Ringhand Brothers, Inc. shall hire, supervise, and replace all drivers. Ringhand Brothers, Inc. shall replace any driver who, in the opinion of the District, is detrimental to the best interest of the students riding the buses.

All drivers employed by Ringhand Brothers, Inc. shall meet all requirements of rules, regulations and Wisconsin Statutes of any governmental agency. They shall be required by their employer, Ringhand Brothers, Inc., to attend District sponsored Driver Training and Instructional sessions at School District expense.

As a condition of employment, Ringhand Brothers, Inc. shall request a motor vehicle report (MVR) on each new driver and shall require that person to complete a physical examination, including a test for the disease of tuberculosis or a chest x-ray. Copies of the motor vehicle report and the physical examination shall be submitted to the school district office.

Ringhand Brothers, Inc. must conform to federal regulations (49 CFR, Part 382) governing alcohol and controlled substance testing for persons who possess a commercial driver's license and operate a commercial motor vehicle.

TESTING COMPENSATION:

The District will pay up to \$1,230 for the cost of drug and alcohol testing programs by a qualified agency for Ringhand Brother's Inc. employees chosen at random and new employees.

REGULAR TRANSPORTATION COMPENSATION:

The District will pay \$439,012 for the 2014-2015 school year, to maintain up to fourteen (14) student bus routes. Ringhand Brothers, Inc. will supply at least seventeen (17) buses each carrying at least 65 students. The amount for 2014-2015 is \$31,358 per route.

The District will pay \$443,402 for the 2015-2016 school year, to maintain up to fourteen (14) student bus routes. Ringhand Brothers, Inc. will supply at least seventeen (17) buses each carrying at least 65 students. The amount for 2015-2016 is \$31,672 per route.

The District will be adding a 4-year old Kindergarten program starting in the 2015-2016 school year. It is estimated that there will be a need for two (2) additional routes to accommodate the new 4K program. This contract will be revised by August 1, 2015 to include transportation needs for the new 4K program.

CO-CURRICULAR TRIP COMPENSATION:

The District will pay \$1.22 per mile plus \$13.00 per hour per driver. There will be a \$5.00 minimum charge for the use of a bus for co- curricular trips.

METHODS OF PAYMENT

Payment for the previous month's services rendered under this contract will be made within 10 days of receipt of an invoice.

INSURANCE

Ringhand Brothers, Inc. agrees to procure and deliver to the district prior to the opening of school, a certificate of insurance against liabilities to the District for damage to property and injury of students for whom transportation is provided under the terms of this contract. Liability insurance coverage shall include the following:

- \$1,000,000 General Liability – each occurrence.
- \$ 5,000 Medical expense.
- \$3,000,000 Automobile Liability – combined single limit – each accident.
- \$2,000,000 Umbrella Liability – each occurrence.

Ringhand Brothers, Inc. agrees to procure and deliver to the District prior to the opening of each school year a certificate of insurance for workers' compensation coverage.

REGULAR BUS ROUTES

Ringhand Brothers, Inc. shall organize bus routes in such a manner as to realize maximum utilization of each vehicle subject to the approval of the Board of Education. At the beginning of each school year, Ringhand Brothers, Inc. shall provide the district with a schedule and a list of riders and bus driver for each bus route.

The list of bus riders shall be adjusted to record changes throughout the school year. All buses shall be of sufficient capacities to legally accommodate the number of passengers residing on said routes.

TRAINING AND SAFETY

All drivers shall hold a valid first aid card to maintain a high level of safety during student transportation. All bus drivers will be required to attend at least one meeting yearly prior to the start of the school year for the purpose of reviewing behavior expectations of students, discipline procedures and ways to minimize behavior problems on busses. Student safety and bus evacuation drills will be held in accordance with board policy and recommendations from the insurance carrier.

CO-CURRICULAR SERVICE

All out-of-school-district and co-curricular use of any Ringhand owned vehicle shall be authorized by the district administrator or principal and shall be accompanied by a trip authorization slip from the school office. The district administrator or a building principal will inform Ringhand Brothers, Inc. of co-curricular and special trip needs at least twenty-four (24) hours prior to departure time.

NEW BUSES AND INSTALLATION OF COMMUNICATIONS SYSTEM

On or before September 1, 2014 Ringhand Brothers, Inc. will put into operation of their bus fleet two (2) new buses. Identification numbers of the new buses will be submitted to the district administrator. Ringhand Brothers, Inc. shall maintain and upgrade as necessary an emergency communication system that will adequately serve all buses and the School District.

FUEL

Ringhand Brothers, Inc. agrees that along with each monthly invoice they will submit a log of the exact number of miles traveled and fuel used by each bus. The Evansville Community School District will purchase all fuel for use in school bus transportation of students. Ringhand Brothers Inc. will be responsible for reimbursing the District fifty-one (51) cents per gallon of fuel used each school year. The District will subtract \$1100 from each monthly invoice. An adjustment will be made on the final bill that will reflect the difference between the total of the monthly deductions and the actual gallons of fuel purchased multiplied by fifty-one (51) cents.

COMPENSATION FOR SPECIAL EDUCATION ROUTES AND SERVICES

It is hereby agreed between the Board of Education of the Evansville Community School District and Ringhand Brothers, Inc. to transport Early Childhood Handicapped children, at their own risk, safely, promptly, and comfortably for the regularly scheduled school days to the Evansville Elementary School for \$30,075 per year for the 2014-2015 school year, as verified and for the number of days in actual attendance.

It is hereby agreed between the Board of Education of the Evansville Community School District and Ringhand Brothers, Inc. to transport Early Childhood Handicapped children, at their own risk, safely, promptly, and comfortably for the regularly scheduled school days to the Evansville Elementary School for \$30,376 per year for the 2015-2016 school year, as verified and for the number of days in actual attendance.

It is also agreed between the Board of Education of the Evansville Community School District and Ringhand Brothers, Inc., to transport students for the 2014-2015 school year with physical disabilities, at Ringhand Brothers, Inc.'s, own risk in a vehicle with power lift, safely, promptly, and comfortably for the

regularly scheduled school days to the Evansville School District for \$8,360 per student with a \$20,000 minimum.

It is also agreed between the Board of Education of the Evansville Community School District and Ringhand Brothers, Inc., to transport students for the 2015-2016 school year with physical disabilities, at Ringhand Brothers, Inc.'s, own risk in a vehicle with power lift, safely, promptly, and comfortably for the regularly scheduled school days to the Evansville School District for \$8,444 per student with a \$20,000 minimum.

The person transporting shall carry the proper liability and other insurance on the transporting vehicle, and, in addition, hold an appropriate license and have the transporting vehicle inspected as required. A copy of each must be forwarded to the Director of Special Education and properly filed with the Board of Education.

The payments cited in this agreement, at the mentioned rates, shall be the sole consideration to be received by Ringhand Brothers, Inc. for the services rendered under the terms of this contract for transporting children.

This contract is to be considered as binding between the parties or their assignees hereto for a period from July 1, 2014 to June 30, 2016. The financial terms will be negotiated annually.

Dated this ____ day of August, 2014.

Ringhand Brothers, Inc.

Evansville Community School District

Owner

President

Dated

Clerk

Ringhand
7/15/14

Revised: May 14, 2012
Revised: July 30, 2012
Revised: June 10, 2013
Revised: April 9, 2014
For Approval – 8/13/14

STUDENT SCHOOL DAY

Wisconsin law requires the Evansville Community School District Board of Education to reserve to itself the right to establish rules that schedule the hours of the normal school day. In establishing such rules, the Board will consider comments from parents, staff, and district residents.

Once established, the schedule of hours of a normal school day will be posted in school buildings, on the web site, and distributed to the local media.

The schedule of hours for a normal school day for respective grade levels shall be as follows:

Full Day Kindergarten	8:00 a.m.	3:00 p.m.
Grades 1 – 2	8:00 a.m. -	3:00 p.m.
Grades 3 – 5	8:00 am	3:00 p.m.
Grades 6 – 8	7:50 a.m. -	3:15 p.m. 3:10 pm
Grades 9 – 12	8:00 a.m. -	3:15 p.m.

Early release days will release at 12:00 **noon for Levi Leonard Elementary/Theodore Robinson Intermediate; 12:10 pm for JC McKenna Middle; and 12:15 pm for High School.**

Legal Ref.: Sections 115.01(10) Wisconsin Statutes (Classifications)
120.12(15) (School Board Duties)
121.02(1)(f)2 (School District Standards)
PI 8.01(2)(f)2 Wisconsin Administrative Code

MEMORANDUM

To: School Board
From: Jerry Roth, District Administrator
Re: Staff Salary Increases
Date: 7-10-14

The 2014-2015 proposed budget presented by Doreen Treuden during the June 25, 2014, Board meeting included a 1.46% annual salary increase for all staff. I recommend that the Board discuss this budget item to prepare for possible approval at the August 16 Board meeting. This will allow for school year employees to receive the possible increase on the first payroll of the 2014-15 school year.

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: 1.46% Wage Increase
Date: July 10, 2014

Below is the information requested at the last Board meeting.

Cost Impact of 1.46% wage increase			
Employee Group	Wages with Increase	Current Total Wages	Amount of Increase
Teachers	\$ 10,730,170.17	\$ 10,608,213.41	\$ 121,956.76
Support Staff	\$ 1,136,689.55	\$ 1,125,418.94	\$ 11,270.61
Custodians	\$ 715,803.87	\$ 707,873.87	\$ 7,930.00
Administration	\$ 1,096,378.11	\$ 1,085,448.91	\$ 10,929.20
Non-Represented	\$ 643,085.31	\$ 639,931.44	\$ 3,153.87
OT/PT	\$ 342,342.88	\$ 338,097.52	\$ 4,245.36
Food Service	\$ 253,072.59	\$ 250,033.02	\$ 3,039.57
	\$ 14,917,542.48	\$ 14,755,017.11	\$ 162,525.37

Approved: July 8, 1985
Revised: February 12, 2007
Revised: July 12, 2012
Revised:

151

1st Reading: 6/25/14; 2nd Reading: 7/16/14; 3rd Reading: 8/13/14

BOARD POLICY ADOPTION, REVIEW AND IMPLEMENTATION

Policymaking is the primary method by which school boards exercise their statutory authority and board powers. Therefore, the Evansville Community School District Board of Education shall adopt written policies to guide the actions of those to whom it delegates authority and to serve as the basis for School District operations and decision making.

In the development of policies, the Board and/or administration may consult, as appropriate, with individuals and groups affected by the policy and those with expertise related to the policy topic. All District policies should serve an identified purpose, be supportive of the District's vision, mission and goals, provide clear guidance, be in compliance with applicable legal requirements, and be consistent with related District policies and provisions of employee handbooks.

The District Administrator and Policy Committee share a continuing responsibility to review policies and suggest modifications to them as may be required. District policies shall be reviewed by the Policy Committee on a regular basis and updated as necessary. Proposals for new policies or changes to existing policies may be initiated in writing by any Board member, District employee or community member. The written request shall be referred to the Policy Committee for study prior to consideration by the Board. The submission of a policy proposal does not guarantee consideration of the proposal by the full Board.

Adoption of new or revised policies is solely the responsibility of the Board. Upon recommendation by the Committee, any new or revised policy will be submitted to the Board in writing. Each policy shall be properly noticed and shall be read at three consecutive Board meetings. Where implementation of a policy needs to occur prior to the third reading, the Board may approve the policy where the first or second readings occur. An affirmative vote by the majority of the Board shall be required for adoption. The Board may adopt, amend or suspend a policy at any time should the need arise.

The Board recognizes that while policymaking is its responsibility, the implementation of District policies is the responsibility of the District Administrator. The District Administrator shall develop administrative guidelines and exhibits as necessary to ensure effective and consistent policy implementation. Administrative guidelines and exhibits may be presented to the Board for informational purposes, but shall not be acted upon by the Board unless deemed appropriate or necessary by the Board and/or administration.

Legal Ref.: Section 120.13 Wisconsin Statutes (School Board Powers)

Revised: September 10, 2001

151.1

Revised: September 8, 2003

Revised: February 12, 2007

Revised: February 11, 2008

1st Reading: 6/25/14; 2nd Reading: 7/16/14; 3rd Reading: 8/13/14

(RECOMMEND FOR REMOVAL)

DEFINITION, ADOPTION, AMENDMENT AND TERMINATION OF POLICY

The Board may work in an agreed upon committee structure or act as a committee of the whole to develop and review policy. Administration will keep the Board informed of emerging policy issues. In addition, the Board or Committee may work cooperatively with administration, staff, citizens and students at any point in the process of policy development and review. The Board shall act only as a committee of the whole to adopt policy.

The Board will annually approve a schedule or Board goal describing the review of specific Board policies and procedures. Individual policies or procedures may be reviewed at any time to address current or emerging issues.

In development, review and adoption of Board policies, the following criteria shall be applied to new and/or existing policy:

- The policy addresses an issue of enduring significance to the District.
- The policy completely and accurately reflects the current educational and operational philosophies, practices, and goals of the District.
- The policy is consistent with other Board policies.
- The policy is consistent with, but not a restatement of, state law, federal laws and/or DPI regulations.
- The policy is readily understandable to all who are affected by it, including staff, administration, students, parents and community members.
- The policy is accompanied by procedures, when necessary.
- Forms may be revised/updated as needed with the Policy Committee determining if board action is needed or if the Board will just be informed.

For adoption, new or revised policies and procedures must be presented in writing at a Board meeting. Each policy shall be properly noticed and shall be read at three board meetings before action is taken. An affirmative vote by the majority of the Board members shall be required for adoption of a policy or procedure. The Board may adopt, amend or suspend a policy at any time should the need arise.

The District Administrator or designee shall be responsible for dissemination of policies to employees of the District, students and citizens.

Approved: June 10, 1985

(RENUMBER AS #151.1) 151.2

Revised: September 10, 2001

Revised: July 12, 2004

Revised:

1st Reading: 6/25/14; 2nd Reading: 7/16/14; 3rd Reading: 8/13/14

ACCESS TO BOARD POLICIES

The District Administrator or designee shall make reasonable efforts to disseminate policies adopted by the Evansville Community School District Board of Education, to employees of the District, students and citizens.

All policies will be available on the District website. Policy binders are also maintained and available for review at the District Office.

Approved: June 10, 1985

(RENUMBER AS #151.2) 151.3

Revised:

1st Reading: 6/25/14; 2nd Reading: 7/16/14; 3rd Reading: 8/13/14

ADMINISTRATION IN POLICY ABSENCE

In cases where emergency action must be taken and the Evansville Community School District Board of Education has provided no policy guidelines, the District Administrator shall have the authority to act. His/her decisions shall be reported to the Board at its next regular meeting. It shall be the duty of the District Administrator to inform the Board promptly of such action and of the need for policy.

Approved: June 10, 1985
Revised: September 10, 2001

151.4

1st Reading: 6/25/14; 2nd Reading: 7/16/14; 3rd Reading: 8/13/14

(RECOMMEND REMOVAL)

DEFINITION AND BOARD REVIEW OF ADMINISTRATIVE RULES

An administrative rule is procedure-oriented detailing the implementation of the policy.

Administrative procedures should originate internally. The Board reserves the right to review and veto administrative rules, if in the Board's judgment, they are inconsistent with statutory law, case law, or with policies/procedures adopted by the Board.

The district office shall maintain all administrative rules in a manner consistent with the policy manual.

Revised:

1st Reading: 6/25/14; 2nd Reading: 7/16/14; 3rd Reading: 8/13/14

REPORTING CHILD ABUSE AND NEGLECT

The Evansville Community School District Board of Education recognizes the serious local, state, and national problems of child abuse and neglect, and adopts a comprehensive approach leading toward detection and reporting of suspected child abuse or neglect to duly constituted authorities.

School personnel should be aware of and sensitive to the causes of child abuse and neglect. To assure accurate reporting by mandated District reporters, inservice programming shall be provided in accordance with procedures established by the Department of Public Instruction (DPI). Minimally, to meet the requirements of Wisconsin Act 81, school boards must require all employees to receive training provided by the DPI within six (6) months of initial hiring and at least once every five (5) years thereafter. Child abuse and neglect reports shall be dealt with in a confidential manner in accordance with state law requirements.

All employees of the District having reasonable cause to suspect that a child seen in the course of their duties has been abused or neglected, or having reason to believe that child has been threatened with abuse or neglect and that abuse or neglect will occur, shall immediately contact the Human Services Department of the county in which the child resides and comply with other reporting requirements outlined in District procedures. Reports are made in terms of the child's "possible condition". Getting proof that child abuse has occurred usually takes time. Proving child abuse should be left to trained investigators.

County agencies may contact, observe or interview a child at school without permission from the child's parent/guardian or legal custodian if necessary to determine if a child is in need of protection or services. Children interviewed at school shall be offered the assistance and support of a school personnel, if warranted, to the extent authorized by law.

A mandatory report of child abuse or neglect must be made immediately and DPI has indicated that there should be no delay in making a report for any reason. DPI does acknowledge that school employees may wish to consult with a professional who has clinical skills (e.g., school psychologist, school nurse, guidance counselor) to assist in determining whether a report is required, but advises that while such consultation is acceptable, it cannot result in the delay of a report. Moreover, DPI reminds reporters that asking someone else to make a child abuse or neglect report does not absolve an employee of their legal responsibility to report.

Wisconsin Act 81 also expands the penalties for failing to report such abuse or neglect to all school employees. Thus, any school employee who fails to make a required report of child abuse or neglect could be penalized with a fine of not more than \$1,000 or imprisonment of not more than six (6) months, or both.

In addition, school employees are entitled to confidentiality in making reports of child abuse or neglect. Consequently, while the reporter will generally be identified to the agencies receiving the report, no information about the identity of the reporter, such as name, job title, place of

employment, etc., may be shared or disclosed with third parties, unless disclosure is authorized on other grounds.

No District employee shall be discharged from employment for making such a report. In addition, state law guarantees immunity from any civil or criminal liability that may result from making a report on child abuse or neglect, and provides for the protection of the identity of any individual who makes such a report.

The reporting person shall use Policy #454.1 Form, Child Protective Services Referral, for collecting necessary information for the reporting of suspected/known abuse.

This referral information shall not become part of the student's records. Once it is completed, the form should be submitted to the Director of Students Services. All referrals shall be confidential, except as otherwise provided by state law.

Legal Ref.: Sections 48.981 Wisconsin Statutes (Abused or Neglected Children and Abused
Unborn Children)
118.07(5) (Health and Safety Requirements)
2011 Wisconsin Act 81

Local Ref.: Policy #454.1 Form, Child Protective Services Referral

Revised: December 9, 1991

454.1

Revised: August 15, 2005

Revised: November 8, 2010

1ST Reading: 6/25/14; 2nd Reading: 7/16/14; 3rd Reading: 8/13/14

FOR REMOVAL AS INCORPORATED IN NEW 454

REPORTING CHILD ABUSE AND NEGLECT ADMINISTRATIVE GUIDELINES

When physical abuse, physical neglect, sexual abuse or emotional/psychological abuse is suspected, the referring person should first report the suspected abuse/neglect to any building principal or his/her designee, which will usually be pupil services staff. If no one is available, the staff member should make the contact to social services directly.

Reports of child abuse or neglect should be addressed to the Rock County Human Service Department (RCHSD). Calls should be placed to RCHSD immediately after discovery of the suspected abuse or neglect. When a call is made, information requested by Rock County should be provided to the greatest extent possible. Rock County supplies the Evansville School District with a written report of findings of the suspected abuse or neglect.

The reporter does not have to prove that child abuse has occurred. Child abuse is to be reported as soon as it is suspected. Waiting for proof may mean further risk to the child. Reports are made in terms of the child's "possible condition". Getting proof that child abuse has occurred usually takes time. Proving child abuse should be left to trained investigators.

The reporting person will be asked their name and position which will be kept confidential when reporting suspected child abuse, but does not have to provide that information. It is better for the child and the agency when you do identify yourself. More information may be needed that will better enable the agency to help the child and the family. Persons who report in good faith are not held legally liable, even if the report cannot be proven. Many people fear that if they identify themselves when reporting suspected child abuse, the child's parents can sue. Wisconsin has a child abuse law that protects the reporter from civil and criminal liability.

The District shall provide a format for collecting necessary information for in-take of suspected/known abuse.

Local: Policy #454.1 Form, Child Protective Services Referral

EVANSVILLE COMMUNITY SCHOOL DISTRICT
CHILD PROTECTIVE SERVICES REFERRAL

CONFIDENTIAL

Child's Name: _____ Age: _____ DOB: _____

Sex: _____ Grade: _____ School: _____

Address: _____ Phone: _____

Special Needs of Child/Family (S/L, ESL, cognitive, disabilities, special ed): _____

Family Stressors (AODA, financial, marital, family violence, legal, mental health): _____

Describe Abuse and Neglect Regarding Concern of Injuries or Conditions: _____

Family Information (including all people in the home, custodial/non-custodial parents, stepparents, primary caregiver, siblings, court order contacts, adults not in the home):

Name	Relationship	School	DOB	Home Phone/Work Phone

Previous HSD (Human Services Dept.) Referrals/Interventions: _____

Current Worker: _____

Action Taken: _____

REPORTED TO: Name: _____ Position: _____

Phone: _____ Date/Hour: _____ Agency: _____

REPORTED FROM: Name: _____ School: _____ Phone: _____

Once completed, please send copy to Director of Student Services

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

MINUTES OF REGULAR MEETING

The regular meeting of the Board of Education of the Evansville Community School District was held on Wednesday, July 16, 2014, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Kathi Swanson. Roll call was taken. Members present: Rossmiller, Rasmussen, Spanton Nelson, Hammann, Koenecke, and Swanson. Absent: Busse.

APPROVE AGENDA

Motion by Ms. Hammann, seconded by Ms. Rossmiller, moved to approve the agenda, moving item V. G. – Liberty Street Property, to V. A. Motion carried, 6-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- Back to School Days – August 12, 3:00-7:00 pm; August 19, 10:00 am-2:00 pm
- September 2 – First Day of School
- September 24, Annual School Board Meeting, 7:00 pm
- November 4, Referendum Election
- August 5, National Rock County Night Out, 5:00-8:00 pm, with school having a table at event
- Welcomed new administrators to their first meeting

PUBLIC PRESENTATIONS

Community Member, Mary Beath, spoke in opposition of the District purchasing the lot at 111 Liberty Street.

INFORMATION & DISCUSSION

District Administrator, Mr. Roth, shared information from Union Bank & Trust on the 111 Liberty Street Property. Discussion.

Director of Student Services, Ms. Ashby, presented the 2013-2014 Health and Nursing Services Report. Discussion.

Business Manager, Ms. Treuden, presented the 2014-2016 Ringhand Brothers, Inc. transportation contract. Discussion.

Ms. Swanson presented for a second reading, policies: #151-Board Policy Adoption, Review and Implementation; #151.1-Definition, Adoption, Amendment and Termination of Policy; #151.2-Access to Board Policies; #151.3-Administration in Policy Absence; #151.4-Definition and Board Review of Administrative Rules; #443.2-Student Conduct on Buses; #443.21-Rules for Student Conduct on Buses; #443.2 Form 1-First Violation, Warning; #443.2 Form 2-Second Violation, Suspension of School Bus Privileges; #443.2 Form 3-Third Violation, Suspension of School Bus Privileges; #443.2 Form 4A-Fourth Violation A, Suspension/Expulsion of School Bus Privileges; #443.2 Form 4B-Fourth Violation B, Expulsion of School Bus Privileges; #454-Reporting Child

Abuse and Neglect; #454.1-Reporting Child Abuse and Neglect, Administrative Guidelines; and #454.1 Form-Child Protective Services Referral. Discussion. Policies to come back for a second reading except for the #443.2 policies, as are to be approved later in the meeting.

Mr. Roth asked the Board to consider 1.46% employee salary increases for the 2014-2015 school year. Discussion.

Mr. Roth and Ms. Swanson presented a power point on Strategic Planning, Continuous System Improvement Plan. Discussion.

Mr. Roth presented Referendum Communication Timeline and discussed. Ms. Treuden shared screen shots of upcoming referendum website pages. Mr. Roth shared referendum dos and don'ts for School Boards. Ms. Swanson asked for feedback on letter from the Board for the website. Discussion.

PUBLIC PRESENTATIONS

None.

BUSINESS (Action Items)

Motion by Mr. Rasmussen, seconded by Ms. Koenecke, moved that the Evansville Community School District Board of Education approve – A Resolution in Support of the Preservation of Tax-Exempt Financing, as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Hammann, seconded by Ms. Rossmiller, moved to approve the Continuous System Improvement plan as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the Resolution to Increase Revenue Limits for Curriculum Programming and Technology Initiatives as presented. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Rossmiller, moved to approve Resolution to Increase Revenue Limits for Building Safety/Security and Facility Maintenance as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Ms. Rossmiller, moved to approve the Resolution Providing for an Election on the Question of the Approval of Resolutions to Increase Revenue Limits as presented. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Ms. Koenecke, moved to approve the letter from the Board on referendum as presented, with the recommended changes. Motion carried, 6-0 (voice vote).

Motion by Ms. Hammann, seconded by Ms. Spanton Nelson, moved to approve the co-curricular positions for the High School Robotics Team Advisor and the Math Team Advisor as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Swanson, seconded by Ms. Spanton Nelson, moved to approve the administrator contract, TRIS Principal, to Barbara Dorn, at a salary of \$89,000 per year, prorated for nine fewer days for the 2014-2015 school year. Motion carried, 6-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Ms. Rossmiller, moved to approve, with regrets, the resignations of Chad Thompson, .50 High School Social Studies Teacher; Heather Hanson, Levi Leonard Elementary School Reading/GT Teacher; and Katie Tomaszewski, Occupational Therapist. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Spanton Nelson, moved we approve the hiring of Mandi Firgens, JC McKenna Business Education Teacher for a salary of \$52,427; Melissa Bonow, High School English/Language Arts Teacher for a salary of \$43,091; and Lindsay Roesler, Speech and Language Pathologist, for a one year only contract, for a salary of \$41,982. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Ms. Rossmiller, moved we approve the generous donation, in the amount of \$23,700, from the Evansville Sports Boosters, towards the resurfacing of the track. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the Resolution Authorizing Temporary Borrowing in An Amount Not to Exceed \$5,000,000; Issuance of Tax and Revenue Anticipation Promissory Notes; and Participation in the Wisconsin School Districts Cash Flow Administration Program. Discussion. Motion carried, 6-0 (roll call vote).

CONSENT (Action Items)

Motion by Ms. Rossmiller, seconded by Mr. Rasmussen, moved to approve the consent items: #151-Board Policy Adoption, Review and Implementation; #151.1-Definition, Adoption, Amendment and Termination of Policy; #151.2-Access to Board Policies; #151.3-Administration in Policy Absence; #151.4-Definition and Board Review of Administrative Rules; #443.2-Student Conduct on Buses; #443.21-Rules for Student Conduct on Buses; #443.2 Form 1-First Violation, Warning; #443.2 Form 2-Second Violation, Suspension of School Bus Privileges; #443.2 Form 3-Third Violation, Suspension of School Bus Privileges; #443.2 Form 4A-Fourth Violation A, Suspension/Expulsion of School Bus Privileges; #443.2 Form 4B-Fourth Violation B, Expulsion of School Bus Privileges; #454-Reporting Child Abuse and Neglect; #454.1-Reporting Child Abuse and Neglect, Administrative Guidelines; and #454.1 Form-Child Protective Services Referral. Motion carried, 6-0 (voice vote).

FUTURE AGENDA

August 13, 2014, Regular meeting agenda discussed.

BREAK

A ten minute break taken.

EXECUTIVE SESSION

Motion by Mr. Rasmussen, seconded by Ms. Spanton Nelson, moved to move into executive session, under Wisconsin State Statute 19.85(1)(c) to Discuss District Administrator Evaluation. Motion carried, 6-0 (roll call vote).

ADJOURN

Meeting adjourned from executive session at 8:18 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved: 8/13/14
Kathi Swanson, President

Unapproved minutes

Evansville

Community School District

MEMORANDUM

To: Evansville Board of Education
From: Doreen Treuden, Business Manager
Re: June 2014 Reconciliation
Date: August 5, 2014

Attached you will find the following documents for the June reconciliation:

- Bank Reconciliation Statement for all Funds – nothing unusual to report
- Skyward Fund Balance Report to verify bank reconciliation statement
- Listing of all receipts – June \$4,431,923.33
- Check Register – June
Notes for check register:

Check total -	\$1,046,306.80
ACH total -	\$ 31,895.79
Manual check total -	<u>\$ 36,877.24</u>

Total	\$1,115,079.83
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Void checks – 76292

EVANSVILLE COMMUNITY SCHOOL DISTRICT
 BANK RECONCILIATION

FOR THE MONTH OF	Jun-14		
BALANCE PER BANK:		96,000.00	
A/P run 7/10/2014		-377.29	
A/P run 7/10/2014		-179,101.56	
A/P run 7/17/2014		-66,320.44	
A/P run 7/18/2014		-32,513.22	
A/P run 7/23/2014		-797.58	
A/P run 8/4/2014		-18,108.50	
LESS OUTSTANDING CHECKS		-253,157.42	
LESS WRS POSTING		-93,108.58	
MMA ACCOUNT		4,968,605.03	
BALANCE PER BANK			4,421,120.44

BALANCE PER GENERAL LEDGER:	BEGINNING BAL.	ACTIVITY	ENDING BAL.	
FUND 10 General	1,744,464.07	(2,162,468.00)	(418,003.93)	
FUND 21 Donations	26,538.44	(11,994.23)	14,544.21	
FUND 27 Special Ed	(1,907,025.59)	1,806,769.61	(100,255.98)	
FUND 38 Debt	20,103.07	-	20,103.07	
FUND 39 Debt	(113,092.73)	-	(113,092.73)	
FUND 50 Food Service	58,622.12	(13,614.18)	45,007.94	
FUND 99 Voc Ed/ESL/Grants	9,026.70	(4,813.87)	4,212.83	
MMA ACCOUNT		-	4,968,605.03	
BALANCE PER GENERAL LEDGER				4,421,120.44
		-386,120.67		

DIFFERENCE 0.00

Fd	T	Loc	Obj	Func	Prj	Func	Beginning Balance	June 2013-14 Monthly Activity	Ending Balance
10	A	000	000	711100	---	CASH ON DEPOSIT	-766,452.05	-2,162,468.00	-418,003.93
10	-	---	---	-----	---	GENERAL FUND	-766,452.05	-2,162,468.00	-418,003.93
21	A	000	000	711100	---	CASH ON DEPOSIT	26,564.76	-11,994.23	14,544.21
21	-	---	---	-----	---	GIFTS/DONATIONS	26,564.76	-11,994.23	14,544.21
27	A	000	000	711100	---	CASH ON DEPOSIT	71,343.07	1,806,769.61	-100,255.98
27	-	---	---	-----	---	SPECIAL EDUCATION FUND	71,343.07	1,806,769.61	-100,255.98
38	A	000	000	711100	---	CASH ON DEPOSIT	21,621.85		20,103.07
38	-	---	---	-----	---	NON-REFERENDUM DEBT	21,621.85		20,103.07
39	A	000	000	711100	---	CASH ON DEPOSIT	-63,593.23		-113,092.73
39	-	---	---	-----	---	REFERENDUM APPROVED DEBT SERVI	-63,593.23		-113,092.73
50	A	000	000	711100	---	CASH ON DEPOSIT	97,305.86	-13,614.18	45,007.94
50	-	---	---	-----	---	FOOD SERVICE	97,305.86	-13,614.18	45,007.94
99	A	000	000	711100	---	CASH ON DEPOSIT	9,026.70	-4,813.87	4,212.83
99	-	---	---	-----	---	COOP. PROGRAM FUNDS-66:03	9,026.70	-4,813.87	4,212.83
Grand Asset Totals							-604,183.04	-386,120.67	-547,484.59

Number of Accounts: 7

***** End of report *****

Post Date	Func	Description	Amount
06/30/2014	OTHER RETIREMENT BENEFITS-OPEB	S ERICKSON - ADD'L HEALTH INS JUNE	121.22
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - GERALDINE BREEZER 7-1-14 TO 6-30-1	25.80
06/30/2014	DISTRICT WIDE	FORWARD HEALTH - MEDICAID	29573.97
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	1324.30
06/30/2014	DISTRICT WIDE	NATURE CENTER DONATIONS	191.00
06/30/2014	DISTRICT WIDE	KID CONNECTION - FACILITY USE FOR JUNE	398.50
06/30/2014	SCHOOL BUILDING ADMINISTRATION	REIMB - EV HEAT BASKETBALL FOR HOOPS CC INV 2	3596.00
06/30/2014	OTHER RETIREMENT BENEFITS-OPEB	C WAGNER - ADD'L HEALTH INS JUNE	121.22
06/30/2014	OTHER RETIREMENT BENEFITS-OPEB	R DENNIS - ADD'L HEALTH INS JUNE	121.22
06/30/2014	SCHOOL BUILDING ADMINISTRATION	HS - REIMB FOR WORK PERMITS	50.00
06/30/2014	DISTRICT WIDE	STUDENT FEES	727.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - ALBANY	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - BIG FOOT	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - BRODHEAD	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - CLINTON	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - DEERFIELD	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - EAST TROY	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - JEFFERSON	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - MCFARLAND	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - MILTON	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - PARKVIEW	100.00
06/30/2014	TRACK CO-ED	TRACK INVITE ENTRY FEE - BELOIT TURNER	100.00
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	1014.90
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - VINCE MALONEY 7-1-14 TO 6-30-15	92.88
06/30/2014	SCHOOL BUILDING ADMINISTRATION	TRIS-REIMB. FOR JFRANCIS CHARGE CARD GRAINGER	102.60
06/30/2014	DISTRICT WIDE	KIDS KORNER - REIMB FOR LUNCHESES INV #1069 & 1	117.50
06/30/2014	DISTRICT WIDE	KIDS KORNER - REIMB FOR LUNCHESES INV #1073	37.50
06/30/2014	DISTRICT ADMINISTRATION	OPEN RECORD'S REQUEST - UB&T	20.00
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - GARY HURTLEY 7-1-14 TO 6-30-15	38.52
06/30/2014	INDUSTRIAL ARTS	HS REIMB - SHOP CLASS CAR REPAIRS	313.08
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	712.20
06/30/2014	SCHOOL BUILDING ADMINISTRATION	7-UP COMMISSION - TRIS	121.46
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - CAROLE SHAW 7-1-14 TO 6-30-15	24.96
06/30/2014	SCHOOL BUILDING ADMINISTRATION	HS REIMB - COURTIER FOUNDATION FOR PLAQUE	52.50
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	641.05
06/30/2014	DISTRICT WIDE	EDGERTON - TRANSIT OF SPEC ED AID	10571.36
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - MARGUERITE JOHNSON 7-1-14 TO 6-30-	87.14
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	576.26
06/30/2014	INDUSTRIAL ARTS	HS REIMB - SHOP CLASS CAR REPAIRS	200.00
06/30/2014	SCHOOL BUILDING ADMINISTRATION	HS-REIMB FOR CHARGE CARD	50.00
06/30/2014	INDUSTRIAL ARTS	HS REIMB - SHOP CLASS CAR REPAIRS	150.95
06/30/2014	DISTRICT WIDE	STUDENT FEES	348.12
06/30/2014	OTHER RETIREMENT BENEFITS-OPEB	R COLE - ADD'L HEALTH INS JUNE	121.22
06/30/2014	DISTRICT WIDE	PARKVIEW - OPEN ENROLLMENT TUITION	21575.00
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - PAUL SCHWENN 7-1-14 TO 6-30-15	25.08
06/30/2014	DISTRICT ADMINISTRATION	REIMB - FOR EV. REVIEW AD INVOICE #89354-A	35.00
06/30/2014	DISTRICT WIDE	BASEBALL SECTIONAL GATE	2085.00
06/30/2014	DISTRICT ADMINISTRATION	OPEN RECORD'S REQUEST - EDWARD JONES	10.00
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	32.40
06/30/2014	INDUSTRIAL ARTS	HS REIMB - SHOP CLASS CAR REPAIRS	8.50
06/30/2014	DISTRICT WIDE	JANESVILLE - OPEN ENROLLMENT TUITION	25940.00
06/30/2014	DISTRICT WIDE	TOWN OF MAGNOLIA - MOBILE HOME FEES	263.14
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - JENNY KALSON 7-1-14 TO 6-30-15	531.36

Post Date	Func	Description	Amount
06/30/2014	DISTRICT WIDE	ALBANY - OPEN ENROLLMENT TUITION	25940.00
06/30/2014	FIELD TRIPS - CLASSROOM	TRIS - FIELDTRIP REIMB.	502.64
06/30/2014	SCHOOL BUILDING ADMINISTRATION	HS ACTIVITY REIMB - TO HELP PAY FOR HEARTLAND	1500.00
06/30/2014	SCHOOL BUILDING ADMINISTRATION	HS-REIMB FOR CHARGE CARD FROM MUSIC BOOSTERS	618.20
06/30/2014	SCHOOL BUILDING ADMINISTRATION	HS-REIMB FOR CHARGE CARD	55.36
06/30/2014	SCHOOL BUILDING ADMINISTRATION	HS-REIMB FOR CHARGE CARD	307.31
06/30/2014	FIELD TRIPS - CLASSROOM	HS REIMB FOR FIELD TRIPS	288.13
06/30/2014	DISTRICT WIDE	REGIONAL FINAL SOCCER GATE VS MONROE	668.00
06/30/2014	DISTRICT WIDE	SOCCER REGIONAL GATE VS EDGERTON	788.00
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	227.48
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - WILLIAM HARTJE 7-1-14 TO 6-30-15	159.96
06/30/2014	OTHER RETIREMENT BENEFITS-OPEB	W HARTJE - ADD'L HEALTH INS JUNE	121.22
06/30/2014	OTHER DEPOSITS PAYABLE HTL INS	W HARTJE - ADD'L HEALTH INS JULY	121.22
06/30/2014	DISTRICT WIDE	J WOPAT - FACILITY USE FOR TUTORING	15.00
06/30/2014	DISTRICT WIDE	M SWEBERG - FACILITY USE FOR TUTORING	15.00
06/30/2014	DISTRICT WIDE	NATURE CENTER DONATIONS - MAGEE	50.00
06/30/2014	DISTRICT WIDE	ENERGY FAIR EXPENSE - REIMB BY ECP FOR C BEED	304.50
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	27.85
06/30/2014	DISTRICT WIDE	T SCHMOLDT - FACILITY USE FOR TUTORING	15.00
06/30/2014	DISTRICT WIDE	STUDENT FEES	212.00
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - KEN JOHNSON 7-1-14 TO 6-30-15	103.32
06/30/2014	FIELD TRIPS - CLASSROOM	TRIS - FIELDTRIP REIMB.	1984.74
06/30/2014	SCHOOL BUILDING ADMINISTRATION	TRIS-REIMB. FOR CHARGE CARD	130.99
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - HAROLD BEEDLE 7-1-14 TO 6-30-15	159.96
06/30/2014	PETTY CASH	HS - REIMB OF CASH BOX FOR ATHLETICS	800.00
06/30/2014	DISTRICT WIDE	GIRLS SOCCER SECTIONAL FINAL GATE	1385.00
06/30/2014	INFORMATION SERVICES	REIMB- L HAVLIK - COPY MACHINE	13.00
06/30/2014	TERMINATION OF BENEFITS	EBC COBRA P'MENT JUNE HEALTH - KARIS PFAFF	1318.62
06/30/2014	TERMINATION OF BENEFITS	EBC COBRA P'MENT JUNE DENTAL - HAVLIK ERICKSO	120.56
06/30/2014	TERMINATION OF BENEFITS	EBC COBRA P'MENT MAY DENTAL - HAVLIK ERICKSON	120.56
06/30/2014	SCHOOL BUILDING ADMINISTRATION	E.S.-REIMB. FOR CHARGE CARD	195.56
06/30/2014	DISTRICT WIDE	REIMB - FOCUS ON ENERGY FOR HS PAC LIGHTS	1304.12
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - GEORGIANA RATTAN 7-1-14 TO 6-30-15	25.32
06/30/2014	OTHER RETIREMENT BENEFITS-OPEB	MIDAMERICA - GAIL GUNTHER - OVER PAYMENT	12673.80
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	14.10
06/30/2014	OTHER DEPOSITS PAYABLE HTL INS	B BERG - ADD'L HEALTH INS JUNE	121.22
06/30/2014	OTHER RETIREMENT BENEFITS-OPEB	B BERG - ADD'L HEALTH INS JULY AUGUST	242.44
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - BRENDA BERG 7-1-14 TO 6-30-15	118.08
06/30/2014	DISTRICT WIDE	FACILITY USE - M KLOPP TUTORING	15.00
06/30/2014	DISTRICT WIDE	FACILITY USE - M KLEIN SOCCER	15.00
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	25.85
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - GARY BURKHALTER 7-1-14 TO 6-30-15	40.60
06/30/2014	OTHER DEPOSITS PAYABLE HTL INS	W HARTJE - ADD'L HEALTH INS JULY PAID IN FULL	33.87
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	0.20
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - CHRISTOPHER WAGNER 7-1-14 TO 6-30-	86.04
06/30/2014	DISTRICT WIDE	JOAN WICK - REIMB FOR INV #1076	50.00
06/30/2014	DEPOSITS PAYABLE	LUNCH PAYMENTS	1.00
06/30/2014	SCHOOL BUILDING ADMINISTRATION	TRIS-REIMB. FOR CHARGE CARD - LARRY'S APRIL C	175.00
06/30/2014	SCHOOL BUILDING ADMINISTRATION	TRIS-REIMB. FOR CHARGE CARD - LARRY'S MAY CHA	35.49
06/30/2014	DISTRICT WIDE	FACILITY USE - T LEMKE TUTORING	15.00
06/30/2014	DISTRICT ADMINISTRATION	D.O.-REIMB. FOR POP	41.30
06/30/2014	DISTRICT WIDE	DONATION FROM BLUE DEVIL GRIDIRON CLUB FOR PR	15284.85
06/30/2014	DISTRICT WIDE	STUDENT FEES	29.00

Post Date	Func	Description	Amount
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - SANDRA SPANTON NELSON 7-1-14 TO 6-	118.08
06/30/2014	OTHER DEP LIFE INS PAYABLE	LIFE INS - GLENACE SMELCER 7-1-14 TO 6-30-15	26.28
06/30/2014	OTHER DEPOSITS PAYABLE HTL INS	J ERICKSON - ADD'L HEALTH INS AUG	155.09
06/30/2014	LIBRARY AIDES	REIMB DAWN YEAGER CASH IN LIEU OVER PAYMENT	481.80
06/30/2014	OTHER DEPOSITS PAYABLE HTL INS	B BERG - ADD'L HEALTH INS JULY AUGUST ADJUSME	67.74
06/30/2014	OTHER DEPOSITS PAYABLE HTL INS	R DENNIS - ADD'L HEALTH INS JULY	121.22
06/30/2014	DISTRICT WIDE	MIDDLE SCHOOL - REIMB FOR MEDIEVAL LUNCHE IN	34.00
06/30/2014	DISTRICT WIDE	BOB FLAHERTY - REIMB FOR INV #1068	20.00
06/30/2014	FIELD TRIPS - CLASSROOM	MS-REIMB FOR FIELDTrips	2939.05
06/30/2014	DISTRICT WIDE	VENDING	156.15
06/30/2014	DISTRICT WIDE	VENDING	69.85
06/30/2014	DEPOSITS PAYABLE	E-FUNDS FOR JUNE FOOD SERVICE	3375.15
06/30/2014	DISTRICT WIDE	E-FUNDS FOR JUNE FEES	55.00
06/30/2014	DISTRICT WIDE	JUNE INTEREST	1038.16
06/30/2014	DISTRICT WIDE	STUDENT ACHIEVE. GUAR. IN EDUCATION AID (SAGE	93253.69
06/30/2014	DISTRICT WIDE	SPECIAL EDUCATION AND SCHOOL AGE PARENTS AID	209618.00
06/30/2014	DISTRICT WIDE	GEN TRANS. AID FOR PUBLIC & NP SCH PUPILS	1007.00
06/30/2014	DISTRICT WIDE	STATE HIGH COST EEN AID	53457.00
06/30/2014	DISTRICT WIDE	EQUALIZATION AID	3833139.86
06/30/2014	CASH ON DEPOSIT	FOOD SERVICE AID	3363.00
06/30/2014	CASH ON DEPOSIT	FOOD SERVICE AID	25422.06
06/30/2014	DISTRICT WIDE	AID PAYMENT FOR TITLE 1	32138.78
Total for Cash Receipts			4431923.33

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DATE	NUMBER	TYP	DATE	VENDOR	AMOUNT
06/02/2014	76277	R	06/02/2014	DEAN HEALTH PLANS	169,729.87
06/02/2014	76278	R	06/02/2014	DELTA DENTAL OF WISCONSIN	28,456.94
06/02/2014	76279	R	06/02/2014	SUN LIFE FINANCIAL	2,780.38
06/02/2014	76280	R	06/02/2014	WEA INSURANCE TRUST	4,806.21
06/05/2014	76281	R	06/05/2014	MWITA BINAGI	85.00
06/05/2014	76282	R	06/05/2014	CHERNEY, JEROME	60.00
06/05/2014	76283	R	06/05/2014	DAHMEN, RANDALL	91.00
06/05/2014	76284	R	06/05/2014	MAHMOOD DARVISH	60.00
06/05/2014	76285	R	06/05/2014	DEVENISH, MICHAEL	55.00
06/05/2014	76286	R	06/05/2014	ESPINOZA, MANUEL	125.00
06/05/2014	76287	R	06/05/2014	GROVESTEEEN, RONALD	96.00
06/05/2014	76288	R	06/05/2014	SCOTT IRWIN	60.00
06/05/2014	76289	R	06/05/2014	ISMAILI, ISAAM	85.00
06/05/2014	76290	R	06/05/2014	JEFF UPDIKE	48.00
06/05/2014	76291	R	06/05/2014	KEVIN LEUZINGER	60.00
06/05/2014	76292	R	06/05/2014	CHRIS NICHOLSON	60.00
06/05/2014	76293	R	06/05/2014	HASMUKH RAJANI	60.00
06/05/2014	76294	R	06/05/2014	RASMUSSEN, JEREMY	48.00
06/05/2014	76295	R	06/05/2014	GREG SKEMP	60.00
06/09/2014	76296	R	06/09/2014	ARACH, AHMED	65.13
06/09/2014	76297	R	06/09/2014	BATES, DON	82.00
06/09/2014	76298	R	06/09/2014	CALLOPE, AURELIO	75.00
06/09/2014	76299	R	06/09/2014	CHERNEY, JEROME	85.50
06/09/2014	76300	R	06/09/2014	DURAN, ROBERTO	84.62
06/09/2014	76301	R	06/09/2014	FAIRBAIRN, LARRY	85.50
06/09/2014	76302	R	06/09/2014	JEFF KLEHFOTH	82.00
06/09/2014	76303	R	06/09/2014	KEVIN LEUZINGER	85.50
06/09/2014	76304	R	06/09/2014	NELCO	248.90
06/09/2014	76305	R	06/09/2014	CHRIS NICHOLSON	82.00
06/09/2014	76306	R	06/09/2014	PEREZ, RAUL	69.99
06/09/2014	76307	R	06/09/2014	RINGHAND BROTHERS INC	65,145.01
06/09/2014	76308	R	06/09/2014	ROHOWETZ, ERIC	92.10
06/09/2014	76309	R	06/09/2014	ANANDA SATHASIVAM	60.00
06/09/2014	76310	R	06/09/2014	GREG SKEMP	92.10
06/09/2014	76311	R	06/09/2014	VERGERONT, TOM	75.00
06/09/2014	76312	R	06/09/2014	WILLIAMS, EARL	92.10
06/10/2014	76313	R	06/10/2014	AMERICOLLECT INC.	75.00
06/10/2014	76314	R	06/10/2014	AMERIPRISE FINANCIAL SERVICES	570.00
06/10/2014	76315	R	06/10/2014	FRANKLIN TEMPLETON BANK & TRUST	1,210.00
06/10/2014	76316	R	06/10/2014	KOHN LAW FIRM S.C.	196.24
06/10/2014	76317	R	06/10/2014	METLIFE	75.00
06/10/2014	76318	R	06/10/2014	MG TRUST COMPANY	750.00
06/10/2014	76319	R	06/10/2014	SBG-VAA	830.00
06/12/2014	76320	R	06/12/2014	DAVE'S ACE HARDWARE	463.48
06/12/2014	76321	R	06/12/2014	ALBANY SCHOOL DISTRICT	6,485.00
06/12/2014	76322	R	06/12/2014	AMERICAN AWARDS & PROMOTIONS	676.00
06/12/2014	76323	R	06/12/2014	ANDERSON, JON	9.85
06/12/2014	76324	R	06/12/2014	AP EXAMS	5,748.00
06/12/2014	76325	R	06/12/2014	AT & T	155.32
06/12/2014	76326	R	06/12/2014	AT&T LONG DISTANCE	1,501.59
06/12/2014	76327	R	06/12/2014	AUL HEALTH/MIDAMERICA ADMIN	57,000.00
06/12/2014	76328	R	06/12/2014	CARTER & GRUENEWALD CO., INC.	202.38
06/12/2014	76329	R	06/12/2014	CHARTER COMMUNICATIONS	200.00
06/12/2014	76330	R	06/12/2014	CYBART-FUSON, CLARK	135.00
06/12/2014	76331	R	06/12/2014	MAHMOOD DARVISH	91.20
06/12/2014	76332	R	06/12/2014	DEAN HEALTH PLAN	5.75

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06/12/2014	76333	R	06/12/2014	DORAN, NICHOLAS	20.65
06/12/2014	76334	R	06/12/2014	EVANSVILLE HIGH SCHOOL	727.00
06/12/2014	76335	R	06/12/2014	ELKHORN AREA SCHOOL DISTRICT	3,000.00
06/12/2014	76336	R	06/12/2014	EQUAL RIGHTS DIVISION	37.50
06/12/2014	76337	R	06/12/2014	ESFINOZA, MANUEL	88.40
06/12/2014	76338	R	06/12/2014	EVANSVILLE GOLF ASSOCIATION	3,300.00
06/12/2014	76339	R	06/12/2014	EVANSVILLE REVIEW	287.00
06/12/2014	76340	R	06/12/2014	AL FARRAR	90.20
06/12/2014	76341	R	06/12/2014	FIDELITEC LLC	24.00
06/12/2014	76342	R	06/12/2014	FOLLETT SCHOOL SOLUTIONS, INC.	376.42
06/12/2014	76343	R	06/12/2014	FORD CREDIT DEPT 67-434	14,354.42
06/12/2014	76344	R	06/12/2014	FOUNTAIN, BEAU	135.00
06/12/2014	76345	R	06/12/2014	FREY, KEITH	22.35
06/12/2014	76346	R	06/12/2014	GENERAL COMMUNICATIONS	1,120.00
06/12/2014	76347	R	06/12/2014	BILL HARTJE	12.90
06/12/2014	76348	R	06/12/2014	HEALY AWARDS INC	8.53
06/12/2014	76349	R	06/12/2014	HEARTLAND BUSINESS SYSTEMS	14,537.49
06/12/2014	76350	R	06/12/2014	HERMITAGE ART COMPANY INC	94.41
06/12/2014	76351	R	06/12/2014	HESS, MARNIE	7.75
06/12/2014	76352	R	06/12/2014	HURLEY, STEVE	5.75
06/12/2014	76353	R	06/12/2014	HUSET, DAVID	8.75
06/12/2014	76354	R	06/12/2014	JANESVILLE SCHOOL DISTRICT	6,485.00
06/12/2014	76355	R	06/12/2014	JOHNSON SEED & FEED	32.98
06/12/2014	76356	R	06/12/2014	JOSTENS	31.27
06/12/2014	76357	R	06/12/2014	KOBER, BETTY	17.40
06/12/2014	76358	R	06/12/2014	MJ CARE, INC.	1,263.00
06/12/2014	76359	R	06/12/2014	MOC, GREG	36.45
06/12/2014	76360	R	06/12/2014	MOSELEY, TODD	13.45
06/12/2014	76361	R	06/12/2014	MUCHOW, CAROL	7.25
06/12/2014	76362	R	06/12/2014	NELSON-YOUNG LUMBER COMPANY	99.40
06/12/2014	76363	R	06/12/2014	OCCUPATIONAL HEALTH CENTERS	167.00
06/12/2014	76364	R	06/12/2014	JELAINE LISA OLSEN	335.00
06/12/2014	76365	R	06/12/2014	OREGON SCHOOL DISTRICT	58,699.04
06/12/2014	76366	R	06/12/2014	PERSONS, JENNIFER	43.60
06/12/2014	76367	R	06/12/2014	PIGGLY WIGGLY	43.84
06/12/2014	76368	R	06/12/2014	RHYME BUSINESS PRODUCTS	2,703.79
06/12/2014	76369	R	06/12/2014	ROCK CO SPECIALIZED TRANSIT	252.00
06/12/2014	76370	R	06/12/2014	ROWLEY, JEFFREY	9.25
06/12/2014	76371	R	06/12/2014	SCHLANGEN, TOM	13.50
06/12/2014	76372	R	06/12/2014	SEVERSON, DUANE	104.02
06/12/2014	76373	R	06/12/2014	SPATAFORE, JULIE	11.85
06/12/2014	76374	R	06/12/2014	SPERRY, GENE	14.25
06/12/2014	76375	R	06/12/2014	STURZ, ROBERT	24.45
06/12/2014	76376	R	06/12/2014	SWANSON, GREG	135.00
06/12/2014	76377	R	06/12/2014	TEACHERS ON CALL	23,521.67
06/12/2014	76378	R	06/12/2014	THE O'BRIEN AGENCY, LLC	5,400.00
06/12/2014	76379	R	06/12/2014	WELDERS SUPPLY COMPANY	33.25
06/25/2014	76380	R	06/25/2014	AMERICOLLECT INC.	75.00
06/25/2014	76381	R	06/25/2014	AMERIPRISE FINANCIAL SERVICES	200.00
06/25/2014	76382	R	06/25/2014	FRANKLIN TEMPLETON BANK & TRUST	100.00
06/25/2014	76383	R	06/25/2014	KOHN LAW FIRM S.C.	226.35
06/25/2014	76384	R	06/25/2014	DAVE'S ACE HARDWARE	47.95
06/25/2014	76385	R	06/25/2014	ADVANCED DISPOSAL	2,040.25
06/25/2014	76386	R	06/25/2014	ALL 'N ONE	504.28
06/25/2014	76387	R	06/25/2014	ALLEN CUSTOM FLATWORK INC.	1,660.00
06/25/2014	76388	R	06/25/2014	AT & T	683.69

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DATE	NUMBER	TYP	DATE	VENDOR	AMOUNT
06/25/2014	76389	R	06/25/2014	AT&T	745.00
06/25/2014	76390	R	06/25/2014	AWARE AGENCY	770.00
06/25/2014	76391	R	06/25/2014	BEST BUY BUSINESS ADV ACCT	3,923.64
06/25/2014	76392	R	06/25/2014	BJ ELECTRIC SUPPLY INC.	761.64
06/25/2014	76393	R	06/25/2014	COMMUNICATIONS ENGINEERING CO.	17,422.00
06/25/2014	76394	R	06/25/2014	COYLE-FORST, COLLEEN	129.75
06/25/2014	76395	R	06/25/2014	CRESCENT ELECTRIC SUPPLY CO	166.62
06/25/2014	76396	R	06/25/2014	EVANSVILLE HIGH SCHOOL	420.50
06/25/2014	76397	R	06/25/2014	EVANSVILLE BLOOMS	39.90
06/25/2014	76398	R	06/25/2014	HEARTLAND BUSINESS SYSTEMS	4,420.11
06/25/2014	76399	R	06/25/2014	HELLENBRAND INC	386.86
06/25/2014	76400	R	06/25/2014	IDEAL PRINTING WI LLC	75.00
06/25/2014	76401	R	06/25/2014	JOSTENS	40.00
06/25/2014	76402	R	06/25/2014	KANDU INDUSTRIES, INC.	129.50
06/25/2014	76403	R	06/25/2014	NELSON-YOUNG LUMBER COMPANY	787.74
06/25/2014	76404	R	06/25/2014	RHYME BUSINESS PRODUCTS LLC	3,076.71
06/25/2014	76405	R	06/25/2014	RIVERFRONT ACTIVITY CENTER INC	1,323.00
06/25/2014	76406	R	06/25/2014	WILLIAM ROBERTS	60.00
06/25/2014	76407	R	06/25/2014	SCHINDLER ELEVATOR CORP.	500.00
06/25/2014	76408	R	06/25/2014	SIMONSON, MARK	11.66
06/25/2014	76409	R	06/25/2014	SKYWARD	3,240.00
06/25/2014	76410	R	06/25/2014	SWANSON, GREG	145.25
06/25/2014	76411	R	06/25/2014	THORNTON, RON	385.65
06/25/2014	76412	R	06/25/2014	TRUGREEN	1,125.00
06/25/2014	76413	R	06/25/2014	WISCONSIN SUMMER WORKSHOP	190.00
06/30/2014	76414	R	06/30/2014	CESA #2	570.00
06/30/2014	76415	R	06/30/2014	CROCKER, KAYE	12.21
06/30/2014	76416	R	06/30/2014	DIVERSIFIED BENEFIT SERVICES	253.76
06/30/2014	76417	R	06/30/2014	FOLLETT SCHOOL SOLUTIONS, INC.	1,572.26
06/30/2014	76418	R	06/30/2014	MIDWEST INSTRUCTIONAL LEADERSH	1,250.00
06/30/2014	76419	R	06/30/2014	NORTH AMERICAN MECHANICAL INC	304.13
06/30/2014	76420	R	06/30/2014	RHYME BUSINESS PRODUCTS	1,116.45
06/30/2014	76421	R	06/30/2014	SCHOOL SPECIALTY	781.68
06/30/2014	76422	R	06/30/2014	TRUGREEN	1,275.00
06/30/2014	76423	R	06/30/2014	WE ENERGIES	2,794.08
06/30/2014	76424	R	06/30/2014	WIAA	460.10
06/30/2014	76425	R	06/30/2014	DEAN HEALTH PLANS	177,967.89
06/30/2014	76426	R	06/30/2014	DELTA DENTAL OF WISCONSIN	29,997.92
06/30/2014	76427	R	06/30/2014	SUN LIFE FINANCIAL	2,777.73
06/30/2014	76428	R	06/30/2014	WEA INSURANCE TRUST	4,839.90
06/30/2014	76442	R	07/10/2014	ADVANCED DISPOSAL	1,428.98
06/30/2014	76443	R	07/10/2014	AT&T LONG DISTANCE	1,095.41
06/30/2014	76444	R	07/10/2014	ATHLETIC FIELD SERVICES INC	47,400.00
06/30/2014	76445	R	07/10/2014	BUTTCHEN ELECTRIC	75.10
06/30/2014	76446	R	07/10/2014	EQUAL RIGHTS DIVISION	30.00
06/30/2014	76447	R	07/10/2014	EVANSVILLE REVIEW	805.00
06/30/2014	76448	R	07/10/2014	FIDELITEC LLC	120.00
06/30/2014	76449	R	07/10/2014	GENERAL COMMUNICATIONS	5,695.00
06/30/2014	76450	R	07/10/2014	GYM BOYS LLC	10,950.00
06/30/2014	76451	R	07/10/2014	HEINEMANN PUBLISHING	1,306.80
06/30/2014	76452	R	07/10/2014	JEDI VIRTUAL SCHOOL	22,245.00
06/30/2014	76453	R	07/10/2014	JOSTENS	17.51
06/30/2014	76454	R	07/10/2014	MALY ROOFING CO INC	60,937.00
06/30/2014	76455	R	07/10/2014	MELLI LAW S.C.	1,726.00
06/30/2014	76456	R	07/10/2014	MJ CARE, INC.	555.50
06/30/2014	76457	R	07/10/2014	NELSON-YOUNG LUMBER COMPANY	4,562.39

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06/30/2014	76458	R	07/10/2014	OCCUPATIONAL HEALTH CENTERS	167.00
06/30/2014	76459	R	07/10/2014	PIGGLY WIGGLY	41.23
06/30/2014	76460	R	07/10/2014	TEACHERS ON CALL	11,432.55
06/30/2014	76461	R	07/10/2014	WAUNAKEE COMM SCHOOL DISTRICT	2,025.00
06/30/2014	76462	R	07/10/2014	YEAGER, JEFFREY	96.00
06/30/2014	76464	R	07/10/2014	AMERICOLLECT INC.	75.00
06/30/2014	76465	R	07/10/2014	FRANKLIN TEMPLETON BANK &TRUST	100.00
06/30/2014	76466	R	07/10/2014	KOHN LAW FIRM S.C.	202.29
06/30/2014	76467	R	07/17/2014	AMERICAN AWARDS & PROMOTIONS	136.78
06/30/2014	76468	R	07/17/2014	APPLIANCE WORKS	800.00
06/30/2014	76469	R	07/17/2014	CASH	1,444.25
06/30/2014	76470	R	07/17/2014	CATHERINE A VAN LEUVEN MD	8,950.00
06/30/2014	76471	R	07/17/2014	DEAN HEALTH PLAN	12.00
06/30/2014	76472	R	07/17/2014	FOLLETT SCHOOL SOLUTIONS, INC.	5,275.72
06/30/2014	76473	R	07/17/2014	JANESVILLE SCHOOL DISTRICT	4,940.50
06/30/2014	76474	R	07/17/2014	NELSON-YOUNG LUMBER COMPANY	105.06
06/30/2014	76475	R	07/17/2014	SAFARI MONTAGE	2,338.56
06/30/2014	76476	R	07/17/2014	VENESA DRAVES	300.00
06/30/2014	76477	R	07/17/2014	WARD-BRODT MUSIC MALL	77.97
06/30/2014	76478	R	07/17/2014	WEA TRUST MEMBER BENEFITS	41,421.86
06/30/2014	76479	R	07/18/2014	BUTTCHEN ELECTRIC	316.16
06/30/2014	76480	R	07/18/2014	RENAISSANCE LEARNING INC.	14,920.80
06/30/2014	76481	R	07/18/2014	RHYME BUSINESS PRODUCTS	196.00
06/30/2014	76482	R	07/18/2014	SUPERIOR CHEMICAL CORPORATION	13,725.25
06/30/2014	76483	R	07/23/2014	ALL 'N ONE	207.58
06/30/2014	76484	R	07/23/2014	KRAINYK-FRANK, ANN	295.00
06/30/2014	76485	R	07/23/2014	WIDMYER, BRIAN	295.00
06/30/2014	76515	R	08/04/2014	PARKVIEW SCHOOL DISTRICT	12,970.00
06/30/2014	76516	R	08/04/2014	TAHER	5,138.50
06/18/2014	2014028	M	06/18/2014	EVANSVILLE WATER & LIGHT DEPT	36,619.80
06/18/2014	2014029	M	06/18/2014	U.S. CELLULAR	257.44
06/12/2014	131400311	A	06/12/2014	ASHBY, VAUNCE	76.16
06/12/2014	131400312	A	06/12/2014	BADGER WATER LLC	101.45
06/12/2014	131400313	A	06/12/2014	BAKER, TERESA	141.53
06/12/2014	131400314	A	06/12/2014	BEEDLE, CINDY	304.50
06/12/2014	131400315	A	06/12/2014	CESA #2	4,846.00
06/12/2014	131400316	A	06/12/2014	CPI QUALIFIED PLAN CONSULT INC	82.50
06/12/2014	131400317	A	06/12/2014	DOBBS, JOANIE	1,500.00
06/12/2014	131400318	A	06/12/2014	EMPATHIA INC	238.00
06/12/2014	131400319	A	06/12/2014	FRANKLIN, TIMOTHY	15.00
06/12/2014	131400320	A	06/12/2014	HOWLETT, KRISTIN	39.25
06/12/2014	131400321	A	06/12/2014	LANDERS, PAULA	262.27
06/12/2014	131400322	A	06/12/2014	LANDMARK SERVICES COOPERATIVE	9,679.43
06/12/2014	131400323	A	06/12/2014	MARLIN, ALISON	1,500.00
06/12/2014	131400324	A	06/12/2014	NASCO	56.00
06/12/2014	131400325	A	06/12/2014	SHELTON, KENDRA	28.31
06/12/2014	131400326	A	06/12/2014	STEWART, RYA	120.78
06/25/2014	131400327	A	06/25/2014	ASHBY, VAUNCE	220.00
06/25/2014	131400328	A	06/25/2014	CITY GLASS COMPANY	1,470.00
06/25/2014	131400329	A	06/25/2014	FETTIG, SHARI	142.88
06/25/2014	131400330	A	06/25/2014	MOSHER, KELLY	65.76
06/25/2014	131400331	A	06/25/2014	NASCO	38.16
06/25/2014	131400332	A	06/25/2014	SCOFIELD, MARCIA	6.66
06/25/2014	131400333	A	06/25/2014	SWEBERG, MICHELLE	52.91
06/25/2014	131400334	A	06/25/2014	UHER, ELIZABETH	19.98
06/25/2014	131400335	A	06/25/2014	VANTHOURNOUT, RENE	24.42

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DATE	NUMBER	TYP	DATE	VENDOR	AMOUNT
06/25/2014	131400336	A	06/25/2014	WIL-KIL PEST CONTROL	601.00
06/30/2014	141500003	A	07/10/2014	BOARDMAN & CLARK LLP	4,754.50
06/30/2014	141500004	A	07/10/2014	CITY GLASS COMPANY	1,396.00
06/30/2014	141500005	A	07/10/2014	CPI QUALIFIED PLAN CONSULT INC	82.50
06/30/2014	141500006	A	07/10/2014	CZERWONKA, MIKE	21.09
06/30/2014	141500007	A	07/10/2014	WIL-KIL PEST CONTROL	136.00
06/30/2014	141500008	A	07/17/2014	BADGER SPORTING GOODS CO., INC	201.73
06/30/2014	141500009	A	07/17/2014	BADGER WATER LLC	132.30
06/30/2014	141500010	A	07/17/2014	CZERWONKA, MIKE	46.62
06/30/2014	141500011	A	07/17/2014	DOBBS, JOANIE	83.60
06/30/2014	141500012	A	07/17/2014	NASCO	53.49
06/30/2014	141500013	A	07/18/2014	LANDMARK SERVICES COOPERATIVE	3,355.01
Totals for checks					1,115,079.83

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Wednesday, August 27, 2014
6:00 p.m.

District Board and Training Center
340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: www.evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Tina Rossmiller John Rasmussen Amanda Koenecke
 Kathi Swanson Sandra Spanton Nelson
 Eric Busse Melissa Hammann
- II. Approve Agenda.
- III. Information & Discussion:
- IV. Budget Finance – Chair, Tina Rossmiller
- A. Discussion Items:
- 1) 4K Update.
 - 2) 2013-2014 Budget Update.
 - 3) 2014-2015 Budget Update.
 - 4) Department of Public Instruction (DPI) Fund 46 Option.
 - 5) Employee Compensation Committees Update.
 - 6) Evansville Education Foundation Update.
 - 7) Referendum Communication Plan/Strategy.
 - 8) Annual Meeting Update.
- B. Develop Budget Finance Agenda Items for September 24 Meeting.
- V. Business (Action Items):
- A. Approval of Staff Changes:
 - B. Approval of August 13, 2014, Regular Meeting Minutes.
- VI. Communications Committee – Chair, Kathi Swanson
- VII. Policy Committee – Chair, Tina Rossmiller
- A. First Reading of Policies:
- VIII. Board Development – Chair, Kathi Swanson
- A. First Reading of Policies: #163-Opportunities for Development and #163.1-School Board Memberships.
 - B. Discuss Length of Board Meetings.
 - C. Develop Board Development Agenda for September 24 Regular Meeting.
- IX. Future Agenda – Chair, Kathi Swanson
- A. Develop September 10, 2014, Regular Board Meeting Agenda.
- X. Adjourn.

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Support Staff Employee Compensation Minutes

The Support Staff Employee Compensation Committee meeting was held on Thursday, June 12, 2014, at 4:04 pm in the District Board and Training Room.

Attendance

Members in attendance: Mary Beth Anderson, Barb Krumwiede, Kelly Mosher, Sue Parsons, Tina Rossmiller, Tina Thornton, Doreen Treuden, and Eric Busse arrived at 4:08 pm. Absent: Linda Gard, Mindy Larson, Ivy Otto, Jerry Roth, Jane Sperry, and Kathi Swanson.

Approve Minutes

Motion by Ms. Mosher, seconded by Ms. Thornton, moved to approve the May 7, 2014, minutes as presented. Motion carried, voice vote.

Review Educational Assistant for Students With Disabilities, Health/Attendance Clerk, Media Clerk, and High School Health/Attendance Clerk/Athletic Director Secretary Job Descriptions

Ms. Mosher shared that the only change, from the Administrative Team, to these job descriptions was to the High School Health/Attendance Clerk/Athletic Director Secretary, bullet #3 – supervise students during lunch, recess, field trips and any other activities in the school and community as needed, was removed.

Review and Draft Business Services Assistant, Payroll Benefit Specialist, and Data Technology Specialist Job Descriptions

Ms. Treuden shared the Payroll/Benefit Specialist job description and explained the process through District Office staff input, of how the position came to be. All reviewed and suggested minor changes.

Ms. Treuden shared the Business Services Assistant/Receptionist job description and reviewed the process of how this position came to be for drafting this job description. All reviewed and suggested minor changes.

Ms. Treuden shared the Technology and Data Specialist job description and reviewed the process. All reviewed and suggested minor changes. Ms. Treuden to get input from Ms. Gard on adding registrar responsibilities.

Set Next Meeting and Agenda

Next meeting is Wednesday, July 16, at 1:30 pm. Agenda items: Job descriptions for Building Administrative Assistants, Guidance Secretary, and Technology Assistant.

Agenda items for the following meeting: District Administrator Administrative Assistant, District Office Administrative Assistant, Lunchroom Supervisor and Study Hall Supervisor. This will complete all the job descriptions.

Adjourn

Motion by Ms. Mosher, seconded by Ms. Anderson, moved to adjourn the meeting. Motion carried, voice vote. Meeting adjourned at 5:05 pm.

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Communications Committee Minutes

The Communications Committee meeting was held on Wednesday, June 11, 2014, at 8:00 am in the District Office Conference Room.

Committee Members Present: John Rasmussen, Kathi Swanson, Jerry Roth, and Mayor Decker.
Absent: Doreen Treuden.

Approve Minutes: Motion by Mr. Rasmussen, seconded by Mr. Roth, moved to approve the May 21, 2014, minutes as presented. Motion carried, 3-0 (voice vote).

Discussion With Mayor Sandy Decker Regarding Collaboration Between the District and City of Evansville: Mayor Sandy Decker joined the meeting for this discussion. Ms. Swanson shared that the District was working on putting a comprehensive communication plan together and asked how the City communicates to new families. The City shares a packet of information with new families on the local businesses, garbage pick-up and other items. The Chamber used to hand out information, but with the recent change in the law, they cannot get new family information from the City. Mr. Roth would like to get school district information out and asked for input. Suggestions on getting information about the school out in the community and area: contact local realtors to display brochures at open houses and in their offices; twice a year the City has a Committee of the Whole with council members and department heads and could do a joint session with the School; consider a joint meeting of a youth summit (school/city/scout leaders, anybody dealing with youth in Evansville) and share youth opportunities and address topics such as bullying, what kids would like to have in Evansville; Evansville Nigh Out turn out has been good in the past and this year Evansville will host the county wide on Tuesday, August 5, which will draw many people to the community.

Ms. Decker shared that she had reviewed both the school and city survey results and believes we all need to educate the community on technology. A large number of community people go to the public library for technology needs as they can't afford it in their homes. The library is looking to expand and will take into consideration the needs and the infrastructure.

Discussion continued on City/School working together, school referendum, city debt, tax rate, City smart growth, City projects, new sub divisions, Policy Maker Commission work, SWAG, middle school building, school sites, TIFs, and future meetings with the School. Mayor Decker left the meeting at 9:07 am.

Discussion of building and district flyers, meeting with local realtors, customer service, web site, and possible meeting with township clerks took place. Ms. Mosher will get building and district brochures from other schools and a cost on folders to insert brochures into.

Set Next Meeting and Agenda: Agenda – Process for Communication (Develop a flow chart indicating internal and external communication as well as routine and ad hoc communication) and Review Brochures From Other Districts.

Meeting Date – Thursday, July 17, 2014, at 8:00 am.

Adjourn: Motion by Mr. Rasmussen, seconded by Mr. Roth, moved to adjourn the meeting. Motion carried, 3-0 (voice vote). Meeting adjourned at 10:00 am.

Submitted by Kelly Mosher, Administrative Assistant

Approved: 7/14/14

EVANSVILLE COMMUNITY SCHOOL DISTRICT

POLICY COMMITTEE MINUTES

The Policy Committee meeting was held Tuesday, June 3, 2014, at 6:30 pm in the District Office.

Committee Members Present: Jerry Roth, Amanda Koenecke and Tina Rossmiller. Also in attendance: Vauce Ashby.

Approve May 12th Minutes: Motion by Ms. Koenecke, seconded by Mr. Roth, moved to approve the May 12, 2014, minutes as presented. Motion carried (voice vote).

Policies Reviewed:

Policy #454.1 – Reporting Child Abuse and Neglect, Administrative Guidelines – Policy revisions presented by Ms. Ashby. Discussion. Policy will go before the Board for a first reading with changes.

Policy #454.1 Form – Child Protective Services Referral – Form revisions presented by Ms. Ashby. Discussion. Policy will go before the Board for a first reading with changes.

Policy #447.1 – Use of Physical Force or Restraint By Staff – Policy revisions presented by Ms. Ashby. Discussion. Policy to return to Committee with additional information as requested.

Policy #447.1 Form – Restraint Report – Form revisions presented by Ms. Ashby. Discussion. Policy to return to Committee with revisions.

Policy #443.2 – Student Conduct on School Buses – Policy revisions presented by Mr. Roth. Discussion. Policy will go before the Board for a first reading with changes.

Policy #443.2 Form 1 – First Violation Warning – Form presented by Mr. Roth. Discussion. Policy will go before the Board for a first reading with changes.

Policy #443.2 Form 2 – Second Violation Suspension of School Bus Privileges – Form presented by Mr. Roth. Discussion. Policy will go before the Board for a first reading.

Policy #443.2 Form 3 – Third Violation Suspension of School Bus Privileges – Form presented by Mr. Roth. Discussion. Policy will go before the Board for a first reading with changes.

Policy #443.2 Form 4A – Fourth Violation A Suspension/Expulsion of School Bus Privileges – Form presented by Mr. Roth. Discussion. Policy will go before the Board for a first reading.

Policy #443.2 Form 4B – Fourth Violation B Expulsion of School Bus Privileges – Form presented by Mr. Roth. Discussion. Policy will go before the Board for a first reading.

Policy #443.2 Form 5 – Rules for Bus Riders (Students) Form – Form presented by Mr. Roth. Discussion. Policy will go before the Board for a first reading with changes.

Set Date of Next Meeting: July 9th, 6:00 pm. Agenda Items to include: Policies from section #454.1 and form; #443.2 and forms.

Adjourn: Motion by Mr. Roth, seconded by Ms. Koenecke, to adjourn the meeting. Motion carried (voice vote). Meeting adjourned at 7:45 pm.

Submitted by Tina Rossmiller, Chair

Approved: 7/10/14